

Town of Drumheller COUNCIL MEETING MINUTES

**February 14, 2011 at 4:30 PM
Council Chamber, Town Hall
703-2nd Ave. West, Drumheller, Alberta**



PRESENT:

MAYOR:

Terry Yemen

COUNCIL:

Andrew Berdahl

Jay Garbutt

Lisa Hansen-Zacharuk

Sharel Shoff

Doug Stanford

Tom Zariski

CHIEF ADMINISTRATIVE OFFICER/ENGINEER:

Ray Romanetz

DIRECTOR OF INFRASTRUCTURE SERVICES:

Allan Kendrick

DIRECTOR OF CORPORATE SERVICES:

Michael Roy

DIRECTOR OF COMMUNITY SERVICES:

Paul Salvatore

RECORDING SECRETARY:

Linda Handy

1.0 CALL TO ORDER

2.0 MAYOR'S OPENING REMARK

2.1 Proclamation - Freedom to Read Week February 20 - 26, 2011

Mayor T. Yemen did not wish to read the Freedom to Read Week proclamation as worded.

3.0 PUBLIC HEARING

4.0 ADOPTION OF AGENDA

MO2011.34 Shoff, Hansen-Zacharuk moved to adopt the agenda as presented.
Carried unanimously.

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

5.1.1 Regular Council Meeting Minutes of January 31, 2011

MO2011.35 Berdahl, Zariski moved to adopt the regular Council meeting minutes of February 14, 2011 as presented. Carried unanimously.

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

5.3. BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

6.1 Bryce Nimmo presented an overview of the Canadian Badlands Limited Board of Directors' meeting held on February 3, 2011 as follows:

- Canadian Badlands Ltd. have established banking operations with Chinook Credit Unit (Drumheller Branch);
- A Memorandum of Agreement was signed with Alberta Parks & Recreation to establish a policy and criteria for parks investment in the province, particularly Dinosaur Provincial Park. This will open the process for private enterprise to invest in the parks.
- Canadian Badlands Ltd. website was launched February 3rd.
- The Executive met with the provincial representatives and they feel confident that funding in the amount of \$200,000 for the CBL will continue as in previous years with the new provincial budget.
- Signage for the CBL has been reasonably successful. The Town of Drumheller has not participated in the program and B. Nimmo encouraged the Town to take advantage of this opportunity as Drumheller is the main hub of the CBL. Signage designates the Badlands as a tourist area helping to identify and develop a tourist icon similar to the Canadian Rockies.
- An application was approved for the development of the Canadian Badlands Artist Co-operative. \$15,000 is available when the Co-operative meets certain requests. This organization will help promote and operate the numerous art groups in the region.
- The Annual General Meeting for Canadian Badlands Ltd. will be held in Brooks on March 31st. Each member will be allowed to send three (3) delegates.
- On March 30th, prior to the AGM, a Canadian Badlands Tourism Development Conference will be held.

Questions and comments from Council:

Councillor T. Zariski stated that the CBL is recognized as the 3rd largest tourism icon in Alberta and receives \$200,000 - he asked how this amount compares with Banff. B. Nimmo stated that he does not know the funding for Banff and CBL is in the infant stage compared to them.

He stated that extra policing would be needed in their parks, etc. Councillor A. Berdahl asked if the CBL was in contact with members of the Town's Economic Development Task Force as they have a similar initiative in place for local artists. He further recommended that Bryce speak with Ray Telford or Connie Tremblay. Councillor A. Berdahl stated that signage is part of the Tourism Master Plan and asked what steps are being taken to ensure CBL signage will be utilized. R. Romanetz stated that the Town will work with Alberta Transportation to co-ordinate the signage as well as utilizing CBL signage.

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1. CAO

- 8.1.1 RFD - Appointments to the Elected Officials Remuneration Task Force
R. Romanetz advised that in accordance with Council Policy C-01-08, following a general municipal election, Council shall appoint an independent committee composed of five (5) Drumheller residents to review this policy and report back to Council. The terms of reference is attached for Council's information. The Town of Drumheller has received applications from Don Guidolin, Bob Hannah, Edward Laplante, Louise Anderson, Stanley Baird, Ed Lehn and Jean Clark as well as one late addition Irv Gerling. Administration is recommending that five members be appointed for one term by secret ballot.

MO2011.36 Shoff, Berdahl that Council approve the appointments of Irv Gerling, Don Guidolin, Jean Clark, Stanley Baird, and Bob Hannah to the Elected Officials Remuneration Review Task Force. Carried unanimously.

- 8.1.2 RFD - Appointment to the Drumheller Public Library Board
R. Romanetz advised that the Drumheller Public Library Board has two vacancies on their board. Darlene Raketti and Jo Jensen would like to serve on the board. The Library Board would like Council's approval for an extension to a third term for Jo Jensen. One term on the board is for three years. The members of the Library Board recommend approval of both applicants.

MO2011.37 Hansen-Zacharuk, Stanford that Council approve the appointments of Darlene Raketti for a first term and Jo Jensen for a third term to the Drumheller Public Library Board. Carried unanimously.

8.2. Director of Infrastructure Services

8.3. Director of Corporate Services

8.3.1 Financial Indicator Graphs for the Year Ended December 31, 2009

M. Roy provided an overview on the Financial Indicator Graphs for the year ending December 31, 2009 as follows:

- the indicators are intended to serve as a tool that may assist Council and Administration with operational decisions;
- caution should be used when interpreting results as each municipality has unique characteristics affecting how it compares to the group. For instance, Drumheller's geographical area is very different from other municipalities;
- Drumheller's tax rate is reasonable (just over the median on the tax rate);
- Drumheller's long term debt per capita is low compared to other municipalities;
- Drumheller's net municipal tax rate per capita may be low but the equalized assessment may be high - have to look at both factors. Drumheller is near the median and has been since 2004;
- Drumheller shows an increase in grant usage from 2008 to 2009. This results from more of the grants being dedicated to a project in 2009 - such as \$4M in AMIF dedicated towards the wastewater treatment plant. In response to a question from Council on how long grants can be held, M. Roy stated that the timeframe is dependent on the grant - operational grants are normally one year with one year carry over - some capital grants may be extended for several years.
- Drumheller is generally around the median for major revenue sources as a percentage of total revenue and for broad function expenses per capita.
- Drumheller is the second lowest in the group comparisons for equalized assessment per capital resulting from Drumheller's older housing stock compared to other municipalities.

8.4. Director of Community Services

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

10.0 PUBLIC HEARING DECISIONS

11.0 UNFINISHED BUSINESS

11.1 RFD - Land Closure and Consolidation affecting Block 2, Plan 0512635 (Hillsview Phase 2)

R. Romanetz advised that information has been circulated to Council regarding the reclassification of the property. He stated that in 2008 a public information meeting was held with adjacent property owners to address any concerns. The public hearing was held in on February 19,

2008 and no objections were raised at the public hearing. He stated that the proposed closure will allow the existing streets to be closed and the back alleys widened. One parcel of land will be created and the land will be sold to a potential developer for an R-4 zoning development which may include duplexes, town houses, etc.

MO2011.37 Shoff, Berdahl moved that the Town of Drumheller, in the Province of Alberta close a portion of some unused, undeveloped streets and lanes to public travel and acquiring title to these lands in the name of the Town of Drumheller and consolidating same with adjacent lands in accordance with the Section 24 of the Municipal Government Act, Chapter M-26.1, Revised Statutes of Alberta 2000, as amended, Whereas, certain lands dedicated as streets and lanes and hereinafter described are not required for public travel, and
Whereas, these streets and lanes are not developed, have never been and is not now being used for public travel nor will be required for public streets in the foreseeable future, and
Whereas, alternative streets and lanes are available to this site, and
Whereas, the Council of the Town of Drumheller is not aware of any person that would be prejudicially affected by this closing resolution;
Now therefore, be it resolved that the Council of the Town of Drumheller, in the Province of Alberta does hereby enact to close the following described streets and lanes from public use, obtain title in the name of the Town of Drumheller, a Municipal Body Corporate, of 703 2nd Avenue West, Drumheller, Alberta and consolidate same with adjacent lands owned by the Town of Drumheller.
Streets and Lanes to be closed by this resolution: that portion of streets and lanes created by Plan 0512635 indicated on Schedule "B" attached and more particularly described as Plan closed streets and land within Lot 49, Block 2 (Schedule "A").
Carried unanimously.

12.0 NOTICES OF MOTIONS

13.0 COUNCILLOR REPORTS

14.0 IN-CAMERA MATTERS

MO2011.38 Shoff, Hansen-Zacharuk moved to go in camera at 5:35 PM. Carried unanimously.

14.1 Personnel Matter

MO2011.39 Stanford, Garbutt moved to revert to regular Council at 6:25 PM. Carried unanimously.

There being no further business the Mayor declared the meeting adjourned at 6:25 PM.

Mayor

Chief Administrative Officer