

Town of Drumheller COUNCIL MEETING MINUTES

August 24, 2015 at 4:30 PM
Council Chamber, Town Hall
224 Centre Street, Drumheller, AB, T0J 0Y4



PRESENT:

MAYOR:
Terry Yemen

COUNCIL:

Lisa Hansen-Zacharuk
Patrick Kolafa
Tara McMillan
Sharel Shoff
Tom Zariski

CHIEF ADMINISTRATIVE OFFICER/ENGINEER:

Ray Romanetz

DIRECTOR OF PROTECTIVE SERVICES:

Greg Peters

RECORDING SECRETARY:

Linda Handy

ABSENT:

Councillor Jay Garbutt

DIRECTOR OF INFRASTRUCTURE SERVICES:

Allan Kendrick

DIRECTOR OF CORPORATE SERVICES:

Barb Miller

DIRECTOR OF COMMUNITY SERVICES:

Paul Salvatore

1.0 CALL TO ORDER

Mayor Terry Yemen called the meeting to order at 4:30 PM.

2.0 MAYOR'S OPENING REMARKS

- 2.1 Mayor T. Yemen presented a letter from Deputy Minister Brad Pickering, Alberta Municipal Affairs advising that the Town's grant application for a booster station replacement in the amount of \$2.5M and water treatment plant residuals management in the amount of \$3M were not approved for funding

under the Small Communities Fund Program. He further advised that Town Administration will follow up with the Province as to why the Town's projects did not receive approval.

2.2 Mayor T. Yemen presented a letter from Bev Yee, Assistant Deputy Minister, Alberta Municipal Affairs advising that the Town was approved for \$84,668 under the Southern Alberta Flood Response Program funding allocation. He further advised that these dollars will be used for engineering work so that the Town will be shovel ready for the Lehigh / East Coulee portion for flood mitigation.

2.3 Mayor T. Yemen presented a letter from Hon. Deron Bilous Minister of Municipal Affairs advising that the Town was approved for \$1,383,261, which includes \$1,315,601 in capital funding and \$67,660 in operating funding under the Municipal Sustainability Initiative Program.

3.0 PUBLIC HEARING

4.0 ADOPTION OF AGENDA

MO2015.117 Hansen-Zacharuk, Shoff moved to adopt the agenda as presented. Carried unanimously.

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

5.1.1 Regular Council Meeting Minutes of July 27, 2015

MO2015.118 Zariski, McMillan moved to adopt the regular Council meeting minutes of July 27, 2015 as presented.

Councillor S. Shoff noted that MO2015.114A does not include the amount of policing costs for the Tough Mudder. It was clarified that it is set to a maximum of 140 hours and the costs are not known at this time.

Vote on Motion: Carried unanimously.

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

5.2.1 Municipal Planning Commission Minutes of May 7, 2015
Municipal Planning Commission Minutes of June 4, 2015
Municipal Planning Commission Minutes of June 18, 2015
Municipal Planning Commission Minutes of July 9, 2015
Municipal Planning Commission Minutes of July 23, 2015

5.3. BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

6.1 Presentation of Canadian Badlands Passion Play Activities

Vance Neudorf provided an overview of activities on their property which includes the removal of ski poles and lifts, future construction of new seating, future construction of a concrete apron to roll in equipment, and the future creation of a smaller amphitheatre. With regards to programming, Vance announced that there will be a new script for the Passion Play, Daughters of Eve and other movie filming, future concerts (as the Tom Cochrane concert was a success), and other performances. Vance thanked the Town for their cooperation in the land exchange and advised that he wishes to deal with other land matters in the near future such as their long term lease on ski hill land, overflow parking lot (currently in the grassed area) and a resolution for exiting of the parking lot.

Council thanked Vance for his presentation and congratulated the Canadian Badlands Passion Play for their successful performances and operations.

6.2 Presentation of Family and Community Support Services Activities

Eric Neuman provided an overview of activities under the FCSS Program which includes programs such as Senior Services, Before and After School, Community Building Initiative and committees such as Early Childhood Development Coalition, FASC, Family Fun, Asset Development, Big Country Anti-Violence Association, Boys and Girls Club and Interagency. Eric outlined the FCSS regulation which states *"Services under a program must be of a preventive nature that enhances the social well-being of individuals and families through promotion or intervention strategies provided at the earliest opportunity"*. He further listed the events and initiatives that Drumheller's FCSS includes such as Volunteer Appreciation, Good Food Box, Family Fun events, Pink Shirt Day (Anti-Bullying Campaign) and Seniors Christmas Dinner held at DVSS. Two other first time initiatives that have proven to be successful and will be held again this year include Drumheller's Got Talent with talented Drumheller youth performing in front of an audience and the Teen Video Game Tournament with over 30 youth participating.

Council thanked Eric for his presentation and congratulated the Family and Community Support Services for providing programs and events that support the needs of families in the community.

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1. CAO

8.1.1 Bylaw 10.15 (Alta Gas Franchise Bylaw) - Second and Third Readings

R. Romanetz advised that at the regular Council meeting of June 15, 2015, Council gave first reading to Bylaw 10.15 for the purpose of authorizing the Mayor and CAO to enter into an agreement granting AltaGas Utilities Inc. the right to provide natural gas distribution service within the municipality. He further advised that the appropriate advertising has been carried out as required by AUC. In a letter from AUC, they advise that no objections or concerns relating to the proposed franchise agreement were received. The franchise agreement has a minimum term of 10 years and will be effective November 1, 2015. He recommended proceeding to second and third readings.

MO2015.119 McMillan, Hansen-Zacharuk moved second reading of Bylaw 10.15

Clarification on Motion:

Councillor L. Hansen-Zacharuk questioned if the agreement only pertains to the infrastructure for the natural gas distribution services and if customers wanted an alternate provider would they be permitted to do so. R. Romanetz confirmed that the agreement outlines the rules of engagement and sets the standards they have to comply with and allows AltaGas to put their piping in our roads and right of ways. He further explained that the Town works with an independent consultant that receives proposals on the Town's behalf but individual homeowners are free to sign on with their choice of provider. He noted that AltaGas has the exclusive right to provide gas distributions service in Drumheller.

Councillor P. Kolafa asked the level of the franchise fee in comparison with other communities and how one would change the rate. R. Romanetz advised that the Town is in the middle of the high end at 27% and if an increase is proposed, the Town must advise AUC of the change and through advertising determine if there are any objections to it.

Vote on Motion: Carried unanimously.

MO2015.120 Hansen-Zacharuk, Shoff for third reading of Bylaw 10.15. Carried unanimously.

8.1.2 RFD - Spray Fountain Upgrade

R. Romanetz advised that during Council's capital budget discussions, \$75,000.00 was included to allow for upgrading of Spray Fountain Park because of the new requirements of Alberta Health Services. During the summer months, the Town was able to meet the requirements of AHS with the addition of chlorine and pH adjustments. This was a labour intensive operation and the staff needs to be commended for their efforts (daily draining the fountain and refilling the fountain four hours before it is open to the public). The cost for water itself during the summer months is \$20,000 and chemicals amounted to \$7,000-\$10,000. He further explained that the Town hired MPE to review several scenarios and they have provided a report that breaks down the project into phases. Phase 1 would meet the requirements of AHS and includes the installation of a filtration system and connection to the existing electrical and storm drainage systems which eliminates the need to drain and refill the fountain on a daily

basis. The backwash would go into the sanitary sewer system or directly into the river however the water usage would be minimal. The total cost for Phase 1 is estimated at \$180,000.00 (may be less if the Town's argument that backwash water could flow directly into the river). It is proposed that a detailed design be prepared, the project be tendered and installation by the end of the year so that the Town is in a position to start new operations in the spring. He further advised that with the elimination of the lengthy process carried out this past summer, there will be a \$30,000 savings. He stated that the capital budget needs to be increased by \$105,000 and it is recommended that \$65,000 from unbudgeted MSI be used towards this upgrade or dollars be expensed from reserves for building structures.

MO2015.121 Zariski, Shoff moved that Council authorize Administration to tender the work for phase 1 upgrade of the spray fountain as outlined by the Town's consultant, MPE at an estimated cost of \$180,000.

Clarification on Motion:

Councillor T. Zariski asked what Phase 2 of the upgrade involves? R. Romanetz advised that the total project upgrade will cost \$300,000 of which \$180,000 is required immediately; the remaining costs for Phase 2 and 3 includes upgrades to piping, mechanical improvements and these dollars would be budgetted from future capital expenses.

Councillor S. Shoff asked if drainage from the Spray Park goes directly into the river. R. Romanetz advised that any Spray Park water goes directly into the river as it is a nominal amount however it is AHS preference that all drainage should go into the Town's sanitary sewer system. AHS minimal requirement is that any water with chlorine in it has to be dechlorinated before it can be returned to the river.

Vote on motion:

In Favour Kolafa, Shoff, McMillan, Hansen-Zacharuk, Zariski

Opposed Yemen

Motion Carried.

8.1.3 RFD - Development Officer Appointment

R. Romanetz advised that in accordance with Bylaw 32.08, Council may, by resolution appoint a Development Officer. The Town of Drumheller Land Use Bylaw 10.08 Section 3 states that "*the development authority shall exercise development powers and perform duties on behalf of the municipality in accordance with Section 642 of the Municipal Government Act*". He recommended that Council appoint Julie Steeper who has been hired in that capacity as Development Officer.

MO2015.122 Shoff, Hansen-Zacharuk moved that Council appoint Julie Steeper as the Development Officer for the Town of Drumheller. Carried unanimously.

8.1.4 RFD - Library Board Appointment

R. Romanetz advised that the Drumheller Public Library Board currently has nine members due to the resignation of Farris Nagy in May, 2015 creating one vacancy. Ms.

Vanessa Page has submitted her application to serve in this capacity. The members of the Library Board have reviewed Page's application and recommend approval.

MO2015.123 Kolafa, Hansen-Zacharuk that Council approve the appointment of Vanessa Page to the Drumheller Public Library Board for a three year term to expire at Council's organizational meeting in 2018. Carried unanimously.

8.1.5 Sandstone Manor Update

R. Romanetz advised in a previous update to Council that one unit at Sandstone Manor has had substantial movement and that the suite has not been suitable for rent for the past year and half. In discussions with the Town's consultant, it was confirmed that the building had moved due to drainage issues. The Town made changes to the drainage and through monitoring, it is confirmed that the building has now stabilized. The Town wishes to demolish the unit, remove the unsuitable soil and rebuild the suite. The contractor will correct the grade, rebuild the suite and reinstall the fixtures. Two tenders were received and as timing was of the essence, the tender was awarded to TM Martin Construction in the amount of \$25,200.00 and the work has started. He further advised that once the work is completed, Administration will provide a report to Council. He stated that Council could pass a motion reaffirming that the tender award, if they so wished. Council declined.

8.2. DIRECTOR OF INFRASTRUCTURE SERVICES

8.3. DIRECTOR OF CORPORATE SERVICES

8.4. DIRECTOR OF COMMUNITY SERVICES

8.5. DIRECTOR OF PROTECTIVE SERVICES

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

10.0 PUBLIC HEARING DECISIONS

11.0 UNFINISHED BUSINESS

12.0 NOTICE OF MOTION

13.0 COUNCILLOR REPORTS

14.0 IN-CAMERA MATTERS

MO2015.124 Shoff, McMillan moved to go in camera at 5:50 PM. Carried unanimously.

Regular Council Meeting Minutes
August 24, 2015

14.1 Personnel Matter

MO2015.125 Zariski, Shoff moved to revert to regular Council meeting at 6:50 PM.
Carried unanimously.

There being no further business, the Mayor declared the meeting adjourned at 6:50 PM.

Mayor

Chief Administrative Officer