

Form 4: Nomination Paper and Candidate's Acceptance

FORM 4

Nomination Paper and Candidate's Acceptance

Local Authorities Election Act
(Sections 12, 21, 22, 23, 27, 28, 47,
68.1, 151, Part 5.1)
Education Act (Sections 4(4), 74)

Note: The personal information on this form is being collected to support the administrative requirements of the local authorities election process and is authorized under sections 21 and 27 of the *Local Authorities Election Act* and section 33(c) of the *Freedom of Information and Protection of Privacy Act*. The personal information will be managed in compliance with the privacy provisions of the *Freedom of Information and Protection of Privacy Act*. If you have any questions concerning the collection of this personal information, please contact _____.

Title of the Responsible Official

Business Phone Number

LOCAL JURISDICTION: _____, PROVINCE OF ALBERTA

We, the undersigned electors of _____, nominate

Name of Local Jurisdiction and Ward (if applicable)

Candidate Surname

Given Names

(1)

Complete Address and postal code

as a candidate at the election

about to be held for the office of _____
Office Nominated for

of _____
Name of Local Jurisdiction

Signatures of at least 5 ELECTORS ELIGIBLE TO VOTE in this election in accordance with sections 27 and 47 of the *Local Authorities Election Act* and sections 4(4) and 74 of the *Education Act* (if applicable). If a city or a board of trustees under the *Education Act* passes a bylaw under section 27(2) of the *Local Authorities Election Act*, then the signatures of up to 100 electors eligible to vote may be required.

Printed Name of Elector	Complete Address and Postal Code of Elector	Signature of Elector
	(2)	

PURPOSE

Form 4 serves as an affidavit, which is a statement made under oath. It contains statements that are verified by the oath of the person, in this case, the candidate making the statement. Legal rights are therefore established. The importance of the affidavit is reflected in the Criminal Code which provides a maximum penalty of 14 years imprisonment for any person making a false affidavit.

The form also serves as a vehicle for the electors nominating the candidate to record their name, address and signature. The reverse of the form may be used if more than five electors are nominating the candidate.

INSTRUCTIONS

1. The upper portion of the form should be complete when the form is submitted to you; however, check that it has been completed and that the names, addresses and signatures of at least five electors has been recorded.
2. Section 28(4) requires the form be refused if not signed by at least the minimum number of persons, if it is not sworn or affirmed by the person nominated, or not accompanied by the deposit required (if applicable). The person who is nominated as a candidate is responsible for ensuring the nomination meets the requirements of the Act.

Note: Because there is a requirement in section 28(8) to provide candidate information to the Deputy Minister, the returning officer will need to collect the mailing addresses for each candidate.

Form and instructions continued on next page.

Candidate's Acceptance

I, the above named candidate, solemnly swear (affirm)

- THAT I am eligible under sections 21 and 47 (and section 12, in the case of summer villages) of the *Local Authorities Election Act* and sections 4(4) and 74 of the *Education Act* (if applicable) to be elected to the office;
- THAT I am not otherwise disqualified under section 22 or 23 of the *Local Authorities Election Act*;
- THAT I will accept the office if elected;
- THAT I have read sections 12, 21, 22, 23, 27, 28, 47, 68.1, and 151 and Part 5.1 of the *Local Authorities Election Act* and sections 4(4) and 74 of the *Education Act* (if applicable) and understand their contents;
- THAT I am appointing (3)
Name, Contact Information or Complete Address and Postal Code and Telephone Number of Official Agent (if applicable)
as my official agent.
- THAT I will read and abide by the municipality's code of conduct if elected (if applicable); and
- THAT the electors who have signed this nomination paper are eligible to vote in accordance with the *Local Authorities Election Act* and the *Education Act* and resident in the local jurisdiction on the date of signing the nomination.

Print name as it should appear on the ballot

(4)
Candidate's Surname Given Names (may include nicknames, but not titles, i.e., Mr., Ms., Dr.)

SWORN (AFFIRMED) before me

at the _____ of _____,
in the Province of Alberta, (6)
this _____ day of _____, 20____.

(5)

Candidate's Signature

(7)

Signature of Returning Officer or Commissioner for Oaths
or Notary Public in and for Alberta
(Also include printed or stamped name and expiry date)

Commissioner for Oaths Stamp

RETURNING OFFICER'S ACCEPTANCE

Returning Officer signals acceptance by signing this form:

(8)

Signature of Returning Officer

IT IS AN OFFENCE TO SIGN A FALSE AFFIDAVIT OR A FORM THAT
CONTAINS A FALSE STATEMENT

3. Ask the candidate if they are appointing an official agent and to provide that information.
4. Ask the candidate to print their name in the space provided. The name printed is the exact name that will be printed on the ballot. Ensure the candidate is aware of this. A nickname, initials, or the true given name of the candidate is acceptable.
5. Ask the person to either swear or affirm to the affidavit. If they wish to swear, ask them to raise their right hand, and then ask them "Do you swear that the contents of this your affidavit are true, so help you God?". They respond by saying "I do" while holding their hand uplifted. If they wish to affirm to the affidavit, ask them "Do you solemnly affirm and declare that the contents of this your affidavit are true?". The person responds by saying "I do". Ask the person to sign the affidavit.

6. Complete the jurat by entering the name of the place and the date on which the affidavit is made.
7. Sign the jurat. Indicate if you are administering the affidavit as a returning officer or as a commissioner for oaths by circling the appropriate position. If you are a commissioner for oaths, include your printed name and the date on which your appointment expires. Retain the completed form.
8. The returning officer or delegate signals acceptance of the nomination by signing.