

**Town of Drumheller
COUNCIL MEETING
MINUTES**

November 30, 2015 at 4:30 PM
Council Chamber, Town Hall
224 Centre Street, Drumheller, AB, T0J 0Y4



PRESENT:

MAYOR:
Terry Yemen

COUNCIL:

Jay Garbutt
Lisa Hansen-Zacharuk
Patrick Kolafa
Tara McMillan
Sharel Shoff
Tom Zariski

CHIEF ADMINISTRATIVE OFFICER/ENGINEER:
Ray Romanetz

DIRECTOR OF INFRASTRUCTURE SERVICES:
Allan Kendrick

DIRECTOR OF CORPORATE SERVICES:
Barb Miller

DIRECTOR OF COMMUNITY SERVICES:
Paul Salvatore

DIRECTOR OF PROTECTIVE SERVICES:
Greg Peters

RECORDING SECRETARY:
Linda Handy

ABSENT:

1.0 CALL TO ORDER

Mayor Terry Yemen called the meeting to order at 4:35 PM.

2.0 MAYOR'S OPENING REMARK

- 2.1 Mayor Yemen announced that the Council Committee Meeting of December 7, 2015 is cancelled as Council's Strategic Business Workshop will be held on this date.

Mayor Yemen congratulated Summer Manca for organizing a successful Salvation Army Food Drive within our community.

Mayor Yemen thanked everyone for helping to raise \$5200. for the DinoArts Association. He stated that he was the lucky recipient of a pie in the face by CAO R. Romanetz.

3.0 PUBLIC HEARING

4.0 ADOPTION OF AGENDA

MO2015.51 Hansen-Zacharuk, Garbutt moved to adopt the agenda as presented. Carried unanimously.

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

5.1.1 Regular Council Meeting Minutes of November 16, 2015

MO2015.52 Zariski, Shoff moved to adopt the regular Council meeting minutes of November 16, 2015 as presented. Carried unanimously.

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

5.3. BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1. CAO

8.1.1 RFD - Appointments to the Police Committee

R. Romanetz advised that the Police Committee has two public at large vacancies. Jim Decore wishes to resubmit his name as a public at large member for a further one year term. Jim has served one three year term and four one year consecutive terms thereafter. He further advised that the approval of Jim's appointment is at the discretion

of Council as per the Police Committee Bylaw. G. Peters recommended that Jim be appointed for another one year term as he is trained for handling police complaints. As well, R. Romanetz explained that Kneehill County has approved Brian Holsworth to serve as a rural member which requires Council approval of his appointment to the Police Committee.

MO2015.53 Zariski, Hansen-Zacharuk move that Council approve the appointment of Jim Decore for a one year term and the appointment of Brian Holsworth as Kneehill County's representative, both appointments expiring on the date of Council's 2016 Annual Organization Meeting. Carried unanimously.

8.1.2 RFD - Appointment to Drumheller Public Library Board

R. Romanetz advised that the Public Library Board currently has two vacancies. One application was received from Julia Fielding and the Drumheller Library Board has reviewed her application and recommends approval.

MO2015.54 Kolafa, McMillan moved that Council approve the appointment of Julia Fielding for a three year term to the Public Library Board expiring on the date of Council's 2018 Annual Organizational Meeting. Carried unanimously.

8.1.3 RFD - Appointment to the Economic Development Task Force

R. Romanetz advised that the Economic Development Task Force has one public at large vacancy and an application has been received from Rodney Fox. The Task Force recommended approval. The Bylaw outlines the membership of the Task Force which includes appointment members and representatives from various organizations including the Town, Community Futures, Drumheller District Chamber of Commerce and up to four public at large members, each for a term of three years.

MO2015.55 Shoff, Hansen-Zacharuk moved that Council approve the appointment of Rodney Fox to the Economic Development Task Force for a three year term expiring at Council's 2018 Organizational Meeting. Carried unanimously.

8.2. DIRECTOR OF INFRASTRUCTURE SERVICES

8.2.1 RFD - AMWWP Grant Approval - East Coulee Lift Station

A. Kendrick advised that in 2011, Alberta Transportation denied a grant under the Alberta Municipal Water/Wastewater Partnership Program (AMWWP) for an upgrade to the East Coulee Lift Station. Since that time the project costs have increased substantially. He stated that the Town of Drumheller would like to reapply for funding to complete the final phase of the WWTP upgrades, which includes the lift station, sludge handling and for electrical / telecommunication upgrades in the amount of \$1,295,000. The approved grant provides the Town of Drumheller with 75% funding in the amount of \$971,250. The Town is responsible for the remaining 25% of the project costs. He explained that all applications for funding under this program require a formal motion from Council approving the request for grant funding.

MO2015.56 Garbutt, McMillan moved that Council approves the submission of a grant application under the Alberta Municipal Water / Wastewater Partnership Program for upgrades to the East Coulee Lift Station, sludge handling and the electrical / telecommunication in the amount of \$1,295,000.00.

Clarification on the Motion:

Councillor J. Garbutt asked the current balance of the reserves. B. Miller stated that the current balance as of this date is \$1,723,000 with \$575,000 coming from capital for this year for a total remaining of \$1,148,000. R. Romanetz advised that the other option would be to borrowing the money for the upgrade.

Vote on Motion: Carried unanimously.

8.3. DIRECTOR OF CORPORATE SERVICES

8.4. DIRECTOR OF COMMUNITY SERVICES

8.4.1 RFD - Central Alberta Economic Partnership

C. Glydon, Economic Development Officer advised that the Central Alberta Economic Partnership (CAEP) is a not for profit organization who specializes in foreign direct investment opportunities for the central region. He stated that there are 35 member municipalities, 1 First nation, and 11 associate members (such as the Chambers of Commerce). Currently, Drumheller does not belong to a regional economic development group and the benefits of joining CAEP include:

- a mechanism for foreign direct investment;
- creation of professional economic indicator reports;
- networking to learn best practices;
- create awareness of the Central Alberta Regional through numerous avenues;
- commercial and industrial land mapping software, providing a faster site selection process for investors;
- tourism investment opportunity assessment which helps identify tourism investment opportunities; and
- a designated Councillor will be able to attend spring and fall meetings.

He further stated that CAEP membership is \$0.40 per resident, which equals \$3212.00 per year commencing April 1st of each year. In response to a question from Council as to why Drumheller removed itself from the Calgary Regional Economic Partnership, P. Salvatore explained that the emphasis was Calgary and other members were not receiving the benefits of membership. C. Glydon explained that the CAEP membership includes more members of Drumheller's size. He stated that he spoke with several of these municipalities (not along the Hwy 2 corridor) who saw merit in their membership with CAEP. He further explained that aside from the value for potential investor dollars, Drumheller will receive value from marketing, both nationally and internationally, as well as being able to access economic indicator reports.

MO2015.57 Garbutt, Zariski moved that the Town of Drumheller join the Central Alberta Economic Partnership as recommended by the Economic Development Task Force. Carried unanimously.

8.5. DIRECTOR OF PROTECTIVE SERVICES

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

10.0 PUBLIC HEARING DECISIONS

11.0 UNFINISHED BUSINESS

12.0 NOTICE OF MOTION

13.0 COUNCILLOR REPORTS

14.0 IN-CAMERA MATTERS MO2015.58 Garbutt, Hansen-Zacharuk moved to go in camera at 5:04 PM. Carried unanimously.

MO2015.59 Garbutt, Hansen-Zacharuk moved to revert back to regular Council meeting meeting at 6:03 PM. Carried unanimously.

14.1 Land Matters

MO2015.60 Garbutt, Kolafa moved to appoint Councillor S. Shoff to the Economic Development Task Force in place of Councillor T. McMillan for a term to expire on Council's Organizational Meeting in 2016. Carried unanimously.

There being no further business, the Mayor declared the meeting adjourned at 6:05 PM.

Mayor

Chief Administrative Officer