

**Town of Drumheller
COUNCIL MEETING
MINUTES**

April 26, 2010 at 4:30 PM
Council Chamber, Town Hall
703-2nd Ave. West, Drumheller, Alberta



PRESENT:

MAYOR:

Bryce Nimmo

COUNCIL:

Andrew Berdahl

Karen Bertamini

Blaine McDonald

Don Guidolin

Sharel Shoff

Terry Yemen

CHIEF ADMINISTRATIVE OFFICER/ENGINEER:
Ray Romanetz

DIRECTOR OF INFRASTRUCTURE SERVICES:
Allan Kendrick

DIRECTOR OF CORPORATE SERVICES:
Micheal Roy

DIRECTOR OF COMMUNITY SERVICES:
Paul Salvatore

RECORDING SECRETARY:
Corinne Macdonald

1.0 CALL TO ORDER

1.1 Commander Ron Pumphrey, Commanding Officer HMCS Calgary presented the Town of Drumheller with a Memorial depicting the warship HMCS Drumheller that served in the Battle of the Atlantic. He explained that it is the Naval's Centennial Year and that it is an amazing time for them.

1.2 Councillor Blaine McDonald was sworn in as Deputy Mayor for the months of May and June, 2010

2.0 MAYOR'S OPENING REMARK

2.1 Mayor B. Nimmo proclaimed the month of May 2010 as Cerebral Palsy Awareness Month.

- 2.2 Mayor B. Nimmo proclaimed May 5, 2010 as McHappy Day.

3.0 PUBLIC HEARING

4.0 ADOPTION OF AGENDA

Added: Delegation - Relay for Life

MO2010.76 - McDonald, Guidolin moved the adoption of Agenda as amended. Carried unanimously.

5.0 MINUTES

- 5.1 Regular Council Meeting Minutes of April 12, 2010
MO2010.77 - Shoff, McDonald moved to approve regular Council Meeting Minutes of April 12, 2010 as presented. Carried unanimously.

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

5.3. BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

- 6.1 The Leaders of Tomorrow Award, Grade 7-9 Mayor B. Nimmo presented to Sarah Armstrong's Mom, as Sarah was ill.
- 6.2 The Leaders of Tomorrow Award, Grades 10-12 Mayor B. Nimmo presented to Kyle McIntosh.
- 6.3 Relay for Life
Merridy Martin and Lynn Edwards requested a relaxation of the Noise Bylaw for the Relay for Life to be held on June 11th at the Stampede Barn. They also asked if they could place a banner on the chain link fence on Highway 10 adjacent to WalMart. R. Romanetz advised that the placement of the banner would be permitted and asked Director of Infrastructure A. Kendrick to hang the banner. There are 12 teams registered. This is the 4th year for the event.

MO2010.78 Bertamini, Berdahl moved to relax the Noise Bylaw for the evening of June 11, 2010 from 7:00 PM to June 12, 2010 at 7:00 AM. Carried unanimously.

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1. CAO

- 8.1.1 Bylaw #10-10 to establish a Bylaw to outline the provision of Solid Waste Management - Second Reading as Amended and Third Reading
R. Romanetz presented Bylaw #10-10 for consideration of Council. He advised that a number of sections from the current Bylaw have now been incorporated into the Bylaw #10-10. Councillor B. McDonald inquired if this includes an Exclusive Franchise Agreement. R. Romanetz advised that the Bylaw allows Council to establish an Exclusive Franchise Agreement at their discretion.

MO2010.79 Bertamini, Berdhal moved second reading to Bylaw #10-10 as amended. Yemen, Bertamini, Nimmo, Shoff, Berdahl, Guidolin in favour. McDonald opposed. Motion carried.

MO2010.80 Guidolin, Yemen moved third reading to Bylaw #10-10. Yemen, Bertamini, Nimmo, Shoff, Berdahl, Guidolin in favour. McDonald Opposed Moiton carried.

- 8.1.2 RFD for Sale of Hangar
R. Romanetz advised that Fox Coulee Aviation (1977) Inc (Brian and Mark Kinniburgh) have submitted a proposal to lease/purchase the Hangar at the Airport. The appraisal of the Hangar property was estimated at a range of \$215,000 to \$230,000. Their have made an offer of \$135,000, with a down payment of \$35,000 and five annual lease payments of \$20,000. He noted that if the Hangar was sold the Town would not have to maintain the Hangar or pay operating costs, including power and gas at \$15,000 annually.

MO2010.81 Berdahl, Shoff that Council approve the Offer to Lease/ Purchase from Brian and Mark Kinniburgh as outlined in their Offer dated March 11, 2010, subject to a Lease to Purchase Agreement prepared by our Solicitor. Yemen, McDonald, Nimmo, Shoff, Berdahl, Guidolin in favour. Bertamini opposed. Motion carried.

8.2. Director of Infrastructure Services

- 8.2.1 RFD for Waste Collection Contract
A. Kendrick advised that as per Council's direction, this project was

repackaged into three tenders so it may be awarded individually or as a combined package dependant on pricing and adequate competition. There were 5 tenders received; 2 were combined, 2 were commercial only and 1 residential only.

The combined low tender was Ever Green Ecological Services in an amount of \$1,948,357.38, excluding GST. The commercial low tender was H & H Huxted Services in the amount of \$1,339,600.44, excluding GST. The residential low tender was H & H Huxted in the amount of \$657,764.64, excluding GST. A. Kendrick advised that this process would stabilize costs and services for a five year period. He also advised that if Council chooses to award the combined tender, costs would exceed approved budgets.

The residential component of the combined bid from Ever Green is \$879,577.92 which exceeds our budget. The commercial portion of the tender is 1,068,779.40 and would have to be paid directly by the commercial users. Their bid is a combined tender which cannot be awarded separately. The residential portion of Ever Greens tender is \$221,813.28 over Huxted's bid and exceeds our three year budget, which would have to be covered through the municipal mill rate.

MO2010.82 Bertamini, Berdahl moved to award the Tender to H & H Huxted Services for Residential Waste Collection in the amount of \$657,764.64, excluding GST. Yemen, Bertamini, Nimmo, Shoff, Berdahl, Guidolin in favour. McDonald opposed. Motion carried.

MO2010.83 Berdahl Shoff moved to award the Tender to H & H Huxted Services for Commercial Waste Collection in the amount of \$1,339,600.44, excluding GST. Yemen, Bertamini, Nimmo, Shoff, Berdahl, Guidolin in favour. McDonald opposed. Motion carried.

8.2.2 RFD for Waste Collection Carts

A.Kendrick advised that this project is for the implementation of the Automated Solid Waste Collection System. There were five Tenders received for the supply of 360 litre Carts and the delivery and distribution of educational packages. He recommended that Council award the contract to IPL for \$ 203,326.00 to supply Carts, complete with options including RFID tags, RFID reading equipment, delivery, distribution and education packages. He noted that the carrying costs of a five year loan from Alberta Capital Financing Authority (ACFA) would be within the current budget for waste collection and interest costs over the five years would be \$7,400. He noted that Administration have other alternatives in place of borrowing as a result of reallocation of grant funding for consideration by Council.

MO2010.84 Guidolin, Shoff moved to award the contract to IPL for \$203,326.00 to supply Carts, complete with options including RFID tags, RFID reading equipment, delivery, distribution and education packages. Carried unanimously.

8.2.3 RFD for Cast Iron Water Replacement Program for 2010

A. Kendrick advised that Tenders for the 2010 Watermain Replacement Program closed on April 22, 2010 and five tenders were received from: Shawne Excavating and Trucking Ltd., AIC Construction Ltd, Chinook Pipeline Inc, Grayson Excavating Ltd and Knibb Developments Ltd. The low bidder was Knibb Developments Ltd. with a tender amount of \$1,105,526.36 including GST. The engineering estimate for this project was approximately \$1,697,989.65. He also noted that this project was identified in the 2010 Strategic Plan as an Operational Priority and forms part of the Five Year Cast Iron Water Main Replacement Plan approved by Council. A. Kendrick also noted that this will improve reliability and delivery of water within the water system, reduce the risk of emergency repairs, service interruptions and extends servicing water, sanitary sewer, storm sewer to the New Community Facility. This project was approved in the 2010 Capital Budget, financed through the MSI Capital Program and the Community Facility.

MO2010.85 Berdahl, Yemen that Council award the low tender bid to Knibb Developments Ltd. in the amount of \$1,105,526.36 including GST. Carried unanimously.

8.3. Director of Corporate Services

8.3.1 Report on Restructuring Provincial Grant Program for Municipalities

M. Roy reported that he and R. Romanetz attended a meeting regarding changes being made to the restructuring of Provincial Grant Programs for Municipalities. He advised that the grants were repackaged but are essentially the same grant programs. However, a grants web portal has been created to find information on all Provincial Grant Programs in a single "one stop shopping" location.

8.3.2 RFD for Utility Write Offs

M. Roy presented a list of proposed Utility Accounts to be written off of the Town's Accounts Receivables. He advised that per Council Policy #C-07-04, Administration is requesting Council's authorization to write off \$58,608.75 in outstanding debts. These debts have been sent to collections and are two years or older. He advised that these debts are only from renters as the Municipal Government Act does not allow them to be applied to the homeowners' tax accounts. He noted that there are municipalities that are looking into bylaws that require the property owner be held responsible for utilities not the renters in an effort to reduce the number of uncollectible accounts they have. This process would clean up the sub-ledger and stop the accumulation of penalties that are uncollectible. The write-off does not extinguish the Town's rights to collect payment, just that the Town is no longer actively pursuing collection of these debts. Councillor K. Bertamini requested that Council be provided with more information on the process carried out in the collection of these accounts.

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MO2010.86 Yemen, Guidolin moved to table the motion until the Council meeting on May 10, 2010. Carried unanimously.

8.4. Director of Community Services

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

- 9.1 CAO Infrastructure Quarterly Report
- 9.2 Infrastructure Quarterly Report
- 9.3 Corporate Services Quarterly Report
- 9.4 Community Services Quarterly Report

10.0 PUBLIC HEARING DECISIONS

11.0 UNFINISHED BUSINESS

12.0 NOTICES OF MOTIONS

- 12.1 Councillor Sharel Shoff provided Notice of Motion at Council's Meeting of February 16, 2010:
MO2010.54 Shoff, Yemen that Council delay the implementation of parallel parking for one year, while the Town completes the offsite parking sites, evaluates the effectiveness of offsite parking and facilitate communication with the citizens at large.

Council discussed whether the Motion should be deferred until the Downtown Parking Task Force meets again. Councillor K. Bertamini suggested that there should be a vote taken on the motion to clear it off the records. Councillor S. Shoff noted that there was already a motion on the records stating that parallel parking would be installed on 3rd Avenue and she did not want it changed until the Task Force made their final decision.

MO2010.86 Shoff, Yemen moved to defer the Notice to Motion to the next regular Council meeting. Carried unanimously.

13.0 COUNCILLOR REPORTS

14.0 IN-CAMERA MATTERS - 7:00 PM Shoff, Berdahl. Motion Carried.

- 14.1 Land Matter
The Mayor Adjourned the meeting at 7:23 P.M.