

Town of Drumheller COUNCIL MEETING MINUTES

October 6, 2014 at 4:30 PM
Council Chamber, Town Hall
224 Centre Street, Drumheller, AB, T0J 0Y4



PRESENT:

MAYOR:
Terry Yemen

COUNCIL:

Jay Garbutt
Lisa Hansen-Zacharuk
Patrick Kolafa
Tara McMillan
Sharel Shoff
Tom Zariski

CHIEF ADMINISTRATIVE OFFICER/ENGINEER:
Ray Romanetz

DIRECTOR OF INFRASTRUCTURE SERVICES:
Allan Kendrick

DIRECTOR OF CORPORATE SERVICES:
Barb Miller

DIRECTOR OF COMMUNITY SERVICES:
Paul Salvatore

DIRECTOR OF PROTECTIVE SERVICES:
Greg Peters

RECORDING SECRETARY:
Linda Handy

1.0 CALL TO ORDER

Mayor Terry Yemen called the meeting to order at 4:30 PM.

2.0 MAYOR'S OPENING REMARK

3.0 PUBLIC HEARING

4.0 ADOPTION OF AGENDA

CAO's Report: Flood Mitigation

MO2014.133 Shoff, Hansen-Zacharuk moved to adopt the agenda as amended. Carried unanimously.

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

5.1.1 Regular Council Meeting Minutes of September 8, 2014

MO2014.134 Garbutt, Hansen-Zacharuk moved to adopt the regular Council meeting minutes as presented. Carried unanimously.

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

5.2.1 Municipal Planning Commission Minutes - June 26, 2014

5.2.2 BCF Fundraising Cabinet Minutes September 4, 2014

5.3. BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

7.1 Funding Request from Badlands Art Gallery

Mayor T. Yemen asked Council for agreement to move Item 7.1 to the 2015 budget deliberations. Councillor J. Garbutt asked for a frame of reference for this discussion.

MO2014.135 Garbutt, McMillan moved that Council provide for funding for artists in the 2015 – 2019 budget at \$5,000 per year contingent on the passing of the 2015 budget.

Councillors Garbutt and McMillan agreed to a friendly amendment:

MO2014.135A Garbutt, McMillan that Council direct Administration to set up an artists' contingency fund in the amount of \$5000 subject to the 2015 budget approval and for further discussions on the sustainability of such a program.

In favour – Garbutt, McMillan, Hansen-Zacharuk, Kolafa, Shoff

Opposed – Zariski, Yemen

Carried

7.2 Funding Request from Hope College

Mayor T. Yemen presented a request for funding from Hope College for 2014 in the amount of \$5000. He advised that the Town's previous gift was \$5000 in 2013.

MO2014.136 Zariski, Hansen-Zacharuk that Council donate \$5000 to Hope College for their 2014 operations.

Councillor S. Shoff requested updated statistics on Hope College prior to voting on the motion.

R. Romanetz recommended that this request be referred to the Economic Development Task Force to provide a recommendation to Council and that dollars could be expensed from the special projects grants funding under economic development. Director of Community Services P. Salvatore will confirm the remaining grant dollars within this account.

MO2014.137 McMillan, Hansen-Zacharuk moved to table MO2014.136. Carried unanimously.

8.0 REQUEST FOR DECISION REPORTS

8.1. CAO

8.1.1 Flood Mitigation

R. Romanetz advised that the Alberta Community Resilience Program grant application has been submitted to the Province for approval. Although the Town's grant application has been submitted, Administration needs to meet with the provincial representatives to move forward on two critical areas: mapping based on mitigation in various areas and whether these areas can be approved as development zones.

8.1.2 RFD – BCF Fundraising Committee Member-at-Large Appointment

MO2014.138 Shoff, Hansen-Zacharuk that Council appoint Mr. Bill Wulff and Ms. Barbara Lubinski as Members at Large to the Badlands Fundraising Committee and to accept the resignation of Ms. Huculak. Carried unanimously.

Council thanked Ms. Huculak for her efforts on the Badlands Fundraising Committee.

Councillor J. Garbutt requested a lunch meeting with the BCF Fundraising Committee to review their goals, objectives and requirements for 2015.

8.2. DIRECTOR OF INFRASTRUCTURE SERVICES

8.3. DIRECTOR OF CORPORATE SERVICES

8.3.1 RFD 2014 Reserve Bid - Tax Recovery Public Auction

B. Miller advised that as part of the tax recovery process under the Municipal Government Act, properties with a tax caveat registered against them must be offered for public auction one year after the date of the tax caveat. The properties due for action now had caveats registered against them in 2013. As part of this process Council must set the terms and reserve bids for the properties in question. In the past, the terms have been cash and the reserve bid for each property has been equal to its current year's assessment. She presented a list of properties going up for auction on January 23, 2015.

MO2014.139 Shoff, Garbutt that Council set the assessed value as the reserve bid price for properties for the January 23, 2015 tax recovery auction. Furthermore, the successful bidder must pay via cash, or cash equivalent.

Councillor J. Garbutt questioned why a small discount would not be offered in order to sell the property. R. Romanetz explained that the properties seldom sell at the tax auction as most taxes are paid before the auction date. If taxes remain unpaid after the action, the Town will generally take title to the property and follow the requirements in the MGA which may include selling at a discounted rate.

Vote on Motion: Carried unanimously

8.4. DIRECTOR OF COMMUNITY SERVICES

8.5 DIRECTOR OF PROTECTIVE SERVICES

8.5.1 Safety Audit Report

R. Romanetz advised that every year an audit is carried out based on standards set by Alberta Municipal Health & Safety Association. This year the Town's external audit was carried out by Lacombe County and the Town achieved an overall score of 93% (a passing mark is 80%). He further advised that once the Audit Report is finalized by the provincial organization, the Town will review the recommendations and correct any deficiencies and / or develop a plan of action to improve the areas needing attention.

Director of Protective Services G. Peters provided a breakdown of the marking and noted the area of highest mark received of 99% was in the Town's program administration and the lowest mark received was in the follow up of incidents investigations and hazard control with a mark of 77%. He advised that a more dedicated preventative maintenance schedule with measurements will be implemented immediately. He further advised that he will take a more active role in investigations and in finding the root cause of errors.

In response to a question from Council, R. Romanetz explained that the Town has had a number of lost time accidents that have impacted our WCB rates and part of the action plan will be to work with the Risk Management Committee to minimize the claims.

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

10.0 PUBLIC HEARING DECISIONS

11.0 UNFINISHED BUSINESS

12.0 NOTICE OF MOTION

13.0 COUNCILLOR REPORTS

14.0 IN-CAMERA MATTERS

There being no further business, the Mayor declared the meeting adjourned at 5:25 PM.

Mayor

Chief Administrative Officer