

# **Town of Drumheller**

## **COUNCIL MEETING**

### **MINUTES**



**February 17, 2009 at 4:30 PM**

**Council Chamber, Town Hall**

**703 - 2nd Ave. West, Drumheller, Alberta**

#### **PRESENT:**

**MAYOR:**

Bryce Nimmo

#### **COUNCIL:**

Andrew Berdahl

Karen Bertamini

Blaine McDonald

Don Guidolin

Sharel Shoff

Terry Yemen

#### **CHIEF ADMINISTRATIVE OFFICER/ENGINEER:**

Ray Romanetz

#### **DIRECTOR OF INFRASTRUCTURE SERVICES:**

Allan Kendrick

#### **DIRECTOR OF CORPORATE SERVICES:**

Michael Roy

#### **DIRECTOR OF COMMUNITY SERVICES:**

Paul Salvatore

#### **RECORDING SECRETARY:**

Linda Handy

### **1.0 CALL TO ORDER**

### **2.0 MAYOR'S OPENING REMARKS**

2.1 Mayor Nimmo advised that he will be attending the Chinook Credit Annual Meeting on February 18<sup>th</sup> and the Canadian Badlands Association AGM on February 26<sup>th</sup>. He further advised that he along with Tony Lacher, Co-Chair of the Community Facility Steering Committee and the CAO met with MP Kevin Sorenson to discuss Drumheller's Community Facility Project.

### **3.0 PUBLIC HEARING**

#### **4.0 ADOPTION OF AGENDA**

**MO2009.47** Shoff, Guidolin moved the adoption of agenda as presented. Carried.

#### **5.0 MINUTES**

##### **5.1 ADOPTION OF REGULAR COUNCIL MEETING MINUTES**

###### **5.1.1 Council Regular Meeting – February 2, 2009**

**MO2009.48** Berdahl, Yemen moved the adoption of the regular Council meeting minutes of February 2, 2009. Carried.

##### **5.2 MINUTES OF MEETINGS PRESENTED FOR INFORMATION**

###### **5.2.1 Municipal Planning Commission – January 15, 2009**

###### **5.2.2 Municipal Planning Commission – January 20, 2009**

##### **5.3 BUSINESS ARISING FROM THE MINUTES**

#### **6.0 DELEGATIONS**

Community Facility Steering Committee Co-Chair – Tony Lacher presented a report to Council on the Steering Committee's (SC) progress to date. He stated that results of a Community Facilities Survey conducted in Drumheller in connection with the federal census in June, 2008 indicated that over 78% of the respondents wanted to see new facilities developed in the Town of Drumheller with the gym / fieldhouse / indoor child playground / 2<sup>nd</sup> community indoor ice arena and community centre to be built immediately. He stated that the SC have met regularly since the plebiscite and most recently met on February 12<sup>th</sup> to review and discuss the results of the public information sessions which were held on February 1<sup>st</sup>, 4<sup>th</sup> and 5<sup>th</sup>. He stated that approximately 90 people attended the public information sessions with the majority of feedback being positive.

He explained that the February 12<sup>th</sup> meeting was dedicated to the discussion of the scope of the Community Facility project in the context of: 1) The availability and suitability of recently announced grant programs; and 2) The feedback received through participants in the Public Information process in addition to discussions with community groups and attention to public preferences for facilities as identified in the 2008 census survey. He further explained that for the purpose of a facility, key components were identified as follows: 1) The selection of a gymnasium / fieldhouse with an indoor child play area; 2) a community centre to provide multi functional meeting space; 3) the relocation of the Drumheller Municipal Library; and 4) the creation of a second indoor arena.

He advised that the SC expressed an urgency to act on the construction of a facility due to the announcement of several new Federal / Provincially funded grant program for cultural, sporting and recreation infrastructure projects. Their recommendations for grant funding is as follows:

Building Canada Grant – a fieldhouse / gymnasium with a community centre for multi-functional meeting space and the relocation of the Drumheller Municipal Library.

Recreational Infrastructure Canada (RINC) Program – the creation of a 2<sup>nd</sup> indoor ice arena.

He advised that further funding for these projects will require a very proactive fund-raising strategy to solicit donations from private corporations, community groups and private citizens. He concluded by stating that the result of the public information process and the looming deadlines for the completion of the grant applications process, the SC recommends that Council proceed as quickly as possible on these projects.

Mayor Nimmo thanked T. Lacher for his presentation and commended the Steering Committee members for their work and attendance at the public sessions.

## **7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS**

### **8.0 REQUEST FOR DECISION REPORTS**

#### **8.1 CAO**

##### **8.1.1 Presentation of 2009-2011 Operating and Capital Budgets**

Administration presented the Town's Three Year (2009-2011) Operating and Capital Budgets. The 2009-2011 budgets annually propose a 3% increase in municipal tax revenue, 1.5% municipal tax revenue increase due to new assessment growth; and increases in service fees, approximately 3%. R. Romanetz stated that the capital budget outlines the capital priorities for the Town for 2009 and also identifies how these priorities are funded. The 2009 Operating budget includes revenues of \$14,123,525, and expenses totalling \$14,105,193. The 2009 Capital Summary includes Transportation - \$1,429,000; Facilities - \$2,526,352, Equipment - \$809,250; Wastewater - \$20,599,755 and Water \$3,026,603 totalling \$28,390,960 with 81% of the capital funding from grants.

Pursuant to Section 242 of the Municipal Government Act, Administration is recommending that Council approve the 2009 Operating Budget at their Council meeting of March 2<sup>nd</sup>.

Pursuant to Section 245 of the Municipal Government Act, Administration is recommending that Council approve the 2009 Capital Budget at their Council meeting of March 2<sup>nd</sup>.

##### **8.1.2 RFD – Approval of Community Facility Steering Committee Recommendations and Grant Applications**

**MO2009.49** Yemen, Guidolin that Council approve as presented the recommendations of the Steering Committee regarding project scope and the next steps to allow for the submission of grant applications within identified timelines.

In response to a question from Council, R. Romanetz clarified that costs for the construction of the Community Facility are estimated at \$25M from the previous \$22M due to increased costs with the proposal to relocate the library into the Community Facility. He

explained that a further \$8-9M is expected for the second ice surface however it is hopeful for additional funding from the Major Community Facilities Grant (MCFG) program and other grants that may be available. He further explained that Drumheller's application is in the queue from discussions with the MCFG Program Administration, and if Council agrees to move forward, it is hopeful that approval may be received prior to March 31<sup>st</sup> this year.

Councillor B. McDonald asked if the scope of the project has been finalized. R. Romanetz stated that the scope has been narrowed to specific components and divided into two grants. He further explained that the next steps will involved the preparation of the grant submissions with input from the Steering Committee and Sub Committees. Councillor A. Berdahl noted that the capital costs as outlined in the RFD only include the \$25M and not the additional costs of \$8-9M for the second ice surface. R. Romanetz confirmed that the RFD should reflect capital costs for both grant submissions.

Vote on Motion: Carried unanimously.

## **8.2 Director of Infrastructure Services**

### **8.2.1 Approval of Terms of Reference for Downtown Traffic Study**

A. Kendrick advised that Administration has been working with iTRANS Consulting to update the Transportation Study and other related transportation issues. The proposal for the Central Business District Study contains the project understanding, the objectives and the scope of the work to be completed. He explained that the Study will assist the Town of Drumheller with transportation planning, budgeting and land development planning. R. Romanetz explained as per the capital plan presentation, \$50,000 will be applied against the Street Improvement Program and will allow the Town to look at work to be tied into Phase 2 which includes a detailed review of the transportation needs for the entire CBD (involves the consultant speaking with Valley Bus Society Board for their input) and then determine the next steps. He noted that the difference between proposed budget of \$50,000.00 and the identified cost for the Study in the amount of \$38,714.55 could be directed towards the development of the transportation network through the downtown.

**MO2009.50** Bertamini, Shoff that Council approve the funding for \$50,000 including GST to complete the proposal prepared by iTRANS Consulting Inc. as submitted which includes the transit component and a portion of Phase 2.

Councillor S. Shoff asked for the timeframe to complete the Study. R. Romanetz advised that the Study should be completed by early May so any changes can be implemented by the May long weekend. Councillor S. Shoff asked that the public and business be given notification. R. Romanetz advised that the procedure for notification is outlined in the proposal.

Vote on Motion: Carried unanimously.

## **8.3 Director of Corporate Services**

#### **8.3.1 RFD – Advertising/Marketing Strategy**

M. Roy advised that Administration would like to achieve greater efficiency by consolidating budget dollars to develop a communications strategy for residents (both local and regional) and Town employees. He further explained that he along with Ray Telford, Communications Co-ordinator, have created a proposal that includes revamping the Town Page into one media outlet where residents can expect to find all news, notices and information from the Town of Drumheller. Other communication outlets will include the radio, website (Request for Proposals), press releases, Travel Drumheller and Economic Development. He stated that priority for advertising through the Town Page will be all notices that are required legally under the Municipal Government Act followed by space availability for advertorial and information messages. It was noted that the FM radio station should be listed. Council agreed to the strategy and for Administration to call for a Request for Proposals.

#### **8.4 Director of Community Services**

### **9.0 PRESENTATION OF QUARTERLY AND ANNUAL REPORTS BY ADMINISTRATION**

- 9.1 CAO
- 9.2 Director of Infrastructure Services
- 9.3 Director of Corporate Services
- 9.4 Director of Community Services

### **10.0 PUBLIC HEARING DECISIONS**

### **11.0 DELEGATION DECISIONS**

### **12.0 UNFINISHED BUSINESS**

### **13.0 NOTICES OF MOTIONS**

### **14.0 COUNCILLOR REPORTS**

### **15.0 IN-CAMERA MATTERS**

There being no further business the Mayor declared the meeting adjourned at 5:25 PM.

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER