

# Town of Drumheller COUNCIL MEETING MINUTES

February 25, 2013 at 4:30 PM  
Council Chamber, Town Hall  
703-2nd Ave. West, Drumheller, Alberta



## **PRESENT:**

**MAYOR:**

Terry Yemen

**COUNCIL:**

Andrew Berdahl

Jay Garbutt

Lisa Hansen-Zacharuk

Sharel Shoff

Doug Stanford

Tom Zariski

**CHIEF ADMINISTRATIVE OFFICER/ENGINEER:**

Ray Romanetz

**DIRECTOR OF INFRASTRUCTURE SERVICES:**

Allan Kendrick

**ACTING DIRECTOR OF CORPORATE SERVICES:**

Bill Wulff

**RECORDING SECRETARY:**

Linda Handy

**ABSENT:** COUNCILLOR Tom Zariski

**DIRECTOR OF COMMUNITY SERVICES:**

Paul Salvatore

**1.0 CALL TO ORDER** Mayor Yemen called the meeting to order at 4:35 PM.

1.1 Councillor Lisa Hansen-Zacharuk was sworn in as Deputy Mayor for the Town of Drumheller for the months of March and April, 2013.

## **2.0 MAYOR'S OPENING REMARK**

2.1 Mayor Terry Yemen proclaimed Freedom to Read Week February 24 - March 2, 2013.

## **3.0 PUBLIC HEARING**

## **4.0 ADOPTION OF AGENDA**

Councillor A. Berdahl asked the matter to be heard in camera. Mayor Yemen stated that it was the Drumheller Humane Society contract with the Town of Drumheller. He requested that the Drumheller Ag Society newspaper article be added to the agenda in open Council. Council agreed to discuss the article in camera.

Addition to Agenda 14.2 Legal Matter – Drumheller Ag Society

**MO2013.42** Garbutt, Shoff moved to adopt the agenda as amended. Carried unanimously.

## **5.0 MINUTES**

### **5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES**

5.1.1 Regular Council Meeting Minutes of February 11, 2013

**MO2013.43** Hansen-Zacharuk, Shoff moved to adopt the regular Council Meeting Minutes of February 11, 2013 as presented. Carried unanimously.

### **5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION**

5.2.1 Municipal Planning Commission Meeting Minutes of January 31, 2013

### **5.3. BUSINESS ARISING FROM THE MINUTES**

## **6.0 DELEGATIONS**

## **7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS**

## **8.0 REQUEST FOR DECISION REPORTS**

### **8.1. CAO**

8.1.1 Bylaw 06.13 Responsible Pet Ownership - second and third readings  
R. Romanetz advised that first reading was given to Bylaw 06.13 on February 11<sup>th</sup>, 2013.

**MO2013.44** Berdahl, Stanford moved second reading of Bylaw 06.13.

Discussion on Motion:

Councillor S. Shoff asked how much revenue the Town would lose by reducing the registration fees for dogs. B. Wulff stated that the Town would lose \$15,000 in revenue for animal services.

Vote on Motion:

4 in favor – Stanford, Berdahl, Yemen, Garbutt

2 opposed – Hansen-Zacharuk, Shoff

Carried.

**MO2013.45** Garbutt, Berdahl moved third reading of Bylaw 06.13.

Discussion on Motion:

Councillor A. Berdahl stated that the expenses for animal control has remained stagnate for several years and for it to be budgeted at \$66,000 for 2013 might be overstated. He

further stated that if Community Services is investing 1.5 FTE in animal control the Town should derive better revenue from the hours dedicated to this service. R. Romanetz clarified that the Town estimated animal control costs at 30% of total enforcement for community enforcement of 1.5 FTE. Council debated Clause 5.1 and agreed that discretion on the part of the enforcement officer should be exercised in these incidents.

Vote on Motion:

4 in favor – Stanford, Berdahl, Yemen, Garbutt

2 opposed – Hansen-Zacharuk, Shoff

Carried.

#### 8.1.2 RFD - Badlands Community Facility Fundraising Cabinet Terms of Reference

R. Romanetz advised that Council at their 2013 Strategic Business Workshop identified a revised fundraising strategy for the BCF as one of their top priorities. He further explained that Council at their meeting of August 30, 2010 approved MO2010.135A as follows: *“Council approve the recommendations as presented in the Executive Summary from Nine Lions Development Consulting dated August 2010 with the budget not to exceed \$629,000 over three years.”* It is recommended that MO2010.135A be rescinded to allow for a revised fundraising strategy. The proposal is to reinstate the BCF Terms of Reference for the Fundraising Cabinet as outlined in the document approved by Council on September 29, 2008 with the addition that Council appoint the Chair to the Fundraising Cabinet. Under the reinstated Terms of Reference, two Council members should be appointed to the Fundraising Cabinet. He further advised that former Steering Committee Co-Chair Hansine Ullberg Kostelecky has expressed an interest to Chair the Fundraising Cabinet. He stated that additional members would need to be appointed by Council based on recommendations from the Chair.

**MO2013.46** Hansen-Zacharuk, Garbutt moved that MO2010.135A be rescinded and that the Badlands Community Facility Terms of Reference for the Fundraising Cabinet as stated in the document approved by Council on September 29, 2008 be reinstated with the addition that Council appoint the Chair to the Fundraising Cabinet. Carried unanimously.

**MO2013.47** Garbutt, Stanford moved that Council approve the appointments of Councillors Sharel Shoff and Lisa Hansen-Zacharuk to the BCF Fundraising Cabinet.

Discussion on Motion:

Councillor A. Berdahl asked the number of members on the Cabinet. Mayor T. Yemen stated that the Cabinet would not be limited to a number of members. Councillor D. Stanford asked how a member would be removed if they did not participate on the Cabinet. Mayor T. Yemen stated that removal of a member would be through the chair and based on the general policy for attendance. Councillor J. Garbutt stated that the reinstated Terms of Reference allows for increased accountability of the Fundraising Cabinet.

Vote on Motion:

4 in favor – Stanford, Yemen, Garbutt, Hansen-Zacharuk, Shoff

1 opposed – Berdahl

Carried.

**MO2013.48** Garbutt, Shoff moved that Hansine Ullberg Kostelecky be appointed as Chair to the Fundraising Cabinet. Carried unanimously.

## **8.2. Director of Infrastructure Services**

## **8.3. Director of Corporate Services**

### **8.3.1 RFDirection - Proposed Amendment to Bylaw 12.08 Water and Sewer Services Bylaw**

B. Wulff advised that the proposed amendment to the bylaw would see the responsibility for residential and non residential water and sewer bills passed to the property owners rather than renters. Because of the insecurity of the collection of utility charges, most municipalities are requiring the Registered Owner of the property to be directly responsible for the utility charges of their tenants. He explained the options available with the current software: 1) invoice the owner directly; 2) invoice the tenant with a copy to the owner only if the account is in arrears; and 3) invoice the tenant with a copy each month to the owner. He further stated that there is an average of \$9,400 or 40 accounts that are written off per year. This amendment would apply only to new accounts. Existing tenants would not be affected until there is a change of address. In response to a request from Council, Administration will prepare a report on the costs to send out duplicated bills.

## **8.4. Director of Community Services**

## **9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION**

### **9.1 Director of Infrastructure Services' Quarterly and Annual Reports to December 31, 2012**

Council requested a report on Alberta Transportation's priorities on the Town of Drumheller intersections and the timeframe for upgrading of our secondary highways.

## **10.0 PUBLIC HEARING DECISIONS**

## **11.0 UNFINISHED BUSINESS**

## **12.0 NOTICES OF MOTIONS**

## **13.0 COUNCILLOR REPORTS**

**14.0 IN-CAMERA MATTERS MO2013.49** Hansen-Zacharuk, Stanford moved to go in camera at 5:32 PM.

Vote on Motion:

5 in favor – Stanford, Yemen, Garbutt, Hansen-Zacharuk, Shoff  
1 opposed – Berdahl  
Carried.

- 14.1 Legal Matter – Drumheller Humane Society
- 14.2 Legal Matter – Drumheller Ag Society

**MO2013.50** Garbutt, Shoff to revert to regular Council meeting at 6:25 PM.  
Carried unanimously.

There being no further business, the Mayor declared the meeting adjourned at 6:25 PM.

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Mayor

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Chief Administrative Officer