

Town of Drumheller COUNCIL MEETING MINUTES

March 9, 2015 at 4:30 PM
Council Chamber, Town Hall
224 Centre Street, Drumheller, AB, T0J 0Y4



PRESENT:

MAYOR:

Terry Yemen

COUNCIL:

Lisa Hansen-Zacharuk

Patrick Kolafa

Tara McMillan

Sharel Shoff

CHIEF ADMINISTRATIVE OFFICER/ENGINEER:

Ray Romanetz

DIRECTOR OF INFRASTRUCTURE SERVICES:

Allan Kendrick

DIRECTOR OF CORPORATE SERVICES:

Barb Miller

DIRECTOR OF COMMUNITY SERVICES:

Paul Salvatore

DIRECTOR OF PROTECTIVE SERVICES:

Greg Peters

RECORDING SECRETARY:

Linda Handy

ABSENT: Councillor Jay Garbutt

Councillor Tom Zariski

1.0 CALL TO ORDER

Mayor Terry Yemen called the meeting to order at 4:30 PM.

Mayor Terry Yemen stated that he attended the Drumheller Fire Department's Annual Awards Night on March 7th and he thanked the fire fighters for a wonderful evening and for their commendable service to the community.

2.0 MAYOR'S OPENING REMARK

3.0 PUBLIC HEARING

4.0 ADOPTION OF AGENDA

MO2015.46 Shoff, Hansen-Zacharuk moved to adopt the agenda as presented. Carried unanimously.

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

5.1.1 Regular Council Meeting Minutes of February 23, 2015

MO2015.47 McMillan, Shoff moved to adopt the regular Council meeting minutes of February 23, 2015 as presented. Carried unanimously.

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

5.3. BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1. CAO

8.1.1 RFD - Community Futures Request to Transfer 49 Shares in the 878947 Alberta Ltd. to the Town of Drumheller

R. Romanetz advised that Community Futures wishes to transfer their 49 shares in the 878947 Alberta Ltd. to the Town of Drumheller. He further advised that the company known as the Downtown Revitalization Corporation was created by Ministerial approval on November 6, 2000 with the Town of Drumheller acquiring 51% of the voting shares. The purpose of the Corporation was for the redevelopment of aging buildings in the downtown core. He further stated that in speaking with the Town's Solicitor there will be a nominal cost to transfer the 49 shares to the Town of Drumheller. He advised that Administration will review whether the Corporation has any value in continuing with its intended purpose and provide a recommendation to Council by the year end.

MO2015.48 Shoff, Hansen-Zacharuk moved that Council approve Community Futures' request in a letter dated February 4, 2015 to transfer 49 shares in 878947 Alberta Ltd. (Downtown Revitalization Corporation) to the Town of Drumheller. Carried unanimously.

8.1.2 RFD - Award of 2015 Cast Iron Waterline Replacement Program

R. Romanetz advised that nine (9) tenders were received for the 2015 Watermain Replacement Program with the low bid from Knibb Development Ltd. in the amount of \$1,081,311. He further advised that the tender included a combination of the 2014 project as well as the 2015 project. The program includes replacement of lines starting behind the Town Hall moving four blocks east mainly through a residential area. The project will start early May with completion at the end of August, 2015. One more year of the program will remain. The engineering estimate for this project was approximately \$1,400,000. The total project cost including engineering is \$1,339,840.00.

MO2015.49 Hansen-Zacharuk, McMillan moved that Council award the tender for the 2015 Cast Iron Watermain Replacement Program to the low bidder Knibb Developments Ltd. in the amount of \$1,029,820 (excluding GST). Carried unanimously.

8.1.3 RFD - Professional Engineering Services for Roads and Bridge Structures

R. Romanetz advised that request for proposals went out to secure professional engineering services for the Street Improvement Program and Bridge Inspection Services over the next three (3) years in accordance with the requirements of New West Partnerships Trade Agreement. He further advised that eleven (11) proposals were received and an evaluation of the proposals was carried out as outlined in the evaluation criteria matrix as attached to the RFD. He stated that AECOM's proposal was ranked the highest and includes the same experienced staff resources that the Town has worked with for many years. AECOM's staff is very familiar with the Town's special soils, engineering standards and travelling costs are reduced as their inspector lives in Drumheller. He recommended that AECOM be awarded the proposal for three (3) years on an annual basis following the approval of the Town's capital plan.

MO2015.50 Kolafa, McMillan moved that Council award the contract for the Professional Engineering Services for Roads and Bridge Structures for 2015, 2016, 2017 to AECOM on a year by year basis as annual capital budgets are approved. Carried unanimously.

8.2. DIRECTOR OF INFRASTRUCTURE SERVICES

8.3. DIRECTOR OF CORPORATE SERVICES

8.4. DIRECTOR OF COMMUNITY SERVICES

8.5. DIRECTOR OF PROTECTIVE SERVICES

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

10.0 PUBLIC HEARING DECISIONS

11.0 UNFINISHED BUSINESS

12.0 NOTICE OF MOTION

13.0 COUNCILLOR REPORTS

14.0 IN-CAMERA MATTERS

There being no further business, the Mayor declared the meeting adjourned at 4:40 PM.

Mayor

Chief Administrative Officer