

Town of Drumheller COUNCIL MEETING MINUTES

February 23, 2015 at 4:30 PM
Council Chamber, Town Hall
224 Centre Street, Drumheller, AB, T0J 0Y4



PRESENT:

MAYOR:
Terry Yemen

COUNCIL:

Jay Garbutt
Lisa Hansen-Zacharuk
Patrick Kolafa
Tara McMillan
Sharel Shoff
Tom Zariski

CHIEF ADMINISTRATIVE OFFICER/ENGINEER:

Ray Romanetz

DIRECTOR OF INFRASTRUCTURE SERVICES:

Allan Kendrick

DIRECTOR OF CORPORATE SERVICES:

Barb Miller

DIRECTOR OF COMMUNITY SERVICES:

Paul Salvatore

DIRECTOR OF PROTECTIVE SERVICES:

Greg Peters

RECORDING SECRETARY:

Linda Handy

ABSENT:

1.0 CALL TO ORDER

Mayor Terry Yemen called the meeting to order at 4:30 PM.

Councillor P. Kolafa sworn in as Deputy Mayor for the months of March and April, 2015.

2.0 MAYOR'S OPENING REMARK

3.0 PUBLIC HEARING

4.0 ADOPTION OF AGENDA

MO2015.37 McMillan, Shoff moved to adopt the agenda as presented. Carried unanimously.

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

5.1.1 Regular Council Meeting Minutes of February 9, 2015

MO2015.38 Shoff, Hansen-Zacharuk moved to adopt the regular Council meeting minutes of February 9, 2015 as presented. Carried unanimously.

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

5.2.1 Municipal Planning Commission Meeting Minutes of November 27, 2014
Municipal Planning Commission Meeting Minutes of December 18, 2014
Municipal Planning Commission Meeting Minutes of January 8, 2015
Municipal Planning Commission Meeting Minutes of January 22, 2015

5.3. BUSINESS ARISING FROM THE MINUTES

MO2015.39 Zariski, Shoff to move **MO2015.29** from the table. Carried unanimously.

Clarification held on motion MO2015.29:

Councillor L. Hansen-Zacharuk provided an overview of the discussion held at the Council meeting of February 9th. She stated that Council gave first reading to the Business License Bylaw 04.15 on February 9th however the consensus was to table any further readings to allow for more input from stakeholders. She further stated that the Drumheller and District Chamber of Commerce and other stakeholders have provided their comments.

Councillor T. McMillan requested more information on mandatory and voluntary DMO's and how they are structured. She further stated that 95% of the campground owners are not in favour of the bylaw.

Councillor S. Shoff questioned whether Council could proceed with Schedule A and leave Schedule B until there is further consultation with stakeholders. R. Romanetz advised that Council could proceed with further readings to Bylaw 04.15 with an amendment to exclude Schedule B. He further explained that Administration has had to proceed with using business licenses based on the rates within the 2014 Business License Bylaw as a number of business owners were in need of the Town's business license in order to qualify for a provincial license.

Councillor J. Garbutt stated that Schedule B will be the economic driver to generate the revenue for tourism and as the majority of hoteliers are not opposing the bylaw, he wished to move forward with second and third readings if the bylaw included the

following amendments: 1) DMF exemption for those B&B with 3 rooms or less – rationale is that these business owners are seasonal operators that would not benefit from tourism marketing; 2) that the payment schedule be amended for 2015 to include only a 2nd, 3rd and 4th quarter roll out of fees – rationale is that the first quarter will be completed once the bylaw is approved; and 3) that campgrounds be eliminated from the 2015 version of the bylaw with discussion in the future for their inclusion in 2016.

It was agreed that an amended bylaw would be reviewed at Council's Committee of the Whole Meeting of March 2nd.

6.0 DELEGATIONS

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1. CAO

8.1.1 RFD - 2015 Operating Budget - Tax Supported

R. Romanetz advised that Council reviewed the 2015 Operating Budget on February 2nd. He stated that adoption of the 2015 operating budget allows Administration to commence implementation of the programs established by Council and that Schedule B has no net impact on the budget. He further stated that the budget proposed reflects a net surplus of \$1,347 based on an overall 2% increase with a budget of \$17,128,383 for expenses and a budget of \$17,129,730 for revenues.

MO2015.40 Shoff, Zariski moved to approve the Town of Drumheller 2015 Operating Budget – Tax Supported as presented.

Clarifications on Motion:

In response to a question from Council, R. Romanetz confirmed that the budget includes a bylaw staffing model moving to a full time position bylaw officer.

In response to a question from Council, R. Romanetz explained that the outstanding BCF fundraising is \$2.3M from the initial fundraising target of \$6M. He further explained that this amount will be funded through the Town's cash flow and / or municipal capital reserves. He explained that the total \$3.7M fundraising contributions may not be in the Town's bank account right now as some donors have not yet met their commitment. He further stated that confusion arises from the principal and interest for the \$6M debenture to construct the facility – these dollars are guaranteed from increased taxes over a number of years - once the building was up and running these dollars are being used to offset the debenture payment (principal and interest).

Vote on Motion:

Carried unanimously.

Councillor J. Garbutt thanked Director B. Miller and her staff for budget documents that include concrete details attached to the numbers.

8.1.2 RFD - 2015 Operating Budget - Utilities Supported

R. Romanetz advised that utility increases of 5% have been applied to water rates and 2% to sewer rates effective January 1, 2015 as adopted by Council on December 22, 2014. He further explained that using the full cost utility recovery method, the budget as presented reflects recovery of operating expenses, amortization expense (less amortization cost of contributed capital) and a return on investment of approximately \$75K for water and \$298K for wastewater.

MO2015.41 McMillan, Garbutt moved that Council approve the Town of Drumheller 2015 Operating Budget – Utilities Supported as presented. Carried unanimously.

8.1.3 RFD - 2015 Capital Plan

R. Romanetz advised that the budget for the proposed 2015 capital plan is \$5,968,926 of which \$2,371,865 are projects carry forward from 2014, resulting in new capital project funding requests of \$3,597,061 for 2015. He further advised that the majority of the capital projects are also contingent on grant funding from either the federal or provincial governments. With the exception of preliminary engineering, capital projects will not proceed until funding has been approved.

MO2015.42 Hansen-Zacharuk, Kolafa moved to approve the 2015 Capital Budget, totaling \$5,968,926 in expenditures, as presented. Carried unanimously.

8.1.4 RFD - Appointment to the Subdivision and Development Appeal Board

R. Romanetz advised that Keith Hodgson has submitted his name to serve on the Subdivision and Development Appeal Board. He further advised that this vacancy has been advertised for several months.

MO2015.43 Hansen-Zacharuk, Shoff moved that Council approve the appointment of Keith Hodgson for a one year term expiring on the date of Council's Organizational Meeting in 2015. Carried unanimously.

8.2. DIRECTOR OF INFRASTRUCTURE SERVICES

8.3. DIRECTOR OF CORPORATE SERVICES

8.4. DIRECTOR OF COMMUNITY SERVICES

8.5. DIRECTOR OF PROTECTIVE SERVICES

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

10.0 PUBLIC HEARING DECISIONS

11.0 UNFINISHED BUSINESS

12.0 NOTICE OF MOTION

13.0 COUNCILLOR REPORTS

14.0 IN-CAMERA MATTERS MO2015.44 McMillan, Hansen-Zacharuk moved to go in camera at 5:15 PM. Carried unanimously.

14.1 Legal Matter

MO2015.45 Shoff, Kolafa moved to revert to regular Council meeting at 6:00 PM. Carried unanimously.

There being no further business, the Mayor declared the meeting adjourned at 6:00 PM.

Mayor

Chief Administrative Officer