

**Town of Drumheller
COUNCIL MEETING
MINUTES**

March 15, 2010 at 4:30 PM
Council Chamber, Town Hall
703-2nd Ave. West, Drumheller, Alberta



PRESENT:

MAYOR:
Bryce Nimmo

COUNCIL:

Andrew Berdahl
Karen Bertamini
Blaine McDonald
Don Guidolin
Sharel Shoff
Terry Yemen

CHIEF ADMINISTRATIVE OFFICER/ENGINEER:
Ray Romanetz

DIRECTOR OF COMMUNITY SERVICES:
Paul Salvatore

RECORDING SECRETARY:
Linda Handy

ABSENT:

DIRECTOR OF CORPORATE SERVICES:
Michael Roy
DIRECTOR OF INFRASTRUCTURE SERVICES:
Allan Kendrick

1.0 CALL TO ORDER

2.0 MAYOR'S OPENING REMARK

- 2.1 Mayor Bryce Nimmo presented a letter from Hon. Hector Goudreau, Minister of Municipal Affairs announcing the appointment of Ken Lesniak as the new chair

of the Municipal Government Board effective March 1, 2010.

- 2.2 Mayor Bryce Nimmo presented a Press Release on the proposed Alberta Electoral Boundaries Commission 2009/10 (Interim Report) for Council 's consideration. *"The Commission is seeking public input on the interim report and comments are to be submitted by April 2, 2010. Based on this feedback, a second series of public hearings will be held, to be scheduled as required during the period April 12 to 30, 2010."*

3.0 PUBLIC HEARING

4.0 ADOPTION OF AGENDA

MO2010.58 McDonald, Shoff moved to adopt the agenda as presented. Carried unanimously.

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

- 5.1.1 Regular Council Meeting Minutes of March 1, 2010

MO2010.59 Shoff, McDonald moved to approve the regular Council Meeting Minutes of March 1, 2010 as presented. Carried unanimously.

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

5.3. BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

- 6.1 Drumheller Chamber of Commerce - Marketing Plan for the Badlands Community Facility

Heather Bitz, on behalf of the Chamber Board thanked Council for the opportunity to share their proposal for marketing of the Badlands Community Facility. The proposal suggests *"the Chamber would recruit and hire an individual whose primary responsibility would be to market the new facility. The Town of Drumheller and the Chamber would equally share the wage costs for this individual for the first three years, as well as any direct overhead costs. Revenue generated as a result of meeting room bookings and other related bookings would split equally during the first three years."* She stressed the urgency in moving forward to market the facility. R. Romanetz explained that the proposal originated from a meeting between

himself and Heather to discuss the feasibility of this partnership. He further stated that he is pleased to see that the Chamber has moved forward with a proposal. He stated that further projections are required to determine the overall staffing needs of the facility.

Questions from Council:

Councillor S. Shoff asked the timeframe for hiring this individual. H. Bitz recommended that the individual be hired as soon as possible to ensure that the facility will be utilized to its maximum - 30-60 days is the suggested timeframe.

Councillor T. Yemen asked the location of an office and the day to day supervision. H. Bitz suggested that in the interim the ideal location would be at the Chamber as their office is close to the facility. R. Romanetz stated that once the facility is completed, there will be office space to accommodate a person at the facility which would provide support in other roles such as the library and marketing of all the facilities within Drumheller.

R. Romanetz stated that a more comprehensive report will be prepared by the Town Administration and the Chamber for presentation to the Steering Committee for their comments. The final draft will be presented to Council for approval.

- 6.2 Linda Digby, Atlas Coal Mine presented information on the Centennial Year of Coal Mining and Drumheller's 100th Anniversary. She presented a copy of the Silver Jubilee Celebration edition of the Drumheller Mail which commemorated our 25th anniversary in 1936. She stated that 1911 was the birth year of our community. She stated that she would like to raise awareness about our community's 100th year anniversary and if there were plans to celebrate the occasion already in the works. She further advised that coal mining was the break for our community - the schools were built, the post office established, the Northwest Mounted Police named their detachment Drumheller. She stated that Atlas Coal Mine is the herald of the event, the storyteller of the event and will be an enthusiastically committed member of the event. She stated that celebrating with the entire community is the right thing to do. She advised that letters have been sent to some mining families and a meeting has been arranged with any interested individuals for March 29th. She stated that the purpose of the meeting is to form a committee to prepare for the celebration. She shared a recommendation from a widow's miner that Drumheller lacks a memorial to honor the miners. She further stated that this memorial could be unveiled during the 2011 centennial celebrations.

Questions from Council:

Councillor K. Bertamini asked if the plans were to place the memorial at the coal mine site. L. Digby stated that she feels the appropriate location would be at Atlas Coal Mine however it is a decision that could be made by the Planning Committee.

Councillor S. Shoff asked Linda is she was looking for the Town's feedback or

direction. L. Digby stated that she intends to apply for two grants which requires a letter of support from the Town indicating a commitment for inkind support with a value attached. She explained that inkind support may be considered ground preparation, installation of the monument, possibly a land donation, administrative costs (photocopying), research costs, Committee space for planning, webpage space, staff dedicated to support the celebration - few hours per week. She further explained that two letters of support are required by April 15th. She stated that an invitation has been extended to all interested individuals to meet at the Drumheller Civic Centre AV Room on March 29th at 7:00 PM. Council recommended that Linda meet with Paul Salvatore, Director of Community Services for assistance with the grant application preparations. Council agreed to discuss the matter at a Committee of the Whole meeting once an update of the March 29th meeting has been provided.

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1. CAO

8.1.1 Information - Work Priorities Update

R. Romanetz provided the following update on work priorities:

- Tourism Master Plan - Through the Canadian Badlands Ltd. grant application the Town will receive \$225,000 (75%/25% match) for specific projects. The Terms of Reference has been prepared and RFP's have been called with a closing date of March 19th.
- Waste Collection System - Administration has been working on a RFP for the supply of 3000 carts for the automated cart system. The second component is the service contract for emptying of the carts (commercial, residential and combined) which closes on March 25th. The three options will determine whether there will be any economy of scale. The third component involves the Waste Collection Bylaw amendments which will be presented to Council shortly.
- Wastewater Plant Upgrades and Landfill Project - the timeframe for the completion as set by the Province is March 31st however both projects will not be completed by this time line and a letter has been written requesting an extension for both projects to December 31st 2010. A verbal confirmation has been received from the Province and they are receptive to the new date.
- New recycling building (5000 sq ft) and the work that ties the facilities together, such as moving of forcemains and septic tank can not be in place until the frost is out of the grounds. The tender for this project closes on March 19th - the contract must be in place by March 31st.

- Cast Iron Water Main Replacement - the 5 year plan to replace aging lines in the downtown area has been prepared for tender however Administration needs to finalized the line locations for the Badlands Community Facility. Pricing should be in by the end of April.
- Street Improvement Program - AECOM's engineer has put together the document which includes Alberta Transportation's request to include the work along North Dinosaur Trail intersection improvements at St. Anthony's new school. It is anticipated that there should be significant price reduction with their portion tendered with the Town's work - tendered within the next 30 days or run the risk of contractors not being competitive.
- Brownfields - Fire Chief Bill Bachynski is working with staff on compiling an inventory with mapping to identify the location and status of properties.
- Alberta Transportation - significantly overlay work taking place in the Drumheller Area - highway from Nacmine west to Carbon Hill including SH836 and SH837 overlay for 2010.

Questions from Council:

Council K. Bertamini asked if residential lines can be included in the cast iron work. R. Romanetz stated that this work may have to be tendered separately - the contractors will provide advice.

8.2. Director of Infrastructure Services

8.3. Director of Corporate Services

8.4. Director of Community Services

8.4.1 Information - Community Enforcement WorkPlan and Branding

P. Salvatore advised that the Policing Committee has endorsed the work plan and rebranding of Community Enforcement. He stated that his department would like to receive an endorsement from Council on the same matter. Councillor S. Shoff questioned why the proposal was endorsed by the Policing Committee prior to Council. P. Salvatore stated that the Policing Committee stated that the work plan was put forward to the committee in an advisory capacity. Councillor K. Bertamini stated that she would like to know the rebranding costs and any other implications. Council agreed to discuss the matter at the next Committee of the Whole meeting.

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

10.0 PUBLIC HEARING DECISIONS

11.0 UNFINISHED BUSINESS

12.0 NOTICES OF MOTIONS

13.0 COUNCILLOR REPORTS

14.0 IN-CAMERA MATTERS MO2010.60 McDonald, Berdahl moved to go in camera at 5:29 PM. Carried unanimously.

14.1 Land Matter

14.2 Personnel Matter

MO2010.61 Berdahl, McDonald moved to revert to regular Council meeting at 6:14 PM. Carried unanimously.

There being no further business the Mayor declared the meeting adjourned at 6:15 PM.

MAYOR

CHIEF ADMINISTRATIVE
OFFICER