

Town of Drumheller

COUNCIL MEETING

MINUTES



September 29, 2008 at 4:30 PM

Council Chamber, Town Hall

703 - 2nd Ave. West, Drumheller, Alberta

1.0 CALL TO ORDER

PRESENT:

MAYOR:

Bryce Nimmo

COUNCIL:

Andrew Berdahl

Karen Bertamini

Don Guidolin

Sharel Shoff

Terry Yemen

CHIEF ADMINISTRATIVE OFFICER/ENGINEER:

Ray Romanetz

DIRECTOR OF INFRASTRUCTURE SERVICES:

Allan Kendrick

DIRECTOR OF CORPORATE SERVICES:

Michael Roy

DIRECTOR OF COMMUNITY SERVICES:

Paul Salvatore

RECORDING SECRETARY:

Linda Handy

ABSENT: Councillor Blaine McDonald

2.0 MAYOR'S OPENING REMARKS

2.1 Mayor B. Nimmo presented a letter from Hon. Fred Lindsay, Solicitor General and Minister of Public Security responding to the Town's request through the provincial initiative funding announcement for additional police officers in the next fiscal year. In his letter, Hon. Lindsay stated that his department will soon be making an announcement on the second year of provincial funding for the next 100 police officers, looking how best to allocate the remaining new positions throughout the province.

2.2 Mayor B. Nimmo proclaimed October, 2008 as Canadian Library Month.

2.3 Mayor B. Nimmo asked Councillor Shoff to make an announcement regarding Communities in Bloom. Councillor Shoff announced that at the Alberta's Provincial Edition of the Communities in Bloom Program at a provincial awards dinner held in Wainwright, Alberta on September 27th, Drumheller received five blooms. She thanked the Communities in Bloom members and the Town staff for their excellent efforts in achieving this accomplishment.

3.0 PUBLIC HEARING

4.0 ADOPTION OF AGENDA

Addition to Agenda: 8.1.7 Bylaw 29.08 – Sands (Rosedale) Area Structure Plan
MO2008.192 Shoff, Bertamini moved the adoption of the agenda as amended.
Carried.

5.0 MINUTES

5.1 ADOPTION OF REGULAR COUNCIL MEETING MINUTES

5.1.1 Council Regular Meeting – September 15, 2008

MO2008.193 Shoff, Guidolin moved the adoption of the regular Council meeting minutes as presented. Carried.

5.2 MINUTES OF MEETINGS PRESENTED FOR INFORMATION

5.2.1 Management Meeting Minutes – September 9, 2008

5.2.2 Management Meeting Minutes – September 23, 2008

5.3 BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1 CAO

8.1.1 RFD – Community Facility Terms of Reference

R. Romanetz advised that Council at their meeting of September 15th and 22nd reviewed the draft Drumheller Community Facility Terms of Reference. The Terms of Reference have been modified to incorporate the changes as recommended by Council and to promote the facility regionally via the Communications and Fundraising Committees.

MO2008.194 Bertamini, Berdahl that Council approve the Drumheller Community Facility Terms of Reference as presented.

Discussion on Motion

Councillor A. Berdahl asked the timelines for identifying next steps. Mayor Nimmo advised that an action plan would be brought forward at a later date.

Vote on Motion: Carried.

8.1.2 RFD – Subdivision and Polling Stations for Plebiscite

R. Romanetz asked M. Roy to speak to the proposal. M. Roy stated that there are currently thirteen (13) subdivisions for voting purposes with voting having occurred in nine (9) different locations. Administration is recommending reducing the number down to five (5) subdivisions plus the institutional station (mobile). Once the substations have been approved by Council, no further changes can be made.

MO2008.195 Yemen, Guidolin that Council establish the voting subdivisions of Midland/North Drumheller; Central Drumheller/Riverview/Parkdale; Bankview/Twin Hills/Greentree/Newcastle; Nacmine; Rosedale/Cambria/Wayne/East Coulee/LeHigh for voting in Drumheller.

Discussion on Motion:

Councillor S. Shoff asked how the public would be advised of the reduction of voting stations. M. Roy stated that the locations would be advertised in the local newspaper. Councillor Bertamini suggested additional advance polls at additional locations. M. Roy advised that traditionally there is one poll at a convenient location. In response to a question from Council, M. Roy advised that citizens must vote within their boundaries.

Vote on motion: carried.

8.1.3 RFD – Community Facility Plebiscite Question and Date

R. Romanetz provided a letter from the Town's Solicitor stating his legal opinion that a plebiscite is still required. Based on the Town Solicitor's advice Administration is prepared to conduct a vote on the use of John Anderson Park as a location for future community facilities. In his letter, C. Kloot recommends that it is advisable to have the question similar to the previous question to ensure that the Town satisfies the petition that was received regarding the location of John Anderson Park.

MO2008.196 Shoff, Yemen Council sets the date of the Plebiscite Vote for Monday, November 3, 2008 with an advance vote on Thursday, October 30th between the hours of 10:00 AM and 8:00 PM with the question being "Are you in favour of constructing a Community Facility on the location that includes the lands known as John Anderson Park?" Carried.

8.1.4 RFD – 2008/09 Municipal Sponsorship Grant Application Submission

R. Romanetz advised that the Town has prepared an application under the Municipal Sponsorship Grant Program for a "Solar Energy Project" to reduce the Town's energy consumption for 25 irrigation controllers currently in the Town. With the priority bonus, the Town would be eligible for \$87,456. The program's deadline for applications is September 30, 2008. The approximate cost for the irrigation controllers is \$2,700 per site with a total cost for the project estimated at \$97,500. The potential savings for the irrigation controllers

would be in excess of \$20,000 per year. Solar lighting would cost in the range of \$7,000 - \$10,000 a standard.

MO2008.197 Bertamini, Guidolin that Council authorize Administration to proceed with an application to install solar panels and to include \$10,044 funding in the 2009 budget. Carried.

8.1.5 RFD – Development Officer Appointment

R. Romanetz advised that Council needs to appoint a new development officer as outlined in the Town's Land Use Bylaw. He further advised that Kathy Lima has been acting in this capacity and Administration recommends that she be appointed as Development Officer.

MO2008.198 Berdahl, Guidolin that Council appoint Kathy Lima as the Development Officer for the Town of Drumheller. Carried.

8.1.6 Bylaw 14.08 being a bylaw to enter into an agreement granting ATCO Electric Ltd., the right to provide distribution access services within the Town of Drumheller for the next ten years. R. Romanetz advised that Council gave first reading at their meeting of April 28, 2008 and he recommended proceeding to second and third readings as no objections were received from the public during the advertising period.

MO2008.199 Bertamini, Guidolin for second reading to Bylaw 14.08. Carried.

MO2008.200 Berdahl, Shoff for third reading to Bylaw 14.08. Carried.

8.1.7 Bylaw 29.08 being a bylaw to adopt an area structure plan for the Sands property in Rosedale. R. Romanetz advised that Administration has been working with the Developers and Planner to create an Area Structure Plan for this area for the purpose of subdivision and development. He advised that the document has been reviewed by the Municipal Planning Commission. R. Romanetz recommended recommends that Council proceed to first reading to allow for the advertising period and subsequent public hearing.

MO2008.201 Shoff, Guidolin for first reading Bylaw 29.08. Carried.

8.2 Director of Infrastructure Services

8.2.1 RFD – 19th Street Lift Station and Forcemain

A. Kendrick advised that the Wastewater Treatment Plant, forcemain and 19th Street lift station which was tendered in May 2008 was repackaged into smaller components so it could be awarded individually or in its entirety. He stated that this project is the smaller of the two components of the three. He stated that tenders for upgrades to the 19th Street Lift Station and Forcemain upgrades closed on September 25th with two bids received. The low bidder was Knibb Developments. R. Romanetz advised that the low bid was 13% lower than the previous tender bid and that holding a meeting with the contractors has proven to be successful.

MO2008.202 Bertamini, Berdahl that Council award the tender to Knibb Developments with a tender amount of \$2,377,015.20 including GST.

Discussion on Motion:

In response to a question from Council, R. Romanetz advised that the work would commence immediately with a completion date of July 31, 2009.

Vote on Motion: Carried.

8.3 Director of Corporate Services

8.3.1 Information – 2009 Budget Timelines

M. Roy presented the 2009 budget timelines for Council's information. He stated that the timelines are aggressive with the presentation to Council at their December 8th meeting.

8.3.2 RFD – Multi Year Budget

M. Roy advised that the 2008 Corporate Plan included the acquisition of software to assist in the preparation and Administration of budgets with a goal to look at multi-year budgeting.

Administration has the new budgeting software installed which is now operational. He further advised that implementing a 3-year budget for 2009-2011 would give an incoming Council an opportunity to familiarize themselves with municipal operations before setting a budget and direction. Council is still required to set the tax rates annually and the budget would be revisited each year.

MO2008.203 Shoff, Guidolin that Council directs Administration to prepare a three year operating budget from 2009 – 2011 and a 10 year capital budget. Carried.

8.3.3 RFD – Appointment of Returning Officer

M. Roy advised that under the Section 12 of The Local Authorities Election Act, the municipality may appoint, by resolution, a returning officer for the purposes of conducting an election.

MO2008.204 Yemen, Shoff that Council appoint Director of Corporate Services Michael Roy as Returning Officer for the 2008 Plebiscite Vote. Carried.

8.4 Director of Community Services

8.4.1 Information on Next Steps for Police Committee

P. Salvatore presented the Roles and Responsibilities of Oversight for Commission or Committee Members as prepared by the Alberta Solicitor General's Office. He advised that this document would be used for orientation of the members. He advised that once the membership have been appointed, an organizational meeting will be set, following which the Committee will select a Chair and identify the Complaint's Officer.

9.0 PRESENTATION OF QUARTERLY AND ANNUAL REPORTS BY ADMINISTRATION (next presentation October 14, 2008)

9.1 CAO

9.2 Director of Infrastructure Services

9.3 Director of Corporate Services

9.4 Director of Community Services

10.0 PUBLIC HEARING DECISIONS

11.0 DELEGATION DECISIONS

12.0 UNFINISHED BUSINESS

13.0 NOTICES OF MOTIONS

14.0 COUNCILLOR REPORTS

15.0 IN-CAMERA MATTERS MO2008.205 Shoff, Bertamini that Council go in camera at 5:20 PM. Carried.

15.1 Police Committee Appointments

MO2008.206 Berdahl, Shoff to revert back to regular Council meeting at 6:15 PM. Carried.

There being no further business the Mayor declared the meeting adjourned at 6:15 PM.

MAYOR

CHIEF ADMINISTRATIVE OFFICER