

Town of Drumheller COUNCIL MEETING MINUTES

**October 26, 2009 at 4:30 PM
Council Chamber, Town Hall
703-2nd Ave. West, Drumheller, Alberta**



PRESENT:

MAYOR:

Bryce Nimmo

COUNCIL:

Andrew Berdahl

Karen Bertamini

Blaine McDonald

Don Guidolin

Sharel Shoff

Terry Yemen

CHIEF ADMINISTRATIVE OFFICER/ENGINEER:

Ray Romanetz

DIRECTOR OF INFRASTRUCTURE SERVICE

Allen Kendrick

DIRECTOR OF CORPORATE SERVICES:

Michael Roy

DIRECTOR OF COMMUNITY SERVICES:

Paul Salvatore

RECORDING SECRETARY:

Linda Handy

1.0 CALL TO ORDER

- 1.1 Mayor B. Nimmo congratulated the Drumheller U-18 Soccer Team for their success in achieving the gold medal at the 2009 Provincial Tier IV Soccer Championship.
- 1.2 Councillor Andrew Berdahl was sworn in as Deputy Mayor for the months of November and December, 2009.

2.0 MAYOR'S OPENING REMARK

3.0 PUBLIC HEARING

- 3.1 Mayor B. Nimmo stated that the purpose of the Public Hearing is to consider Bylaw 19.09 an application to amend the Land Use Bylaw #10-08 by redesignating Lot 1, Block 2, Plan 0513422 in the Town of Drumheller from "A" - Agricultural District to "CR" - Country Residential District.

Mayor Nimmo asked if there were any individuals to speak in favour or against the reclassification. There were no speakers in attendance.

Mayor Nimmo asked if there were any verbal or written comments from Palliser Regional Municipal Services.

Secretary, L. Handy read comments from Brad Wiebe, Planner, Palliser Regional Municipal Services which are summarized as follows:

"A portion of the abandoned CPR rail ROW has been purchased by Gus and June Matheis. This land will ultimately be designed out to the configuration show on the Sand of Rosedale Area Structure Plan (which provides land use policy direction for the plan area that is consistent with the Municipal Development Plan). This entails a land swap which would occur at the time of construction. The Country Residential District is the most suitable district for the proposed land use of a single unit dwelling. A land use amendment would not conflict with the ASP as the plan describes the use of this property as proposed".

She advised that the three adjacent property owners were contacted and they have no concerns with the reclassification.

Mayor Nimmo declared the Public Hearing closed at 4:43 PM.

4.0 ADOPTION OF AGENDA

ADDITIONS: 8.3.3 Director of Corporate Services - Valley Bus Society Additional Funding ; 13.1 Councillor Karen Ann Bertamini - Fundraising Event = Flames Alumni Hockey Game and 14.2 In camera - Financial Matter.

MO2009.190 McDonald, Guidolin moved to adopt the agenda as amended. Carried unanimously.

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

- 5.1.1 Regular Council Meeting Minutes of October 13, 2009

MO2009.191 Shoff, Berdahl moved to approve the regular Council meeting minutes of October 13, 2009 as presented. Carried unanimously.

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

5.3. BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1. CAO

8.2. Director of Infrastructure Services

8.3. Director of Corporate Services

8.3.1 RFD - Credit Limit for Mastercard

M. Roy advised that with the adoption of the new purchasing policy, the Town is now looking into acquiring purchasing cards. He explained that the Town's current banker was not able to supply a suitable purchasing card program. He stated that upon further research it was determined that the best solution was for the Town to go with the Bank of Montreal program which allows the Town to be part of the Provincial purchasing card program. He further stated that there is no cost to the Town to be part of their program and it will allow the Town to participate in a rebate program. Administration is recommending an initial credit limit of \$100,000.

MO2009.191 Bertamini, Guidolin moved that the Town of Drumheller enter into an arrangement with the Bank of Montreal to provide the Town of Drumheller with credit by way of a Corporate MasterCard account;

Whereas, the Town of Drumheller has the power and authority to borrow money and otherwise obtain credit and to grant security on its assets;

BE IT RESOLVED that the Town of Drumheller is authorized to enter into an arrangement with the Bank of Montreal to provide the Town of Drumheller with credit by way of a Corporate MasterCard account in an amount of up to CAD\$100,000 or such greater amount as the officers of the Town of Drumheller may from time to time deem appropriate, under which arrangement employees of the Town of Drumheller may be issued with Corporate Cards on the MasterCard corporate account of the Town of Drumheller with the Bank of Montreal and the Town of Drumheller shall be

responsible for the payment of all amounts, including fees and interest, charged to such corporate account, the whole substantially on the terms and conditions set forth in the draft Corporate MasterCard Account Agreement submitted to and hereby approved by the directors; and further that the Chief Administrative Officer, the Director of Corporate Services, or any of them acting alone are hereby authorized to sign for an on behalf of the Town of Drumheller a Corporate MasterCard Account Agreement with the Bank of Montreal substantially on their terms and conditions of the draft thereof approved by the directors, with such changes or modifications as the person (s) so signing may in their / his sole discretion deem appropriate, and to sign such other documents and do such other things they / he in their / his sole discretion deem appropriate or advisable in connection with or to give effect to such Corporate MasterCard Account Agreement and the program contemplated there under.

Discussion on Motion

In response to a question from Council, R. Romanetz advised that the Town's Purchasing Policy establishes the use of the credit cards.

Vote on Motion: Carried unanimously.

8.3.2 RFD - Tax Sale Properties

M. Roy advised that under the Municipal Government Act Section 418, properties with a tax caveat registered against them must be offered for public auction one year after the date of the tax caveat. The properties due for auction now have had caveats registered against them in 2008. As part of the process, Council must set the terms and reserve bids for the properties in question. In the past, the terms have been cash or money order and the reserve bid for each property has been equal to its current year's assessment.

MO2009.192 Yemen, Berdahl that Council sets the reserve bid price for properties for the January 27, 2010 tax recovery auction as the assessed value of the property and that the successful bidder must pay via cash or money order. Carried unanimously.

8.3.3 Valley Bus Society Funding

M. Roy advised that during the budget process Valley Bus Society requested funding in excess of the targeted 3%. Council gave direction that additional funding would be made available to VBS based on the presentation of a 3 year business plan by June 2009. The plan was presented to Council in August 2009 and at that time, no further direction to Administration was provided. VBS is looking for additional funding, the money has been set aside in the budget.

MO 2009.193 Berdahl, Guidolin moved to increase the 2009 annual funding to \$60,000.00.

Discussion on Motion:

Councillor A. Berdahl asked for clarification on whether the 3% was for each of the three year period. M. Roy explained that the 3% is on the final amount approved by Council. Councillor K. Bertamini stated that Council is awaiting a report on the future operations of VBS. R. Romanetz advised that the report will be provided to Council shortly.

Vote on Motion: Carried unanimously.

8.4. Director of Community Services

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

9.1 Chief Administrative Officer - 3rd Quarter Report

9.2 Director of Infrastructure Services - 3rd Quarter Report

9.3 Director of Corporate Services - 3rd Quarter Report

9.4 Director of Community Services - 3rd Quarter Report

Council's expectation is for a report on daycare services that would identify options in the community and a recommendation from Administration in order to make a decision on the school board's proposal for a modular unit.

10.0 PUBLIC HEARING DECISIONS

10.1 Bylaw 19.09 - second and third readings

MO2009.194 Yemen, McDonald for second reading to Bylaw 19.09. Carried unanimously.

MO2009.195 Yemen, Guidolin for third reading to Bylaw 19.09.

Discussion on Motion:

Councillor K. Bertamini asked for clarification on the land swap. R. Romanetz advised that a clause within the Sands of Rosedale Area Structure Plan deals with discussions between the two property owners so that the property can be swapped and designed so that it would not interfere with the road network as identified in the ASP.

Vote on Motion: Carried unanimously.

11.0 UNFINISHED BUSINESS

12.0 NOTICES OF MOTIONS

13.0 COUNCILLOR REPORTS

Councillor Karen Ann Bertamini announced the upcoming community facility fundraising kickoff event - Hockey Game with the Flames Alumni Players to be held

on November 11th.

14.0 IN-CAMERA MATTERS

MO2009.196 Bertamini, Shoff moved to go in camera at 5:30 PM. Carried unanimously.

14.1 HR Policy Review

14.2 Financial Matter

MO2009.197 Yemen, Bertamini moved to go into regular Council meeting at 6:20 PM. Carried unanimously.

There being no further business, the Mayor declared the meeting adjourned at 6:20 PM.

MAYOR

CHIEF ADMINISTRATIVE
OFFICER