

Town of Drumheller COUNCIL MEETING MINUTES

February 11, 2013 at 4:30 PM
Council Chamber, Town Hall
703-2nd Ave. West, Drumheller, Alberta



PRESENT:

ACTING MAYOR Sharel Shoff

COUNCIL:

Andrew Berdahl

Jay Garbutt

Lisa Hansen-Zacharuk

Doug Stanford

Tom Zariski

CHIEF ADMINISTRATIVE OFFICER/ENGINEER:

Ray Romanetz

ACTING DIRECTOR OF CORPORATE SERVICES:

Bill Wulff

DIRECTOR OF COMMUNITY SERVICES:

Paul Salvatore

RECORDING SECRETARY:

Linda Handy

ABSENT: MAYOR Terry Yemen

DIRECTOR OF INFRASTRUCTURE SERVICES Allan Kendrick

1.0 CALL TO ORDER

Acting Mayor Sharel Shoff advised that she attended the Vernon Winter Carnival from February 1st to 4th as Drumheller was the honored city because of their chosen theme - prehistoric. She further advised that the Town presented a dinosaur bone to the Mayor of Vernon who in return presented an Order of Jopa to our Mayor.

2.0 ACTING MAYOR'S OPENING REMARK

3.0 PUBLIC HEARING

- 3.1 Purpose of the Public Hearing is to consider Bylaw 05.13 pursuant to Section 674 and 675 of the Municipal Government Act. The Town of Drumheller intends to consider Bylaw 05.13 for closing and removing from public use a Municipal Reserve and disposing of same to adjacent owners and others for development.

Acting Mayor Sharel Shoff called the Public Hearing to order at 4:37 PM.

Acting Mayor Sharel Shoff asked if there was any written correspondence. R. Romanetz advised that responses have been received from the utility companies with

ATCO Electric requesting an easement as a power line goes across this area. The MR is located behind the Vet Clinic and the Morelli property and was registered back in 1979. It is located in the middle of the industrial area and there is a mobile home park to the west. The Town was approached by the owners of Lot 18 and 19 to purchase a portion of the MR which would extend their lot size. He advised that Council's direction was to remove the MR designation so that the Town can extend the lots as requested with the remaining land to be converted to industrial land and offered for sale.

Acting Mayor Shoff asked if there was anyone who wished to speak in favor or against the proposal. There were no speakers in attendance.

Acting Mayor Shoff asked Council if they had any questions or comments. There were no questions or comments from Council.

Mayor Shoff closed the public hearing at 4:40 PM.

4.0 ADOPTION OF AGENDA

MO2013.31 Hansen-Zacharuk, Berdahl moved to adopt the agenda as presented. Carried unanimously.

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

5.1.1 Regular Council Meeting Minutes of January 28, 2013

MO2013.32 Garbutt, Zariski moved to adopt the regular Council meeting minutes of January 28, 2013 as presented. Carried unanimously.

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

5.2.1 Municipal Planning Commission Meeting Minutes of January 17, 2013

5.3. BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1. CAO

8.1.1 Bylaw 06.13 being a bylaw of the Town of Drumheller for the purposes of regulating animals and activities in relation to them - first reading
MO2013.23 (tabled)

R. Romanetz advised that Bylaw 06.13 received first reading however the vote was tabled to allow Administration to prepare a revised fee schedule. P. Salvatore

presented the fee schedule with four (4) options for Council's review: Option A - the current rate schedule for dogs; Option B - reduced rates for both dogs and cats inclusive; Option C and D - reduced rates with a separation of cats and dogs. He stated that Councillor A. Berdahl has prepared a fifth option – Option E with further reduced rates with a separation of cats and dogs - for consideration. He further stated that the following assumptions were used to estimate the 2013 revenue and expenses: Revenue: total dogs registered in 2012 were 535 add 160 (for cats in 2013) = 696 total formula. Expenses: 30% of Community Enforcement Officer time (\$45,000) plus costs associated with Humane Society Agreement (\$21,500) = \$66,500.00 (\$28,000 higher than 2012 amount).

Following debate, Council favored Option E which proposes a total revenue of \$13,240 and expenses of \$66,500.00 for a loss of \$53,260 (assuming the 696 total animal formula). Total revenue collected in 2012 was \$26,316.50 (for dogs only).

Tabled Motion: **MO2013.26** Berdahl, Garbutt for first reading to Bylaw 06.13

Council debated a friendly amendment for the inclusion of Option E in the fee schedule. Councillor T. Zariski disagreed and requested Option E be \$10.00 for an altered cat (with microchip or tattoo) and \$15.00 for an altered dog (with microchip or tattoo). No agreement for a friendly amendment.

Vote on MO2013.26

In favor – Garbutt, Berdahl, Shoff

Opposed – Zariski, Stanford, Hansen-Zacharuk

Motion Defeated.

MO2013.33 Zariski, Hansen-Zacharuk for first reading to Bylaw 06.13 with Schedule A Fee Schedule - Option E with \$10.00 for an altered cat (with microchip or tattoo) and \$15.00 for an altered dog (with microchip or tattoo) and all other categories for Option E to remain as presented.

Discussion on motion:

Councillor A. Berdahl stated that he would agree to the motion if Option E was in place for a one year period. Councillor L. Hansen-Zacharuk stated that Option E should be an introductory fee and should be for more than one year as the Town needs to set the mindset for registration for a period of two years. R. Romanetz advised that all fee schedules are reviewed on an annual basis. Council requested that the bylaw be reviewed after a period of one year.

Vote on Motion MO2013.33

In favor – Hansen-Zacharuk, Zariski, Stanford

Opposed – Shoff, Garbutt, Berdahl

Motion Defeated.

MO2013.34 Garbutt, Hansen-Zacharuk for first reading of Bylaw 06.13 with Schedule A Fee Schedule – Option E with \$10.00 for an altered cat (with microchip or tattoo) and

\$15.00 for an altered dog (with microchip or tattoo) and all other categories for Option E to remain as presented and for an introductory period of two years.

Vote on Motion MO2013.34:

In favor – Hansen-Zacharuk, Garbutt, Stanford, Zariski, Berdahl

Opposed – Shoff

Motion Carried.

Acting Mayor S. Shoff declared that there may be a perception of bias for herself on Item 8.1.2 if she remained to deliberate and vote as she is related to one bidder. Council agreed. She left the Council Chambers at 5:22 PM.

As per Council's Procedure Bylaw 10.09 Clause 5.3(a), the next Deputy Mayor shall assume the chair as Acting Mayor. Acting Mayor L. Hansen-Zacharuk assumed the chair.

8.1.2 RFD - New Town Hall Communication / Security System and Install

R. Romanetz advised that on October 22, 2012, Council awarded the tender for the new Town Hall renovations to Govan Brown. At that time, items relating to separate costs such as the boiler, furniture, audio visual equipment, telecommunications, security, etc. were not included in the bid award. Of these components, the telecommunications and security system needs to move forward immediately so the project completion is not delayed. He stated that the remaining components have some flexibility: the boiler can be deferred for another year as it is still functioning adequately based on discussions with maintenance staff; and the furniture and audio visual components may be delayed as the furniture and audio visual equipment are still functional and can be used at the new Town Hall. He stated that because of the specialized nature of work, one quote was received from ASCCI for both components (electronics and install); and two quotes from Reality Bytes and MSI for the electronics components only (with an extra \$10,000 for MSI to do the install as per their contract with the Town). It is hopeful that these expenditures will be funded through the 2013 MSI dollars, and if not, through reserves.

MO2013.35 Zariski, Berdahl, Council award the tender for the New Town Hall Telecommunications to ASCCI in the amount of \$62,432.50 for the cable supply and install; to the ITeam in the amount of \$31,235.70 for the electronics portion and to the ITeam in the amount of \$10,000 for the installation of the electronics for a total of \$103,668.20;

And further that Council award the tender for the New Town Hall Security System to ASCCI in the amount of \$95,353.55 for the supply and installation of the security components, as well as the interfaces and software required to the existing security server with a 5% reduction by ASCCI for doing both portions of the install at a cost savings of \$4,767.68 for a total of \$90,585.87.

Discussion on Votes:

In response to a question from Council, R. Romanetz explained that Administration has done everything to pare down these component costs to \$194,254.07. He further advised that Administration is trying to stay within the budget and some furniture may

have to be phased in over time. The remaining component approvals will be brought to Council in the near future.

Vote on Motion:
Carried unanimously.

Acting Mayor S. Shoff resumed the chair at 5:42 PM.

8.2. Director of Infrastructure Services

8.3. Director of Corporate Services

8.3.1 RFD (Direction) - Business Tax

B. Wulff presented considerations for Council as previously discussed in their meeting of January 14th and requested their direction on this matter.

Councillor L. Hansen-Zacharuk asked if the business tax and business license could be combined as one tax. R. Romanetz stated that although the Town did collect the business tax and business license under one bylaw in the past, they did so in error as the Municipal Government Act authorizes two separate bylaws.

MO2013.36 Garbutt, Stanford moved that the Town collect a business tax on non residential assessment.

5 In favor -

1 Opposed – Hansen-Zacharuk

Motion Carried.

8.3.2 RFD (Direction) - Borrowing Bylaw (East Coulee Wastewater Plant Upgrade)

B. Wulff advised that the 2012 capital budget adopted by Council approved borrowings for two projects: Bylaw 10.12 East Coulee Wastewater Treatment Plant borrowings \$318,750 and Bylaw 11.12 – Cambria / East Coulee Water Transmission Line borrowings \$435,800. The East Coulee Wastewater Treatment Plant is substantially completed and the Town is now ready to access these funds. The Cambria/East Coulee Transmission Line project is about to start and the Town will be requiring these funds later this summer. R. Romanetz advised that a transmission line meeting is scheduled later this week to review easement requirements and the project should be tendered in March.

MO2013.37 Hansen-Zacharuk, Berdahl moved that Council approve accessing the borrowings for the East Coulee Wastewater Treatment Plant in the amount of \$318,750 as approved in the Borrowing Bylaw 10.12. Carried unanimously.

8.4. Director of Community Services

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

10.0 PUBLIC HEARING DECISIONS

10.1 Bylaw 05.13 - second and third readings

MO2013.38 Zariski, Berdahl moved second reading of Bylaw 05.13. Carried unanimously.

MO2013.39 Zariski, Garbutt moved third reading of Bylaw 05.13. Carried unanimously.

11.0 UNFINISHED BUSINESS

12.0 NOTICES OF MOTIONS

13.0 COUNCILLOR REPORTS

14.0 IN-CAMERA MATTERS MO2013.40 Zariski, Stanford moved to go in camera at 5:55 PM. Carried unanimously.

14.1 Land Matter

MO2013.41 Stanford, Zariski to revert to regular Council meeting at 6:36 PM. Carried unanimously.

There being no further business, the Acting Mayor declared the meeting adjourned at 6:36 PM.

Acting Mayor

Chief Administrative Officer