

Town of Drumheller COUNCIL MEETING MINUTES

August 16, 2010 at 4:30 PM
Council Chamber, Town Hall
703-2nd Ave. West, Drumheller, Alberta



PRESENT:

MAYOR:

Bryce Nimmo

COUNCIL:

Andrew Berdahl

Karen Bertamini

Blaine McDonald

Don Guidolin

Terry Yemen

CHIEF ADMINISTRATIVE OFFICER/ENGINEER:

Ray Romanetz

DIRECTOR OF CORPORATE SERVICES:

Michael Roy

DIRECTOR OF COMMUNITY SERVICES:

Paul Salvatore

RECORDING SECRETARY:

Linda Handy

ABSENT: COUNCILLOR S. Shoff

DIRECTOR OF INFRASTRUCTURE SERVICES:

Allan Kendrick

1.0 CALL TO ORDER

2.0 MAYOR'S OPENING REMARK

- 2.1 Mayor Bryce Nimmo provided an update on Canadian Badlands Ltd. meeting held on August 12th at the County of Newell Office in Brooks, Alberta. He stated that the Canadian Badlands Ltd. Executive Officer, Cindy Amos resigned effective October 4th, 2010. He stated that the Committee has shortlisted to eight applicants and the final selection will be made by mid September. He stated that other discussion items included: the acquisition of the Canadian Badlands / Travel Alberta website and the Canadian Badlands will acquire information for their own website; the government of Alberta Parks Department will cost

share on some proportion for parks; and the 2010 Canadian Badlands Best Practice Mission will travel to Grand Junction, Colorado and Moab, Utah.

3.0 PUBLIC HEARING

4.0 ADOPTION OF AGENDA

Addition to Agenda: Delegation: Canadian Badlands Passion Play

MO2010.117 Yemen, Berdahl moved the adoption of the agenda as amended. Carried unanimously.

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

5.1.1 Regular Council Meeting Minutes of July 19, 2010

MO2010.118 Bertamini, McDonald moved to adopt the regular Council Meeting Minutes of July 19, 2010 as presented. Carried unanimously.

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

5.2.1 Municipal Planning Commission Minutes of July 8, 2010

5.3. BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

Vance Neudorf, General Manager - Canadian Badlands Passion Play, provided an overview of their 2010 season. Also, in attendance were two members from the Board of Directors - Wilf Golbeck, President and Maurice Thevenaz, Treasurer. He stated that the amphitheatre seats 2650 and this season they saw their largest single attendance with over 2600 (overall attendance was 12,203 - increase of 1.4% over 2009 with 95% of the visitors from out of town). He further stated that the Canadian Badlands Passion Play is governed by a Society with two full time employees, 50 seasonal staff and 500+ volunteers and a break even budget of \$1,000,000. He provided an overview of the new additions which included lodge renovations, a production and wardrobe center, rehearsal hall, and backstage improvements. He explained that some of their challenges include the ski hill, financial realities (ticket sales cover 50% of the budget with the remaining dollars received from fundraising efforts), expanded use of the amphitheatre, sound reinforcement, parking, staff accommodations and the Facility Master Plan. Vance asked the Town to consider opportunities for use of the amphitheatre. Mayor and Council thanked Vance for his presentation and congratulated the Board on their successful season.

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1. CAO

8.1.1 Bylaw 19.10 being a bylaw to amend Section 9 (7)(b) Deciding on Development Permit Applications of the Land Use Bylaw 10.08 - 1st Reading

CAO R. Romanetz advised that the proposal for an amendment is jointly submitted from the Town's Development Officer and Palliser Regional Municipal Services with the purpose of the bylaw being to grant the Municipal Planning Commission more flexibility in approving permits where relaxations are required. Councillor K. Bertamini stated that this responsibility falls under the jurisdiction of the Subdivision and Development Appeal Board and she does not agree with the MPC being given the discretion to grant further reductions in setbacks / parcel sizes. R. Romanetz explained that if the MPC was granted more flexibility in allowing for relaxations, the matter would be resolved sooner for the applicant rather than going through the process of filing an appeal. R. Romanetz recommended proceeding to first reading to allow for the public hearing process and presentation of a planning report by Brad Wiebe from PRMS.

MO2010.119 Bertamini, Berdahl for first reading to Bylaw 19.10.
Carried unanimously.

8.1.2 RFD - Drumheller's Miners' Memorial

R. Romanetz advised that further to the letter from the Memorial Committee dated July 27, 2010, Council at their Committee Meeting of August 9th, agreed that the Drumheller Miners' Memorial be located at the park next to the Civic Centre. He stated that the concept includes a small landscaped space where a sculpture of mine machinery can be placed with the names of 140 men killed in the mines and a text panel which provides context for the memorial.

MO2010.120 Yemen, McDonald moved that Council approve the Drumheller Miners' Memorial to be located at the park next to the Civic Centre in principle subject to the submission of conceptual drawings and a site plan. Carried unanimously.

8.1.3 RFD - Community Gardens Society Request for a Water Grant

R. Romanetz presented a letter from Chris Marion, Community Gardens Society requesting a grant from the Town of Drumheller to cover the cost of water usage for their garden. He explained that the estimated cost of water for six months is nominal. Councillor K. Bertamini stated that the Community Garden is an initiative under Community Blooms which the Town already provides financial support.

MO2010.121 Yemen, Guidolin that Council agree to cover the cost of water in an amount not to exceed \$150/year.

Council discussed whether precedent would be set in waiving utility costs for non profit societies in light of the Town's utility rate model. R. Romanetz explained that the costs would be expensed from the general tax base as a grant. Councillor K. Bertamini recommended the motion be changed to reflect a blanket grant of \$150.00. Councillors Yemen and Guidolin agreed to an amendment to the motion.

MO2010.121A Yemen, Guidolin that Council agree to an annual grant to the Community Garden not to exceed \$150.00 per year.

MO2010.122 Bertamini, Berdahl moved to table the vote on MO2010.121A until the August 30th, 2010 Council Meeting. Carried unanimously.

8.1.4 RFD - Internship Program

R. Romanetz advised that the Town has an opportunity to obtain either an Administrator intern or a Land Use Planner intern through the Alberta Municipal Affairs Internship Program. He explained that the Administrator position will provide a grant of up to \$43,000 for one year and the Land Use Planner will provide a grant of up to \$62,000 for two years. He stated that the average salary ranges for both positions would be \$55,000 per annum. Administration is recommending that the Town apply for the Land Use Planner in partnership with Palliser as the need is greater in this area. If Palliser is not agreeable, the Town would apply for the Administrator intern. Council discussed the possibility of applying for both positions however, it would be unlikely that the Town would be approved for two positions given the popularity of the program.

MO2010.123 Bertamini, Berdahl moved that Council authorize Administration to proceed with an application for either the Internship for Administrator or the Internship for Land Use Planner Program and the 2011 budget be revised if the application is approved.

Discussion on Motion:

Councillor A. Berdahl confirmed that the cost to the Town would be \$15,000 one year and \$30,000 over two years. R. Romanetz stated yes however if Palliser agrees to partner for the Land Use Planner, the costs to the Town would be shared with Palliser.

Vote on Motion: Carried unanimously.

8.1.5 Update of Strategic Business Plan

R. Romanetz stated that the document is presented for Council's

information and in addition to the Operational Priorities review he provided at the Council meeting of July 19th, 2010, he would provide a more detailed review of the Corporate Priorities under his Quarterly Report later in the meeting.

8.2. Director of Infrastructure Services

8.3. Director of Corporate Services

8.3.1 RFD - Nomination Deposit Bylaw (Bylaw 18.10)

M. Roy advised that under the Local Authorities Election Act Section 29 allows for the passing of a bylaw within 30 days before nomination day (September 20th), to set a nomination deposit amount. He explained that for local jurisdictions with a population less than 10,000 the maximum deposit is \$100. The Act also sets the conditions for refunding the nomination deposit.

MO2010.124 Bertamini, Berdahl for first reading to Bylaw 18.10.
In Favour - McDonald, Bertamini, Nimmo, Berdahl
Opposed - Guidolin, Yemen
Carried.

MO2010.125 Bertamini, Berdahl for second reading to Bylaw 18.10.
In Favour - McDonald, Bertamini, Nimmo, Berdahl
Opposed - Guidolin, Yemen
Carried.

MO2010.126 Bertamini, McDonald no objection to third reading of Bylaw 18.10.
In Favour - McDonald, Bertamini, Nimmo
Opposed - Guidolin, Yemen, Berdahl
Defeated.

MO2010.127 Bertamini, McDonald that a Special Council Meeting be held on Thursday, September 19, 2010 at 8:00 AM to deal with Bylaw 18.10.
In Favour - McDonald, Bertamini, Nimmo, Berdahl
Opposed - Guidolin, Yemen
Carried.

8.3.2 RFD - Election 2010 Returning Officer

M. Roy advised that with an election scheduled for October 18th, 2010, Administration has begun preparing for the election. Under Section

13(1) of the Local Authorities Election Act, "*an elected authority may, by resolution, appoint a returning officer for the purposes of conducting an elections under this Act.*" Administration is recommending that the Director of Corporate Services be appointed as the Returning Officer.

MO2010.128 Bertamini, Yemen that Council appoint the Director of Corporate Services Michael Roy as Returning Officer for the 2010 election. Carried unanimously.

8.3.3 RFD - Advance Vote

M. Roy advised that in conducting an election the Town has traditionally allowed for an advance vote. Under Section 73(1) of the Local Authorities Election Act, "*an elected authority may by resolution provide for holding an advanced vote on any vote to be held in an election.*" Administration is recommending that an advance vote be held for the 2010 municipal election on October 8th and 15th.

MO2010.129 Berdahl, McDonald that Council authorize the holding of an advanced vote for the 2010 election as allowed under the Local Authorities Election Act. Carried unanimously.

8.3.4 RFD - Appointment of Assessment Review Board

M. Roy advised that the period for filing an assessment complaint ended on July 30, 2010. The Town received complaints related to ten properties that consisted of nine residential and one non-residential. He explained that the nine residential complaints have been withdrawn. He stated that at this time, Administration is requesting Council appoint two members to the Composite Assessment Review Board (CARB). Both Councillors B. McDonald and S. Shoff have completed the required training to be members of a LARB or CARB. He stated that the third member to the Board will be a representative from the Municipal Government Board as required under the MGA.

MO2010.130 Bertamini, Yemen that Council appoint Blaine McDonald and Sharel Shoff to the Composite Assessment Review Board. Carried unanimously.

Councillor A. Berdahl stated that the Town needs to take the steps to ensure that any interested public have the opportunity to take the required training. R. Romanetz stated that he has spoken to Ross Rawylusk, Starland County and there may be an opportunity to share services in this area.

8.4. Director of Community Services

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

- 9.1 CAO Quarterly Report for the Period April to June, 2010
- 9.2 Director of Infrastructure Services Quarterly Report for April - June 2010
- 9.3 Director of Corporate Services Quarterly Report for Period April to June 2010
- 9.4 Director of Community Services Quarterly Report for Period April to June 2010

10.0 PUBLIC HEARING DECISIONS

11.0 UNFINISHED BUSINESS

12.0 NOTICES OF MOTIONS

13.0 COUNCILLOR REPORTS

Councillor T. Yemen stated that the Ag Society was grateful for the Town's assistance in preparing the grounds for the RCMP Musical Ride and the Seniors Lodge was thankful for the cleanup of unsightly premises around their complexes.

14.0 IN-CAMERA MATTERS

There being no further business, Mayor Nimmo declared the meeting adjourned at 6:54 PM.

Mayor

Chief Administrative Officer