

Town of Drumheller COUNCIL MEETING MINUTES

December 19, 2011 at 4:30 PM
Council Chamber, Town Hall
703-2nd Ave. West, Drumheller, Alberta



PRESENT:

MAYOR:

Terry Yemen

COUNCIL:

Andrew Berdahl

Jay Garbutt

Lisa Hansen-Zacharuk

Sharel Shoff

Doug Stanford

Tom Zariski

CHIEF ADMINISTRATIVE OFFICER/ENGINEER:

Ray Romanetz

DIRECTOR OF INFRASTRUCTURE SERVICES:

Allan Kendrick

DIRECTOR OF CORPORATE SERVICES:

Michael Roy

DIRECTOR OF COMMUNITY SERVICES:

Paul Salvatore

RECORDING SECRETARY:

Linda Handy

1.0 CALL TO ORDER

- 1.1 Councillor Sharel Shoff was sworn in as Deputy Mayor for the months of January and February, 2012.

2.0 MAYOR'S OPENING REMARK

2.1 Announcement of Council's 2012 Top 5 Priorities

Mayor Terry Yemen advised that Council and Administration held their annual retreat on December 12th and 13th, 2011 to set their priorities for 2012. Council's top five (5) priorities for 2012 are:

- 1) Badlands Community Facility Funding Strategy
- 2) Penitentiary Utility Rates Contract
- 3) Town Hall Relocation Decision
- 4) Badlands Community Facility Phase 2 Design and Committee Structure
- 5) Formation of 2013 Centennial Celebration Committee

2.2 East Coulee / Lehigh Water Extension Question Results

Mayor Terry Yemen stated that the results from the poll of the East Coulee / Lehigh water extension project are as follows: Of the 170 survey questions sent out 118 responded with results as follows: 3 supported, 28 would support but current price too high and 87 do not support (73.7%). He further stated that Council will discuss the matter in the new year.

3.0 PUBLIC HEARING

4.0 ADOPTION OF AGENDA

MO2011.287 Shoff, Stanford moved to approve the agenda as presented. Carried unanimously.

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

5.1.1 Regular Council Meeting Minutes of December 5, 2011

MO2011.188 Zariski, Hansen-Zacharuk moved to approve the regular Council meeting minutes of December 5, 2011 as presented. Carried unanimously.

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

5.3. BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

6.1 Luxton & Associates Heritage Inventory Report

P. Salvatore advised Luxton & Associates were not able to attend this evening due to illness and has rescheduled in the new year. He further provided an overview of the Heritage Committee's activities to date. He stated that two years ago Chamber representatives met with the Town Council and indicated that they wanted to move forward with the Heritage Inventory Program. Council agreed on the partnership and funding from three partners was received: Chamber, Community Futures and the Town. He explained that the first step was to conduct a heritage survey which is a general assessment of the community to determine buildings with heritage value and those that would meet the preservation criteria. Some properties have been identified within the municipal boundaries that would deserve consideration for long term preservation. These properties will be eligible for matching funds from provincial restoration dollars should the property owners wish to move forward. Council will need to approve the final list of suggested properties. The Heritage Designation Bylaw will officially designate the properties and allow the property owners to apply for funding under the program. He further explained that dinosaur statutes that hold historic value and that were part of the former Prehistoric Park may be included in the inventory. He further explained that the list may also include infrastructure as well, such as the train bridge, rail line, etc.

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1. CAO

8.1.1 Bylaw 13.11 for the purpose of dedicating certain lands to
Environmental Reserve (Plan 565LK Block 4 Lot 1) - third reading

R. Romanetz advised that Bylaw 13.11 received first and second readings at Council's meeting of December 5, 2011. Following second reading, Council directed Administration to advertise Bylaw 13.11 for public information. R. Romanetz advised that the notice was placed in the Drumheller Mail for two consecutive weeks with no comments brought forward. He recommended that Council proceed to third reading of Bylaw 13.11.

MO2011.189 Shoff, Berdahl moved third reading to Bylaw 13.11. Carried unanimously.

8.2. Director of Infrastructure Services

8.3. Director of Corporate Services

8.4. Director of Community Services

8.4.1 RFD - Badlands Community Facility Equipment Purchases

G. Latour provided an overview of the remaining Badlands Community Facility equipment purchases. Five large groups of equipment were identified and sent out for quotes including: fieldhouse equipment, AV & technical equipment, kitchen and banquet equipment, admin and office equipment and appliances. Several other categories of equipment were sourced through suppliers that we have existing contracts with including: cleaning equipment, outdoor furnishings, and first aid supplies. Two quotes are still to be completed for the facility, computers and BBQ. The Town will also be soliciting quotes for a presentation stage for the facility but is it not within the scope of the purchases being proposed in this package. None of the quotes for the kitchen serving equipment were adequate. The Town will be reposting this RFP with more detailed specification to allow for better evaluation. The above equipment list and furnishings for the Badlands Community Facility is valued within the budgeted amount of \$471,000.00. Administration recommended that Council approve the fieldhouse equipment and video scoreboard and signage as presented.

MO2011.190 Shoff, Stanford moved to authorize the purchase of the fieldhouse equipment from North Star Athletic in the amount of \$42,533.88 and to purchase the remaining equipment from other suppliers for a total expenditure of \$60,000.00. Carried unanimously.

MO2011.191 Shoff, Berdahl moved to authorize the purchase of the video scoreboard and signage from Digital Edge in the amount of \$55,000.00. Carried unanimously.

In response to a question from Council, R. Romanetz advised that of the total project costs, \$650,000 remains to date.

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

10.0 PUBLIC HEARING DECISIONS

11.0 UNFINISHED BUSINESS

12.0 NOTICES OF MOTIONS

13.0 COUNCILLOR REPORTS

14.0 IN-CAMERA MATTERS MO2011.192 Hansen-Zacharuk, Garbutt moved to go in camera at 5:57 PM. Carried unanimously.

14.1 Personnel Matter

MO2011.193 Shoff, Berdahl moved to revert to regular Council meeting at 6:30 PM. Carried unanimously.

There being no further business, the Mayor declared the meeting adjourned at 6:30 PM.

Mayor

Chief Administrative Officer