

Town of Drumheller

COUNCIL MEETING

MINUTES



November 15, 2004 5:30 PM, Council Chambers, Town Hall
703 - 2nd Ave. West, Drumheller, Alberta

PRESENT:

MAYOR:

Paul Ainscough

COUNCIL:

Karen Bertamini
Don Cunningham
Larry Davidson
Karen MacKinnon
Sharel Shoff
John Sparling

CHIEF ADMINISTRATIVE OFFICER/ENGINEER:

Ray Romanetz

DIRECTOR OF INFRASTRUCTURE SERVICES:

Wes Yeoman

DIRECTOR OF CORPORATE SERVICES:

Michael Minchin

DIRECTOR OF COMMUNITY SERVICES:

Scott Blevins

RECORDING SECRETARY:

Linda Handy

1.0 CALL TO ORDER

2.0 MAYOR AINSCOUGH'S OPENING REMARKS

2.1 Mayor P. Ainscough presented a letter from Hon. Gene Zwozdesky, Minister of Community Development inviting municipalities to submit a bid for the right to host the 2008 Alberta Winter Games.

2.2 Mayor P. Ainscough presented a letter from Hon. Iris Evan, Minister of Children Services advising that November is Family Violence Prevention Month, which is a time set aside to increase public awareness and mobilize communities about the issue of family violence. Mayor Ainscough proclaimed the month of November as Family Violence

Prevention Month.

2.3 Mayor P. Ainscough proclaimed November 14th – 20th as National Addictions Awareness Week.

2.3 Mayor P. Ainscough presented the Ethical Guidelines of Conduct for Council's review. He advised that former Councils have adopted these guidelines as prepared by Alberta Urban Municipal Association.

MO2004.203 Davidson, Bertamini that Council adopt the Ethical Guidelines of Conduct for Members of Council. Cd.

3.0 PUBLIC HEARING

4.0 ADOPTION OF AGENDA

MO2004. 205 Bertamini, Sparling moved the adoption of the agenda as presented. Cd.

5.0 MINUTES

5.1.1 ADOPTION OF ORGANIZATIONAL COUNCIL MEETING MINUTES –
November 1, 2004

5.1.2 ADOPTION OF SPECIAL COUNCIL MEETING MINUTES – November 10,
2004

MO2004. 205 Cunningham, Bertamini moved the adoption of the Organizational Council meeting minutes of November 1, 2004 and the Special Council meeting minutes of November 10, 2004. Cd.

5.2 MINUTES OF MEETINGS PRESENTED FOR INFORMATION

5.3 BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1 CAO

8.1.1 RFD – Appointments to the Elected Official Remuneration Task Force

R. Romanetz advised that Council at their meeting of October 12th, approved two applications from Charles Jones and Ray Page to sit on the Elected Official Remuneration Task Force. At that time, there was a shortage of three members. As per the Term of Reference and based on Council direction, seven individuals were contacted as potential candidates to sit on this board. Of the seven individuals notified, three agreed to submit their names, Tom Dooley, Don Guidolin and Jeff Hall. He explained that approval of their

applications would bring the membership up to five as recommended by Council.

MO2004.206 Sparling, Shoff that Council approve the appointments of Tom Dooley, Don Guidolin and Jeff Hall to the Elected Official Remuneration Review Task Force for one term. Cd.

8.1.2 RFD – Appointment to Airport Committee

R. Romanetz presented an application from Frank Fraser to serve on the Airport Commission. There are two vacancies on the Commission. CAO recommended approval.

MO2004.207 Davidson, Cunningham that Council approve the appointment of Frank Fraser to the Airport Commission.

8.1.3 RFD – Additional Council Member for Assessment Review Board

R. Romanetz stated that at Council's Organization Meeting held on November 1st, two members of Council, Councillors Davidson and Bertamini were appointed to the Assessment Review Board. He further explained that under the bylaw, there is a requirement for three members, not two, and he asked Council to appoint a third member.

MO2004.208 Davidson, Sparling that Council approve the appointment of Councillor Don Cunningham to the Assessment Review Board. Cd.

8.1.4 RFD - Realtor Agreement – Re/Max

R. Romanetz advised that Mr. Bob Sheddy, Re/Max has requested an extension to the Realtor Agreement dated February 4, 2003 for marketing properties. R. Romanetz stated that Mr. Sheddy has been successful in moving land in the Hygrade area and he has requested a further one year extension to the agreement. R. Romanetz explained that a 10% commission is paid, which is higher than residential commission. He further noted that the main reason for entering into the contract is to have an individual proactively selling land and he recommended a further one year extension.

MO2004.209 Sparling, Bertamini that Council authorize Administration to extend the Realtor Agreement dated February 4, 2003 with Re/Max of Drumheller for additional one year term commencing January 1, 2005.

Clarification on Motion:

Councillor Bertamini asked if there would be any modifications to the agreement? R. Romanetz stated no. Councillor Bertamini asked if Drumheller has a MLS listing? R. Romanetz stated that although individuals have been proactively trying to get the realtors to move in this direction, they have not been successful.

Vote on Motion: Cd.

8.2 Director of Infrastructure Services

8.3 Director of Corporate Services

8.3.1 Quarterly Financial Report

M. Minchin presented the quarterly financial report to October 31, 2004. He noted the following highlights:

- Year to date operating statement is positive;
- Franchise revenue at levels similar to last year; next year, the Town is moving towards a fixed rate franchise agreement;
- RCMP staffing now at full complement;
- Water revenue below budget due to wet weather resulting in reduced consumption;
- A large portion of the Town's 2004 Capital plan has been completed however the grant funding has not been received from the Province yet;
- GST is rebated on a quarterly basis; no exact dollars yet on GST rebate because capital and operational expenditures are combined on the return.

8.3.2 RFD – Ambulance Funding

M. Minchin advised that at its regular board meeting held on October 8th, the Badlands Ambulance Services Society passed a resolution authorizing the purchase of a new ambulance subject to funding approval by the member municipalities. He explained that the original capital plan was to replace the oldest ambulance unit as it passed the provincial inspection however the unit still requires considerable repair. It has been taken out of service and the Society is now renting an unit on a month to month contract. He further explained that rental is not a long term option because the company out of Saskatoon will only commit to the rental on a month to month basis. The board agreed to proceed with the purchase of an ambulance. On April 1st, the Province will assume the responsibility for ambulance services however the board has responsibility for providing services until that date.

MO2004.210 Davidson, Cunningham that Council approve the funding request of the Badlands Ambulance Service Society of \$54,222 subject to the final funding amount being confirmed once final bid prices are received by the Society.

Clarification on Motion:

Councillor Davidson, Ambulance Society board member stated that the Society needs to have three ambulances available to provide a proper level of service for residents. He further noted that \$60,000 has been set aside for the purchase and it is intended that member municipalities will pay on a per capita basis. Councillor Sparling asked if there is written assurance that the ambulance will remain in Drumheller. M. Minchin stated that assurance has been given in writing. Councillor Bertamini asked why the engine would not be repaired instead of purchasing a new unit? M. Minchin advised that the repair costs are estimated to be \$14,500 however more and more dollars are being spent on this unit to

keep it up to standards. Councillor Bertamini asked if the reserves are being spent because the Society may lose these funds? R. Romanetz replied advised yes as the Society could lose other committed funding. M. Minchin stated that the Society made their decision to protect the interests of the public.

Vote on motion: Cd.

8.3.3 RFD – Banking Agreement

M. Minchin advised that Alberta Treasury Branch has request that the Town adopt and sign a banking authorization agreement. The authority agreement allows members of Council to have signing authority when acting as Deputy Mayor or in another capacity. R. Romanetz recommended one change to the agreement being that in the absence of the Mayor or Deputy Mayor, a Councillor has the authority to sign.

MO2004.211 Shoff, Cunningham that Council authorize the Mayor and Chief Administrative Office to sign the banking authority agreement with the Alberta Treasury Branch as amended. Cd.

8.4 Director of Community Services

8.4.1 RFD – Alberta Seniors' Games

S. Blevins advised that Council at their regular meeting of October 12th reviewed the letter from Hon. Gene Zwozdesky, Minister of Community Development asking municipalities to consider whether they would like to submit a bid for the right to host the 2007 Alberta Seniors Games. At that time, Council directed Administration to prepare a preliminary business plan to determine the viability of hosting the Seniors Games in Drumheller. He referred to the memo which addressed the major issues with hosting such an event during the summer months, i.e. inventory of accommodations is limited, budget implications and the volunteer base may be limited. He stated that the Province suggests a budget of \$800,000 but may be closer to \$900,000 - based on dollars from the government, the Town would have to raise \$650,000 locally from cash and in-kind contributions – any deficit would be the responsibility of the community. He stated that based on his research, the Town should not submit a bid to host the 2007 senior games. R. Romanetz stated that a significant amount of funding is required from the community and this may reduce the possibility for a future shelf project or a higher priority project. He stated that there is an opportunity to consider the winter games which may be a better fit as it is not during peak tourist season. Mayor Ainscough asked that a decision on the matter be tabled until Administration talked to Julie Lenfesty, Drumheller representative for Alberta Senior Citizens Sports and Recreation Association.

MO2004.212 Sparling, Cunningham that Item 8.4.1 be tabled until next Council meeting to be held on Nov. 29th. Cd.

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

(Quarterly Reports were presented for the period July to September, 2004)

- 9.1 CAO
- 9.2 Director of Infrastructure Services
- 9.3 Director of Corporate Services
- 9.4 Director of Community Services

10.0 PUBLIC HEARING DECISIONS

11.0 DELEGATION DECISIONS

12.0 UNFINISHED BUSINESS

13.0 NOTICES OF MOTIONS

14.0 COUNCILLOR REPORTS

15.0 IN-CAMERA MATTERS @ MO2004.213 Sparling, Bertamini to go in camera at 6:55 PM. Cd.

- 15.1 Land Matter – Request from Banorte Capital Inc. (Canalta)
- 15.2 Land Matter – Bohemia Group
- 15.3 RCMP Meeting at the AUMA Convention

MO2004.214 Cunningham, Bertamini to revert to regular Council meeting at 7:45 PM. Cd.

There being no further business the Mayor declared the meeting adjourned at 7:46 PM.

MAYOR

CHIEF ADMINISTRATIVE OFFICER