

Town of Drumheller

COUNCIL MEETING

MINUTES



August 8, 2005 4:30 PM Council Chambers, Town Hall
703 - 2nd Ave. West, Drumheller, Alberta

PRESENT:

MAYOR:

Paul Ainscough

COUNCIL:

Karen Bertamini

Don Cunningham

Larry Davidson

Sharel Shoff

John Sparling

CHIEF ADMINISTRATIVE OFFICER/ENGINEER:

Ray Romanetz

DIRECTOR OF INFRASTRUCTURE SERVICES:

Wes Yeoman

DIRECTOR OF CORPORATE SERVICES:

Michael Minchin

RECORDING SECRETARY:

Linda Handy

ABSENT: Councillor Karen MacKinnon

Director of Community Services, Scott Blevins

1.0 CALL TO ORDER

Councillor John Sparling to be sworn in as Deputy Mayor for the months of September and October, 2005.

2.0 MAYOR AINSCOUGH'S OPENING REMARKS

2.1 Mayor P. Ainscough presented a letter from Hon. Harvey Cenaiko, Solicitor General asking municipalities to sign the new Policing Grant Agreement. Towns and cities between 5,000 and 20,000 population receive a \$200,000 base payment plus an additional \$8 per capita.

2.2 Mayor P. Ainscough presented letters from Hon. Gordon Graydon, Minister of Gaming which announces Community Initiatives Program (CIP) grant approvals for upgrades to Centennial Park in the amount of \$10,000.00; upgrades to John Anderson Memorial Ball Park in the amount of \$22,000.00; and upgrades to the Rosedale Community Park in the amount of \$18,500.00.

2.3 Mayor P. Ainscough presented a letter from Hon. Lyle Oberg, Minister of Infrastructure and Transportation announcing the approval of the grant funding for the Rosedale and Cambria Water Supply Transmission Line in Drumheller. In his letter, Hon. Oberg further states that the municipality will receive 85% of the eligible project cost or \$1,504,500.

2.4 Mayor P. Ainscough announced the Public Information Meeting on the management of the Dickson Dam will be held on August 18th at Central School at 6:30 PM.

2.5 Mayor P. Ainscough announced Drumheller's Community Celebration (Flood Recognition) will be held on September 9th at John Anderson Park commencing at 5:00 PM.

2.6 Mayor P. Ainscough announced the Alberta Urban Municipalities Association (AUMA)'s Convention will be held in Calgary on October 5th – 8th.

3.0 PUBLIC HEARING

4.0 ADOPTION OF AGENDA

MO2005.165 Davidson, Bertamini moved the adoption of the agenda as presented. Carried.

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

5.1.1 Council Regular Meeting - July 11, 2005

MO2005.166 Shoff, Cunningham moved the adoption of the regular Council meeting minutes of July 11, 2005 as presented. Carried.

5.2 MINUTES OF MEETINGS PRESENTED FOR INFORMATION

5.2.1 Municipal Planning Commission – June 9, 2005

5.2.2 Municipal Planning Commission – June 16, 2005

5.2.3 Municipal Planning Commission – June 30, 2005

5.2.4 Municipal Planning Commission – July 8, 2005

5.2.5 Municipal Planning Commission – July 21, 2005

5.3 BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

6.1 Andrew Poole, Alberta Transportation – Options on Gordon Taylor Bridge
Andrew Poole, Alberta Transportation stated that the bridge is 46 years old with a potential life span of 75 years – 29 years remaining. The average traffic count (not during tourist

season) is 8300 vehicles per day and 9700 vehicles per day during summer. During the last four years there have been 11 accidents. He explained that Alberta Infrastructure and Transportation's (AIT) challenge is upgrading the bridge to the safety design standards of TAC and CSA Bridge Code within their budget of \$700,000.00, such as 3.0 – 4.0 metres width for sidewalk on one side. In 2003, discussions were held for the requirements of a barrier to separate pedestrian and vehicle traffic. The initial report proposed that the width of the sidewalk would be 3.7 metres if constructed on one side only or 2 metres if sidewalk constructed on each side. In 2004, AIT hired COHOS Evamy Consulting to review a further option of a 2.6 metre sidewalk on each side however these costs were too high and other options were presented. In 2005, COHOS revisions included a separation rail, new outside rail, sidewalk to be 1.9 metres located on each side at a cost of \$700,000.00 or 2.3 metres timber sidewalk (Ekki wood) each side at a cost of \$1,000,000. The final decision was for 1.9 metres clear width sidewalk each side with steel bridge rail to the outside. The outstanding issues being presented today affect the separation rail – concrete versus steel and the height of the barrier 600 mm versus 1400 mm. The light poles will be relocated. The tender will be put forward in October, 2005 as winter work is possible. The latest completion date is October, 2006.

Response from Council:

Council expressed concern that the proposed upgrades do not meet minimum standards in accordance with TAC and CSA Bridge Code. They also stated that the upgrade should be completed with a long term solution in mind as the bridge may have more life expectancy than 29 years. They further expressed concern that AIT has not addressed minimum standards for safety and improved functional use of the bridge for motorists, cyclists and pedestrians. There may be potential safety issues with using the lower barrier rail as children or teenagers may be walking or skateboarding on top of the lower rail. Councillor L. Davidson stated that there should be a wider cross section at both ends of the bridge. A. Poole indicated that Administration should speak with Randy Shalagan, Bridge Manager, if they wish to see other structural changes than those being proposed.

Mayor Ainscough thanked Mr. Poole for his presentation.

6.2 Staff Sgt. Renee Wells, RCMP – Presentation of Quarterly Report

Staff Sgt. Renee Wells presented the crime stats for 2005 second quarter review. He advised that in 2004, Drumheller's criminal case load is 143 per year and the average provincial case load is 155. He explained that there are two community initiatives for Drumheller to reduce criminal case loads as outlined in their Business Plan - vandalism and drug abuse reduction. It is the RCMP's goal to reduce vandalism by 20%. ADDAC and the Community Drug Task Force are working together to reduce drug use in our community through prevention groups and rehabilitation groups. Drug awareness seminars are being held to educate individuals about the destruction this activity can present to people and their property. Staff Sgt. Wells reported that the detachment has seen an increase in the number of local grow-ops. The next meeting of the local Community Drug Task Force is in

September. He further stated that the detachment has also focused on four traffic enforcement areas – not using seatbelts, intersection infractions, drinking and driving, and speed. He reported that Mel Brett was hired to fill the position of Municipal Clerk and Cpl. Matt Lavallee will be transferring to northern Manitoba. The Cpl. position will be advertised on a lateral basis and then posted – it is anticipated that the new Cpl. will be in place within three to six months.

Response from Council:

Councillor L. Davidson asked if the RCMP members experienced any problems at the Harley Rally event. Staff Sgt. Wells stated that increased presence of officers and a number of proactive measures in place ensured safety for all. In response to a Councillor's question on the amount of revenue the Town receives from noise, curfew, parking infractions, etc., Staff Sgt. Wells stated that he would provide the Town with a report. Mayor Ainscough stated that the presence of officers on the bike patrol has reduced crime within the Town.

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1 CAO

8.1.1 Bylaw 19.05 being a bylaw to amend the Land Use Bylaw 36.98 by adding the definition of Visitor Accommodation Unit under Section 29 "SCR" – Suburban Community Residential District discretionary use:

R. Romanetz advised that Bylaw 18.05 was presented to council at their regular meeting of July 11th. At that time, Council refused first reading until a definition of Guest House was addressed by the Municipal Planning Commission. He presented Bylaw 19.05 which defines *Visitor Accommodation Unit* rather than Guest House as "a room or suite of rooms operated as a temporary place to stay by the day, week or month, with or without compensation. Such units usually contain sleeping and sanitary facilities, may contain cooking and eating facilities, and may or may not be a building that could be a dwelling unit.

Such units do not include "bed and breakfasts" and shall not be located in an occupied residence." R. Romanetz stated that in discussions with the applicant, she indicated that there was increased oil and gas activity in the area and a "guest house" would fill the void of accommodation shortages. He also advised that although they presented the definitions as requested by Council, the MPC recommended that Council not approve this bylaw amendment.

MO2005.167 Bertamini, Shoff for first reading to Bylaw 19.05.

Clarification on the Motion:

Councillor Sparling stated that the MPC felt such a rental property may turn into a party house. As well, there would be potential for abuse as no owner or manager is within the house.

Vote on Motion: Defeated.

8.1.2 RFD – Munson Water Agreement (Starland)

R. Romanetz presented the Water Supply Agreement between the Village of Munson and the Town of Drumheller. The purpose of the agreement is to allow the Village of Munson to purchase additional water from the Town to service Morrin and portions of Starland County.

He stated that the Villages of Morrin and Munson and Starland County have advised that the attached document is acceptable. In summary, the agreement sets out the obligations of each party. The agreement reflects the same principles as those established through Kneehill Water Commission, i.e. feedlot operations. He highlighted the following clauses: Page 1 – Definitions - “150 mm watermain means the 150 mm (6 inch) diameter watermain line” – water will be pumped from the booster station to Munson and then to Morrin and Starland – 250 mm upgrade required to bring water without negatively affecting other properties in the North Midland area - the Town will take ownership of that line which will improve pressure and flows to Midlandvale and out of the Valley. Page 8 - outlines the obligations of the three communities at no cost to Drumheller; the Town’s responsibility is to install meter and meter replacement. He noted that the remaining clauses are identical to what was negotiated with Kneehill. He further explained that the Town has agreements with a number of Water Co-ops and the Town will ensure that this standard agreement template will be offered to them as well. Schedule A deals with the annual quantities and best guess as to consumption over the next five years. Part 2 of the schedule deals with maximum daily quantity at 1.8 times the average daily. Schedule C - the capital contribution is similar to the Kneehill calculation - there is a requirement to pay the Town \$138,028.00 due by July, 2005 and the final payment by June 30, 2006. Councillor L. Davidson referred to page 11 and asked what the recourse is if the Province imposes a feed lot operation. R. Romanetz explained that the Town is supplying the water to Munson based on normal domestic and municipal purposes as defined in the agreement and Munson would to the extent permitted by law, be prohibited from supplying water to confined feed operations.

MO2005.168 Davidson, Sparling approve the Water Supply Agreement between Village of Munson and the Town of Drumheller as presented. Carried.

8.1.3 RFD – Extension of Services Phase 1 Hillsview Subdivision

R. Romanetz advised that with the recent sale of lots to Stevenson Homes and the last four lots being sold last week, the Town has now sold out all its serviced lots in Phase 1 of the Hillsview Subdivision. Administration has been in contact with contractors to determine the feasibility of servicing the 8 remaining lots in the Phase 1 area. With the contractors still in Town, the Town has the opportunity to service these remaining lots in 2005 and at prices similar to servicing costs incurred earlier this year. Administration is recommending that Council authorize the initial servicing of the remaining 8 lots in Phase 1. R. Romanetz advised that the utility services and road construction will be in the range of \$195,000.00.

MO2005.169 Sparling, Bertamini that Council authorize Administration to proceed with the initial servicing of the remaining 8 lots in Phase 1 of the Hillsview Subdivision at an estimated cost of \$195,000.00.

Clarification on motion;

Councillor L. Davidson asked the cost scenario for the remaining eight lots. R. Romanetz stated that the lots would range in price from \$28,000 to \$35,000. He further explained that the Town already has cost estimates for the entire subdivision including sewer, water, power, telephone, and cable - the only extension for the remaining lots would be gas. He stated that costs will not exceed what has been identified and there is no requirement to increase the selling price of the lots however Administration will review the matter and present a pricing schedule for Council's approval.

Vote on Motion: Carried.

8.1.4 RFD – Alberta's 100th Celebration Budget Approval

R. Romanetz presented the proposed budget for Alberta's 100th Celebration for Council's authorization.

MO2005.170 Bertamini, Davidson that Council approve the September 1, 2005 Alberta Centennial Celebration as presented and further that the budget of \$5,400 be funded out of the 2005 general operating surplus.

Clarification on motion

Councillor L. Davidson recommended that the Community Recognition Celebration and Alberta's 100th Celebration be combined. He further explained that although they are distinct events, the pioneer spirit of neighbour helping neighbour was evident in the flood disaster. Mayor P. Ainscough stated that the Committee felt that Alberta's 100th Birthday should be recognized separately.

Vote on Motion: Carried.

8.2 Director of Infrastructure Services

8.2.1 Road Program Update

W. Yeoman provided an update on the 2005 Street Improvement Program and noted that most improvements are on schedule.

8.3 Director of Corporate Services

8.3.1 Quarterly Financial Statement

M. Minchin presented the second quarter financial report. He stated that there are no flood costs in the report as most of these costs were not paid until July. In terms of operations to date, revenues are better than anticipated – policing fine revenue is near the 50% mark

and this is a first time in a number of years, building permit revenue is up this year due to Extra Food and Walmart, and expenses are in line with expectations. He provided a brief summary of the capital projects and noted that the majority of capital expenditures are incurred in July and August.

In terms of investment continue to do the same performance as in the past six months - no change in inflation rates or interest rates. In response to a question from Council, the terms of reference was written last week for a Website contract manager to design the new website and train staff.

8.4 Director of Community Services

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

(Quarterly Reports presented)

- 9.1 CAO
- 9.2 Director of Infrastructure Services
- 9.3 Director of Corporate Services
- 9.4 Director of Community Services

10.0 PUBLIC HEARING DECISIONS

11.0 DELEGATION DECISIONS

MO2005.171 Bertamini, Davidson that Council direct Administration to communicate Council's concern to Alberta Infrastructure and Transportation regarding the Gordon Taylor Bridge. Carried.

12.0 UNFINISHED BUSINESS

13.0 NOTICES OF MOTIONS

14.0 COUNCILLOR REPORTS

15.0 IN-CAMERA MATTERS MO2005.172 Sparling, Bertamini to go in camera at 6:45 PM. Carried.

- 15.1 Senior's Lodge Proposal
- 15.2 Out of Scope – New Job Description
- 15.2 Out of Scope – New Job Description

MO2005.174 Bertamini, Sparling to approve the CAO's report for changes to the corporate organizational structure. Carried.

There being no further business the Mayor declared the meeting adjourned at 7:46 PM.

MAYOR

CHIEF ADMINISTRATIVE OFFICER