

# **Town of Drumheller**

## **COUNCIL MEETING**

### **MINUTES**



**September 15, 2008 at 4:30 PM**

**Council Chamber, Town Hall**

**703 - 2nd Ave. West, Drumheller, Alberta**

#### **PRESENT:**

**MAYOR:**

Bryce Nimmo

#### **COUNCIL:**

Andrew Berdahl

Karen Bertamini

Blaine McDonald

Don Guidolin

Sharel Shoff

Terry Yemen

#### **CHIEF ADMINISTRATIVE OFFICER/ENGINEER:**

Ray Romanetz

#### **DIRECTOR OF INFRASTRUCTURE SERVICES:**

Allan Kendrick

#### **DIRECTOR OF CORPORATE SERVICES:**

Michael Roy

#### **DIRECTOR OF COMMUNITY SERVICES:**

Paul Salvatore

#### **RECORDING SECRETARY:**

Linda Handy

### **1.0 CALL TO ORDER**

### **2.0 MAYOR'S OPENING REMARKS**

2.1 Mayor B. Nimmo presented a letter from Hon. Luke Ouellette, Minister of Transportation and Hon. Ray Danyluk, Minister of Municipal Affairs advising of the 2008 grant payment in the amount of \$1,301,000 under the Alberta Municipal Infrastructure Program (AMIP).

2.2 Mayor Nimmo presented a letter from T.L. Vatamaniuck, Superintendent, OIC "K" Division Client Services acknowledging the Town's request to receive funding for one position under the Premier's Three Hundred Police Officers Initiative during the 2009/2010

fiscal year. In his letter, Mr. Vatamaniuck advises that the application will be considered along with all other requests we have received from our Municipal Police Service Agreement partners.

2.3 Mayor Nimmo presented three letters from Hon. Ray Danyluk, Minister of Municipal Affairs announcing approval of the Town's Projects under the capital funding component of the Municipal Sustainability Initiative (MSI) as follows: Tandem Truck - \$175,000; Water Main Replacement - \$260,000; and Grader - \$250,000.

2.4 Mayor proclaimed - Learn At Work Week from September 22 – 26, 2008.

### **3.0 PUBLIC HEARING**

#### **4.0 ADOPTION OF AGENDA**

Addition 8.4.3 RCMP Staffing Request

**MO2008.188** Berdahl, Shoff moved the adoption of the agenda as amended. Carried.

#### **5.0 MINUTES**

##### **5.1 ADOPTION OF REGULAR COUNCIL MEETING MINUTES**

###### **5.1.1 Council Regular Meeting – September 2, 2008**

**MO2008.189** Guidolin, McDonald moved the adoption of the regular Council meeting minutes of September 2, 2008 as presented. Carried.

##### **5.2 MINUTES OF MEETINGS PRESENTED FOR INFORMATION**

###### **5.2.1 Municipal Planning Commission – August 25, 2008**

##### **5.3 BUSINESS ARISING FROM THE MINUTES**

### **6.0 DELEGATIONS**

### **7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS**

### **8.0 REQUEST FOR DECISION REPORTS**

#### **8.1 CAO**

##### **8.1.1 RFD – Facility Review dated September 8, 2008**

- Steering Committee Terms of Reference
- Report on Federal Election / Community Plebiscite
- Plebiscite Question and Date
- Location and Scope

R. Romanetz advised that Council at their meeting of September 9<sup>th</sup> reviewed the information presented in the Town's Facility Report. Council agreed that the recent survey affirms that the citizens are in agreement with proceeding with a community facility and the location.

**MO2008.190** Bertamini, Shoff that Council support the location of John Anderson Park for a community facility.

Councillor T. Yemen stated that Council can not determine that the location will be John Anderson Park until the results of the plebiscite confirm the location.

Councillor K. Bertamini asked for a friendly amendment to MO2008.190 to include the words "subject to a plebiscite being held". Council agreed to the friendly amendment.

**MO2008.190A** Bertamini, Shoff that Council support the location of John Anderson Park for a community facility subject to a plebiscite being held.

Discussion held on Motion:

Councillor A. Berdahl asked if the survey can be considered a formal consultation with the public. He stated that a lack of voters may produce different results from the survey. R. Romanetz advised that the plebiscite must be held in accordance with the Municipal Government Act. Councillor Berdahl asked for a legal opinion on whether a plebiscite is required.

Carried unanimously.

Report on Federal Election / Community Plebiscite – M. Roy provided a report to Council advising that the federal government does not allow other governments to hold an election or plebiscite at their same locations. He asked Council to provide direction on the date for the plebiscite and the number of polling stations. In response to a question from Council, M. Roy advised that a plebiscite is held in the same manner as an election. Councillor S. Shoff recommended that the plebiscite be held the first week in November which would allow for the appropriate timelines for advertising and to allow for the hiring of workers. Council agreed that convenience to the public must be a factor when determining the number of voting stations. R. Romanetz advised that during the 2008 budget deliberations, Council approved \$20,000 for a plebiscite to be held. M. Roy to research options and provide a report to Council at their next Committee meeting on the number of polls, wording of the question, costs, location of polling stations, and a recommended plebiscite date.

Councillor B. McDonald asked if the scope of the project is connected to the Terms of Reference. R. Romanetz advised that the Terms of Reference are similar to the former Committee structure for the community facility that did not move forward due to the failed plebiscite. However, these terms of reference has been modified to include more community involvement with the Steering Committee itself being a Co-Chair. He referred to Page 2 of the document and noted that the responsibilities of each Committee are summarized and makes reference to the scope of the project. He further explained that Council approves the scope of the project and then Council moves it forward to the

Steering Committee. He further explained that the Project Champion will sell the location and scope to the community. He stated that the Mayor and two councillors along with a minimum of six members from the public at large will form the Steering Committee. He stated that the Chairs of the Fundraising, Design and Communication Committees must be from the public at large, and that the Project Management Committee will be Town Administration who will oversee the day to day operations as well as working with the architect. He explained that each Committee is to report to the Steering Committee who then reports to Council and receives their direction from Council to move forward. He stated that the document serves as an outline of responsibilities for each of the various Committees so that accountability can be built into the process. Mayor Nimmo asked that Council provide their recommendations for changes to the CAO by Thursday this week so that a copy can be forwarded to the Steering Committee for their comments. A second draft will be presented at Council's next Committee meeting. Councillor A. Berdahl asked that the draft document be posted on the Town's website and be made available to the media to allow the public to provide their comments. Council disagreed stating that the proper process would be for the Steering Committee to provide their comments first and that the draft document should not be made public until all the changes have been finalized.

## **8.2 Director of Infrastructure Services**

## **8.3 Director of Corporate Services**

## **8.4 Director of Community Services**

### **8.4.1 RFD (Direction) – Policing Committee Appointments**

P. Salvatore advised that in May 2008, Council adopted the Drumheller Policing Bylaw 17.08 which outlines the composition of the Policing Committee as follows: 9 voting members appointed by resolution of Council with five (5) selected from the public at large as residents of the Town of Drumheller, one (1) Mayor or designate by resolution of Council; and three (3) public members selected to a maximum of (1) from any of the following communities: Starland County, Kneehill County, Villages of Delia, Morrin, Carbon and Munson. He further advised that the positions have been advertised continuously since June 2008. He stated that there is adequate expression of interest for the Drumheller positions however there is a shortage from the surrounding communities. He explained that Administration is looking for direction on the method of selection for the Committee. Mayor Nimmo asked how the composition of membership is worded in the bylaw. P. Salvatore stated that the bylaw is worded as such, "*The committee shall consist of nine (9) voting members....*". Council agreed to review the applications at their Council Committee Meeting of September 22<sup>nd</sup> with ratification of appointments at their next Council Meeting. Administration was directed to continue to advertise for the shortage of membership from the surrounding communities.

### **8.4.2 RFD (Direction) – Vendors**

P. Salvatore advised that each year Council gives direction to the Community Services Department for the number of sites and guidelines for mobile vendor carts. He stated that for 2008, Council has approved two locations at the Centennial Park location, one location in the Hoodoo parking lot site and one location at the Suspension Bridge parking lot in Rosedale (no interest expressed). He explained that the vendor licences could be purchased to a maximum of a two year term (one year plus an option to renew again in 2009). He explained that an individual has come forward with an alternative type of service for a cart location. He further explained that Council has been involved in the process of granting approvals for vendor carts and direction is needed. Council agreed to postpone any decision until the renewal phase for the existing vendors.

#### 8.4.3 RFD – RCMP Officer

P. Salvatore advised that since 2007 Council has discussed the need to increase the approved compliment of RCMP staff from 9 to 10 members. He further advised that Council has approved an additional position in their 2008 budget at a 50/50 cost sharing ratio and numerous attempts have been made to confirm this verbal agreement with the Minister of Public Security with no success. The Town was recently advised by Hon. Stockwell Day to apply for an additional position at the usual 70/30% funding ratio under the Municipal Policing Agreement.

**MO2008.191** McDonald, Shoff that Council approve an additional RCMP position at the 70/30 cost sharing level as identified in the 2008 Policing Agreement for 2008.

#### Discussion on Motion:

Councillor B. McDonald asked for clarification on the requests for RCMP officers from the different programs. P. Salvatore advised that the Town has already requested an additional officer for 2009/2010 under the Premier's Initiative for Three Hundred Officers. However, this request is for 2008 under the Municipal Policing Agreement and that Hon. Stockwell Day has recommended that the Town proceed in this manner. R. Romanetz explained that the Premier's Initiative may take some time for approval and this request would allow the Town to be placed in the queue and hopefully an additional officer would be made available sooner. Councillor K. Bertamini suggested that Administration prepare a strategy which provides direction on the number of officers the Town will need in the future. Mayor Nimmo advised that this matter could be discussed at the upcoming Council Strategic Workshop.

Vote on Motion: Carried.

## **9.0 PRESENTATION OF QUARTERLY AND ANNUAL REPORTS BY ADMINISTRATION (next presentation October 14, 2008)**

### 9.1 CAO

### 9.2 Director of Infrastructure Services

### 9.3 Director of Corporate Services

### 9.4 Director of Community Services

**10.0 PUBLIC HEARING DECISIONS**

**11.0 DELEGATION DECISIONS**

**12.0 UNFINISHED BUSINESS**

**13.0 NOTICES OF MOTIONS**

**14.0 COUNCILLOR REPORTS**

**15.0 IN-CAMERA MATTERS**

There being no further business the Mayor declared the meeting adjourned at 6:00 PM.

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER