

# **Town of Drumheller**

## **COUNCIL MEETING**

### **MINUTES**



**March 8, 2004** 5:30 PM Council Chambers, Town Hall  
703 - 2nd Ave. West, Drumheller, Alberta

#### **PRESENT:**

**MAYOR:**

Paul Ainscough

**COUNCIL:**

Karen Bertamini

Don Cunningham

Larry Davidson

Brent Pedersen

John Sparling

Harry Stables

**CHIEF ADMINISTRATIVE OFFICER/ENGINEER:**

Ray Romanetz

**DIRECTOR OF INFRASTRUCTURE SERVICES:**

Wes Yeoman

**DIRECTOR OF CORPORATE SERVICES:**

Michael Minchin

**DIRECTOR OF COMMUNITY SERVICES:**

Diana Meller

**RECORDING SECRETARY:**

Linda Handy

#### **1.0 CALL TO ORDER**

#### **2.0 MAYOR AINSCOUGH'S OPENING REMARKS**

2.1 Update on Mayors and Reeves Meeting held on February 27<sup>th</sup>

- Canadian Badlands Tourism Update
  - A Steering Committee will be established to articulate the concept and ensure that a common vision exists. Each Mayor to put forward names to sit on the committee. A facilitator will assist in the process;
  - Lack of communication has been a problem – the group will also develop an effective communication strategy.

- Alberta Transportation road projects scheduled for 2004 / 2005 includes SH806 overlay Kneehill County (13 km) from SH575 to North of Linden; Hwy 9 from Morrin Corner east to Hwy 849; Signals / Intersection Improvements at South Railway Ave. / 6<sup>th</sup> Avenue SE; 2005 /2006 includes Hwy 9 West from Horseshoe Canyon to Drumheller; other projects scheduled for 2006 will not be announced until after the Provincial Budget. Alberta Transportation acknowledges that South Railway Avenue which is two lanes should become four lanes however they have advised that there is no money available for widening secondary highways. Mayors and Reeves agreed to forward a letter to the Province requesting more dollars for highway improvements and maintenance.
- Kneehill Water Project – Mayor B. Jackson, Village of Acme, had advised that some portions of the design engineering are finished and the Commission is proposing tenders for the end of March. It was also stated that the water rate template prepared by the Town of Drumheller was very helpful in water rate negotiations.
- Policing Services – On February 17<sup>th</sup>, a meeting was held in Nisku with representatives from thirty-five municipalities. There was strong support for policing issues; the group wanted a meeting with the Premier before the budget is set. It was noted that the Throne Speech stated there would be more dollars going into policing. Mayor M. Bauman, Town of Three Hills, said that she is hopeful that municipalities will see increased dollars for policing services.
- Discussion held on the BSE Matter.
- Computer Software Update – the Mayors / Reeves agreed to forward a letter to the Minister of Municipal Affairs requesting additional financial support for smaller-sized municipalities that have to modify their computer systems to accommodate ASSET.
- Utility Costs – the Mayors / Reeves agreed to forward a letter to the Premier expressing their concern over the high costs of utilities and for the government to take action to reduce the high costs of utilities.
- Provincial Legacy Grant – D. Jones, Mayor of Oyen, stated that he was a former Provincial Legacy Grant Committee board member and the original grand plan was to give grant dollars to everyone; there was \$300 million applied for from the first \$50 million in available grant dollars. He further stated that the Province knew the program was in trouble and cancelled it. He advised that he now sits on another board regarding for recreational funding, which is a grant available to municipalities to upgrade deteriorating municipal recreation infrastructure.
- South Saskatchewan River Basin – Mayors and Reeves agreed that a letter be forwarded to the Minister of Environment to request financial / organizational support for an ongoing Water Shed Planning and for the establishment of an Advisory Committee for the Red Deer River basin.
- The next Mayors / Reeves golf tournament will be hosted by the Town of Brooks on June 3<sup>rd</sup>.
- Discussion held on high school grad programs.
- Discussion held on agenda items for April 2<sup>nd</sup> meeting with Hon. Ed Stelmach,

Minister of Transportation. Hon. Shirley McClellan may also be in attendance.

2.2 Mayor Ainscough presented a letter from Mr. Arthur Grenville, BAC Committee Member for the South Saskatchewan River Basin. With his letter, Mr. Grenville presents a draft progress report on the *Water Management Planning Process, as well as an update on issues like: What is a Water Conservation Objective? What optional water conservation objectives are being considered? What issues / factors need to be considered in the Management Plan?* He also advised that Alberta Environment will be holding some information meetings on the South Saskatchewan River Basin Management Plan in the near future. He further notes that the Red Deer River Basin Advisory Committee has met twice with Alberta Environment and the process facilitator to consider information and develop potential options related to the management of the Red Deer River. The overriding purpose of Phase Two *is to identify the characteristics of the desired balance between water consumption and the quality of the aquatic environment and find the balance between water consumption and environmental protection in the Red Deer River.* The draft report concludes with *"I remind you that we in the Red Deer River Basin – including municipalities – for too long have taken water for granted. Water policy for southern Alberta, to date, has favored users in the Bow and Oldman River basins. We can not afford to remain complacent and silent."*

### **3.0 PUBLIC HEARING**

#### **4.0 ADOPTION OF AGENDA**

**Additions to the Agenda: 14.1 Communities in Bloom; 14.2 Drumheller Stampede & Ag Society; and 15.4 Community Utility Rates (in camera)**

**MO2004.72** Davidson, Bertamini moved the adoption of the agenda as amended. Cd.

#### **5.0 MINUTES**

5.1.1 ADOPTION OF REGULAR COUNCIL MEETING MINUTES – February 23, 2004

**MO2004.73** Cunningham, Bertamini moved the adoption of the minutes of Regular Council meeting of February 23, 2004. Cd.

5.2 MINUTES OF MEETINGS PRESENTED FOR INFORMATION

5.3 BUSINESS ARISING FROM THE MINUTES

### **6.0 DELEGATIONS**

### **7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS**

## **8.0 REQUEST FOR DECISION REPORTS**

### **8.1 CAO**

8.1.1 R. Romanetz presented Bylaw 10.04 and he advised that this bylaw proposes to amend the Land Use Bylaw 36.98 by redesignating Portion of LSD 4 and 5 SW ¼ 1-29-20-W4M from UT – Urban Transitional to HWY-C – Highway Commercial. He stated that the property is located along Highway 9 South. R. Romanetz recommended proceeding to first reading to allow for advertising and the public hearing to be held.

**MO2004.74** Stables, Sparling for first reading to Bylaw 10.04. Cd.

8.1.2 RFD – Appointments to Downtown Revitalization – Muni 2004 Steering Committee  
R. Romanetz asked D. Meller to speak to this item. D. Meller advised that Town Council approved the creation of a Steering Committee for the Downtown Development Muni2004 Project. It was agreed that the Committee would be comprised of 10 members with the Mayor holding one seat. Invitations to name representatives were sent to the Drumheller Regional Chamber of Development and Tourism and to the Drumheller Municipal Planning Commission, which will represent five members. An ad was placed in the Drumheller Mail for two weeks, encouraging submissions from the community at large. Of the eight names received, Council is being asked to short list to four representatives from the community at large. It was agreed that the process would be conducted by secret ballot in the camera session of the Council meeting.

**MO2004.75** Bertamini, Sparling that Council select four individuals to sit on the Downtown Redevelopment Project Steering Committee through secret ballot. Cd.

#### **8.1.3 RFD – DRCDT Dinosaur Upgrade**

R. Romanetz advised that Amusement Leisure World is proposing to connect a portion of the dinosaur to the existing tourist information building, which is owned by the Town and leased to the DRCDT. The Town of Drumheller supports the position of the DRCDT not to stabilize the dinosaur structure to the building with a brace. R. Romanetz advised that he had forwarded a letter on July 25, 2003, stating that any structural support should be installed separate from the building so as not to impact on any potential additions or renovations in the future. He further advised the DRCDT takes the same position as stated in their letter of March 4, 2004. He asked Council to consider both letters and recommended that a motion be passed supporting the position of the CAO and DRCDT.

**MO2004.76** Pedersen, Davidson that Council support the position of the CAO and DRCDT as stated in their letters of July 25, 2003 and March 4, 2004 respectively. Cd.

### **8.2 Director of Infrastructure Services**

#### **8.2.1 RFD – Janitorial Services Contracts**

W. Yeoman advised that tenders closed for the provision of janitorial services at the Town Hall, RCMP Facility, Civic Centre and Infrastructure Services Office (Shop A). Each facility

was tendered for janitorial services on an individual basis and for a term of two years each. He advised that tenders were received from four contractors. He noted that each contractor had an opportunity to tour each facility. At that time, the Town's expectations and changes to the contract were explained in detail. The new contract allows for more accountability with the provision of a daily check list of duties along with weekly, semi-annual and annual requirements. The contractors are required to submit the checklists with their invoice. He further explained that the tenders came in higher than budgeted and he recommended that the lowest tender be awarded for each facility. Councillor K. Bertamini asked if the price was the same for both years and what action would be taken for non performance. W. Yeoman stated that the price would be the same for year two. He further explained that the contract allows for termination if performance did not improve. Councillor L. Davidson asked if the two contractors with the low tenders had good performance records. W. Yeoman stated that there have been challenges with two of the contractors in previous years. He further stated that the contract was reworded to address this problem however both firms now have a turnover of employees and with retraining the problem will hopefully correct itself. R. Romanetz advised that the Town has taken action in the past for non performance and in one instance the contract was cancelled because service levels were not acceptable. He further stated that the Town is prepared to take similar action, if required. Councillor Cunningham asked if periodic inspections are conducted to monitor the service levels. W. Yeoman advised that inspections were only carried out on complaints however the Town may consider periodic inspections.

**MO2004.77** Sparling, Cunningham that Council award the 2004/2005 janitorial services contracts to the lowest tenders as follows:

Facility	Company	Annual Tender Amount
Town Hall	KL Building Maintenance	\$12,185.16
Civic Centre	KL Building Maintenance	\$11,877.00
Shop A	KL Building Maintenance	\$ 5,136.00
RCMP	VAC Janitorial	\$19,260.00
Cd.		

### **8.3 Director of Corporate Services**

### **8.4 Director of Community Services**

## **9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION**

**(Quarterly Reports due April, 2004)**

- 9.1 CAO
- 9.2 Director of Infrastructure Services
- 9.3 Director of Corporate Services
- 9.4 Director of Community Services

## **10.0 PUBLIC HEARING DECISIONS**

## **11.0 DELEGATION DECISIONS**

## **12.0 UNFINISHED BUSINESS**

## **13.0 NOTICES OF MOTIONS**

## **14.0 COUNCILLOR REPORTS**

### **14.1 Communities in Bloom Update**

Councillor D. Cunningham advised that he attended the Celebration of Excellence Banquet on March 6<sup>th</sup> and he is pleased to announce that the Revitalization Award (the Sherry Carr memorial award) was presented to Communities in Bloom. He congratulated the Committee for receiving this honour.

### **14.2 Drumheller Stampede and Ag Society Update**

Councillor J. Sparling announced the upcoming 2004 Satellite Canvas Auction for the World Profession Chuckwagon Tour will be held on April 1<sup>st</sup> – Reception starts at 5:00 PM and Auction starts at 6:30 PM. The auction will also be broadcasted live from the Red and White Club in Calgary and linked up with Lethbridge and Medicine Hat as well. He invited the public to attend.

### **14.3 Council Committee Meetings**

Mayor Ainscough asked Council to consider rotating the chair position for Council Committee meetings as he feels the leadership role should be shared with Councillors. Council agreed. The March 29<sup>th</sup> Council Committee meeting will be chaired by Councillor L. Davidson.

**15.0 IN-CAMERA MATTERS MO2004.78** Cunningham, Pedersen to go in camera at 5:55 PM. Cd.

### **15.1 CUPE Local 135 Memorandum of Settlement**

### **15.2 Call for Proposal for Legal Services**

### **15.3 Sewer Rate Options**

### **15.4 Community Utility Rates**

**MO2004.79** Davidson, Pedersen to revert back to regular Council meeting at 6:32 PM. Cd.

### **15.1 CUPE Local #135 Memorandum of Settlement**

**MO2004.80** Pedersen, Davidson approve the memorandum of settlement between the Town of Drumheller and the Canadian Union of Public Employees, Local #135 (Outside Workers Bargaining Unit) for the 2004 and 2005 calendar years. Cd.

### **15.2 Call for Proposal for Legal Services**

**MO2004.81** Stables, Cunningham that Council authorize Administration to issue a

request for proposal for legal services for a term of three years. Cd.

There being no further business the Mayor declared the meeting adjourned at 6:34 PM

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER