

Town of Drumheller COUNCIL MEETING MINUTES

November 2, 2015 at 4:36 PM
Council Chambers, Town Hall
224 Centre Street, Drumheller, AB, T0J 0Y4



PRESENT:

MAYOR Terry Yemen

COUNCIL:

Lisa Hansen-Zacharuk

Patrick Kolafa

Tara McMillan

Tom Zariski

CHIEF ADMINISTRATIVE OFFICER/ENGINEER:

Ray Romanetz

DIRECTOR OF CORPORATE SERVICES:

Barb Miller

DIRECTOR OF COMMUNITY SERVICES:

Paul Salvatore

DIRECTOR OF INFRASTRUCTURE SERVICES:

Allan Kendrick

DIRECTOR OF PROTECTIVE SERVICES:

Greg Peters

RECORDING SECRETARY:

Libby Vant

ABSENT:

COUNCILLORS Jay Garbutt AND Sharel Shoff

1.0 CALL TO ORDER

Mayor T. Yemen called the Meeting to order at 4:36 PM.

2.0 MAYOR'S OPENING REMARKS

2.1 Mayor T. Yemen made two proclamations:

- Veteran's Week in Drumheller November 5 to 11, 2015
- Family Violence Prevention Month, November 2015

3.0 PUBLIC HEARING

4.0 ADOPTION OF AGENDA

MO2015.138 Hansen-Zacharuk, Kolafa moved to adopt the agenda as presented. Carried unanimously.

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

5.1.1 Regular Council Meeting Minutes of October 19, 2015

MO2015.139 Zariski, Kolafa moved to adopt the Regular Council Meeting minutes of October 19, 2015 as presented. Carried unanimously.

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

5.2.1 Municipal Planning Commission Meeting Minutes of September 17, 2015

5.2.2 Municipal Planning Commission Meeting Minutes of October 8, 2015

5.3. BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1. CAO

8.1.1. RFD – 2015 Spray Fountain Tender Award

R. Romanetz advised that this project has been discussed with Council since early spring 2015. Tenders for the 2015 Spray Fountain Upgrades closed on October 16, 2015 at 2:00 PM. Two tenders were received from: Pinnacle Aquatic Group and Knibb Developments Ltd. The low bidder was Pinnacle Aquatic Group with a tender amount of \$156,149.95 (excluding GST). Knibb Developments Ltd. submitted a tender in the amount of \$207,500.00 (excluding GST). The total cost for Phase 1 is estimated at \$180,000.00. The Town has had consultants in to assist with new AHS compliance

requirements; therefore Administration requested an increased project budget. To be ready for the 2016 operations, the process and installation should be completed by December 31, 2015. R. Romanetz advised that, after reviewing the tenders, Administration looked into the note in the tender from Pinnacle, which suggested a potential cost savings. The potential cost savings - totaling \$31,000 - was reviewed in detail and includes working with local fabricators with materials that are safe and functional for a revised total tender amount of \$131,407.35 excluding GST.

MO2015.140 Hansen-Zacharuk, Kolafa moved that Council award the project to the low bidder Pinnacle Aquatic Group with a revised tender amount of \$ 131,407.45 (excluding GST).

Discussion on Motion:

Mayor T. Yemen asked the estimated costs for the project. R. Romanetz advised that the total project costs were estimated to be \$300,000 as outlined in the consultant's report however following a review with the consultants, the project scope was reduced to only include the minimum requirements of Alberta Health Services in the amount of \$180,000. He further stated that the drawings have been supplied from MPE Eng. to AHS and the permits have been applied for. He further stated that he is reluctant to confirm that they will be approved as submitted as there are often minor changes requested by AHS. With regards to water leaking into the vault, R. Romanetz advised that additional work would be done with our own forces in the spring to seal the vault from any future surcharge from higher river water.

Vote on Motion:

In favour – Hansen-Zacharuk, Kolafa, McMillan, Zariski

Opposed – Yemen

Motion Carried.

8.1.2. RFD – 2015 Aquaplex Modernization/Retrofit Proposal Award

R. Romanetz advised that the Request for Proposals closed on September 30, 2015 at 2:00 PM. He stated that Council has previously been updated on the project and Council approved the project in the Town's 2015 capital budget. He stated that Administration has applied for grant funding through Canada's 150 Community Infrastructure Program and approval has not been received as of yet. Five proposals were received ranging from \$23,120.32 (lowest) to \$58,300 (highest). Through Administration's review, bids were short listed to two: Stantec and Group 2. Stantec was able to put in a lower proposal partly because of their work on the Infrastructure Master Plan and their familiarity with the Aquaplex facility. Further research was carried out to ensure that we were comparing apples to apples. It is clear that Stantec's proposal at \$23,120.32 did not include the additional development of concept drawings and more public consultation sessions. With these costs included,

Stantec's revised proposal would become \$28,420.32. Once awarded the project completion would be 60 days so that work can commence in May with use of the outdoor pool during construction. In response to a question from Council, R. Romanetz clarified that bidders are probably aware of the total project costs of \$600,000 as this number is included in the Town's approved budget. He further clarified that consultants will come up with detailed cost estimates that may require work to be done in phases.

MO2015.141 Kolafa, Hansen-Zacharuk moved that Council award the contract for consulting services for the Modernization/Retrofit of the Drumheller Aquaplex indoor pool to Stantec for \$23,120.32 plus an additional \$5,300.00 plus GST to cover the cost of additional community engagement services and the completion conceptual drawings. Carried unanimously.

8.1.3 RFD – Reconstruction of Unit #101 Sandstone Manor Proposal Award

R. Romanetz recommended that this matter be discussed In Camera in order to provide full background information to Council prior to the Proposal Award. Mayor T. Yemen asked if there were any objections. No objections received from Council. This matter was moved to the In Camera portion of the meeting agenda with item 14.0.

8.1.4 2015 Provincial Budget – Update to Council on Impact to Drumheller

R. Romanetz and B. Miller presented an update on the 2015 Provincial Budget as follows:

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- Although there is an increase to the MSI Capital in the amount of \$25M for 2015/16 and \$50M for 2016/17, there may not be an increase for Drumheller; there is no increase to the MSI Operating Fund.
 - Although there is an increase to the Alberta Municipal Water and Wastewater Partnership of \$25M each municipality's application would have to stand on its own merit.
 - Increase to the Water for Life funding for new and expanding regional systems in the amount of \$50M.
 - Increase to the FCSS funding by \$25M.
 - A reinstatement of the STEP Program – Drumheller received \$7,200 when the program was in place and we need to ensure that we get the applications in on time to capitalize on these funds.
 - Flood Mitigation - \$926M of which \$297M is going to Springbank, and \$150 million to Calgary. The Town has submitted several applications for funding for approval.
 - The \$40 million Alberta Community Partnership will be maintained, Drumheller would need to partner with our neighbours, Starland County, Kneehill County or Wheatland County to access grant dollars.
 - Increase to Personal and Corporate tax rates which will have a real

impact on the residents.

- The elimination of Grants in Lieu of Taxes was one of the biggest hits to the Town, as we will not receive what was budgeted for in 2015. Fortunately, the Town is showing a surplus so, we can absorb the \$62, 000.
 - It is difficult to predict the Education Tax, as it increased provincially by 5.9%. We expect an increase of 4.6% to the residential allocation and a 7.9% increase to the non-residential allocation.
 - The new Municipal Transit Initiative program has a \$30 million budget, but not much information available yet. We will apply for funding if we qualify.
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8.2. DIRECTOR OF INFRASTRUCTURE SERVICES

8.3. DIRECTOR OF CORPORATE SERVICES

8.4. DIRECTOR OF COMMUNITY SERVICES

8.5. DIRECTOR OF PROTECTIVE SERVICES

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

10.0 PUBLIC HEARING DECISIONS

11.0 UNFINISHED BUSINESS

12.0 NOTICE OF MOTION

13.0 COUNCILLOR REPORTS

14.0 IN CAMERA MATTERS MO2015.142 Hansen-Zacharuk, McMillan moved to go in camera at 5:06 pm. Carried unanimously.

14.1 Legal Matter

MO2015.143 Zariski, Kolafa moved to revert to Regular Council meeting at 6:15 pm. Carried unanimously.

MO2015.144 McMillan, Zariski moved that Council award the work to TM Martin Construction in the amount of \$54,600.00 (including GST) to reconstruct Unit 101 of Sandstone Manor. Carried unanimously.

There being no further business, Mayor T. Yemen declared the meeting adjourned at 6:15 PM.

Regular Council Meeting Minutes
November 2, 2015

Mayor

Chief Administrative Officer