

# **Town of Drumheller COUNCIL MEETING MINUTES**

**December 15, 2014 at 4:30 PM**  
**Council Chamber, Town Hall**  
224 Centre Street, Drumheller, AB, T0J 0Y4



## **PRESENT:**

**MAYOR:**  
Terry Yemen

## **COUNCIL:**

Jay Garbutt  
Lisa Hansen-Zacharuk  
Patrick Kolafa  
Tara McMillan  
Sharel Shoff  
Tom Zariski

## **CHIEF ADMINISTRATIVE OFFICER/ENGINEER:**

Ray Romanetz

## **DIRECTOR OF INFRASTRUCTURE SERVICES:**

Allan Kendrick

## **DIRECTOR OF CORPORATE SERVICES:**

Barb Miller

## **DIRECTOR OF COMMUNITY SERVICES:**

Paul Salvatore

## **DIRECTOR OF PROTECTIVE SERVICES:**

Greg Peters

## **RECORDING SECRETARY:**

Linda Handy

## **ABSENT:**

### **1.0 CALL TO ORDER**

Mayor Terry Yemen called the meeting to order at 4:30 PM.

- 1.1 Councillor Lisa Hansen-Zacharuk was sworn in as Deputy Mayor for the months of January and February, 2015.

### **2.0 MAYOR'S OPENING REMARK**

- 2.1 **MO2014.170** Hansen-Zacharuk, Shoff moved to cancel the Regular Council Meeting of December 29, 2014. Carried unanimously.

### **3.0 PUBLIC HEARING**

### **4.0 ADOPTION OF AGENDA**

**MO2014.171** Zariski, Kolafa moved to adopt the agenda as presented. Carried unanimously.

### **5.0 MINUTES**

#### **5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES**

5.1.1 Regular Council Meeting Minutes of December 1, 2014

**MO2014.172** Garbutt, McMillan moved to adopt the regular Council Meeting Minutes of December 1, 2014 as presented. Carried unanimously.

#### **5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION**

5.2.1 Municipal Planning Commission Meeting Minutes of October 9, 2014

5.2.2 Municipal Planning Commission Meeting Minutes of October 23, 2014

5.2.3 Municipal Planning Commission Meeting Minutes of November 6, 2014

#### **5.3. BUSINESS ARISING FROM THE MINUTES**

### **6.0 DELEGATIONS**

6.1 John Shoff - President and Heather Bitz - General Manager provided an overview of the Drumheller Chamber of Commerce's activities.

Highlights of their presentation include:

- 239 members total – yields a revenue of \$32,000 from member rates;
- They have established a Business Advocacy Committee;
- 2015 Priorities – advocacy, two-way communication between Chamber and Town of Drumheller, and maintain a strong, stable financial base;
- DinoArts Association – matching funds by Chamber and support administrative staff;
- World's Largest Dinosaur – visitors increased by 11% over 2013 with 105,378 visitors in 2014;
- Drumheller's Trade Show will return in 2015;
- \$63,865 in Legacy Funds returned to the community in 2014;
- \$50,000 donation to Badlands Community Facility; and
- Drumheller's Temporary Workers Program was cancelled and they have not been able to discuss the matter with MP Kevin Sorenson.

## **7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS**

### **8.0 REQUEST FOR DECISION REPORTS**

#### **8.1. CAO**

##### **8.1.1 Bylaw 10.14 - Utility Rate Bylaw - first reading**

CAO R. Romanetz presented Bylaw 10.14 which proposes an increase of 5% to both local and regional consumer water utility rates and an increase of 2% to wastewater utility rates for 2015. Budgeted revenues at these proposed rates would yield \$3,022,694 for water and \$2,057,122 for wastewater. These revenues will allow the Town to collect a small return on investment (75K water and \$298K wastewater) in addition to the amortization and cover off cash expenditures. He further advised that the Town needs to continue building the reserves and more work has to be done on the amortization schedule for both water and wastewater areas.

**MO2014.173** Garbutt, Hansen-Zacharuk for first reading of Bylaw 10.14. Carried unanimously.

**MO2014.174** Zariski, Shoff moved that the regional water rates be increased at 5% effective January 1, 2015. Carried unanimously.

#### **8.2. DIRECTOR OF INFRASTRUCTURE SERVICES**

#### **8.3. DIRECTOR OF CORPORATE SERVICES**

#### **8.4. DIRECTOR OF COMMUNITY SERVICES**

##### **8.4.1 Business License Schedule A Discussion**

P. Salvatore stated that the Economic Development Meeting held on December 9<sup>th</sup> focused on Schedule A and Schedule B (tourism funds) for the Business License Bylaw. Schedule A introduces:

- A micro business as a new classification within the bylaw (apply to those businesses that would not qualify for a GST registration number (under \$30,000) – resident businesses);
- A 3 day license, 4 month, or 12 month business license; a 3 day license could be applied for several times per year – the trades would use this type of license; and
- A public market concept (allows for expanding special events – allowing an organizer to set up on Town property or street closures such as for Canada Day, DinoFest, etc. and defining their proximity to existing businesses.
- Clearer definitions for: charitable and not for profit organizations; street vendors; food trucks, buskers, mobile business units, and hawker / peddler.

He further advised that a draft bylaw will be provided to Council based on research from other municipalities and feedback from the Chamber and business community. The new bylaw will include more flexibility for the staff to do transactions on site, improved clarity on issuing licenses and allow for improved enforcement.

Councillor J. Garbutt requested comparisons on the budgetary impact of reduced fees, for instance a contractor's fee to \$350. These comparisons would enable Council to make an informed decision on whether other revenues have to be generated.

#### **8.5. DIRECTOR OF PROTECTIVE SERVICES**

#### **9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION**

#### **10.0 PUBLIC HEARING DECISIONS**

#### **11.0 UNFINISHED BUSINESS**

- 11.1 MO2014.166 Zariski, Hansen-Zacharuk moved that Hope College receive a contribution of \$2,500 in 2014 and another \$2,500 contribution in early 2015.

In favor - Garbutt, Zariski, McMillan, Kolafa, Hansen-Zacharuk

Opposed - Shoff, Yemen

Motion Carried.

#### **12.0 NOTICE OF MOTION**

#### **13.0 COUNCILLOR REPORTS**

- 13.1 Mayor Terry Yemen advised that the Red Deer River Municipal Users' Group agreed to hire a contractor to report on the overall health of the Red Deer River basin.

- 13.2 Councillor Tara McMillan advised that the Valley Bus Society board approved a 2.9% increase per year for their 2015-2017 budget.

- 14.0 IN-CAMERA MATTERS MO2014.175** Garbutt, McMillan moved to go in camera at 6:20 PM. Carried unanimously.

- 14.1 Personnel Matter

**MO2014.176** Zariski, Garbutt moved to revert to regular Council meeting at 7:30 PM. Carried unanimously.

There being no further business, the Mayor declared the meeting adjourned at 7:30 PM.

Regular Council Meeting Minutes  
December 15, 2014

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Mayor

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Chief Administrative Officer