

# **Town of Drumheller COUNCIL MEETING MINUTES**

**May 9, 2011 at 4:30 PM**

**Council Chamber, Town Hall**

703-2nd Ave. West, Drumheller, Alberta



## **PRESENT:**

**MAYOR:**

Terry Yemen

**COUNCIL:**

Andrew Berdahl

Jay Garbutt

Sharel Shoff

Doug Stanford

Tom Zariski

**CHIEF ADMINISTRATIVE OFFICER/ENGINEER:**

Ray Romanetz

**DIRECTOR OF INFRASTRUCTURE SERVICES:**

Allan Kendrick

**DIRECTOR OF CORPORATE SERVICES:**

Michael Roy

**DIRECTOR OF COMMUNITY SERVICES:**

Paul Salvatore

**RECORDING SECRETARY:**

Linda Handy

**ABSENT:** Councillor Lisa Hansen-Zacharuk

## **1.0 CALL TO ORDER**

## **2.0 MAYOR'S OPENING REMARK**

2.1 Mayor T. Yemen proclaimed May, 2011 as Vision Health Month.

## **3.0 PUBLIC HEARING**

## **4.0 ADOPTION OF AGENDA**

**MO2011.187** Shoff, Zariski moved to adopt the agenda as presented. Carried unanimously.

## **5.0 MINUTES**

## **5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES**

5.1.1 Regular Council Meeting Minutes of April 26, 2011

**MO2011.188** Berdahl, Shoff to adopt the regular Council meeting minutes of April 26, 2011 as presented.

Councillor A. Berdahl requested Administration to prepare a press release on the status of the Town's finances. He further noted that the auditor commended both Administration and Council on the careful management of tax dollars.

Vote on Motion: Carried unanimously.

**5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION**

**5.3. BUSINESS ARISING FROM THE MINUTES**

**6.0 DELEGATIONS**

**7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS**

**8.0 REQUEST FOR DECISION REPORTS**

**8.1. CAO**

8.1.1 Bylaw 09.11 being the Tax Rate Bylaw

R. Romanetz introduced Bylaw 09.11 and stated that the Municipal Government Act requires Council to pass a property tax bylaw annually to raise revenue to cover the payment of expenditures and transfers in the approved budget. He asked M. Roy to provide an overview on the Tax Rate Bylaw. His comments are as follows:

- the Town has approved a 2011 budget requiring tax revenue of \$6,964,241;
- the Town requires \$2,022,689.75 to pay the Province for the Alberta School Foundation Fund requisition and \$402,333.91 to pay for the Redeemer CSRD No. 3 requisition;
- the Town requires \$245,623 to pay the Drumheller and District Seniors Foundation requisition;
- the total residential municipal assessment is \$642,269,490 and the total non residential (commercial) assessment is \$230,404,950;
- additional 1.5% reflects new assessment growth which equates to 4.5% additional tax revenue from residential and non residential;
- the overall increase on average is 3.0% for an individual taxpayer

**MO2011.189** Berdahl, Zariski for first reading of Bylaw 09.11. Carried unanimously.

**MO2011.190** Shoff, Zariski for second reading to bylaw 09.11. Carried unanimously.

**MO2011.191** Zariski, Stanford moved no objection to third reading.

In favour – Zariski, Stanford, Yemen

Opposed – Berdahl, Shoff, Garbutt

Motion defeated.

## **8.2. Director of Infrastructure Services**

### **8.2.1 RFD - 2011 Cast Iron Watermain Replacement Program**

A. Kendrick advised that tenders for the 2011 Watermain Replacement Program closed on April 28, 2011 with two tenders received from Chinook Pipeline and Knibb Developments Ltd. The low bidder was Knibb Developments Ltd. with a tender amount of \$857,886.75 including GST. The engineering estimate for this project was approximately \$1,039,000.00.

**MO2011.192** Berdahl, Stanford moved that Council award the low tender bid to Knibb Developments Ltd. in the amount of \$857,886.75 including GST.

Discussion on Motion:

In response to a question from Council on the feasibility of accelerating the project to include more line replacements in light of the tender coming in under budget and to bring a resolution to the discolored water quicker, A. Kendrick stated that when a contractor opens up lines there may be other factors that may affect the bottom-line of the contract price. He further explained that regardless of new pipes, discoloration can reoccur if not monitored closely. R. Romanetz advised that the program has two years remaining and the Town would like to get this portion of the project done as quickly as possible to minimize the impact to the downtown businesses.

Vote on Motion:

Carried unanimously.

### **8.2.2 RFD - Engineering Proposals for Street Improvement Program**

A. Kendrick advised that the proposal to secure professional engineering services for the Street Improvement Program and Bridge Inspection Services over the next three (3) years closed on April 12, 2011 with seven (7) proposals received. A selection team reviewed and evaluated the seven (7) proposals and selected the top three (3). Of the top three, AECOM's proposal was ranked the highest of the proposals received by the Town.

**MO2011.193** Shoff, Zariski that Council award the contract for the Professional Engineering Services for Roads and Bridge Structures for 2011, 2012, 2013 to AECOM.

Discussion on Motion:

In response to a question from Council on the selection process, A. Kendrick explained that the three top runners had similar proposals however one was more knowledgeable with the Town's above and

below ground infrastructure as well as being the only firm that proposed to hold the costs throughout the length of the contract. Councillor A. Berdahl stated that although more information than usual was being presented; he would appreciate receiving an executive summary.

Vote on Motion:  
Carried unanimously.

**8.3. Director of Corporate Services**

**8.4. Director of Community Services**

**9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION**

**10.0 PUBLIC HEARING DECISIONS**

**11.0 UNFINISHED BUSINESS**

**12.0 NOTICES OF MOTIONS**

**13.0 COUNCILLOR REPORTS**

**14.0 IN-CAMERA MATTERS**

**MO2011.194** Garbutt, Berdahl to go in camera at 5:09 PM. Carried unanimously.

**14.1 Personnel Matter**

**MO2011.195** Stanford, Garbutt to revert to regular Council meeting at 6:15 PM. Carried unanimously.

**MO2011.196** Garbutt, Shoff moved that Council approve the out of scope salaries, excluding the CAO, for 2011 as presented by the CAO. Carried unanimously.

**MO2011.197** Berdahl, Shoff moved that Council approve the CAO's salary increase by 3% for 2011.

In favour – Berdahl, Shoff, Zariski, Stanford, Garbutt

Opposed – Yemen

Carried.

There being no further business, the Mayor declared the meeting adjourned at 6:20 PM.

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Mayor

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Chief Administrative Officer