

# **Town of Drumheller COUNCIL MEETING MINUTES**

**October 24, 2011 at 4:50 PM**  
**Council Chamber, Town Hall**  
703-2nd Ave. West, Drumheller, Alberta



## **PRESENT:**

**DEPUTY MAYOR:**

Tom Zariski

**COUNCIL:**

Andrew Berdahl

Lisa Hansen-Zacharuk

Sharel Shoff

Doug Stanford

**CHIEF ADMINISTRATIVE OFFICER/ENGINEER:**

Ray Romanetz

**DIRECTOR OF INFRASTRUCTURE SERVICES:**

Allan Kendrick

**ACTING DIRECTOR OF CORPORATE SERVICES:**

Bill Wulff

**DIRECTOR OF COMMUNITY SERVICES:**

Paul Salvatore

**RECORDING SECRETARY:**

Linda Handy

## **ABSENT:**

Mayor Terry Yemen

Councillor Jay Garbutt

## **1.0 CALL TO ORDER @ 4:50 PM**

## **2.0 MAYOR'S OPENING REMARK**

## **3.0 PUBLIC HEARING**

## **4.0 ADOPTION OF AGENDA**

**MO2011.267** Shoff, Stanford moved that agenda be adopted as presented. Carried unanimously.

## **5.0 MINUTES**

### **5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES**

5.1.1 Regular Council Meeting Minutes of October 11, 2011

Correction to Minutes as noted: Mayor Terry Yemen was opposed to MO2011.265 under Item 8.3.2 – Sandstone Manor Taxes.

**MO2011.268** Stanford, Shoff moved that the regular Council meeting minutes of September 26, 2011 be adopted as amended. Carried.

Councillor A. Berdahl abstained from voting as he was not in attendance at the October 11, 2011 meeting.

## **5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION**

- 5.2.1 Municipal Planning Commission Meeting Minutes of July 21, 2011
- 5.2.2 Municipal Planning Commission Meeting Minutes of August 18, 2011

## **5.3. BUSINESS ARISING FROM THE MINUTES**

## **6.0 DELEGATIONS**

## **7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS**

## **8.0 REQUEST FOR DECISION REPORTS**

### **8.1. CAO**

### **8.2. Director of Infrastructure Services**

### **8.3. Director of Corporate Services**

### **8.4. Director of Community Services**

## **9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION**

### **9.1 CAO's Quarterly Report to September 30, 2011**

Questions / Comments from Council:

- Council requested that the Transit Feasibility Study be on the agenda for the next Committee meeting.
- Councillor D. Stanford advised that the Museum's fire hydrant has low pressure on the line and this matter should be addressed in short order.
- Councillor A. Berdahl asked for the release date of the BCF Kiosk Call for Proposals. It was noted that the proposal ad has been published in the October 21<sup>st</sup> edition of the *Drumheller Insider*.

### **9.2 Director of Infrastructure Services' Quarterly Report to September 30, 2011**

Questions / Comments from Council:

- The cast iron water line replacement should be completed by mid-November. A. Kendrick advised that there is no penalty clause in the contract if the project is not completed on time. He advised that there are congestion issues within the alley which has delayed the project. The last two sections of the replacement should be completed in a more timely fashion. He further advised that the

provision of temporary servicing is the contractor's responsibility if the project is pushed to next year.

- The replacement of the waste water treatment plant in East Coulee remains in the queue for grant dollars – in discussions with the grant technician he has advised that the waste water side release of grant dollars is still pending. The preliminary engineering is completed and updated cost estimates have been provided to the province. Once Provincial dollars are received, the finalized detailed design will go out to tender.
- Discussion held on cemetery's new area needing landscaping. A. Kendrick advised that trees will be transplanted in this area from the tree farm.
- Discussion held on pruning of overhanging trees on Town property which are acted upon based on complaints or noticed by Town staff, such as incidents where trees obstruct signs and / or site lines.

9.3 Director of Corporate Services' Quarterly Report to September 30, 2011  
Questions / Concerns from Council:

- Discussion held on the actual surplus being \$383,403 once the amortization is removed from the expenses (of which \$1,960,278 is a non cash value). Amortizing is recovered from depreciation, earned dollars are transferred to reserves. The majority of expenses are at 75% of the budgeted amounts.
- Councillor A. Berdahl stated that the budget and MSP will now be interrelated.
- Council requested an update Organizational Chart.

9.4 Director of Community Services' Quarterly Report to September 30, 2011

Questions / Concerns from Council:

- BCF Rate Structure will be presented to Council on October 31<sup>st</sup>.

**10.0 PUBLIC HEARING DECISIONS**

**11.0 UNFINISHED BUSINESS**

**12.0 NOTICES OF MOTIONS**

**13.0 COUNCILLOR REPORTS**

**14.0 IN-CAMERA MATTERS**

There being no further business, the Deputy Mayor declared the meeting adjourned at 6:18 PM.

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Deputy Mayor

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Chief Administrative Officer