

# Town of Drumheller

## COUNCIL MEETING

### MINUTES



**March 21, 2005** 4:30 PM Council Chambers, Town Hall  
703 - 2nd Ave. West, Drumheller, Alberta

**PRESENT:**

MAYOR:

Paul Ainscough

COUNCIL:

Don Cunningham

Larry Davidson

Karen MacKinnon

Sharel Shoff

John Sparling

CHIEF ADMINISTRATIVE OFFICER/ENGINEER:

Ray Romanetz

DIRECTOR OF INFRASTRUCTURE SERVICES:

Wes Yeoman

DIRECTOR OF CORPORATE SERVICES:

Michael Minchin

DIRECTOR OF COMMUNITY SERVICES:

Scott Blevins

RECORDING SECRETARY:

Linda Handy

**ABSENT:** Councillor Karen Bertamini

#### **1.0 CALL TO ORDER**

#### **2.0 MAYOR AINSCOUGH'S OPENING REMARKS**

2.1 **MO2005.52** Sparling, Cunningham moved to cancel the Council Committee Meeting scheduled for March 29<sup>th</sup>, 2005. Cd.

2.2 Mayor Ainscough presented a letter from Hon. Iris Evans, Minister of Alberta Health and Wellness regarding the transfer of ground ambulance governance and funding. In her letter, Hon. Evans states, "An ambulance grant is being provided on a one time basis to help offset financial pressures municipalities may experience due to the change in

government policy to delay the transfer of ground ambulance governance and funding". She further announced a new committee will provide advice and recommendations on the future transfer of ground ambulance services.

2.3 Mayor Ainscough presented a letter from Mr. James Knight, Chief Executive Officer, FCM regarding the renewal of membership for 2005-2006. He further noted that membership support is important to keep the municipal issues front and centre on the federal agenda.

2.4 Mayor Ainscough announced the Economic Development SWOT Workshop will be held on April 5<sup>th</sup> and 7<sup>th</sup> from 7:00 PM – 9:00 PM at the Drumheller Inn Banquet Room.

2.5 Mayor Ainscough announced the Organizational Meeting for Crime Stoppers will be held on April 8<sup>th</sup> at 10:00 AM in Council Chambers.

Councillor K. MacKinnon advised that she would be absent from March 31<sup>st</sup> to April 10<sup>th</sup>.

### **3.0 PUBLIC HEARING - 5:30 PM**

3.1 Mayor Ainscough advised that the purpose of the hearing is to consider Bylaw 05-05 being a bylaw to close a portion of undeveloped public laneway in Cambria located south of 2<sup>nd</sup> Avenue East and East of Centre Street to public travel.

Mayor Ainscough called the public hearing to order at 5:35 PM.

Mayor Ainscough asked if there were any written submissions. Recording Secretary, L. Handy advised there were no submissions.

Mayor Ainscough asked if anyone was present to speak in favour or against the proposal. There were no speakers from the public.

Mayor Ainscough asked if there were any questions from Council.

Councillor K. MacKinnon asked the sale price of the land. CAO R. Romanetz advised that the Town will sell the land for market value as previously approved at an earlier Council Meeting. He also noted that a separate title will be created and the applicant may wish to consolidate the lots.

Mayor Ainscough closed the Public Hearing at 5:40 PM.

3.2 Mayor Ainscough advised that the purpose of the hearing is to consider Bylaw 06-05 being a bylaw for the purpose of leasing a portion of a municipal reserve to the public for the placement of a water booster station (Midlandvale).

Mayor Ainscough called the Public Hearing to order at 5:40 PM.

Mayor Ainscough asked if there were any written submissions. Recording Secretary, L. Handy advised there were no submissions.

Mayor Ainscough asked if anyone was present to speak in favour or against the proposal. There were no speakers from the public.

Mayor Ainscough asked if there were any questions from Council.

Councillor D. Cunningham asked the term of the lease. CAO R. Romanetz explained that Munson has an existing booster station on this parcel of land and it is their intention to construct a larger wooden structure to house above ground pumps – the lease will continue until Munson advises it is no longer required.

Mayor Ainscough closed the Public Hearing at 5:42 PM.

3.3 Mayor Ainscough advised that the purpose of the hearing is to consider Bylaw 07-05 being a bylaw to amend the Land Use Bylaw 36.98 (Hillsview Area) by redesignating:

1. A portion of Blocks 1 and 2, Plan 8111554 from “R-2” Residential District to “R-1” Residential District;
2. A portion of Block 2, Plan 8111554 from “R-2” Residential District to “R-1a” Residential District;
3. A portion of Block 6, Plan 8111554 from “R-1” Residential District to “R-1a” Residential District;
4. A portion of NW1/4 Sec 2, Twp 29, Rge 20, W4M from “UT” – Urban Transitional District to “R-1a” Residential District

Mayor Ainscough called the Public Hearing to order 5:42PM.

Mayor Ainscough asked if there were any written submissions. Recording Secretary, L. Handy advised there were no submissions.

Mayor Ainscough asked if anyone was present to speak in favour or against the proposal.

Mr. Randy McGee advised that the area in question was blacked out in the Drumheller Mail and he stated that it appears there is a different configuration as to the lot layout than original discussed at a meeting with the developers and realtors. R. Romanetz stated that the area is shown with the existing plan until the new plan is registered. He referred to the draft drawing which identified the proposed subdivision (Phase 1, 2 and 3). Mr. McGee inquired if soil testing was conducted in the area. R. Romanetz stated that holes were drilled and testing was carried out for undermining in the early 1980's as well as other geotechnical testing on roadways. Mr. McGee asked the price of the lots. R. Romanetz advised that the lots will range between \$25,000 and \$30,000 however Council has yet to approve the pricing. He further noted that the subdivision has been forwarded to Palliser

Municipal Services for approval and if there are no objections, a new plan should be registered within the next 30 days. It is proposed that construction could start in early June. R. Romanetz advised that the plans for sewer and water utilities have been designed and the Town is two weeks away from tendering the project. He advised that the tender should be awarded the first week in May and base work for street improvements would commence in July – September depending on the contractors schedule.

Mayor Ainscough asked if there were any questions from Council. There were no questions.

Mayor Ainscough closed the Public Hearing at 5:50 PM.

3.4 Mayor Ainscough advised that the purpose of the hearing is to consider Bylaw 08-05 being a bylaw to cancel a portion of lots, lanes, streets and public reserves created on Plan 8111554 (Hillview Area) and to concurrently register a new subdivision plan.

Mayor Ainscough asked if there were any written submissions. Recording Secretary, L. Handy advised there were no submissions.

Mayor Ainscough asked if anyone was present to speak in favour or against the proposal. There were no speakers from the public.

Mayor Ainscough asked if there were any questions from Council.

In response to a question from Council, R. Romanetz confirmed that it is the Town's intention to close the existing streets and then register the new subdivision plan for the roadways.

Mayor Ainscough closed the Public Hearing at 5:52 PM.

#### **4.0 ADOPTION OF AGENDA**

Additions to the agenda noted.

**MO2005.53** Sparling, Davidson moved the adoption of the agenda as amended. Cd.

#### **5.0 MINUTES**

##### **5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES**

##### **5.1.1 Council Regular Meeting - March 7, 2005**

**MO2005.54** Cunningham, Shoff moved the adoption of the regular Council Meeting minutes of March 7, 2005 as presented. Cd.

## 5.2 MINUTES OF MEETINGS PRESENTED FOR INFORMATION

## 5.3 BUSINESS ARISING FROM THE MINUTES

## 6.0 DELEGATIONS

## 7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

## 8.0 REQUEST FOR DECISION REPORTS

### 8.1 CAO

#### 8.1.1 RFD – Approval 2005 Operational Budget

R. Romanetz advised that the public presentation of the 2005 Corporate Plan was held on March 14<sup>th</sup> at Council's Committee Meeting. The Corporate Plan includes the Annual Operating and Capital Budgets for the Town as well as updates to the Town's Multi Year Capital Plan and Capital Financing Strategy. He further advised that Council had adopted the 2005 Capital Budget at their meeting of March 7, 2005. Administration is recommending that Council approve the 2005 Operating Budget as presented.

**MO2005.55** Davidson, Shoff that Council approve the 2005 Operating Budget as presented. Cd.

#### 8.1.2 RFD – Approval of Capital Financing Strategy

R. Romanetz advised that M. Minchin presented an update to the Town's Capital Financing Strategy and Multi Year Capital Plan at Council's Committee Meeting of March 14<sup>th</sup>, 2005. At that time, M. Minchin explained that the strategy outlines the Town's long term capital reinvestment needs and capital additions as well as the sources of funding for these capital requirements. The Strategy and Multi Year Capital Plan will become the primary planning document for future annual capital budgets over the next 10 years. The document is subject to review and change on an annual basis.

**MO2005.56** Sparling, Shoff that Council approve the 2005 Capital Financing Strategy and the 2005 Multi Year Capital Plan as presented. Cd.

#### 8.1.3 Update 2004/05 Strategic Business Plan

R. Romanetz presented the 2004/05 Strategic Business Plan and noted that the document includes the updated comments provided at Council's Retreat on January 31<sup>st</sup>. He noted that some of the 2004 Corporate Priorities that have not been finalized will be carried over to the new 2005 Strategic Business Plan.

#### 8.1.4 RFD – Approval of 2005 Strategic Business Plan

R. Romanetz presented the 2005 Strategic Business Plan which incorporates the priorities identified at Council's Annual Retreat held on January 31<sup>st</sup> and February 1<sup>st</sup> 2005 and is to be used as a working document for further development. He stated that Corporate

Priorities have been prepared and will be subject to a quarterly review by the CAO to Council; Organizational Priorities will be carried out by the CAO/Staff and reviewed on a quarterly basis; Operational Priorities must be flushed out by the Department Heads and will become part of their departmental business plans.

R. Romanetz provided an update to the Corporate Priorities as follows:

- Hillsview Subdivision – The subdivision application has been submitted to Palliser Regional Municipal Services for approval and notice has been given to adjacent neighbours to determine any concerns. Cost estimates for the construction of the roadway and installation of services is now complete. The development of a marketing plan is being finalized and will be presented to Council shortly.
- Community Facility – Mayor Ainscough has spoken with Hon. S. McClellan to determine funding under the Legacy Grant however it does not appear Drumheller will receive any further funding under the Legacy Grant. The 2005 Capital Strategy identifies financing for this project. A further update will be provided in camera this evening.
- Economic Development Strategy – SWOT workshop to be held on April 5<sup>th</sup> and 7<sup>th</sup>
- Ambulance Transition Contract – He referred to the letter from Hon. Iris Evans, Minister of Health and Wellness which was read earlier this evening by Mayor Ainscough. If necessary, a meeting will be held with the Minister to clarify the transition process.
- Provincial Liaison – Meeting held with Hon. S. McClellan and Hon. L. Oberg on February 8<sup>th</sup> to review grant funding for the Rosedale/Cambria Water Line; SH575; and Gordon Taylor Bridge; Mayors and Reeves Meeting held on February 10<sup>th</sup>; Potential meeting with Hon. Iris Evans, Minister of Health and Wellness; Potential meeting with Hon. L. Oberg with Drumheller, Kneehill, Starland regarding regional cost sharing on water projects; the Provincial Budget will be released shortly and this will be an indication if lobbying efforts were successful or not.
- Operational Priorities include carry forward items: Utility Rate Review, Affordable Housing and Municipal Development Plan.

Councillor L. Davidson asked if a Crime Prevention Coordinator was hired. S. Blevins stated yes and he explained that the Town working in conjunction with other agencies, such as the RCMP, received federal grant dollars to provide a mentorship program for the purpose of reducing vandalism in the community. The program has been approved for one year and there may be a two year extension.

**MO2005.57** Shoff, Sparling that the 2005 Priority Work Programs be adopted as working documents for further development and regular quarterly review; that the CAO be requested to schedule an annual priority setting update workshop by December 2005; and that the CAO and staff complete the development of the Operational Strategies Work Program for the 2005 budget process. Cd.

## **8.2 Director of Infrastructure Services**

### **8.3 Director of Corporate Services**

8.4.1 Bylaw 09.05 being a bylaw to authorize supplementary assessment of improvements – Three Readings

M. Minchin presented Bylaw 09.05 which authorizes supplementary assessment for improvements during the taxation year of an improvement, whether or not the improvement appears on the assessment roll at the time the supplementary assessment is made.

**MO2005.58** Davidson, Shoff moved first reading to Bylaw 09.05. Cd.

**MO2005.59** Cunningham, MacKinnon moved for second reading to Bylaw 09.05. Cd.

**MO2005.60** Davidson, Sparling moved no objection to third reading. Cd.

**MO2005.61** Davidson, Sparling moved third reading to Bylaw 09.05. Cd.

## **8.4 Director of Community Services**

## **9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION**

(Quarterly Reports due April 18, 2005)

9.1 CAO

9.2 Director of Infrastructure Services

9.3 Director of Corporate Services

9.4 Director of Community Services

## **10.0 PUBLIC HEARING DECISIONS**

10.1 Bylaw 06-05 for the purpose of leasing a portion of a municipal reserve to the public for the placement of a water booster station (Midlandvale)

**MO2005.62** Shoff, Sparling moved second reading to Bylaw 06.05. Cd.

**MO2005.63** Davidson, MacKinnon moved third reading to Bylaw 06.05. Cd.

10.2 Bylaw 07-05 being a bylaw to amend the Land Use Bylaw 36.98 (Hillsview Area)

**MO2005.64** Cunningham, Sparling moved second reading to Bylaw 07.05. Cd.

R. Romanetz recommended that Council not proceed to third reading until Palliser Regional Municipal Services has approved the subdivision application.

## **11.0 DELEGATION DECISIONS**

## **12.0 UNFINISHED BUSINESS**

### **13.0 NOTICES OF MOTIONS**

#### **14.0 COUNCILLOR REPORTS**

14.1 Councillor S. Shoff advised that the Drumheller Public Library held their Annual Meeting on March 10th and a new executive was appointed. Mr. Ron Kenworthy is the Town of Drumheller's representative on the Marigold Library Board. She highlighted some of the 2004 statistics noting that 61,290 books were check out and 13,809 parcels received; an average of 24.3 persons per hour entered the library. She further advised that from April 1<sup>st</sup> to December 31, 2005 the library is offering free youth memberships in honour of Alberta's Centennial and in memory of Hon. Lois Hole. The library's annual fundraiser will be held in October, 2005.

14.2 Councillor S. Shoff advised that the Valley Bus Society board adopted their 2005 budget. She noted that the Town contributes \$36,000 for their operations. An item of discussion was the need for another permanent location for unloading and pickups in the downtown core. Their annual meeting will be held on April 20<sup>th</sup> at 7:00 PM. The Society's Executive has two vacancies. She encouraged anyone who may be interested to fill these positions to attend the Annual Meeting.

14.3 Councillor L. Davidson asked for discussion on whether to change the Public Hearing time from 5:30 PM to 4:30 PM to coincide with the start time for Council Meetings and for continuity of the meeting.

**MO2005.65** Cunningham, MacKinnon to change the time for Public Hearings from 5:30 PM to 4:30 PM.

Councillor Davidson asked to table the vote on the motion until there was an opportunity for public input. A notice will be placed in the Town Page asking for public input.

14.4 Councillor MacKinnon noted that the RCMP Citizens Advisory Committee has initiated an event for youth awareness in crime prevention to be held at the Co-op Mall. The purpose of the event is to fundraise for a skateboard park.

14.5 Mayor Ainscough advised that he, S. Blevins and D. Ruecker attended a luncheon meeting with the Children's Family Services Authority's Board to discuss the changes to the Children's Services Authority in the community and to review their new programs.

14.5 Councillor Davidson announced the East Coulee Spring Festival to be held on April 9<sup>th</sup> - Adults \$20.00 - Students \$7.00. Dollars raised will go towards the Atlas Coal Mine and East Coulee School Museum.

14.6 Mayor Ainscough advised that he and R. Romanetz attended the Red Deer River User Group meeting on March 21<sup>st</sup>. R. Romanetz noted that following the tour of the Dickson Dam, the group met to discuss various issues, one being the need for a budget. It



was recommended that the member municipalities contribute on a per capita basis \$0.50 which would be used for marketing and research purposes. He was directed by the group to forward a letter to municipalities to determine their interest to support the program. He further advised that once the group has an idea of dollars available, they will prepare a budget for further consideration. The next meeting will be held in Drumheller which includes a tour of the WTP, River Intake, Raw Water Reservoir, Kirkpatrick Reservoir.

**15.0 IN-CAMERA MATTERS MO2005.66** Cunningham, Shoff to go in camera at 5:55 PM. Cd.

15.1 Land Matters

15.2 Legacy Project

There being no further business the Mayor declared the meeting adjourned at 6:53 PM. Cd.

---

MAYOR

---

CHIEF ADMINISTRATIVE OFFICER