

# **Town of Drumheller COUNCIL MEETING MINUTES**

**March 10, 2014 at 4:30 PM**  
**Council Chamber, Town Hall**  
703-2nd Ave. West, Drumheller, Alberta



## **PRESENT:**

### **MAYOR:**

Terry Yemen

### **COUNCIL:**

Jay Garbutt

Lisa Hansen-Zacharuk

Patrick Kolafa

Tara McMillan

Sharel Shoff

Tom Zariski

### **CHIEF ADMINISTRATIVE OFFICER/ENGINEER:**

Ray Romanetz

### **DIRECTOR OF INFRASTRUCTURE SERVICES:**

Allan Kendrick

### **ACTING DIRECTOR OF CORPORATE SERVICES:**

Bill Wulff

### **DIRECTOR OF COMMUNITY SERVICES:**

Paul Salvatore

### **RECORDING SECRETARY:**

Corinne Macdonald

## **1.0 CALL TO ORDER – 4:32 PM**

## **2.0 MAYOR'S OPENING REMARK**

### **2.1 Alberta Parks & Recreation**

Mayor T. Yemen presented a letter from Alberta Tourism, Parks & Recreation Minister Richard Starke extending an invitation to Drumheller to host the 55 Plus Games for 2017.

### **2.2 Drumheller Dragons**

Mayor T. Yemen congratulated the Drumheller Dragons on winning the first round of the play-offs and wished them well for the next round.

## **3.0 PUBLIC HEARING**

## **4.0 ADOPTION OF AGENDA**

**MOTION2014.28** McMillan, Hansen-Zacharuk moved to adopt the agenda. Carried unanimously.

## **5.0 MINUTES**

### **5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES**

#### **5.1.1 Regular Council Meeting Minutes of February 10, 2014**

**MOTION2014.29** Garbutt, Shoff moved to adopt the regular Council minutes of February 10, 2014. Carried unanimously.

### **5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION**

5.2.1 Municipal Planning Commission Meeting Minutes of December 12, 2013

5.2.2 Municipal Planning Commission Meeting Minutes of January 16, 2014

### **5.3. BUSINESS ARISING FROM THE MINUTES**

## **6.0 DELEGATIONS**

## **7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS**

## **8.0 REQUEST FOR DECISION REPORTS**

### **8.1. CAO**

8.1.1 Bylaw 01.14 for the purposes of borrowing monies as permitted by Section 256 of the MGA

R. Romanetz advised that this borrowing is for the purpose of financing operating expenditures. This borrowing must not exceed the amount the municipality estimates will be raised in taxes in the year the borrowing is made. This is carried out on an annual basis. He recommended that Council pass all three readings to Bylaw 01.14.

**MOTION2014.30** Shoff, Hansen-Zacharuk moved first reading of Bylaw 01.14. Carried unanimously.

**MOTION2014.31** Garbutt, Zariski moved second reading of Bylaw 01.14. Carried unanimously.

**MOTION2014.32** Hansen-Zacharuk, Shoff moved no objections of third and final reading to Bylaw 01.14. Carried unanimously.

**MOTION2014.33** Kolafa, Zariski moved third reading of Bylaw 01-14. Carried unanimously.

8.1.2 Bylaw 02.14 to authorize the supplementary assessment for improvements

R. Romanetz advised that the supplementary assessment is prepared for properties that are being constructed, however not finished in the

calendar year, He noted that this has been a common practice for the Town in the past. He recommended that Council pass all three readings to Bylaw 02.14.

**MOTION2014.34** Shoff, Hansen-Zacharuk moved first reading of Bylaw 02.14.

**MOTION2014.35** Kolafa, McMillan moved second reading of Bylaw 02-14. Carried unanimously.

**MOTION2014.36** Shoff, Hansen-Zacharuk moved no objections to third and final reading of Bylaw 02.14. Carried unanimously.

**MOTION2014.37** Garbutt, Kolafa moved third reading of Bylaw 02.14. Carried unanimously.

8.1.3 RFD - 2014 Revised Operating Budget

R. Romanetz reported that on February 13, 2012 Council adopted the 2012-2014 Operating Budget. He noted that since that time changes have been made to this Budget from time to time. He is proposing that Council consider adopting the 2014 Budget with a \$61,130 surplus.

**MOTION2014.38** Zariski, Shoff moved that Council approve the revised 2014 Operating budget, as presented. Carried unanimously.

8.1.4 RFD - 2014 Capital Budget

R. Romanetz reported that the 2014 Capital Budget is the same budget as presented to Council on March 3, 2014, with one change \$12,000 for expenditure for mosquito control replaced with an expenditure of about \$4,000 for equipment that will meet our needs. He recommended Council to consider adopting the 2014 Capital Budget.

**MOTION2014.39** McMillan, Kolafa moved that Council approve the 2014 Capital Plan, totaling \$6,496,968 in expenditures, as presented.

Motion carried unanimously.

8.1.5 RFD - Police Committee Board Appointment

R. Romanetz noted that the Police Committee is nearing its compliment with the appointment of Karen Neill. One rural vacancy has to yet be filled.

**MOTION2014.40** Zariski, Hansen-Zacharak that Council approve the appointment of Karen Neill be approved for a three year term expiring on the date of Council's 2016 Annual Organization meeting.

Motion carried unanimously.

8.1.6 AUMA Questions Budget 2014

R. Romanetz advised that Mayor T. Yemen and he sat in on the AUMA Budget discussions. Mayor T. Yemen noted that Municipal Affairs advised they have \$32 million in their budget, however substantially more funding is available in other departmental budgets particularly AESRD. There is a lot of work to be done for the Province's deadline date of the 1<sup>st</sup> of April. R. Romanetz provided an overview of some of

the AUMA Questions Budget 2014 report.

Questions:

1. Updating of the MGA review –Charters are not intended to unnecessarily create new taxes for Alberta.  
Councillor S. Shoff noted that another meeting is scheduled in April to provide comments.
2. Impacts on the municipalities as a result of the results-based budgeting process - No impact on budgets, more a clean up of the Programs. The Basic Municipal Transportation Grant has been consolidated under the MSI Program.
3. School Tax – non residential - 6.2%, (not specific to Drumheller on a global basis).
4. How much funding is allocated to supporting communities in Budget 2014 compared to Budget 2013 – There was a summary on the various grants. Major grants - MSI on Capital side up 2.8%, Drumheller 1.43% increase – 4.2%. MSI Operating decrease for Drumheller - \$117,996.  
Federal Gas Tax Fund – based on new populations.  
Water for Life – \$15 million; showing it will stay at that for 3 years.  
This is on regional types of projects, rather than local.  
MSI Operating – Community Municipal Partnerships money will go into this. Contact surrounding Municipalities to see if there is something there that we can work on together. Aerial photography - Drumheller will be reshot with new contours developed.
5. Provincial transfers to municipalities to recognize growth pressures – realignment of MSI Operating funding to the ACP will encourage municipalities to work together to find the most efficient and effective method of delivering services to meet their growing populations.
7. Provincial allotment of the new Building Canada Fund – specifications to what is available has not been clarified totally; everything is very preliminary right now.
8. Transportation infrastructure funding – significant money being spent in this area; more in Edmonton, Calgary.
9. Needs of our growing seniors population - currently reviewing the senior citizens housing; significant increase in Capital, the question is how it will be allocated. Councillor T. Zariski noted that what they did last time was put the money in to 4 or 5 projects, and did not distribute evenly throughout the Province.
12. Water and waste water infrastructure – increase of \$6.7 million over the 2013-14 forecast. Water for Life Program will continue at \$50 million per year for the next three years. There are some new dollars available that may be directed, but not sure how that helps Drumheller. The Province sets the water and wastewater standards, however it will be at our cost if grant funding is not available.

14. Municipal Policing Assistance Grant - amounts reflecting the population growth. There is talk about a new police funding model that is not yet finalized.
15. Brownfield remediation – stake holders where to develop a report and recommendations on addressing Brownfield remediation. Alberta Environment has been exploring the report's recommendations and plan to move ahead with implementing some key recommendations. The Report was to review and remove any duplications, we need to share all the information we have with all stakeholders, and people need to know what is being done and what the legislation means.

## **8.2. DIRECTOR OF INFRASTRUCTURE SERVICES**

## **8.3. ACTING DIRECTOR OF CORPORATE SERVICES**

- 8.3.1 RFD - Sandstone Manor - Property Taxes Roll # 000 04029906  
B. Wulff advised that the Drumheller Housing Administration has historically requested that the municipal portion of the property taxes be cancelled for the property occupied by the Sandstone Manor. Council by motion has to cancel these taxes, \$9,000; the Association would pay the education tax. He noted that the requisition to the Seniors Foundation is paid in full.  
**MOTION 2014.41** Garbutt, McMillan that Council approve the cancellation of the 2014 municipal portion of the taxes plus the requisition for the District Seniors Foundation for a combined total approximating \$9,000 for the Sandstone Manor Roll Number 04029906.

Motion carried unanimously.

Mayor T. Yemen noted and congratulated this Council and Staff for preparing the Budget with a reduction of taxes.

## **8.4. DIRECTOR OF COMMUNITY SERVICES**

## **9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION**

## **10.0 PUBLIC HEARING DECISIONS**

## **11.0 UNFINISHED BUSINESS**

## **12.0 NOTICE OF MOTION**

## **13.0 COUNCILLOR REPORTS**

## **14.0 IN-CAMERA MATTERS**

**ADJOURNED - 5:14 PM**

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Mayor

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Chief Administrative Officer