

Town of Drumheller

COUNCIL MEETING

MINUTES



April 18, 2005 4:30 PM Council Chambers, Town Hall
703 - 2nd Ave. West, Drumheller, Alberta

PRESENT:

MAYOR:

Paul Ainscough

COUNCIL:

Larry Davidson

Karen MacKinnon

Sharel Shoff

John Sparling

CHIEF ADMINISTRATIVE OFFICER/ENGINEER:

Ray Romanetz

DIRECTOR OF INFRASTRUCTURE SERVICES:

Wes Yeoman

DIRECTOR OF COMMUNITY SERVICES:

Scott Blevins

RECORDING SECRETARY:

Linda Handy

ABSENT: Councillor Don Cunningham

Councillor Karen A. Bertamini

Director of Corporate Services Michael Minchin

1.0 CALL TO ORDER

Councillor Karen MacKinnon was sworn in as Deputy Mayor for the months of May and June, 2005

2.0 MAYOR AINSCOUGH'S OPENING REMARKS

2.1 Mayor Ainscough presented a letter from Hon. Clint Dunford, Minister of Economic Development regarding the Town's request for grant funding to support the operation of the Drumheller Tourist Information Centre. In his letter, Hon. Dunford advises that his department is not in a position to provide ongoing operational funding to community and regional visitor information centres.

2.2 Mayor Ainscough presented a letter from Dr. Lyle Oberg, Minister of Infrastructure and Transportation advising that the Town of Drumheller will receive \$467,100 under the 2005

Street Improvement Grant.

2.3 Mayor Ainscough provided an update on the Crime Stoppers Meeting held on April 8th.

He noted that the Calgary Crime Stoppers attended Drumheller's organizational meeting to form a Drumheller Crime Stoppers Committee (Drumheller will be a branch of the Calgary Crime Stoppers). Positions were appointed as follows: Fred Makowecki as Chair, Larry Coney as Vice-Chair and Tamela Peters as Secretary/Treasurer.

2.4 Mayor Ainscough Proclaimed the week of April 17-23 as National Volunteer Week.

3.0 PUBLIC HEARING

4.0 ADOPTION OF AGENDA

Deletions to the agenda include 8.1.5 Lease between the Town of Drumheller and Village of Munson and 15.1 Water Main Replacement Project

MO2005.71 Davidson, Mackinnon moved the adoption of the agenda as amended. Cd.

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

5.1.1 Council Regular Meeting - April 4, 2005

MO2005.72 Shoff, Davidson moved the adoption of the regular Council meeting minutes of April 4, 2005 as presented. Cd.

5.2 MINUTES OF MEETINGS PRESENTED FOR INFORMATION

5.2.1 Management Committee Meeting – March 15, 2005

5.2.2 Management Committee Meeting – April 12, 2005

5.2.3 Municipal Planning Commission – March 24, 2005

5.3 BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1 CAO

8.1.1 Bylaw 07.05 being a bylaw to amend the Land Use Bylaw 36.98 (Hillview Area) – Third Reading

R. Romanetz advised that Council gave first reading to Bylaw 07.05 at their meeting of March 7th and a public hearing was held on March 21st with no objections from the public. At that time, Council proceeded to second reading however under the CAO's recommendation Council did not proceed to third until the 30 day subdivision notification had expired. R. Romanetz advised that the 30 days have now expired with no relevant

objections received by Palliser Regional Municipal Services. The subdivision application will be presented to the Palliser Subdivision Committee at their next meeting for approval. He recommended Council proceed with third reading to allow Administration to move forward with the registration of the plan.

MO2005.73 Sparling, Davidson for third reading to Bylaw 07.05. Cd.

8.1.2 RFD – Policy C-05-01 – Criminal Records Check

R. Romanetz advised that Council at their meeting of April 11th reviewed the Criminal Records Check Policy. Since then Administration has reviewed the policy with Staff Sgt. R. Wells and in response to a question from Council concerning the amount of fee that the Town can charge for this service, he confirmed that there are no restrictions as to what the Town can charge for this service. Staff Sgt. Wells also requested that the Town's policy be limited to criminal records and police records checks – any reference to finger prints clearance has been removed. R. Romanetz advised that the proposed fees are reasonably in line with other municipal fees and he suggested that Council adopt the policy as presented and for the fees to be reviewed annually along with other municipal fees.

MO2005.74 Davidson, Sparling that Council adopt the Criminal Record Checks Policy C-05-01 as presented. Cd.

8.1.3 RFD – ATCO Electric Ltd. Transmission Line

R. Romanetz advised that in ATCO's initial proposal for a 144 KV transmission line in October, 2004, Council expressed two concerns with the proposed alignment. These concerns related to the impact the alignment would have on Drumheller's tourism corridor and safety concerns at the Municipal Airport. At that time, the alignment was proposed for ½ mile north from the airport and to continue in a westward direction up the hill to Carbon (SH575). ATCO has submitted revised drawings which show the 144KV transmission line parallel to the road allowance going north / south from the Michichi Substation as requested by Council. As the revised alignment eliminates the two major concerns identified by Council, CAO recommended that the Town respond to EUB's letter indicating support.

MO2005.75 Davidson, Sparling that Council support the proposed alignment for the 144 KV transmission project from Michichi Creek Sub-station to Three Hills as outlined in the Notice of Application from EUB. Cd.

8.1.4 RFD – Alberta Transportation Road Allowance – Plan 4225EZ

R. Romanetz advised that a meeting was held with Alberta Transportation and Starland County to discuss Parcel A, Plan 4225EZ – this property is located in North Drumheller as identified on the map. He further noted that these discussions have been ongoing since October, 2004. He explained that the Town has been approached by Starland County as they have received an offer to purchase on Parcel B and they want to ensure that there is an agreement in place for legal access to this parcel prior to closing the sale. There are a

number of concerns to review being two power pole lines in the middle of the parcel and a water line serving the CLV Water Co-op. In discussion with ATCO Electric there does not appear to be a legal easement registered for the power poles so the poles will be relocated at their cost. The proposed solution would be for Alberta Transportation to supply Parcel A for conversion to a road plan at no cost and Starland to have the property surveyed and registered at their cost. Although the Town was concerned initially with the proposal, the intention is to develop a gravel laneway which will require grading for maintenance purposes. If the purchaser of Parcel B intends to construct a substantial development, the Town would ensure responsibility for upgrading of the roadway is passed on to the developer. He explained that this arrangement appears to be fair and in all parties' best interests. In response to a Councillor's question, CAO explained that all properties affected are not in Starland County – there are three or four properties within the Town boundaries. He further noted that the amount of traffic using the access parcel is now minimal. If the developer changes the density and use of the area, the Town would require the developer to upgrade the roadway. If the Town is not agreeable to the proposal, Starland would need to negotiate with Ledcor for a road access. Councillor Sparling asked how this would be reflected in the records for future reference. R. Romanetz explained that Administration would review any new proposals for development in cooperation with Alberta Transportation and advised that a permit would be required if they connected to a primary highway. He further noted that Starland has submitted a letter advising that their Council has agreed to the proposed arrangements.

MO2005.76 Sparling, MacKinnon that Council accept the proposed agreement between Alberta Transportation, Starland County and the Town of Drumheller regarding transfer of Parcel A, Plan 4225EZ. Cd.

8.1.5 RFD – Lease between the Town of Drumheller and Village of Munson (Booster Station) – Removed from Agenda

8.1.6 Provincial Budget Announcements

R. Romanetz presented AUMA announcements and highlights on the 2005 Province Budget. He summarized the budget implications for municipalities noting that the \$3 Billion for municipalities' infrastructure needs is considered to be a positive development as well as additional police funding however the AUMA is disappointed with the increased education requisition portion of the property tax. He reviewed AUMA's questions re: Budget 2005.

8.1.7 ATCO Symposium Update

R. Romanetz presented information on ATCO's Symposium held on April 11th for Council's information.

8.2 Director of Infrastructure Services

8.3 Director of Corporate Services

8.4 Director of Community Services

8.4.1 Economic Development Workshop SWOT Update

S. Blevins advised that the next step for advancing the SWOT process will be through the use of the focus groups. Prior to the next Economic Development Task Force meeting to be held on May 2nd, information will be gathered that is listed in the process. The Task Force members will decide on the priorities and time allocations – there are 9 -12 recommendations for each of the four focus groups to consider.

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

(Quarterly Reports due May 2, 2005)

- 9.1 CAO
- 9.2 Director of Infrastructure Services
- 9.3 Director of Corporate Services
- 9.4 Director of Community Services

10.0 PUBLIC HEARING DECISIONS

11.0 DELEGATION DECISIONS

12.0 UNFINISHED BUSINESS

13.0 NOTICES OF MOTIONS

14.0 COUNCILLOR REPORTS

15.0 IN-CAMERA MATTERS MO2005.77 Sparling, Davidson that Council go in camera at 5:25 PM.

- 15.1 Water Main Replacement Project – Removed from Agenda
- 15.2 Subdivision Development Appeal Board

There being no further business the Mayor declared the meeting adjourned at 6:00 PM.

MAYOR

CHIEF ADMINISTRATIVE OFFICER