

Town of Drumheller COUNCIL MEETING MINUTES

August 13, 2012 at 4:30 PM
Council Chamber, Town Hall
703-2nd Ave. West, Drumheller, Alberta



PRESENT:

MAYOR:

Terry Yemen

COUNCIL:

Andrew Berdahl

Sharel Shoff

Doug Stanford

Tom Zariski

CHIEF ADMINISTRATIVE OFFICER/ENGINEER:

Ray Romanetz

DIRECTOR OF INFRASTRUCTURE SERVICES:

Allan Kendrick

ACTING DIRECTOR OF CORPORATE SERVICES:

Bill Wulff

RECORDING SECRETARY:

Linda Handy

ABSENT:

Councillor Jay Garbutt

Councillor Lisa Hansen-Zacharuk

DIRECTOR OF COMMUNITY SERVICES: Paul Salvatore

1.0 CALL TO ORDER

- 1.1 Councillor Tom Zariski was sworn in as Deputy Mayor for the months of September and October, 2012.
- 1.2 Mayor T. Yemen presented the Drumheller Sports Room RAGE Girls Baseball Team with a congratulatory plaque. Shari Fournier extended a thank you to Council / Administration / PW works for the work on the field and the dugouts.
- 1.3 Mayor T. Yemen announced that Suncor Energy has invited Council and Administration to attend Hand Hills Wind Power Project on August 15th 4:00 to 8:00 PM.
- 1.4 Mayor T. Yemen congratulated the Town of Drumheller's 29 Tickers (some media included) for raising \$2,400.00 for the Heart and Stroke Foundation.

- 1.5 Mayor. T. Yemen advised that the Boomtown Trail Group sent a thank you to the Town for the Town's participation for working as a group at the Big Valley Jamboree to promote awareness of the Boomtown Trail.

2.0 MAYOR'S OPENING REMARK

3.0 PUBLIC HEARING

4.0 ADOPTION OF AGENDA

MO2012.110 Shoff, Zariski moved to adopt the agenda as presented. Carried unanimously.

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

5.1.1 Regular Council Meeting Minutes of July 16, 2012

MO2012.111 Berdahl, Standard moved to approve the regular Council meeting minutes of July 16, 2012 with the addition. Carried unanimously.

Addition: Councillor S. Shoff referred to the discussion on MO2012.105 and clarified that in reviewing the Presentation to the Cambria / East Coulee residents at a Public Meeting held on November 9, 2011, there was no mention of borrowing for the transmission line.

Councillor A. Berdahl asked if the Municipal Internship Program Application has been submitted to the Province. R. Romanetz advised that the program deadline has been extended to October 1st due to the online application not being available until the end of August.

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

5.3. BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1. CAO

8.1.1 New Town Hall Demolition and Financial Commitment

R. Romanetz stated that due to some additional costs he felt it necessary to bring Council up to date on the Civic Centre interior demolition. He explained that during

budget deliberations, discussion did not include the costs of the inmates' work to demolish the interior walls of the building or the cost of the supervision. The Institution has agreed to 4-6 inmates working for 6-8 weeks to complete this work. The estimated costs for the inmates' honorarium plus the Town's supervision will be in the range of \$25,000 to 30,000. He explained that once the Town moves in this direction, the work will have to be completed. He further explained that Administration is about 30-60 days away from signing off on the final design with the project out to tender by early September and construction to start in October. In terms of the renovations, the architect feels the costs will be in line with the approved budget but there is no certainty until the tenders are open. It is proposed that the inmates will begin their work on August 20th and completed by October in time for the contractors to do their work. In response to a question from Council, R. Romanetz stated that if the inmates are not available, the Town will have to bring in the P/W staff to complete the work.

8.1.2 Request from Chris Marion re Water Grant for Community Gardens

R. Romanetz referred to the Council Meeting minutes of August 30, 2010 which dealt with a request from Chris Marion re water grant for the Community Gardens. At that time, Council did not pass a motion but provided direction to Administration to provide a grant not to exceed \$150.00 for the Community Gardens and for the dollars to be expensed from the Community Services' budget. However, it is not clear if the grant was intended for one year or ongoing. He stated that a similar request has come forward however clarification is needed from Council if the intent was for an annual grant or if the request was to be reviewed by Council each year. In response to a question from Council, R. Romanetz clarified that all water users are metered and the Town's sprinklers usage is estimated based on the hours they run so that the utility recovers all revenue due. In response to a statement on whether precedent will be set, Councillor S. Shoff stated that in this case, the Community Gardens do not make any money and they give the produce to the food bank.

MO2012.112 Shoff, Zariski moved that an annual grant not to exceed \$150.00 be given to the Community Gardens and for the dollars to be expensed from the Community Services' budget. Carried unanimously.

8.2. Director of Infrastructure Services

8.2.1 Report from the Green Team (T. Nygaard and A. Kendrick)

T. Nygaard presented the Green Team report with highlights as follows:

- Current Green Team Initiatives:

Rain barrel program – 250 purchased – 114 sold – 136 in inventory;
Composter program – 50 purchased – 28 sold – 32 in inventory;
Bokashi cycle program – 23 pet waste systems purchased – 3 sold – 20 in inventory; 25 food waste systems purchased – 5 sold – 20 in inventory.
Toilet rebates – 26 rebates in 2012.

- Proposed Green Initiatives:

TAME (Taking Action to Manage Energy) – Infrastructure Services is working with the TAME Initiative to upgrade three facilities, Aquaplex, Arena and the new Town Hall.

Landscaping and zeroscaping initiatives – the Town has contracted Urban Systems to complete a conceptual plan for landscape and signage improvements throughout the community.

Green education and awareness.

Investigate other Green products and technologies as well as grant opportunities for Green initiatives.

Potential future initiatives include partnering with Communities in Bloom to promote zeroscaping and gradually switching the fleet to alternative fuels such as natural gas as the Town has a natural gas filling station at the arena.

T. Nygaard advised that the Green Team would like direction on whether they should discontinue the rain barrel, composting, Bokashi recycling program and the toilet rebate because public interest may have waned. Council agreed that the Green Team should sell out the inventory with the rain barrel program to be ongoing and promote a new product next year. Councillor A. Berdahl suggested the advertising of the products be increased.

Councilor S. Shoff requested that ideas for entrance signs to promote the activities for the Town's 2013 Centennial be brought to the next Centennial Committee meeting. A. Kendrick stated that the solar powered electronic sign may be the best option (which may be included in a grant).

In response to a request from Council, T. Nygaard stated that the Green Team will develop their "Top Ten List" and research what grants may be available for these initiatives. The list will be presented to Council in the near future.

8.3. Director of Corporate Services

8.4. Director of Community Services

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

9.1 CAO's Quarterly Report from April to June, 2012

- Councillor T. Zariski complimented CAO R. Romanetz and staff for their incredible efforts given towards the BCF project while at the same time continuing to perform their regular duties.
- Council requested an update on the July 24th BCF fundraising strategy session.

9.2 Director of Infrastructure Services' Quarterly Report from April to June, 2012

- It was clarified that annual maintenance is carried out on the pathways (trail system) including the bridges.
- Where warranted, dead / broken trees are replaced with trees at the tree farm. The Town / Penitentiary intend to develop a more workable plan for the tree farm.
- It was clarified that the Town's involvement on special events do take away from the staff's regular work duties. At times, the CAO has to make a decision if special events involvement impacts on core projects and advises the Mayor accordingly.

- 9.3 Director of Corporate Services' Quarterly Report from April to June, 2012
- The current 2012 surplus for water and wastewater does not report the 2011 surplus for both utilities that have been transferred to reserves.
 - The Payroll / HR position for the front office has been filled.
- 9.4 Director of Community Services' Quarterly Report from April to June, 2012 (Absent – any questions on P. Salvatore's quarterly report should be forwarded directly to him and / or the CAO for a response).

In response to a question from Council regarding the recruitment of the Corporate Services Director, R. Romanetz stated that in discussions with Dennis Pommen, there is a shortage of qualified candidates for this position and a modified job description may be required.

10.0 PUBLIC HEARING DECISIONS

11.0 UNFINISHED BUSINESS

12.0 NOTICES OF MOTIONS

13.0 COUNCILLOR REPORTS

14.0 IN-CAMERA MATTERS MO2012.113 Shoff, Zariski moved to go in camera at 6:20 PM. Carried unanimously.

14.1 Land Matter

MO2012.114 Shoff, Stanford moved to revert to regular Council meeting at 6:55 PM.

There being no further business, the Mayor declared the meeting adjourned at 6:55 PM.

Mayor

Chief Administrative Officer