

# **Town of Drumheller**

## **COUNCIL MEETING**

### **MINUTES**



**June 26, 2006** 4:30 PM Council Chambers, Town Hall  
703 - 2nd Ave. West, Drumheller, Alberta

#### **PRESENT:**

**MAYOR:**

Paul Ainscough

#### **COUNCIL:**

Karen Bertamini

Larry Davidson

Karen MacKinnon

Sharel Shoff

John Sparling

#### **CHIEF ADMINISTRATIVE OFFICER/ENGINEER:**

Ray Romanetz

#### **DIRECTOR OF INFRASTRUCTURE SERVICES:**

Wes Yeoman

#### **DIRECTOR OF CORPORATE SERVICES:**

Michael Minchin

#### **DIRECTOR OF COMMUNITY SERVICES:**

Scott Blevins

#### **RECORDING SECRETARY:**

Linda Handy

**ABSENT:** Councillor Don Cunningham

#### **1.0 CALL TO ORDER**

**Councillor Sharel Shoff was sworn in as Deputy Mayor for the months of July and August, 2006**

#### **2.0 MAYOR AINCOUGH'S OPENING REMARKS**

2.1 Mayor P. Ainscough presented a letter from Hon. Rob Renner, Minister of Alberta Municipal Affairs and Dr. Ken Sauer, Chair, Safety Codes Council thanking the Town for our commitment to Alberta's safety system and presented the Town with a Municipal Safety Recognition Award.

2.2 Mayor P. Ainscough presented a letter from Hon. Rob Renner, Minister of Alberta

Municipal Affairs which provides an update on the work of the Fire Service Advisory Committee and the direction of this Committee in the future. In his letter, he explained that the Alberta Fire Services Advisory Committee is working with the province's fire service, municipalities and other key stakeholders to develop a comprehensive model for Alberta's fire services that would give communities the tools they need to deliver the best possible emergency services.

### **3.0 PUBLIC HEARING**

The purpose of the Public Hearing is to consider Bylaw 14.06 being a bylaw to amend the Land Use Bylaw 38.98 by redesignating the area in NE 1/3 Sec 3 Twp 29 Rng 20 W4M from "UT" - Urban Transitional District to "M-2" Medium Industrial District

Mayor called the public hearing to order at 4:37 PM.

Mayor Ainscough asked if there were any written submissions. Recording Secretary, L. Handy advised there were no submissions.

Mayor Ainscough asked if anyone was present to speak in favour or against the proposal. There were no speakers from the public.

Mayor Ainscough asked if there were any questions from Council. There were no questions from Council.

Mayor closed the public hearing at 4:38 PM

### **4.0 ADOPTION OF AGENDA**

Additions to agenda: Councillor K. MacKinnon – FCM Report; Councillor K. Bertamini – CAO Nomination Application and Affordable Housing Application Update

**MO2006.212** Shoff, Sparling moved the adoption of the agenda as amended. Carried.

### **5.0 MINUTES**

#### **5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES**

##### **5.1.1 Council Regular Meeting - June 12, 2006**

**MO2006.213** Shoff, MacKinnon moved the adoption of the regular Council meeting minutes of June 12, 2006 as presented. Carried.

#### **5.2 MINUTES OF MEETINGS PRESENTED FOR INFORMATION**

##### **5.2.1 Management Meeting Minutes – June 20, 2006**

#### **5.3 BUSINESS ARISING FROM THE MINUTES**

### **6.0 DELEGATIONS**

#### **6.1 Presentation of 2005 Audited Financial Statements**

Eric Peterson, Gitzel Krejci Dand Peterson presented an overview of the 2005 audit. He congratulated Director of Corporate Services, M. Minchin and Management on their excellent administration of the Town's finances.

- Three letters presented for Council's information: Management Letter; Letter summarizing certain aspects of the audit of interest to Council; and Letter explaining audit standards and responsibilities.
- Financial Assets (includes cash and temporary investments, taxes and grants in lieu, receivables, land for resale and investments) increase of \$4 million over 2004. Physical Assets (includes inventory for property and equipment) increase of \$5.3 million over 2004.
- Total Assets \$95,731,773
- Liabilities (include accounts payable, deferred revenue – funds received however project costs not expended, employee benefit obligations, long term debt) increase of \$4 million over 2004. Municipal Equity (includes fund balances and equity in property and equipment) increase of \$4 million over 2004.
- Total Liabilities and Municipal Equity \$95,731,773
- Consolidated Statement of Financial Activities and Change in Fund Balances – Total Revenue \$16,181,052 (increase of \$5 million over 2004 resulting from significant increase of government transfers); Total Expenditures – Operating \$11,097,520 and Capital \$16,672,700; Changes in Fund Balances \$(475,623); Total Fund Balances at end of year \$6,524,406.
- Auditor explained that the debt limit is calculated at 1.5 times revenue of the municipality. Total debt limit for the Town is \$21 million and the current debt of the Town is \$1.1 million; the Town expended \$517,950 on debt in 2005; the Auditor noted that the Town is not over extended in debt – keeping well within the debt limit as governed by the MGA.

Mayor Ainscough thanked Eric Peterson for his presentation of the 2005 audit.

## **7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS**

### **8.0 REQUEST FOR DECISION REPORTS**

#### **8.1 CAO**

##### **8.1.1 RFD – Drumheller Off Road Vehicles Association (DORVA) Lease**

R. Romanetz advised that he met with Brad Peake, DORVA President to discuss the lease renewal. He stated that DORVA would like to renew their land lease for a portion of SW ¼ - 36-20-W4M for the purpose of holding motorcross events. He explained that the former lease agreement expired in 1999 and although the Association has still been operating they failed to renew their lease. The lease was reviewed by the Town's Solicitor and Clause 17 was added which would allow the Town to terminate the lease if the land is required for municipal purposes.

**MO2006.214** Shoff, MacKinnon that Council approve the Drumheller Off Road Vehicles Association Lease for a period of five years, from January 1, 2006 – December 31, 2010 as presented. Carried.

#### 8.1.2 RFD – Munson Booster Station Maintenance Agreement

R. Romanetz presented the Munson Booster Station Service Agreement for Council's approval. He explained that the Village of Munson has requested the Town of Drumheller to provide services to meet the requirements of the conditions of its approval from Alberta Environment. The Service Agreement outlines the operation and maintenance services to be provided by the Town of Drumheller at the North Midland Booster Station, the term of the contract, disputes and insurance requirements. The agreement is similar to the Kneehill Water Commission Service Agreement for the Kirkpatrick Reservoir. The Service Agreement also contains a clause allowing the Town to terminate the agreement with 60 days written notice. This clause would allow the Town to terminate the agreement in the event of resource problems that could possibly arise. The service rate is the same as Kneehill Water Commission's.

**MO2006.215** Davidson Bertamini that Council approve the signing of the Service Agreement for the Munson Water Booster Station between the Town of Drumheller and the Village of Munson.

#### Discussion on Motion:

In response to a question from Council regarding the provision of a safe water supply, R. Romanetz explained that the main Water Supply Agreement overrides the Booster Station Service Agreement. He further explained that the testing is carried out by the Town in accordance with the annual approval reporting requirements of Alberta Environment – the Town is obligated to follow Environment's standards. R. Romanetz advised that the Town of Drumheller and the Village of Munson have yet to sign the Water Supply Agreement. The documents have been reviewed by both parties and agreement has been reached. A third agreement (letter) dealing with the extension of a water line to improve fire flows in North Midlandvale must be signed off as well. He stated that water is now being pumped to Morrin and portions of Starland County so it is timely that all three agreements be signed off for legal purposes in the next few weeks.

Vote on Motion: Carried.

#### 8.1.3 Update on Rosedale Cambria Water Line Extension

R. Romanetz advised that the 30 day period for affected residents to submit a petition on the Rosedale Cambria Water Line Extension Local Improvement has now lapsed and although some members of Council and Staff have provided clarification on this matter to some residents, no petition was submitted to the Town. As such, the Town intends to move forward to complete the engineering portion of the project and tender the project. It is hopeful that construction of the water line will start early fall.

#### **8.1.4 RCMP Letter regarding Budget Commitments**

R. Romanetz presented a letter from Staff Sgt. Rene Wells requesting the Town to consider an increase for Full Time Equivalent (FTE) for next year, whether it would be for an officer designated to work with officials at the Drumheller Institution or an enhanced position, such as a Community Liaison Officer working on various crime prevention initiatives within the Drumheller Detachment area. He further advised that Mayor Ainscough has sent a letter to MP Kevin Sorenson requesting a meeting with Hon. Stockwell Day – Minister of Public Safety, Hon. Harvey Cenaiko – Solicitor General, Mike Hanley – Warden – Drumheller Institution to discuss additional policing request for the Institution and improvements to the Institution. He stated that it is hopeful that a meeting will be arranged in short order. He noted that following the meeting Council will be in a better position to address the need for an increase in FTE.

**MO2006.216** Bertamini, Davidson that Council respond to Staff Sgt Well's letter explaining Council's intentions to consider the need for an increase in FTE's subject to mutually accepted cost sharing with the federal and provincial government. Carried.

### **8.2 Director of Infrastructure Services**

#### **8.3 Director of Corporate Services**

##### **8.3.1 RFD - Audited 2005 Financial Statements**

M. Minchin advised that following the presentation of the 2005 Audited Financial Statements early this evening, a formal motion of approval is required.

**MO2006.217** Sparling, MacKinnon that Council approve the 2005 Audited Financial Statements for the Town of Drumheller as presented. Carried.

#### **8.4 Director of Community Services**

8.4.1 S. Blevins provided an update on the Public Open House for the Multi-Use Community Facility held on June 22<sup>nd</sup> at 5:30 PM at the Drumheller Civic Centre. He stated that the meeting was well attended with approximately 200 people in attendance. The results of the questionnaire will be compiled and presented to the Public through the Community Steering Committee. He noted that overall the Open House was successful and the majority of attendees were in favour of the proposal.

8.4.2 S. Blevins advised that July 1<sup>st</sup> posters listing activities have been distributed throughout the community.

### **9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION**

#### **(Presentation of Quarterly Reports July, 2006)**

9.1 CAO

9.2 Director of Infrastructure Services

9.3 Director of Corporate Services

#### 9.4 Director of Community Services

### 10.0 PUBLIC HEARING DECISIONS

Bylaw 14.06 being a bylaw to amend the Land Use Bylaw 38.98 by redesignating the area in NE 1/3 Sec 3 Twp 29 Rng 20 W4M from "UT" - Urban Transitional District to "M-2" Medium Industrial District – 2<sup>nd</sup> and 3<sup>rd</sup> Reading

**MO2006.218** Davidson, Sparling for second reading to Bylaw 14.06. Carried.

**MO2006.219** Bertamini, Shoff for third reading to Bylaw 14.06. Carried.

### 11.0 DELEGATION DECISIONS

### 12.0 UNFINISHED BUSINESS

### 13.0 NOTICES OF MOTIONS

### 14.0 COUNCILLOR REPORTS

14.1 Councillor Karen MacKinnon provided an overview of her activities at the FCM Conference held in Montreal from June 1-5. She attended a seminar on interagency policing which addressed gang activity, drugs and crime – Canada would like to have a cohesive approach to fighting crime. Currently there is no regulatory framework for interagency policing - each municipality is encouraged to initiate a local policing committee.

The municipal voice would be included in policy discussion at the policing federal conference. As well she attended a seminar on women involvement in politics – informative website – [www.gettingtothegate.com](http://www.gettingtothegate.com) – this is a global initiative to provide women with political information. She stated that Montreal is referred to as the Festival Capital of Canada as they host 90 plus festivals every year. She stated that Drumheller can learn from their example – she thanked those who have stepped forward to host the Bikers' Show N' Shine on July 8<sup>th</sup>. She thanked the Town for the opportunity to attend the conference.

14.2 Councillor Karen Bertamini advised that the final draft for CAO's AUMA nomination application is available for review and comments. The forms will be sent out on June 30<sup>th</sup>. She further noted that once again the Town has been asked for more information concerning the affordable housing application and this is a positive sign that the application is seriously being considered.

**15.0 IN-CAMERA MATTERS MO2006.220** Shoff, Bertamini to go in camera at 5:40 PM. Carried.

15.1 Personnel

15.2 Land Development Proposal

**MO2006.221** Bertamini, Shoff to revert to regular Council meeting at 6:35 PM. Carried.

15.1 Personnel

**MO2006.222** Sparling, MacKinnon that Council approval a 3.5% increase for out of scope employees, including the CAO, to be retroactive from January 1, 2006. Carried.

There being no further business the Mayor declared the meeting adjourned at 6:36 PM.

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER