

VALLEY BUS SOCIETY

Transportation for Seniors & Challenged Citizens
702 Premier Way Box 2848
Drumheller. AB. T0J0Y0
Email: vbsociety@hotmail.com

BOARD MEETING

April 14, 2021
Virtual meeting

Board Members Present Darryl Drohomerski, Tony Lacher, , Connie Funk, Joni Chorney, Christine Wheeler, Dave Brett, Sue Somerville, Al Kendrick

Absent- Mary McSweeney, Gail Schrock, Bill Wulff

AGENDA ITEM

1. Call to Order-Darryl called meeting to order 4:36pm

2. Agenda

2.1 Additions to the Agenda: Sue asked that VBS Facebook page be added to agenda

(Motion 1) Tony made the motion to except the agenda with the addition. Sue seconded. All in favour. Carried.

3. Approval of Minutes

3.1 Errors or Omissions: Minutes from March 10, 2021 meeting. – Thank you for doing the minutes Dave. No changes.

(Motion 2) Sue made the motion to accept the minutes. Tony seconded. All in favour. Carried.

4. Business Arising

4.1 Face Book- at March's meeting it was noted that some of the information on the page was incorrect. Board discussed updating the information with the correct stats (number of buses, trips in a month, etc.). Sue will also connect with Christine to add information on advertising possibilities on the vans/buses, pictures of the buses, and introducing the drivers with pictures as well.

4.2

5. New Business

5.1 Charter Forms- Christine asked if she is able to revise the Charter forms to remove the rates from the forms, as the drivers do not need this information on their copies, only the basic information on the charter trip is required (pick up times, number of people, return time, & destination, etc.). Board agreed that the forms should be revised.

5.2 New Phones- The Town of Drumheller updated their phone system, a significant cost saving for the Town. The new phones are almost set up and ready for use in the VBS office. Should be completed by the end of April.

6. Reports

6.1 Managers Report: Christine –See the attached reports from Christine. Discussion on bus rates and how they are set up i.e. from one location to another at a certain cost, or should we look at charging by

km. It was decided that we would discuss the rates at next meeting as we need the operating budget, and Christine will bring a draft proposal for rate changes.

Christine reported that she found out about a collision one of the drivers had with a southland bus. He did not follow the procedures in place. He failed to report the incident to Christine and he did not complete an incident report. Christine will follow up with the driver performance and she will hold a staff meeting to review the procedures in place that are supposed to occur when there is an incident/accident

6.2 Town Council Report- Tony – the Town of Drumheller approved its operating budget. VBS amount \$80580.00.

6.3 Town Report- Dave- Asked Christine about 778 bus repairs that were scheduled for Friday. Christine said the schedule was change as there were two charters that day so appointment was moved to April 21 instead. Dave also asked that Christine remind VBS staff that if they let people in the Public Works building they must escort them at all times(in and out). Christine said it is the normal practice to meet people downstairs only. She will remind her staff of the protocol.

6.4 Financial Report- see attached financials.
(Motion)

7. Correspondence none

8. In Camera-

(Motion 3) was made by Dave to go in-camera. Seconded by Allan. All in Favour. Carried.

(Motion 4) was made by Dave to go in-camera. seconded by Allan. All in Favour. Carried.

9. Adjournment

(Motion 5) Tony made the motion to adjourn the meeting. Allen Seconded. All in Favour. Carried.

10. Next Meeting Date- May 12, 2021

For next meeting:

VBS Operating Budget

AGM Meeting.

50/50 gaming license

Draft Rates