

# Town of Drumheller

## COUNCIL MEETING

### MINUTES



**April 27, 2009** 4:30 PM Council Chambers, Town Hall  
703 - 2nd Ave. West, Drumheller, Alberta

#### **PRESENT:**

MAYOR:

Bryce Nimmo

#### COUNCIL:

Karen Bertamini

Don Guidolin

Blaine McDonald

Sharel Shoff

Terry Yemen

#### CHIEF ADMINISTRATIVE OFFICER/ENGINEER:

Ray Romanetz

#### DIRECTOR OF INFRASTRUCTURE SERVICES:

Allan Kendrick

#### DIRECTOR OF CORPORATE SERVICES:

Michael Roy

#### RECORDING SECRETARY:

Linda Handy

**ABSENT:** DIRECTOR OF COMMUNITY SERVICES:Paul Salvatore

#### **1.0 CALL TO ORDER**

1.1 Mayor Bryce Nimmo congratulated the Drumheller Composite High School Senior Boys Basketball Team for their success in achieving the bronze medal at the 2008 2A Boys Basketball Provincial Championships.

1.2 Mayor Bryce Nimmo congratulated the Drumheller Acquadinnies for their attendance at the Age Group Trials and Provincials.

1.3 Mayor Bryce Nimmo presented the Leaders of Tomorrow awards to the following individuals:

Casey Carlisle (Grades 7 to 9) was chosen for her volunteerism at the Drumheller Veterinary Clinic, Drumheller Humane Society and Drumheller Composite High School. Casey maintains very high averages in school, while offering her dedication, time and

passion for animals and community in her various volunteering endeavors. She also participates on the DCHS basketball team and recently won the "Heart and Hustle" Award.

Jenny Pallesen (Grades 10 to 12) was chosen for her excellence in athleticism, school participation and leadership abilities. Jenny has demonstrated leadership in her involvement in student council, Relay for Life and Students Against Drunk Driving and is also the co-captain on the DCHS Basketball Team. Her community volunteerism includes being a hospital volunteer since 2003, serving breakfast in the Greentree Breakfast Program and being involved in the Dalum Lutheran Church and Dalum Community Hall.

Councillor Blaine McDonald was sworn in as Deputy Mayor for the months of May and June, 2009.

## **2.0 MAYOR'S OPENING REMARKS**

2.1 Mayor Bryce Nimmo presented a letter from Hon. Luke Ouellette, Minister of Alberta Transportation advising that under the Streets Improvement Program the Town of Drumheller will receive a grant in the amount of \$475,920 based on \$60 per capita and a population of 7932.

2.2 Mayor Bryce Nimmo proclaimed National Nursing Week, May 11 – 17, 2009

2.3 Mayor Bryce Nimmo advised that an application has been received from Jeff Hall to serve on the Community Facility Steering Committee. He stated that Jeff Hall has agreed to Chair the Fundraising Sub Committee.

**MO2009.101** Yemen, Shoff approved Jeff Hall to the Community Facility Steering Committee for a one year term. Carried unanimously.

## **3.0 PUBLIC HEARING**

### **4.0 ADOPTION OF AGENDA**

**MO2009.102** Berdahl, Guidolin moved to adopt the agenda as presented. Carried unanimously.

## **5.0 MINUTES**

### **5.1 ADOPTION OF REGULAR COUNCIL MEETING MINUTES**

#### **5.1.1 Council Regular Meeting – April 14, 2009**

**MO2009.103** Shoff, Guidolin moved to adopt the minutes of April 14, 2009. Carried unanimously.

### **5.2 MINUTES OF MEETINGS PRESENTED FOR INFORMATION**

#### **5.2.1 Municipal Planning Commission – March 30, 2009**

#### **5.2.2 Municipal Planning Commission – April 1, 2009**

### 5.3 BUSINESS ARISING FROM THE MINUTES

### 6.0 DELEGATIONS

### 7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

### 8.0 REQUEST FOR DECISION REPORTS

#### 8.1 CAO

8.1.1 Bylaw 11.09 being a bylaw to establish the tax rate – all three readings

R. Romanetz advised that the Municipal Government Act Section 353 requires Council to pass a property tax bylaw annually to raise revenue to cover the payment of expenditures and transfer in the approved budget. M. Roy stated that the total municipal expenditure and transfer set out in the budget totals \$14,135,193 of which the estimated revenues and transfer from all sources other than taxation is estimated at \$7,779,475 resulting in a balance of \$6,374,050 which must be raised by general taxation. He noted that the assessment change for 2008 for the majority of residential properties was in the range of -5 to +5. He explained that Administration is recommending a 3% overall average tax increase over last year based on a split mill rate as it spreads the increase equally across all ratepayers.

**MO2009.104** Bertamini, Guidolin for first reading to Bylaw 11.09.

6 in favour – Bertamini, Shoff, Guidolin, Berdahl, McDonald, Nimmo

1 against – Yemen.

Vote Carried.

**MO2009.105** McDonald, Berdahl for second reading to Bylaw 11.09. Carried.

6 in favour – Bertamini, Shoff, Guidolin, Berdahl, McDonald, Nimmo

1 against – Yemen.

Vote Carried.

**MO2009.106** Bertamini, Guidolin no objection to third reading to Bylaw 11.09. Carried unanimously.

**MO2009.107** Guidolin, Bertamini for third reading to Bylaw 11.09. Carried.

6 in favour – Bertamini, Shoff, Guidolin, Berdahl, McDonald, Nimmo

1 against – Yemen.

Vote Carried.

8.1.2 Bylaw 12.09 being a bylaw to establish the business tax rate – all three readings

R. Romanetz presented Bylaw 12.09 being a bylaw to set the business tax rate for 2009 which is an annual requirement under Section 377(1) of the Municipal Government Act. He further explained that at the beginning of the year Town made changes to business license and business tax bylaw which now makes for a clear separation of the two bylaws. He further advised that staff's calculations make it close to revenue neutral as possible. This

proposal generates less than the previous year's revenue (\$3,000). He further explained that all commercial based businesses will pay a charge of 2% of their current business assessment.

**MO2009.108** Yemen, Guidolin for first reading to Bylaw 12.09.

Discussion held on Motion:

Councillor S. Shoff asked for clarification on the business license fee and business tax. R. Romanetz advised that a home based business is charged a business license fee while commercial businesses will pay 2% of current business tax assessment plus a business license. M. Roy explained that the most a commercial business will pay is \$200 over last year's fee.

Carried unanimously.

**MO2009.109** McDonald, Guidolin for second reading to Bylaw 12.09. Carried unanimously.

**MO2009.110** Bertamini, McDonald for no objection to third reading. Carried unanimously.

**MO2009.111** Berdahl, Guidolin for third reading to Bylaw 12.09. Carried unanimously.

8.1.3 Bylaw 13.09 being a bylaw to amend the Land Use Bylaw 10.08 by redesignating Lots 5-12 Block 3 Plan 8111554 in the Town of Drumheller from R-1 to R-2 Residential District – first reading

R. Romanetz presented Bylaw 13.09 which proposes to reclassify an area along 10<sup>th</sup> Avenue SW from R1 to R2 district to allow for the construction of semi detached dwellings. He recommended that Council proceed to first reading to allow for the public hearing process.

**MO2009.112** Bertamini, Berdahl for first reading to bylaw 13.09. Carried unanimously.

## **8.2 Director of Infrastructure Services**

### **8.2.1 RFD – 2009 Street Improvement Program Tender Award**

A. Kendrick advised that the tenders closed for the above noted project on April 21, 2009 with six tenders received, ranging from \$1.2M to \$1.5M. He further advised that the engineer's construction estimate prepared prior to tendering was \$1.6M. He recommended that the tender be awarded to the lowest bidder Rubydale Asphalt Works (2006) Ltd.

**MO2009.113** Berdahl, Bertamini that Council approve the awarding of the tender for the 2009 Street Improvements Program to Rubydale Asphalt Works (2006) Ltd. in the amount of \$1,243,158.74, and subject to grant approval.

Discussion held on Motion:

Councillor K. Bertamini asked the expected start date and completion date. R. Romanetz advised that the expected start date is June 1<sup>st</sup> which is encouraging because previous contractors have not started road work until late summer. He further advised that references from other municipalities for Rubydale have been positive. Councillor B. McDonald asked for clarification on the budget. R. Romanetz explained that the budgeted dollars include the maximum available under the grants however the overall costs of the

program are considerably less and the numbers will be reduced somewhat. He further explained that the grants will be maximized before the reserves are used.  
Carried unanimously.

#### 8.2.2 RFD – Affordable Housing Project – Parking Lot Base and Paving

A. Kendrick recommended that Rubydale Asphalt Works be awarded the installation of concrete curb and gutter, base work and asphalt the parking lot at the Affordable Housing Project.

**MO2009.114** Bertamini, Shoff to award the project to Rubydale Asphalt Works for \$165,555.00 including GST.

Discussion on Motion:

Councillor K. Bertamini asked if Rubydale will have the parking lot paved before the anticipated grand opening date of June 19<sup>th</sup>. R. Romanetz indicated that the parking lot would be paved by this date.

Carried unanimously.

#### 8.2.3 Update on Central Business District Transportation Study

Item moved to In camera – draft report.

#### 8.2.4 Update on Low Flow Toilets and Green Strategy

A. Kendrick advised that following several meetings with staff input, the consensus is to move forward with a rebate project for the low flow toilets. He further explained that the preference would be for two different levels of rebate: \$50.00 for a 6 litre toilet and \$70.00 for a dual flush toilet. He explained that the method of offering the rebate would be a credit to the utility account. He further explained that a brochure will be prepared advising of the rules and how a resident can be pre approved (based on first come first serve basis until the amount in the reserve is expended and only one per household for a starting point). This program is similar to the communities of Red Deer and Olds. As well, the group discussed a water conservation contest to be sponsored by the Communities in Bloom. R. Romanetz advised that the group is also considering the purchase of rain barrels for resale to the public at cost.

8.2.5 A. Kendrick announced that the Spring Clean Up will be held from May 4<sup>th</sup> to 14<sup>th</sup>.

### 8.3 Director of Corporate Services

#### 8.3.1 RFD – Business License Penalty

M. Roy advised that at the February 7, 2009 Council meeting, the new Business License Bylaw was passed. Since that time Administration has been busy setting up the local businesses in the software system to generate business license invoices which has taken more time than expected. Unfortunately, the invoices were not able to be issued until March and it would be unreasonable to ask for payment by March 31<sup>st</sup> with a penalty date

of April 1<sup>st</sup>. Administration is asking for an extension to the new penalty date to June 30<sup>th</sup>.  
**MO2009.115** Yemen, Shoff moved that Council authorize Administration to extend the Business License penalty date to June 30<sup>th</sup>.  
Carried unanimously.

#### 8.3.2 RFD – Reallocation of MSI Operating Grant Dollars

M. Roy advised that with the recent Provincial budget announcement, the Town was advised on the amounts of MSI funding available. The Town is receiving \$591,811 (2008 - \$790,774) for the MSI Capital and \$301,664 (2008 - \$126,236) for the MSI Operating. He explained that on review of the capital program it does not appear that the reduction in MSI Capital funding will impact the 2009 plans, although it will mean that the Town will have fewer funds available for subsequent years. Council reviewed the expenditures proposed in the 2009 budget for the MSI Operating grant.

**MO2009.116** Bertamini Berdahl Council authorizes Administration to fully utilize the MSI Operating Grant as presented, and further authorizes the addition of \$150,000, in additional budget items as presented for 2009.  
Carried unanimously.

#### 8.3.3 Audited Financial Statements of Badlands Ambulance Society

M. Roy presented the 2008 audited financial statements for the Badlands Ambulance Society. He explained that the Society has operated with sufficient funds and the statements reflect a \$10,000 surplus. He further explained that contract is now signed and the first monthly payment has been received from the Province.

### 8.4 Director of Community Services

## 9.0 PRESENTATION OF QUARTERLY AND ANNUAL REPORTS BY ADMINISTRATION (April 27, 2009)

9.2 CAO

9.3 Director of Infrastructure Services

9.4 Director of Corporate Services

9.5 Director of Community Services

## 10.0 PUBLIC HEARING DECISIONS

## 11.0 DELEGATION DECISIONS

## 12.0 UNFINISHED BUSINESS

## 13.0 NOTICES OF MOTIONS

#### **14.0 COUNCILLOR REPORTS**

14.1 Councillor S. Shoff stated that in addition to discussion held in Item 8.2.4 regarding water conservation she agreed that the Town should purchase rain barrels in bulk for resale to the public as a volume order discount may be offered. R. Romanetz stated that T. Nygaard, Solid Waste Management Coordinator has researched the costs of the rain barrels and logistics of storage at the landfill. He stated that a report will be provided to Council shortly.

14.2 Councillor K. Bertamini asked if Council wished to proceed with the AUMA award that recognize the Town's partnership with the Institution. Council agreed to proceed.

**15.0 IN-CAMERA MATTERS MO2009.116** Berdahl, Shoff to go in camera at 6:25 PM.  
Carried unanimously.

15.1 Legal Matter (Plan 9611859 Lots 10-13)

15.2 Draft Central Business District Transportation Report

**MO2009.117** Bertamini, McDonald to revert to regular Council meeting at 7:36 PM.

There being no further business, the Mayor declared the meeting adjourned at 7:37 PM.

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER