

# **Town of Drumheller COUNCIL MEETING MINUTES**

**October 20, 2014 at 4:30 PM**  
**Council Chamber, Town Hall**  
224 Centre Street, Drumheller, AB, T0J 0Y4



## **PRESENT:**

ACTING MAYOR: Tom Zariski

## **COUNCIL:**

Jay Garbutt  
Lisa Hansen-Zacharuk  
Patrick Kolafa  
Tara McMillan  
Sharel Shoff

CHIEF ADMINISTRATIVE OFFICER/ENGINEER:  
Ray Romanetz

DIRECTOR OF INFRASTRUCTURE SERVICES:  
Allan Kendrick

DIRECTOR OF CORPORATE SERVICES:  
Barb Miller

DIRECTOR OF PROTECTIVE SERVICES:  
Greg Peters

RECORDING SECRETARY:  
Linda Handy

**ABSENT:** Mayor Terry Yemen  
Director of Corporate Services: Paul Salvatore

## **1.0 CALL TO ORDER**

Acting Mayor Tom Zariski called the meeting to order at 4:30 PM.

## **2.0 ACTING MAYOR'S OPENING REMARK**

Acting Mayor T. Zariski announced that Council's Organizational meeting will be held November 3<sup>rd</sup>, 2014.

## **3.0 PUBLIC HEARING**

#### **4.0 ADOPTION OF AGENDA**

**MO2014.140** Hansen-Zacharuk, Garbutt moved to adopt the agenda as presented. Carried unanimously.

#### **5.0 MINUTES**

##### **5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES**

5.1.1 Regular Council Meeting Minutes of October 6, 2014

**MO2014.141** Shoff, Kolafa moved to adopt the regular Council Meeting Minutes of October 6, 2014 as presented. Carried unanimously.

##### **5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION**

##### **5.3. BUSINESS ARISING FROM THE MINUTES**

#### **6.0 DELEGATIONS**

6.1 Delegation - Dave Lund and Terri Dauter – Stewardship Liaisons along with Principal Joanne Akerboom presented the St. Anthony's School sports field development. It is hoped that through collaboration with community partners and government, St. Anthony's will be able to construct the sports field to benefit their students and the community at large. The presentation highlights included:

- St. Anthony's 420 students are denied recreational opportunities that other students have because the Province does not provide funding for sports field;
- They wish to develop a sports field west of St. Anthony's school with either sod or artificial turf by the end of 2016;
- There will be joint user group and competitive sport opportunities; and
- The corridor to a world class museum will be cleaned up;
- Costs: Sports Field Development - \$450,000 (\$250,000 storm works, \$50,000 grading and \$150,000 retaining wall); Sports Turf - \$250,000 grass or \$800,000 artificial turf; \$200,000 for shale plus \$300,000 to upgrade to rubber; Incidentals (score clock, lights, landscaping, fencing, press box and concession) \$270,000-\$300,000; Enhanced Parking - \$400,000 (40 additional stalls; asphalt).
- At present, they are looking for \$500,000 to construct a sports field. There are two grant opportunities – CIP non capital grant maximum \$75,000 matching; second grant \$125,000 CFEP - capital grant in addition to exploring other grants to access dollars for landscaping (challenges with topography and weather).

Questions from Council:

Councillor L. Hansen-Zacharuk asked the expectation from the Town. D. Lund stated that although Christ the Redeemer School Division is prepared to finance a basic green grass field, they would like to enter into a collaborative partnership to help bring the

facility up to competitive standards. Councillor J. Garbutt stated that the Town has partnered on other sport surfaces however the Town needs to know who is going to own it and how the public will access it. D. Lund advised that although these logistics have not been worked out, the sports field will be available for community sport events. He further stated that Christ the Redeemer School Division has committed \$500,000 for the turf however there is no commitment beyond that and they are looking for partnerships to accelerate timelines.

Council thanked St. Anthony School representatives for their presentation.

## **7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS**

### **8.0 REQUEST FOR DECISION REPORTS**

#### **8.1. CAO**

##### **8.1.1 RFD - Travel and Per Diems Policy No. 4.02.10.11**

R. Romanetz presented the Travel and Per Diems Policy as amended to include the same meal allowance rates in accordance with Council's rates.

**MO2014.142** Garbutt, Shoff moved that Council adopt Policy No. 4.02.10.11 as amended.

Carried unanimously.

##### **8.1.2 RFD - Automated Water Meters**

R. Romanetz advised that on October 16, 2014 ATCO Electric has served notice that they will not provide water meter reading services beyond December 31, 2015. ATCO has also confirmed that there will be no increase to the current cost of \$0.30 per read. He further stated that Neptune Meters has provided a proposal that includes two scenarios:

- 1) Replacement of all remaining meters which includes supply and installation in the fall of this year at a cost of \$653,845; and
- 2) Replacement of all remaining meters which includes supply and installation in 2015 at a cost of \$716,910.

Neptune has advised that they may not have the capacity to complete the work in 2014. R. Romanetz stated that the Town will ask Neptune to hold their prices firm so that completion of the replacement would be completed in early 2015 as their work load permits. He further stated that the extension to December 31, 2015 with no increase per read cost provided by ATCO Electric gives the Town the flexibility to extend time lines with Neptune.

**MO2014.143** Hansen-Zacharuk, Shoff that Council engage the services of Neptune Technology Group to replace all of the remaining meters which includes supply and installation in the fall of 2014 or early 2015 at a cost of \$653,845 plus GST. Carried unanimously.

**8.2. DIRECTOR OF INFRASTRUCTURE SERVICES**

**8.3. DIRECTOR OF CORPORATE SERVICES**

**8.3.1 RFD - Refund of Utility Rate Overcharge**

B. Miller advised that as a result of the Town's new methodology for charging water base rates to commercial properties in February 2011, new billing was applied to services depending on the size of the water meter. In October 2014, as part of the Town's meter replacement program, a new water meter was installed at 622 and 632 9<sup>th</sup> Street SW. At that time, it was identified that the properties currently classified as Group 2 rate were in fact, a Group 1 service. As a result a credit was issued to the utility account holders in the amount of \$775.28 each. This amount represents the difference in the water base rate charges incurred during the current fiscal year (January to September 2014). The utility account holders have requested a further refund for the difference in water base rate charges from February 2011 to December 31, 2013.

B. Miller further advised that a typical business practice would see any refund limited to the current fiscal year.

**MO2014.144** McMillan, Shoff moved that the credits issued in the amount of \$775.28 each for the current fiscal year's overcharge as satisfactory business practice and decline the requests for any additional refund.

Clarification on Motion:

Councillor J. Garbutt questioned whether Council should set policy for future years. B. Miller stated that administration is drafting a new utilities bylaw and she will ensure that this policy is included. R. Romanetz stated that the bylaw will also address other issues related to the collection of utility charges on renter properties. He further stated that the draft bylaw will be presented to Council prior to year end.

Vote on Motion:

Carried unanimously.

**8.4. DIRECTOR OF COMMUNITY SERVICES**

**8.5. DIRECTOR OF PROTECTIVE SERVICES' REPORT**

**9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION**

9.1 CAO's Quarterly Report ending September 30, 2014

9.2 Director of Infrastructure Services' Quarterly Report ending September 30,

2014

Council requested Administration to discuss with Transportation the feasibility of a turnout at Drumheller's south entrance and for the turnout to be cost shared. In response to a question from Council, A. Kendrick stated that the East Coulee Transmission Line project was not over budget however the costs for an aesthetically pleasing water fill building was not included in the budget. In response to a question from Council, A. Kendrick stated that once staffing commitments are made, P/W have to work these extra projects into their regular normal work priorities and it may impact the core services provided.

9.3 Director of Corporate Services' Quarterly Report ending September 30, 2014

9.4 Director of Community Services' Quarterly Report ending September 30, 2014

It was noted that BCF is running at 60% cost recovery.

9.5 Director of Protective Services' Quarterly Report ending September 30, 2014

G. Peters advised that he intends to arrange an Emergency Training Workshop for Council and staff along with an invite to surrounding municipalities in the near future.

## **10.0 PUBLIC HEARING DECISIONS**

## **11.0 UNFINISHED BUSINESS**

## **12.0 NOTICE OF MOTION**

## **13.0 COUNCILLOR REPORTS**

## **14.0 IN-CAMERA MATTERS**

**MO2014.145** Shoff, Hansen-Zacharuk moved to go in-camera at 6:18 PM. Carried unanimously.

**MO2014.146** McMillan, Garbutt moved to revert back to regular Council meeting at 6:32 PM. Carried unanimously.

### **14.1 Land Matter**

**MO2014.147** Garbutt, Hansen-Zacharuk moved to approve the purchase of lands described as Plan 1111637, Block 21, Lots 1-4 and Plan 1111637, Block 22, Lots 1-3, 5 in the amount of \$52,111.66. Carried unanimously.

There being no further business, the Acting Mayor declared the meeting adjourned at 6:35 PM.

Regular Council Meeting Minutes  
October 20, 2014

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Mayor

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Chief Administrative Officer