

Town of Drumheller

COUNCIL MEETING

MINUTES



October 3, 2005 4:30 PM Council Chambers, Town Hall
703 - 2nd Ave. West, Drumheller, Alberta

PRESENT:

MAYOR:

Paul Ainscough

COUNCIL:

Karen Bertamini

Don Cunningham

Larry Davidson

Karen MacKinnon

Sharel Shoff

John Sparling

CHIEF ADMINISTRATIVE OFFICER/ENGINEER:

Ray Romanetz

DIRECTOR OF CORPORATE SERVICES:

Michael Minchin

DIRECTOR OF COMMUNITY SERVICES:

Scott Blevins

RECORDING SECRETARY:

Corinne Macdonald

ABSENT

DIRECTOR OF INFRASTRUCTURE SERVICES:

Wes Yeoman –

1.0 CALL TO ORDER – 4:30 P.M.

2.0 MAYOR AINSCOUGH'S OPENING REMARKS

2.1 Update on Cochrane Tour held on October 4th

Mayor P. Ainscough reported that he, R. Romanetz and R. Telford will be taking a tour of Cochrane to see what changes they made to their downtown area.

2.2 Mayor P. Ainscough proclaimed October 9th to 15th as Fire Prevention Week.

2.3 Mayor P. Ainscough proclaimed October 16 to 22 as Small Business Week

2.4 Mayor P. Ainscough advised October 15th to 17th Girl Guides will be selling cookies.

2.5 Mayor P. Ainscough advised that he had been presented with a cheque in the amount of \$5,000 from the Drumheller Mail for the proposed Community Multi Use Facility in memory of Ossie and Florence Sheddy Sr.

2.6 Mayor P. Ainscough advised that the Annual Facilities Tour will be held on October 11th from 3:00 p.m. to 7:00 p.m.

3.0 PUBLIC HEARING

4.0 ADOPTION OF AGENDA

Additions to agenda: 14.1 Councillor S. Shoff – Valley Bus Society Report and 15.6 Councillor J. Sparling – Committee Appointments.

MO2005.191 Sparling, Shoff moved the adoption of the agenda as amended. Carried.

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

5.1.1 Council Regular Meeting - September 19, 2005

MO2005.192 Shoff, Cunningham moved the adoption of the regular Council meeting minutes of September 19, 2005 as presented. Carried.

5.2 MINUTES OF MEETINGS PRESENTED FOR INFORMATION

5.2.1 Municipal Planning Commission – September 8, 2005

5.3 BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1 CAO

8.1.1 Bylaw 22.05 being a bylaw to amend the Land Use Bylaw by redesignating Parcel A, & Parcel B, Plan 1834 FS and a portion of SW ¼ Sec. 32-28-19-W4M from “A” – Agricultural District to “SHR” – Small Holding Residential District – First Reading

MO2005.193 Bertamini, Shoff for first reading to Bylaw 22.05.

Councillor L. Davidson asked if this reclassification was different than that of the existing homes in the area. R. Romanetz advised that a Country Residential District designation would be preferred, however the proposed subdivision includes lots over 3-acres in size,

which is not a permitted or discretionary use in a Country Residential District. A Small Holdings Residential District allows for these larger lot sizes. He also advised that discussions have already been held regarding water, sewer and access into these parcels; however a development agreement will have to be entered into before the subdivision servicing requirements can be finalized.

Carried.

8.1.2 RFD - Rosedale Industrial Park

R. Romanetz reported that Council had authorized administration to proceed with the earthwork for this project to be followed by registration of the lots this winter and servicing in the spring of 2006. There were four proposals received from contractors and after reviewing them with our engineering consultant it was determined that the most cost effective proposal was submitted by Silver Site Construction.

MO2005.194 Shoff, Cunningham that Council approve the awarding of the earthgrading contract for Rosedale Industrial Park Phase 2 to Silver Site Construction in the lump sum amount of \$160,000 plus GST. Carried.

8.2 Director of Infrastructure Services

8.2.1 RFD – Rosedale to Cambria Municipal Water Supply Project

R. Romanetz noted that the construction of a water line from Rosedale to Cambria has been a high priority for some time now. The costs of various projects have increased substantial over the last sixteen months and administration is concerned that the estimate used in our submission to the Province may not reflect current construction costs. Four engineering firms submitted proposals to complete preliminary engineering for the project confirming alignments, soil conditions and in particular projected construction costs. The province confirmed that cost sharing on the engineering costs for this next Phase would be eligible on an 85 / 15 percent basis even if the project did not proceed.

MO2005.195 Davidson, Bertamini approve the awarding of the preliminary engineering services for the Rosedale to Cambria Municipal Water Supply Project to Stantec Consulting Ltd. in the amount of \$18,487 plus GST.

Councillor L. Davidson asked whether this report would be going back to the public for further input. R. Romanetz advised that once the report is completed and reviewed with Council it would be reasonable to hold a public information meeting to share the results with the public.

Carried.

8.3 Director of Corporate Services

8.3.1. Return on Equity Policy C03.05

M. Minchin presented the Utility Cost of Capital Policy C-05-03, which establishes a mechanism for setting the annual cost of equity when determining the annual revenue requirements for the Town's water utility customers.

MO2005.196 Bertamini, Sparling moved the adoption of Policy C05.03 being the Return on Equity Policy. Carried

8.3.2 Library Book Rate / Library Mail Rate 2005

M. Minchin presented a letter from Marigold Library System regarding Library Book Rate / Library Mail Rate 2005. They advised that the Department of Canadian Heritage has extended this agreement for a one-year period until the end of March 2006. Marigold Library System is looking for a letter of support to be sent to Members of Parliament asking for a long term commitment to this program.

MO2005.197 Shoff, Davidson that Council authorize sending a letter to our Member of Parliament, Minister in Charge of Canada Post and other identified parties outlining the importance of the Library Book Rate / Library Mail Rate and asking that this program be expanded in scope and remain in effect. Carried.

8.3.3 2006 Insurance Update

M. Minchin reported that our insurance company have advised that they are looking into insurance for non-profit groups who the Town currently covers under our policy to confirm if they are qualified to be covered under the program. Alberta Municipal Services Corporation has extended their insurance coverage for one year. A representative from AUMA will be meeting with Drumheller administration to review Town insurance in about two weeks.

8.3.4 Financial Statements to August 31st, 2005

M. Minchin advised that the Report includes funding and costs for the recent flood incident. Various grant projects have also been included in the Financials and net profits from land sales have been transferred to reserves. Water and sewer revenues to the end of August were on target for this year.

8.3.5. Volunteer Program Policy C04.05

M. Minchin reported that the purpose of the Policy is to provide guidelines to promote understanding of what is considered acceptable standards of practice when utilizing volunteer services, and encourage consistency through the Town in delivery of volunteer support.

Councillor L. Davidson asked if this Policy covers all volunteers. M. Minchin advised that the policy covers any volunteer who works for the Town. All volunteers must be included

in WCB coverage. Councillor S. Shoff asked if the Town keeps track of everyone that volunteers. M. Minchin advised that we do keep track of hours worked for us.

8.4 Director of Community Services

8.4.1 HillsvieW Lot Draw held on September 27th

S. Blevins reported that three Contractors registered for the Lot Draw, however only two attended. He advised that five of the eight available lots have been spoken for. Councillor J. Sparling asked how many of the lots in the HillsvieW area had sold this year. R. Romanetz advised that 38 lots have now been sold.

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

(Quarterly Reports due October 2005)

- 9.1 CAO
- 9.2 Director of Infrastructure Services
- 9.3 Director of Corporate Services
- 9.4 Director of Community Services

10.0 PUBLIC HEARING DECISIONS

11.0 DELEGATION DECISIONS

12.0 UNFINISHED BUSINESS

13.0 NOTICES OF MOTIONS

14.0 COUNCILLOR REPORTS

14.1 Valley Bus Society

Councillor S. Shoff reported that updated Job Descriptions for VBS staff have been circulated, an application has been made for a Casino night and a \$500 grant has been received. The Board is reviewing the current Ridership Policy. One of the buses has broken down and is currently being repaired.

14.2 Library Report

Councillor S. Shoff reported that a Gala was held on Saturday and \$19,400 was raised. She advised that a couple of Library Board members will be resigning. She further advised that Library Week will be held October 17th to 24th and a FOIP Workshop held on November 22nd.

IN-CAMERA MATTERS Sparling, Bertamini to go In Camera at 4:56 P.M.

- 15.1 Assessment Audit Report
- 15.2 Land Matter – Plan 7710AP Block 23 Lots 21-24
- 15.3 Land Matter – Leo Jensen
- 15.4 Water Rates

15.5 CAO Evaluation

MO2005.198 Sparling, Shoff move to revert to regular Council meeting at 6:30 PM. Cd.

15.2 Land Matter – Plan 7710 AP Block 23 Lots 21-24

MO2005.198 Bertamini, Cunningham that Council reject the offer to purchase from Sree Rameshwari and Jaya Lakshmi Associates for Town land described as Plan 7710 AP, block 23, Lots 21-24. Carried.

15.5 CAO Evaluation

MO2005.199 Davidson, Bertamini that Council approve the payment of overtime to the Chief Administrative Officer for the June 2005 flood event in accordance with Town Council resolution #2005-162. Carried.

There being no further business the Mayor declared the meeting adjourned at 6:35 PM.

MAYOR

CHIEF ADMINISTRATIVE OFFICER