

# **Town of Drumheller COUNCIL MEETING MINUTES**

**February 10, 2014 at 4:30 PM**  
**Council Chamber, Town Hall**  
224 Centre Street, Drumheller, Alberta



## **PRESENT:**

### **MAYOR:**

Terry Yemen

### **COUNCIL:**

Jay Garbutt

Lisa Hansen-Zacharuk

Patrick Kolafa

Tara McMillan

Sharel Shoff

Tom Zariski

### **CHIEF ADMINISTRATIVE OFFICER/ENGINEER:**

Ray Romanetz

### **DIRECTOR OF INFRASTRUCTURE SERVICES:**

Allan Kendrick

### **DIRECTOR OF CORPORATE SERVICES:**

Byron Nagazina

### **DIRECTOR OF COMMUNITY SERVICES:**

Paul Salvatore

### **RECORDING SECRETARY:**

Corinne Macdonald

## **1.0 CALL TO ORDER – 4:30 PM**

## **2.0 MAYOR'S OPENING REMARK**

## **3.0 PUBLIC HEARING**

## **4.0 ADOPTION OF AGENDA**

Mayor T. Yemen moved item 8.3.1 2014 Remuneration Committee Recommendation to Delegations.

**MOTION2014.24** Shoff, Garbutt moved to adopt the agenda as amended. Carried unanimously.

## **5.0 MINUTES**

## **5.1 ADOPTION OF REGULAR COUNCIL MEETING MINUTES**

**MOTION 2014.25** Kolafa, Shoff moved to adopt the regular Council Meeting minutes of January 27, 2014.

Councillor J. Garbutt noted that he had asked a question at the last meeting for the Economic Development Committee to look into Business Licenses and it is not in the minutes. R. Romanetz advised that minutes include clarification on matters raised and specific directions provided by Council. Mayor T. Yemen noted that the Economic Development Agenda has Business Licenses on for discussion. Carried unanimously.

## **5.2 MINUTES OF MEETING PRESENTED FOR INFORMATION**

## **5.3 BUSINESS ARISING FROM THE MINUTES**

## **6.0 DELEGATIONS**

### **6.1 2014 Remuneration Committee Recommendation**

Bob Hannah and Debra Bolduc were present to provide an overview of the Remuneration Task Force's proposed recommended changes to Policy C-01-11, to establish a fair and equitable remuneration for time and compensation for expenses incurred by Mayor and Councillors. Recommendations outlined included; Mayor and Councillors receive a 3% increase for 2013 retroactive to January 1, 2013, a 3% increase for 2014 retroactive to January 1, 2014 and for the remaining term receive remuneration increases based on the annual increase negotiated with both Town Unions and if the increases vary between the Unions they would receive the average of the two settlements. The Task Force recommended including Per Diem payments for Council Orientation meetings and Strategic and Business Planning sessions retroactive to October 21, 2013. Also in case of a Local State of Emergency being declared by Council, Mayor and Councillors duties relating to emergency operations exceeding 4 hours per day be paid the Per Diem.

Mayor T. Yemen thanked the Committee members for all the work they carried out in preparing their recommendations. Councillor J. Garbutt noted that he recognized that the Task Force followed a guide to harmonize with the Town's two unions. He also asked if the Committee had any discussion on the base salary level. B. Hannah noted that the Committee agreed Council members deserved an increase in salary; however they also considered they are working for the citizens of Drumheller. He also noted that the Committee felt Council was fairly well compensated. Councillor T. Zariski noted that tying Council wages with the other civic employees was a good idea. Mayor T. Yemen asked for clarification on when the Committee reviewed salaries was it based on comparisons to other communities. D. Bolduc advised that the Committee did look at other communities with the similar populations and Town Council's salary is comparable. Councillor S. Shoff asked for clarification on Per Diems; such as, the Strategic and Business Planning session the first day is 4 hours and the second day is a full day, do we get the \$250 per day per diem. D. Bolduc noted that the policy defined what is included in the base salary and does not count as a per diem. Mayor T. Yemen

thanked B. Hannah and D. Bolduc for attending the Council meeting to provide an overview of the Task Force's recommendations.

**MOTION 2014.26** Hansen-Zacharuk, Zariski moved to adopt Policy C-04-14 as presented.

Councillor J. Garbutt asked if the retro pay is for Per Diems. It was clarified that wages and per diems are retroactive to the extent identified in the Policy.

In favour Yemen, Garbutt, Hansen-Zacharuk, Kolafa, McMillan, Zariski. Opposed Shoff. Motion carried.

## **7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS**

### **8.0 REQUEST FOR DECISION REPORTS**

#### **8.1 CAO**

##### **8.1.1 TRAVIS Multi-Jurisdiction Permitting System**

R. Romanetz advised that members from provincial, municipal and industrial sectors formed a Task Force to review the movement of overweight and over dimensional trucks and one of their recommendations was to have a one stop permit system. The Province should develop an automated permitting system that would, with a single permit application issue the provincial permit and include all provincial and municipal permissions for the oversize vehicle to travel. He noted that this system has merit, the Province is preparing an Agreement and when it is received will be reviewed and brought to Council for information. The Province will collect the permits from the carrier, the revenue will be shared and this should not cost us any additional money. All Town information on local bylaws, roads and streets have been sent to Roadata. If the carrier complies with all regulations then the permit is given and if there is a problem it will come back to the municipality to deal with. This system will make it easier to obtain permits. Councillor T. Zariski asked how many oversized vehicles go through Town. R. Romanetz advised that there are a considerable amount of oversized/overweight vehicles coming through Town. He also advised that the largest number of oversized loads using local roads will be coming from south of the Penitentiary. If inspections are not done in advance we can not hold the carriers accountable for any damage to the roads. Councillor L. Hansen-Zacharuk asked if there will be any extra Administration costs. R. Romanetz advised that there probably will not be any dollar savings, however more efficiency will result in the process and the system will be better understood.

**8.1.2 RFD Drumheller Policing Committee**

R. Romanetz advised that we are trying to get the Policing Committee back up and running. The Town received an application from Patrice Wolf, for the Urban member to the Policing Committee. There are still two rural members that are required and will continue to be advertised.

**MOTION 2014.27** Zariski, Hansen-Zacharuk moved that Council approve the appointment of Patrice Wolf for a three year term expiring on the date of Council's 2016 Annual Organization Meeting. Unanimously Carried.

**8.2 DIRECTOR OF INFRASTRUCTURE SERVICES**

**8.3 DIRECTOR OF CORPORATE SERVICES**

**8.4 DIRECTOR OF COMMUNITY SERVICES**

**9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION**

**10.0 PUBLIC HEARING DECISIONS**

**11.0 UNFINISHED BUSINESS**

**12.0 NOTICE OF MOTION**

**13.0 COUNCILLOR REPORTS**

**14.0 IN-CAMERA MATTERS**

There being no further business, the Mayor declared the meeting adjourned at 4:57 PM.

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Mayor

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Chief Administrative Officer