

Town of Drumheller COUNCIL MEETING MINUTES

March 23, 2015 at 4:30 PM
Council Chamber, Town Hall
224 Centre Street, Drumheller, AB, T0J 0Y4



PRESENT:

MAYOR:
Terry Yemen

COUNCIL:

Jay Garbutt
Patrick Kolafa
Tara McMillan
Sharel Shoff
Tom Zariski

CHIEF ADMINISTRATIVE OFFICER/ENGINEER:

Ray Romanetz

DIRECTOR OF INFRASTRUCTURE SERVICES:

Allan Kendrick

DIRECTOR OF CORPORATE SERVICES:

Barb Miller

DIRECTOR OF COMMUNITY SERVICES:

Paul Salvatore

DIRECTOR OF PROTECTIVE SERVICES:

Greg Peters

RECORDING SECRETARY:

Linda Handy

ABSENT: Councillor Lisa Hansen-Zacharuk

1.0 CALL TO ORDER

Mayor Terry Yemen called the meeting to order at 4:30 PM.

2.0 MAYOR'S OPENING REMARK

3.0 PUBLIC HEARING

4.0 ADOPTION OF AGENDA

MO2015.51 Zariski, Garbutt moved to adopt the agenda as presented. Carried unanimously.

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

5.1.1 Regular Council Meeting Minutes of March 9, 2015

MO2015.52 Garbutt, McMillan moved to adopt the Regular Council Meeting Minutes of March 9, 2015. Carried unanimously.

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

5.3. BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1. CAO

8.1.1 RFD - Resolution(s) for Project Applications under Small Communities Grant (Building Canada Fund)

R. Romanetz advised that further to discussion on the project selection under the Small Communities Grant Program held at Council's Committee of the Whole meeting of March 16, 2015, Administration is requesting Council to confirm their support for the applications as follows:

Water Treatment Plant Residuals - Currently, the Town of Drumheller (TOD) processes up to 14.0 million litres per day of drinking water (with a capacity of 25.1 million litres per day) of which 15% is residuals waste (Associated Engineering Report dated March 2012). WTP residuals, consisting of solids removed from our sedimentation basins and solids removed through filter backwashing, need to be treated based on new federal and provincial regulations before being returned to the river thus reducing the environmental impact. Drumheller will be the principal applicant with support from a number of commissions, co-ops and municipalities receiving treated potable water from the TOD. Population served by this project exceeds 16,000 from Starland County Water Authority (Munson/Morrin) & Aqua7 Water Commission (Kneehill County, Villages of Carbon, Linden, Acme, Beisker, Irricana, and MD of Rockyview). The total project cost is \$4.5M.

South Drumheller Watermain Replacement - The existing Penitentiary Booster Station is over 50 years old (built in 1963) and shows signs of deterioration. Additional water demand results from an expansion at the Federal Penitentiary and from Churchill Water Co-op (owned by Kneehill County) which are currently serviced by the Penitentiary

Booster Station. Additional water supply is required for potential development of commercial/light industrial and residential areas along Highway 9 and the former Hamlet of Wayne. To accommodate water demands and future growth, upgrade to the Town of Drumheller's Penitentiary Booster Station and the transmission water main from the Penitentiary Booster Station to the Churchill Water Service tie-in is paramount. The upgrade meets project eligibility as there is a need to repair and replace infrastructure that has been in place for decades and will soon fail, potentially causing a high risk for the Federal Penitentiary. The total project cost is \$3.75M.

MO2015.53 Shoff, Zariski moved that Council commit to funding the Water Treatment Plant Residuals Management Project pending project approval from the Building Canada – Small Communities Fund. Carried unanimously.

MO2015.54 Zariski, Kolafa moved that Council commit to funding the South Drumheller Watermain Replacement Project pending project approval from the Building Canada – Small Communities Fund. Carried unanimously.

8.1.2 Bylaw 05.15 (Amendments to Land Use Bylaw 10.08)

R. Romanetz advised Bylaw 05.15 proposes a number of new / revised definitions to the Land Use Bylaw including secondary suite, dwelling – multiple unit (apartment), medical marijuana production facility, mural, self storage facility, parking requirements, etc. for inclusion in various land use districts and clarification on requirements for commercial and industrial developments. He recommended that Council proceed to first reading to allow for the advertising of the public hearing to be held on May 4th, at which time, Palliser Regional Municipal Services will provide a planning report.

MO2015.55 Shoff, Zariski for first reading of Bylaw 05.15. Carried unanimously.

8.2. DIRECTOR OF INFRASTRUCTURE SERVICES

8.3. DIRECTOR OF CORPORATE SERVICES

8.4. DIRECTOR OF COMMUNITY SERVICES

8.5. DIRECTOR OF PROTECTIVE SERVICES

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

10.0 PUBLIC HEARING DECISIONS

11.0 UNFINISHED BUSINESS

11.1 Bylaw 04.15 (Business License Bylaw) - second and third readings

R. Romanetz advised that the Business License Bylaw 04.15 received first reading on February 9th. At that time, Council requested that the bylaw be amended to include 1) DMF exemption for those B&B with 3 rooms or less – rationale is that these business owners are seasonal operators that would not benefit from tourism marketing; 2) that the payment schedule be amended for 2015 to include only a 2nd, 3rd and 4th quarter roll out of fees – rationale is that the first quarter will be completed once the bylaw is approved; and 3) that campgrounds be eliminated from the 2015 version of the bylaw with discussion in the future for their inclusion in 2016. In addition to the above noted bylaw, a further amendment was introduced following the preparation of the Council agenda and reads as follows: “The business license amount in Schedule B is calculated on an historical average of the last three years, as outlined in Schedule B. If an operation feels that the calculation does not accurately reflect the financial circumstances of the operation, then the amount can be adjusted upon request of the operator to Travel Drumheller. Travel Drumheller will refer the matter to a confidential, independent third party. The adjustment will be done by the third party in conversation with the operator. There will be no cost to the operator for this consultation. The third party will determine if an adjustment is warranted and if so the amount, in consultation with the operator and the formula used in Schedule B. If there is an adjustment, the third party will inform both the Town of Drumheller and Travel Drumheller, and the business license fee for that operation will be reduced by that amount”.

MO2015.56 Garbutt, Zariski moved second reading of Bylaw 04.15 as amended.

In favour – Garbutt, Zariski, Yemen, Kolafa

Opposed – Shoff, McMillan

Motion Carried.

MO2015.57 Garbutt, Zariski moved third reading of Bylaw 04.15 as amended.

In favour – Garbutt, Zariski, Yemen, Kolafa

Opposed – Shoff, McMillan

Councillor S. Shoff requested that her reasons for opposition be recorded as follows – the Schedule B fees should be voluntary not mandatory and that her request for DMO’s budget showing the percentage for marketing of Drumheller was not provided to Council.

Vote on Motion: Carried.

Councillor J. Garbutt thanked the Drumheller and District Chamber of Commerce and stakeholders for their comments on Schedule B.

12.0 NOTICE OF MOTION

13.0 COUNCILLOR REPORTS

14.0 IN-CAMERA MATTERS MO2015.58 Zariski, Shoff moved to go in camera at

5:20 PM. Carried unanimously.

14.1 Land Matter

14.2 Personnel Matter

MO2015.59 McMillan, Garbutt moved to revert to regular Council meeting at 6:05 PM.
Carried unanimously.

MO2015.60 McMillan, Garbutt moved that Council approve a 3.5% increase for out of scope permanent employees excluding the CAO retroactive to January 1, 2015.

Councillor J. Garbutt stated that the proposed increase for out of scope permanent employees mirrors that of the local CUPE's negotiated wage increase for 2015.

Vote on Motion
Carried unanimously.

There being no further business, the Mayor declared the meeting adjourned at 6:10 PM.

Mayor

Chief Administrative Officer