

# **Town of Drumheller COUNCIL MEETING MINUTES**

**December 6, 2010 at 4:30 PM**  
**Council Chamber, Town Hall**  
703-2nd Ave. West, Drumheller, Alberta



## **PRESENT:**

**MAYOR:**

Terry Yemen

**COUNCIL:**

Andrew Berdahl

Jay Garbutt

Lisa Hansen-Zacharuk - Absent

Sharel Shoff

Doug Stanford

Tom Zariski

**CHIEF ADMINISTRATIVE OFFICER/ENGINEER:**

Ray Romanetz

**DIRECTOR OF INFRASTRUCTURE SERVICES:**

Allan Kendrick

**DIRECTOR OF CORPORATE SERVICES:**

Michael Roy

**DIRECTOR OF COMMUNITY SERVICES:**

Paul Salvatore

**RECORDING SECRETARY:**

Corinne Macdonald

## **1.0 CALL TO ORDER - 4:30 PM**

## **2.0 MAYOR'S OPENING REMARK**

- 2.1 Alberta Sport, Recreation Parks & Wildlife Foundation - Newcastle Beach Recreation Area  
Mayor T. Yemen presented a letter announcing support to the Newcastle Beach Recreation Area in the amount of \$8,000 for the 2010 Municipal Recreation/Tourism Area annual operating grant. The Foundation receives an annual allocation from the Alberta Lottery Fund, as well as support from the private and corporate sectors. Councillor J. Garbutt asked what the grant was for. R. Romanetz advised that the grant is for general maintenance, grass cutting, irrigation, etc. at Newcastle Beach.
- 2.2 Proposed Council Remuneration and Expense Allowance for 2011  
Mayor T. Yemen advised that Policy 01-08 states that "Following a General Municipal Election, Council shall appoint an independent committee composed of Drumheller residents to review this Policy and

report back to Council with recommendations. The appointment of the committee and the committee's report shall be completed within 90 days following a General Municipal Election." Mayor T. Yemen asked Administration to proceed with having this process carried out.

### **3.0 PUBLIC HEARING**

### **4.0 ADOPTION OF AGENDA**

**MO2010.165** Shoff, Zariski moved to adopt the agenda as presented. Carried unanimously.

### **5.0 MINUTES**

5.1 Regular Council Meeting Minutes - November 8, 2010

#### **5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES**

**MO2010.166** Garbutt, Stanford moved to adopt the regular Council Meeting Minutes of November 8, 2010 as presented. Carried unanimously.

#### **5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION**

5.2.1 Municipal Planning Commission Minutes - October 14, 2010

5.2.2 Municipal Planning Commission Minutes - November 10, 2010

#### **5.3. BUSINESS ARISING FROM THE MINUTES**

### **6.0 DELEGATIONS**

### **7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS**

### **8.0 REQUEST FOR DECISION REPORTS**

#### **8.1. CAO**

8.1.1 RFD Fund Raising Cabinet Appointment

R. Romanetz advised that Council had appointed a number of individuals to the Fundraising Cabinet already, however the Cabinet is now requesting that Bryce Nimmo be appointed as well. He noted that Mr. Nimmo had been involved with the Steering Committee and is familiar with the project.

**MO2010.167** Berdahl, Shoff moved that Council appoint Bryce Nimmo to the Fundraising Cabinet. Carried unanimously.

Councillor A. Berdahl asked the term of the Cabinet. R. Romanetz advised that all appointments are reviewed at the Annual Organizational

Meetings. Councillor S. Shoff asked how many people are sitting on the Fundraising Cabinet. The names of the Fundraising Cabinet will be provided to Council.

Carried Unanimously.

- 8.1.2 Red Deer River Watershed Alliance - Funding Request for 2011  
R. Romanetz advised that the Red Deer river Watershed Alliance focuses on operational management matters and more immediate issues relating to water quality, environmental impacts and is complimentary to the Red Deer River Municipal Users Group which focuses on policy, particularly long term sustainability. The Watershed Alliance is requesting annual funding support in the amount of \$.50 per capita, which would be \$3,966 for Drumheller, based on the Town's population of 7932. The Alliance works with Alberta Environment, the Agriculture, Oil and Gas Industries. The Red Deer River Municipal Users Group is mainly a lobbying group for the well being of the Red Deer River Basin. The two groups work together and partner on several matters.

**MO2010.168** Shoff, Stanford that Council agree to participate in the Red Deer River Municipal Watershed Alliance and approve a contribution of \$.50 per capita for their 2011 year.

Councillor T. Zariski asked if the Town has a member sitting on the Water Shed Alliance Committee. R. Romanetz advised that we do not have a specific member on the group; they are funded by Alberta Environment and receive some private funding. The Alliance publishes a monthly newsletter and has their own website.

Carried unanimously.

- 8.1.3 RFD Drumheller Public Library Board Appointments  
R. Romanetz advised that the first term of two Library Board members will expire on December 31, 2010. The Library Board would like Council's approval for an extension to a second term for Linda Traquair and Margaret Nielson.

**MO2010.169** Shoff, Berdahl that Council approve the appointments of Linda Traquair and Margaret Nielson for a second term to the Drumheller Public Library Board. Carried unanimously.

## **8.2. Director of Infrastructure Services**

## **8.3. Director of Corporate Services**

- 8.3.1 RFD Audit Engagement 2010  
M. Roy advised that the Town has had an Auditor Contract for the

financial years of 2005-09 with Gitzel Krejci Dand Peterson. Due to timing administration is recommending a one year extension on the contract with Requests for Proposals going out by the summer of 2011. The one year proposal calls for a fee of \$24,500 for the Town's audit and \$5,300 for the Library's. For the 2009 year the base fee was \$22,465 and the Library was \$5,065. The Audit is budgeted for annually and the difference from the budget is nominal; budget available \$24,287.

**MO2010.170** Shoff, Berdahl moved that Council authorizes the appointment of Gitzel Krejci Dand Peterson as the Auditors for the 2010 financial year.

Councillor S. Shoff noted that they are asking for an extension, but the price is going up. M. Roy noted that this is the proposal received from the Auditors, which includes an increase in staffing costs. M. Roy noted that the Auditors have suggested that the call for proposals should be for a three year term and not five as previously awarded.

Carried unanimously.

#### 8.3.2 RFD Council Pension Plan

M. Roy advised that Alberta Municipal Services Corporation has introduced the Alberta Communities Pension Plan (ACPP). This is a defined contribution pension plan where the employer matches the elected official's contribution ranging from 3% to 7%. Based on current Council compensation the cost of the plan would range from \$3,700 to \$8,636. This Plan is available to Elected Officials with two years continuous service or two years of plan membership. M. Roy noted that a formal presentation from AMSC can be provided to Council. He asked whether Council wanted Administration to acquire the proper documentation to establish the pension plan or research other options. Councillor S. Shoff noted that there was not enough information provided on this matter and since we are going to have a Committee review remuneration this would have an affect on that process. Councillor T. Zariski suggesting passing this matter on to the Remuneration Committee.

**MO2010.171** Garbutt, Shoff moved that Administration have Alberta Municipal Services Corporation provide a presentation to Council.  
Carried unanimously.

#### 8.4. Director of Community Services

- 8.4.1 Force Four Entertainment on behalf of CBC Television are searching for a Town to be featured in a national prime time series that's part of a new CBC health initiative called Live Right Now.  
P. Salvatore reported that he has had discussions with the producer working with Force Four Entertainment regarding looking for a

community to go on a diet and Drumheller is an option. The series is a reality show that would result in people losing weight; similar to the Hockeyville program and would last for 10 weeks. He noted that he had contacted Alberta Health and she was excited that this was an option for Drumheller. There is no commitment required other than supporting the program. P. Salvatore advised that they will need a letter of support for the program from Council. Councillor D. Stanford asked if they are self funding. P. Salvatore advised that they are the private sector and fund themselves. He also noted that this program would be a good opportunity for Drumheller with the new facility and what is being programmed. Mayor T. Yemen advised that we should proceed with this matter.

## **9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION**

## **10.0 PUBLIC HEARING DECISIONS**

## **11.0 UNFINISHED BUSINESS**

## **12.0 NOTICES OF MOTIONS**

## **13.0 COUNCILLOR REPORTS**

Councillor A. Berdahl advised that the East Coulee Association have invited Mayor and Council to a Pot Luck Dinner on Sunday, December 12th, 5:00 PM, at the East Coulee Hall.

## **14.0 IN-CAMERA MATTERS**

**MO2010.172** Berdahl, Zariski to go in camera at 4:59 PM. Carried unanimously.

**MO2010.173** Garbutt, Stanford to revert to regular Council meeting at 5:25 PM. Carried unanimously.

**MO2010.174** Garbutt, Stanford that the Rosedale Industrial land be priced at \$42,000 per acre and that purchases over 2 acres will get a 10% discount. Carried unanimously.

There being no further business the Mayor declared the meeting adjourned at 5:26 PM.

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Mayor

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Chief Administrative Officer