

# **Town of Drumheller**

## **COUNCIL MEETING**

### **MINUTES**



**January 19, 2009 at 4:30 PM**

**Council Chamber, Town Hall**

**703 - 2nd Ave. West, Drumheller, Alberta**

#### **PRESENT:**

**MAYOR:**

Bryce Nimmo

#### **COUNCIL:**

Andrew Berdahl

Karen Bertamini

Blaine McDonald

Don Guidolin

Sharel Shoff

Terry Yemen

#### **CHIEF ADMINISTRATIVE OFFICER/ENGINEER:**

Ray Romanetz

#### **DIRECTOR OF INFRASTRUCTURE SERVICES:**

Allan Kendrick

#### **DIRECTOR OF CORPORATE SERVICES:**

Michael Roy

#### **DIRECTOR OF COMMUNITY SERVICES:**

Paul Salvatore

#### **RECORDING SECRETARY:**

Linda Handy

### **1.0 CALL TO ORDER**

### **2.0 MAYOR'S OPENING REMARKS**

2.1 Mayor Bryce Nimmo announced that the Drumheller Community Facility Steering Committee will host Public Consultations Meetings on the following dates:

Sunday, February 1<sup>st</sup> 2009 from 1:00 PM – 4:00 PM at St. Anthony's School

Wednesday, February 4<sup>th</sup> 2009 from 6:00 PM – 9:00 PM at the Drumheller Inn

Thursday, February 5<sup>th</sup> 2009 from 6:00 PM – 9:00 PM at the Drumheller Inn

2.2 Mayor Nimmo presented a letter from Canada – Alberta Building Fund announcing a vital municipal and rural infrastructure investment of \$88 M each under their Program. The

letter further explains that a cap of \$3M per community has been set – in other words projects costing in excess of \$9M will receive a maximum of \$3M each from both the federal and provincial governments, with the applicant providing the balance of the project funding.

2.3 Mayor Nimmo recommended that John Sparling, Q.C. be appointed to the 2010 Winter Olympic Torch Committee as Chair.

**MO2009.10** Shoff, Bertamini moved that John Sparling, Q.C. be appointed to the 2010 Winter Olympic Torch Committee as Chair. Carried.

2.4 Mayor proclaimed Family Literacy Day on January 27<sup>th</sup>, 2009.

### **3.0 PUBLIC HEARING**

### **4.0 ADOPTION OF AGENDA**

**MO2009.11** Yemen, Berdahl moved the adoption of the agenda as presented. Carried.

### **5.0 MINUTES**

#### **5.1 ADOPTION OF REGULAR COUNCIL MEETING MINUTES**

##### **5.1.1 Council Regular Meeting – January 5, 2009**

**MO2009.12** McDonald, Shoff moved the adoption of the regular Council meeting minutes of January 5, 2009 as presented. Carried.

#### **5.2 MINUTES OF MEETINGS PRESENTED FOR INFORMATION**

##### **5.2.1 Municipal Planning Commission – December 4, 2008**

#### **5.3 BUSINESS ARISING FROM THE MINUTES**

### **6.0 DELEGATIONS**

Drumheller Library Board – Linda Traquair - Chair, Joe Jensen – Treasurer, Terry Beaupre and Linde Turner presented their 2009 – 2011 Budget Proposal. L. Traquair presented the following overview:

- Library changes over the years have included increased technology – more remote usage which leads to different statistics and increased expectations – collection, time, and timeliness.

- Some challenges to the Library include collection, hours of service, variety of services, and programming.

- The 2008 current financial status shows a deficit of \$4300 and the expectation is that the deficit will approach \$6,000 resulting from a variety of unanticipated costs.

- The deficit will be covered by the Drumheller Public Library Society which is the designated “fund raising” group for the Library. The Society is prepared to provide operating funds for 2009 and 2010 as required, and as permitted through regulations associated with the Casino funds.

- Budget is based upon a 5% increase for revenue and expenses for 2009, 4% for 2010 and 3% for 2011; no increase in funding from provincial government, Marigold,

Employment Programs and grants; self generated funds and donations were scheduled to grow by similar amounts (5/4/3).

- Town of Drumheller contribution for 2009 - \$119,680; 2010 - \$124,467; and 2011 - \$128,201.

- Annual volunteer hours are 1366 (excluding the board).

Mayor Bryce Nimmo thanked the board members for their presentation.

## **7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS**

### **8.0 REQUEST FOR DECISION REPORTS**

#### **8.1 CAO**

##### **8.1.1 Bylaw 01.09 Borrowing Bylaw**

R. Romanetz presented Bylaw 01.09 for the purpose of borrowing monies in accordance with Section 256 of the Municipal Government Act. He stated that the Town may borrow up to the principal sum of \$2m from Chinook Credit Union. He further noted that the Bylaw is required as there is no significant amount of revenue received prior to September when taxes are due. The bylaw authorizes short term borrowing to ensure cash flow to pay authorized expenditures..

**MO2009.13** Bertamini, Guidolin for first reading to Bylaw 01.09. Carried.

**MO2009.14** Shoff, Bertamini for second reading to Bylaw 01.09. Carried.

**MO2009.15** Bertamini, Guidolin no objection to third reading of Bylaw 01.09. Carried.

**MO2009.16** Shoff, Guidolin for third reading to Bylaw 01.09. Carried.

##### **8.1.2 Bylaw 02.09 Access to Information Bylaw**

M. Roy advised that the 2009 fee schedule will be set by Council and it covers fees set out in several of the Town's Bylaws. Administration would like to remove any reference to fee schedules in bylaws and have Council set the fees by resolution. He further noted that Bylaw 02.09 was updated with regards to the new sections of the FOIPP Act and Municipal Government Act and the clause *that Council sets fees from time to time by ordinary resolution of Council* was added.

**MO2009.17** Guidolin, Shoff for first reading to Bylaw 02.09. Carried.

**MO2009.18** Shoff, Guidolin for second reading to Bylaw 02.09. Carried.

**MO2009.19** Bertamini, Yemen for no objection to third reading of Bylaw 02.09. Carried.

**MO2009.20** Berdahl, Bertamini for third reading to Bylaw 02.09. Carried.

##### **8.1.3 Bylaw 03.09 Cemetery Bylaw**

M. Roy stated currently there are three different bylaws for the Cemetery which has been consolidated into a single bylaw. He further noted that any reference to the fee structure has been removed and the clause *that Council sets fees from time to time by*

*ordinary resolution of Council*” was added.

**MO2009.21** Guidolin, Shoff for first reading to Bylaw 03.09. Carried.

**MO2009.22** McDonald, Bertamini for second reading to Bylaw 03.09. Carried.

**MO2009.23** Berdahl, Guidolin for no objection to third reading of Bylaw 03.09. Carried.

**MO2009.24** Yemen, Shoff for third reading to Bylaw 03.09. Carried.

#### 8.1.4 RFD – Amendment to Animal Service Fees (Bylaw 24.03)

M. Roy stated that Bylaw 23.00 known as the Animal Control Bylaw references a fee schedule as set by resolution of Council. Bylaw 24.03 should be repealed as new fees will be set out by Council in a similar process as referenced in the previous two bylaws.

**MO2009.25** Berdahl, Guidolin to rescind Bylaw 24.03. Carried.

#### 8.1.5 RFD – Appointment to the Drumheller Library Board

**MO2009.26** Shoff, Bertamini that Council approve the appointments of Laura Clavette and Nelson Smith to the Drumheller Library Board. Carried.

#### 8.1.6 RFD – Appointment to the Economic Development Task Force

**MO2009.27** Bertamini, Shoff that Council approve the appointment of Diana Rowe to the Economic Development Task Force for a three year term. Carried.

#### 8.1.7 RFD – 2009 Recycling Budget

R. Romanetz advised that the 2009 recycling budget requires formal ratification from Council. He advised that 2008 was a difficult year due to the prices for cardboard and newsprint which has significantly impacted recycling revenue. He explained that the Province is recognizing the need to implement changes to the recycling program however it may be up to two years before these changes are realized. He further noted that based on the municipal levy of \$2.00 per household \$75,312.00 is raised. Other revenues are down as a result of the prices. Adjustments have been made to some expenses in an attempt to run the program without a deficit. He further explained that recycling will store cardboard and not ship it until the prices improve. Sea containers will be purchased for the storage of newsprint until there is a full load to ship. He advised that the Solid Waste Management are looking at introducing a regional recycling program and based on worse case scenario – no revenue for recycled products - the cost to run such a program would be \$10-14 per capita. He explained that the majority of members are supportive of the program even with the low prices. It is hopeful that a regional recycling program will be running in 2010. The project will be tendered within the next 30 days. Based on research with the Town’s Solicitor, Drumheller Recycling Association and DDSWMA are exploring being integrated as one entity as agreed to by the membership.

**MO2009.28** Guidolin, Bertamini moved that Council approve the 2009 budget for the Drumheller Recycling Association. Carried.

#### 8.1.8 Council Policy C-01-09 Annual Budget

R. Romanetz advised that the purpose of Policy C-01-09 is to establish guidelines for the budgetary and fiscal responsibilities.

**MO2009.29** Shoff, Guidolin moved to approved Policy C-01-09 as presented. Carried.

#### 8.1.9 Council Policy C-02-09 Wellness Spending Accounts

R. Romanetz advised that the purpose of Policy C-02-09 is to establish guidelines for a Town Wellness Spending Account for eligible employees. He further explained that the Town's policy is modelled after other municipalities.

**MO2009.30** Bertamini, Berdahl moved to approve Policy C-02-09.

Discussion on Motion:

Councillor Karen Bertamini requested two additions to include smoking cessation aids and a library membership. Council Berdahl agreed to the amendment.

**MO2009.30A** Bertamini, Berdahl moved to approve Policy C-02-09 as amended. Carried.

### 8.2 Director of Infrastructure Services

### 8.3 Director of Corporate Services

#### 8.3.1 RFD - Assessment Service Contract

M. Roy advised that the Town's current assessment services contract with Wildrose Assessment Services expires on March 31, 2009. As a result of this date, Administration issued a request for proposals for assessment services for a five year contract. He further advised that only one proposal was received from Wildrose Assessment Services. He further explained that there are significant increases in first two years however the contract price is well below what other municipalities are paying on a per parcel basis.

**MO2009.31** Bertamini, Berdahl moved that Council accepts the Assessment Services Proposal for a five year term at the rates outlined in the proposal for the years 2009 to 2014.

Discussion on Motion:

Councillor A. Berdahl asked the reason for only submission. M. Roy stated that the currently there is a shortage of qualified assessors and their workload with other communities does not allow them to take on more work.

Vote on Motion: Carried.

### 8.4 Director of Community Services

## 9.0 PRESENTATION OF QUARTERLY AND ANNUAL REPORTS BY ADMINISTRATION (January 19, 2009)

### 9.1 CAO

- 9.2 Director of Infrastructure Services
- 9.3 Director of Corporate Services
- 9.4 Director of Community Services

**10.0 PUBLIC HEARING DECISIONS**

**11.0 DELEGATION DECISIONS**

**12.0 UNFINISHED BUSINESS**

**13.0 NOTICES OF MOTIONS**

**14.0 COUNCILLOR REPORTS**

**15.0 IN-CAMERA MATTERS**

There being no further business the Mayor declared the meeting adjourned at 6:30 PM.

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER