

# **Town of Drumheller COUNCIL MEETING MINUTES**

**April 7, 2015 at 4:30 PM**  
**Council Chamber, Town Hall**  
224 Centre Street, Drumheller, AB, T0J 0Y4



## **PRESENT:**

**MAYOR:**  
Terry Yemen

## **COUNCIL:**

Lisa Hansen-Zacharuk  
Patrick Kolafa  
Tara McMillan  
Tom Zariski

## **CHIEF ADMINISTRATIVE OFFICER/ENGINEER:**

Ray Romanetz

## **DIRECTOR OF CORPORATE SERVICES:**

Barb Miller

## **DIRECTOR OF COMMUNITY SERVICES:**

Paul Salvatore

## **DIRECTOR OF PROTECTIVE SERVICES:**

Greg Peters

## **RECORDING SECRETARY:**

Linda Handy

## **ABSENT: Councillor S. Shoff**

**Councillor J. Garbutt**

**Director of Infrastructure Services A. Kendrick**

## **1.0 CALL TO ORDER**

Mayor Terry Yemen called the meeting to order at 4:30 PM.

## **2.0 MAYOR'S OPENING REMARK**

Mayor Terry Yemen presented a letter from Hon. Kevin Sorenson regarding CN's abandoned lines. In his letter, Hon. Sorenson states that he has made contact with the liaison at CN and made him aware of the Town's concerns. He further stated that if the lines become unsightly, that the Town is to advise Hon. Sorenson and he will follow up with CN for the Town.

Mayor Terry Yemen advised that he has spoken with Minister Fawcett – Environment and Sustainable Resource Development regarding the approval of the Town's

application for flood mitigation funding. He advised that Minister Fawcett stated that a letter will be coming forward explaining the rationale why Drumheller was not approved as of yet and that Drumheller will be on their agenda for the next round of ACRP funding in September 2015.

### **3.0 PUBLIC HEARING**

### **4.0 ADOPTION OF AGENDA**

**MO2015.61** Hansen-Zacharuk, Zariski moved to adopt the agenda as presented. Carried unanimously.

### **5.0 MINUTES**

#### **5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES**

5.1.1 Regular Council Meeting Minutes of March 23, 2015

**MO2015.62** McMillan, Kolafa moved to adopt the regular Council Meeting minutes of March 23, 2015 as presented. Carried unanimously.

#### **5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION**

#### **5.3. BUSINESS ARISING FROM THE MINUTES**

### **6.0 DELEGATIONS**

### **7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS**

### **8.0 REQUEST FOR DECISION REPORTS**

#### **8.1. CAO**

8.1.1 RFD - Consulting Services for Infrastructure Management Plan

R. Romanetz advised that Request for Proposals for consulting services for the development of an Infrastructure Management Plan closed on December 17, 2014 with 11 proposals received. He further advised that Administration went through a short listing and identified two consultants, Stantec and Associated Engineering for a presentation to the Town's management team. After the detailed review of the two proposals in accordance with the evaluation criteria, Administration recommends that Stantec be hired. Administration proposes to hold a meeting in the next couple of weeks to discuss the project in more detail and to define priority areas, timelines and overall project expectations. He further explained that the project will be approved in segments that will tie into the Town's capital plan and strategies. He stated that the Town has had numerous studies carried out over the last 10 years - some will need

updated however others will need a significant amount of work with the need to have all assets inventoried and their true depreciated amount recorded for moving forward. Part of the process will include the introduction of a new offsite levy bylaw – a study needs to confirm that these dollars ensure developers are paying their fair share of infrastructure based on anticipated growth (1 – 3%). He concluded that a number of templates need to be created and various segments will move forward in phases.

**MO2015.63** Zariski, Hansen-Zacharuk moved that Council award the contract for the consulting services for an Infrastructure Management Plan to Stantec.

In response to a question from Council, R. Romanetz confirmed that the expected timeframe to complete this work would have to be extended by a few months (currently the proposal states May 15<sup>th</sup>, 2015).

Vote on Motion: Carried unanimously.

#### 8.1.2 RFD - Naming of Rotary Park

R. Romanetz advised that Council, at their Committee Meeting of March 16<sup>th</sup>, discussed the Rotary Club of Drumheller's request to name the entire green space in front and to the west of the Aquaplex that includes the water fountain and the kiddies spray area as "Rotary Park". He further advised that the area behind the Aquaplex / Arena will remain as Centennial Park and was signed accordingly in 1967. He explained that the Rotary Club wishes to concentrate its efforts on improving the park experience with possible improvements and expansion of the spray park. He further explained that the Rotary Club will provide signage.

**MO2015.64** McMillan, Kolafa moved that Council approve the naming of the entire green space in front and to the west of the Aquaplex that includes the water fountain and the kiddies spray area (as identified in red on the map) as Rotary Park. Carried unanimously.

Councillor P. Kolafa stated that the newly named Rotary Park will be a legacy to the club's significant contributions to the community.

#### 8.2. DIRECTOR OF INFRASTRUCTURE SERVICES

#### 8.3. DIRECTOR OF CORPORATE SERVICES

#### 8.4. DIRECTOR OF COMMUNITY SERVICES

#### 8.5. DIRECTOR OF PROTECTIVE SERVICES

#### 9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

**10.0 PUBLIC HEARING DECISIONS**

**11.0 UNFINISHED BUSINESS**

**12.0 NOTICE OF MOTION**

**13.0 COUNCILLOR REPORTS**

**14.0 IN-CAMERA MATTERS MO2015.65** Hansen-Zacharuk, Zariski moved to go in camera at 4:40 PM. Carried unanimously.

14.1 Land Matter

14.2 Legal Matters

**MO2015.66** Zariski, Hansen-Zacharuk moved to revert to regular Council meeting at 6:02 PM. Carried unanimously.

14.1 Land Matter

**MO2015.67** Hansen-Zacharuk, Kolafa moved that Council authorize Administration to move forward with the agreement between the Town of Drumheller and Stevenson Development Corporation with regards to the development of Plan 1010522 known as Hillview Phase III, with the purchase price of each lot to be established by Council.  
In Favour – Zariski, McMillan, Hansen-Zacharuk, Kolafa,  
Opposed – Yemen  
Carried.

**MO2015.68** McMillan, Zariski moved that Council accepts the Booster Juice Inc. lease proposal for the BCF kiosk as presented, subject to confirmation of any fees applicable as outlined under Article 19 and confirmation of ability to fulfill space requirements as outlined under Article 16. Carried unanimously.

There being no further business, the Mayor declared the meeting adjourned at 6:10PM.

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Mayor

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Chief Administrative Officer