

# **Town of Drumheller COUNCIL MEETING MINUTES**

**June 3, 2014 at 4:30 PM**

**Council Chamber, Town Hall**

224 Centre Street, Drumheller, AB, T0J 0Y4



## **PRESENT:**

**MAYOR:**

Terry Yemen

**COUNCIL:**

Jay Garbutt

Lisa Hansen-Zacharuk

Patrick Kolafa

Tara McMillan

Sharel Shoff

Tom Zariski

**CHIEF ADMINISTRATIVE OFFICER/ENGINEER:**

Ray Romanetz

**DIRECTOR OF INFRASTRUCTURE SERVICES:**

Allan Kendrick

**ACTING DIRECTOR OF CORPORATE SERVICES:**

Bill Wulff

**DIRECTOR OF COMMUNITY SERVICES:**

Paul Salvatore

**RECORDING SECRETARY:**

Corinne Macdonald

## **ABSENT:**

### **1.0 CALL TO ORDER**

1.1 Proclamation - Seniors' Week 2014 proclaimed for June 2 - 8, 2014.

### **2.0 MAYOR'S OPENING REMARK**

Mayor T. Yemen noted that he was back from his trip to the Ukraine where he assisted in supervising their Election.

**3.0 PUBLIC HEARING**

**4.0 ADOPTION OF AGENDA**

**MOTION2014.86** Hansen-Zacharuk, McMillan moved to adopt the agenda as presented. Carried unanimously.

**5.0 MINUTES**

**5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES**

**5.1.1 Regular Council Meeting Minutes of May 20, 2014**

**MOTION2014.87** Zariski, Shoff moved to adopt the Regular Council Meeting minutes of May 20, 2014. Carried unanimously.

**5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION**

**5.3. BUSINESS ARISING FROM THE MINUTES**

**6.0 DELEGATIONS**

**6.1 Hope College - Jon Ohlauser**

Jon Ohlauser was present to provide an update on the first year of Hope College's operations. He noted that they have learned a lot during this past year and Drumheller is now being seen as a post secondary destination. He advised that they have received 18 individual donations amounting to \$79,500, there are 23 outstanding pledges from 2011 amounting to \$60,000; their goal is \$150,000. He noted what Council could do for them: 1. Continue their tangible expressions and support. 2. Advocate for Hope College "OWN" this project. 3. Join the Hope College Board of Directors – they would like a Councillor to sit on their Board.

Mayor T. Yemen thanked Jon Ohlauser for his presentation.

**7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS**

**8.0 REQUEST FOR DECISION REPORTS**

**8.1. CAO**

**8.1.1 RFD - Appointment to the Drumheller Public Library Board**

R. Romanetz advised that there is one vacancy on the Board. The Library Board recommended Elizabeth Gallagher be appointed.

**MOTION 2014** McMillan, Hansen-Zacharuk moved that Council approve the

appointment of Elizabeth Gallagher to the Drumheller Public Library Board to expire on the date of Council's Organizational Meeting in 2017. Cd.

## **8.2. DIRECTOR OF INFRASTRUCTURE SERVICES**

### **8.2.1 RFD - Waterslide Tender Award**

R. Romanetz advised that a Request for Proposals did go out and we received two proposals. He noted that to ensure we get the quality of slide we want the Town has met with an individual who has background in water slides. Unfortunately there was not enough time to finalize a proposal prior to the Council meeting so we do not have a recommendation for this meeting. We may have to call a Special Council meeting to award the tender.

## **8.3. DIRECTOR OF CORPORATE SERVICES**

## **8.4. DIRECTOR OF COMMUNITY SERVICES**

### **8.4.1 Tourism Funding Model Update**

P. Salvatore advised that research to date on this Model has included consultation with the Economic Development Task Force, Travel Drumheller and the Chamber of Commerce. He noted that the group has looked at Banff's model and that there are a lot of details to go through. Travel Drumheller is hosting a Tourism Expo at the Badlands Community Facility on June 5, 2014 and the goal of this session is to obtain input from all of the players.

#### **Web Site Project**

P. Salvatore advised that the Town has had issues with the Town's website. He noted that we have hired Oliver Felisilda who is researching terms of reference for a website rebuild and the Town is close to calling for a Request for Proposals by the end of the month we should be able to move forward.

#### **Discussion:**

P. Salvatore advised that a solid marketing plan will be put in place first, then Council will be advised as to what support will be required from them. R. Romanetz noted that it has been recognized that not everyone benefits equally and the process will need a structure that is fair for all.

Councillor S. Shoff asked how the Request for Proposal for website design will be posted. P. Salvatore noted that we may post it on the Alberta Purchasing site and will comply with our Purchasing Policy. There are vendors in and around the Drumheller area that would be asked to make a proposal.

Councillor T. Zariski asked if we should be revisiting and updating the Tourism Master Plan. R. Romanetz noted that the document has many recommendations, the previous Council chose about 6 items as priorities and we should be taking another look at the plan to identify the next priorities we

should be working on. Mayor T. Yemen suggested this be an agenda item for a future meeting. R. Romanetz recommended that perhaps the DMO be invited to this meeting.

**9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION**

**10.0 PUBLIC HEARING DECISIONS**

**11.0 UNFINISHED BUSINESS**

**12.0 NOTICE OF MOTION**

**13.0 COUNCILLOR REPORTS**

**14.0 IN-CAMERA MATTERS**

**MO2014.88** Hansen-Zacharuk, McMillan moved to go in camera at 5:21 PM. Carried unanimously.

14.1 Land Matter - Land Lease (Lehigh)

14.2 Land Matter - Land Sale (Subdivision of MR Closure)

14.3 Land Matter - Offer to Purchase (Rosedale Industrial)

14.4 Land Matter - Land Sale (Passion Play)

14.5 Personnel Matter

**MO2014.89** Zariski, Hansen-Zacharak moved to revert back to the regular Council meeting at 6:19 PM. Carried unanimously.

**MO2014.90** Zariski, Shoff moved that any 2013 retroactive pay increase for the former elected officials for such period as they were in elected office, be approved. Carried unanimously.

**MO2014.91** Shoff, Kolafa moved that property adjacent to the MM Electric property be sold to MM Electric at fair market value. Carried unanimously.

**MO2014.92** Zariski, McMillan moved that the Town sell Plan 0510181 Block 17 Lot 4 (containing 2.66 acres) to R&D Pilot Truck Ltd as per the Offer to Purchase. Carried unanimously.

Adjournment at 6:22 PM

Regular Council Meeting Minutes  
June 3, 2014

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Mayor

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Chief Administrative Officer