

Town of Drumheller COUNCIL MEETING MINUTES

May 21, 2013 at 4:30 PM

Council Chamber, Town Hall

703-2nd Ave. West, Drumheller, Alberta



PRESENT:

MAYOR:

Terry Yemen

COUNCIL:

Andrew Berdahl

Jay Garbutt

Lisa Hansen-Zacharuk

Sharel Shoff

Doug Stanford

Tom Zariski

DIRECTOR OF INFRASTRUCTURE SERVICES:

Allan Kendrick

DIRECTOR OF CORPORATE SERVICES:

Byron Nagazina

DIRECTOR OF COMMUNITY SERVICES:

Paul Salvatore

MUNICIPAL PROJECTS CO-ORDINATOR

Ryan Seifried

RECORDING SECRETARY:

Linda Handy

1.0 CALL TO ORDER @ 4:30 PM

2.0 MAYOR'S OPENING REMARK

Mayor Terry Yemen proclaimed Seniors' Week June 3-9, 2013.

Mayor T. Yemen congratulated the Centennial Committee, volunteers and corporate sponsors for a successful Centennial Celebration on May 15, 2013. He further announced that Drumheller was extremely busy this May long weekend with over 5000 visitors to the Royal Tyrrell Museum.

Mayor T. Yemen advised that he received a request from St. Anthony's School principal JoAnne Akerboom for signage for a school zone area along Hwy 838. They will be lobbying Alberta Transportation and asked that Drumheller support their efforts. In discussions with CAO Ray Romanetz, it is recommended that Drumheller's support be worded "an open review that would improve overall safety for the school". Council agreed for a review.

3.0 PUBLIC HEARING

3.1 Mayor Yemen called the Public Hearing to order at 4:32 PM.

Mayor Terry Yemen stated that the purpose of the public hearing is to consider Bylaw 09.13 for the purpose of closing portions of unused and undeveloped road allowances (16th and 17th Street SW) and a portion of lane for retention or sale.

Mayor Yemen asked if there were any written correspondence. L. Handy advised that correspondence was received from utility companies which CAO R. Romanetz will speak to. R. Romanetz advised that both ATCO Electrical and AltaGas will require easements for their utility lines. The closure of these portions of the road will accommodate the needs of the Passion Play. Hunter Survey has carried out the survey.

There were no public speakers at the public hearing.

Mayor Yemen closed the public hearing at 4:37 PM.

4.0 ADOPTION OF AGENDA

MO2013.80 Zariski, Berdahl moved to adopt the agenda as presented. Carried unanimously.

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

5.1.1 Regular Council Meeting Minutes of May 6, 2013

MO2013.81 Garbutt, Shoff moved to adopt the regular Council meeting minutes of May 6, 2013 as presented. Carried unanimously.

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

5.3. BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1. CAO

8.1.1 RFD – Appointments to the Badlands Community Facility Fundraising Cabinet
R. Romanetz advised that Council on February 25th, 2013 reinstated the Badlands Community Facility Terms of Reference for the Fundraising Cabinet and appointed the Chair to the Fundraising Cabinet – Hansine Ullberg Kostecky. Chair Ullberg

Kostelecky had advised that she would seek individuals to serve on the Fundraising Cabinet and recommends that the following applicants be appointed: Kimberly Suntjens, Heather Colberg, Linda Lacher, Koren McDougald and John Shoff.

MO2013.82 Shoff, Berdahl moved to approve the appointments of Kimberly Suntjens, Heather Colberg, Linda Lacher, Koren McDougald and John Shoff to the Badlands Community Facility Fundraising Cabinet for a term to be determined by Council.

Discussion on Motion

In response to a question from Council on whether a more defined term of appointment should be set, it was agreed that the Cabinet should meet first to set their goals and develop an action plan. Once their action plan has been presented to Council, it will be decided at that time whether any change to the appointment terms needs to be defined.

Vote on Motion: Carried unanimously.

8.2. Director of Infrastructure Services

8.2.1 RFD – 2013 Street Improvement Program

A. Kendrick advised that tenders closed for the above program on May 14th with a total of four tenders received ranging from \$1,082,720 to \$1,210,597. The engineer's construction estimate prepared prior to tendering was \$1,208,000. The total tender includes capital, operational items, engineering and a Alberta Transportation project. Administration is recommending that the tender be awarded to the low bidder, Brooks Asphalt & Aggregate Ltd.

MO2013.83 Shoff, Hansen-Zacharuk moved to award the contract for the 2013 Street Improvement Program to Brooks Asphalt & Aggregate Ltd. In the amount of \$1,082,720 not including GST subject to Alberta Transportation approval.

Discussion on Motion:

In response to questions from Council, A. Kendrick stated that Brooks Asphalt has worked for the Town in previous years and are very capable of producing acceptable work and meeting the deadlines. Their start date will be June 30th however the Town is asking for the date to be moved up to June 3rd. Any concrete work has to be 100% completed prior to the paving.

Vote on Motion: Carried unanimously.

8.2.2 RFD – 2013 Cast Iron Watermain Replacement

A. Kendrick advised that tenders for the 2013 Watermain Replacement Project closed on May 16, 2013 with four tenders received. The engineering estimate for this project was approximately \$441,210.00. Administration is recommending that the project be awarded to the low bidder, Knibb Developments Ltd with a tender amount of \$353,493.00 including GST.

MO2013.84 Shoff, Zariski moved that Council award the contract for the 2013 Cast Iron Waterline Replacement Program to Knibb Developments Ltd. in the amount of \$353,493 (including GST) and authorize Administration to negotiate an extension of quantities with KD not to exceed the approved budget of \$620,000.

Discussion on Motion:

In response to questions from Council, A. Kendrick advised that Administration will negotiate with the contractor to extend the project to keep disruptions to a minimal in the alley and to take advantage of the good contract price.

Vote on Motion: Carried unanimously.

In response to a question from Council, A. Kendrick advised that the water meters installation project will commence again in June with 2-3 years remaining on the project.

8.3. Director of Corporate Services

8.4. Director of Community Services

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

10.0 PUBLIC HEARING DECISIONS

11.0 UNFINISHED BUSINESS

12.0 NOTICES OF MOTIONS

13.0 COUNCILLOR REPORTS

14.0 IN-CAMERA MATTERS MO2013. Zariski, Stanford moved to go in camera at 5:07 PM. Carried unanimously.

14.1 Land Matter

MO2013. Shoff, Garbutt moved to revert to regular Council meeting at 6:03 PM. Carried unanimously.

There being no further business, the Mayor declared the meeting adjourned at 6:03 PM

Mayor

Chief Administrative Officer

