

Town of Drumheller COUNCIL MEETING MINUTES

May 2, 2016 at 4:30 PM

Council Chamber, Town Hall

224 Centre Street, Drumheller, AB, T0J 0Y4



PRESENT:

MAYOR:

Terry Yemen

COUNCIL:

Jay Garbutt

Lisa Hansen-Zacharuk

Patrick Kolafa

Tara McMillan

Sharel Shoff

CHIEF ADMINISTRATIVE OFFICER/ENGINEER:

Ray Romanetz

DIRECTOR OF INFRASTRUCTURE SERVICES:

Allan Kendrick

DIRECTOR OF CORPORATE SERVICES:

Barb Miller

DIRECTOR OF COMMUNITY SERVICES:

Paul Salvatore

DIRECTOR OF PROTECTIVE SERVICES:

Greg Peters

RECORDING SECRETARY:

Libby Vant

ABSENT: Councillor Tom Zariski

10 CALL TO ORDER

20 MAYOR'S OPENING REMARK

Mayor Yemen advised that he has received an invitation for a Council member to attend the Town of Eckville Parade on Saturday, June 4. He

further advised that on Friday, April 29 he had a telephone call with Premier Notley's Stakeholder Relations Manager, Rick Pollard. The agenda items for the call provided by Councillors were discussed in an informal manner; the impetus for the call was to gather information from Council to provide to the Premier, who will then disseminate the concerns to the Ministers responsible. No timeframes were given, but R. Pollard stated that a follow up call with Mayor Yemen would take place every 3-4 months to monitor and assess what response Council receives from the Ministers. Concerns discussed included flood mitigation, 90-10 and 70-30 funding splits, provincial grants, mapping, an appointed buddy MLA, reinstatements of MSI and GIPT, an invitation to Premier and Cabinet Ministers to be hosted in Drumheller at a time that is convenient for them. R. Pollard recognized the issues with the Royal Tyrell odours are the Province's issue, highway improvements and seniors housing and the severe lack of funding. Mayor Yemen commented that the AARFP conference at the BCF was very successful and the feedback has been that the venue was only surpassed by the staff and their professionalism.

30 PUBLIC HEARING

40 ADOPTION OF AGENDA

MO2016.72 Motion Hansen-Zacharuk, Shoff moved to adopt the agenda as presented. Carried.

50 MINUTES

50.1 ADOPTION OF REGULAR COUNCIL MEETING MINUTES

50.1.1 Regular Meeting Minutes of April 18, 2016

MO2016.73 Shoff, Kolafa moved to adopt the Regular Council Meeting minutes of April 18, 2016. Carried unanimously.

Special Meeting Minutes of April 25, 2016

MO2016.74 McMillan, Hansen-Zacharuk, moved to adopt Special Council Meeting Minutes of April 25, 2016 as presented. Carried unanimously

50.2 MINUTES OF MEETING PRESENTED FOR INFORMATION

50.3 BUSINESS ARISING FROM THE MINUTES

60 DELEGATIONS

70 COMMITTEE OF THE WHOLE RECOMMENDATIONS

80 REQUEST FOR DECISION REPORTS

80.1 CAO

80.1.1 Bylaw 11.16 being a bylaw for the 2016 Mill Rate - three readings

R. Romanetz advised that the 2016 Mill Rate reflects the 3 percent increase in the municipal budget as adopted by Council. He noted that the Education requisition is \$18,000 less than last year and the requirement for Seniors is up about \$45,000 over last year, and overall, the Mill Rate changes from last year to this year are insignificant.

MO2016.75 Shoff, Garbutt moved First Reading.

Discussion:

In response to a question from Council, R. Romanetz advised that, once the

2016 Mill Rate is approved, a press release on the Mill Rate and what effect the Mill Rate will have on an average residential property would go out first thing in the morning.

MO2016.76 Kolafa, Hansen-Zacharuk moved Second Reading. Carried unanimously.

MO2016.77 Garbutt, McMillan moved no objections to Third Reading. Carried unanimously.

MO2016.78 Garbutt, Hansen-Zacharuk moved Third and Final Reading. Carried unanimously.

80.2 DIRECTOR OF INFRASTRUCTURE SERVICES

80.2.1 Request for Decision - 2016 Cast Iron Water Main Replacement Tender Award

A. Kendrick advised that the 2016 Cast Iron Water Main Replacement Tender Closed on April 26 with 7 tenders received, and a low bid of \$444,890.25 from Wally's Backhoe Services as outlined in the attached summary. He further advised that, if awarded to the low bidder, substantial completion would be August 31, 2016. In response to a question from Council, R. Romanetz responded that the Cast Iron program as originally identified has been completed, and the 2017 project will be comprised of refinements on the program that will last one to two years if prices remain the same.

MO2016.79 Garbutt, Hansen-Zacharuk moved that Council award the Cast Iron Water Main Replacement Project to the low bidder Wally's Backhoe Services Ltd. for the sum of \$ 444,880.25 (\$ 423,705.00 excluding GST). Carried unanimously.

80.3 DIRECTOR OF CORPORATE SERVICES

80.4 DIRECTOR OF COMMUNITY SERVICES

80.4.1 Request for Direction - Disc Golf

P. Salvatore advised that the Disc Golf Proposal at Newcastle is zoned CS which is a Community Services District, and that this proposal would bring a \$25,000 investment to park space to make it available to the public. He advised that he and the Development Officer walked the proposed site and found that the locations for the targets are 100-300 feet from north facing property lines of adjacent owners, with public cycling trails and flood mitigation berms there to provide additional separation between the properties indicated on the map. P. Salvatore further advised that the baskets would be constructed and fabricated locally to support the economy, and that Newcastle Beach has been a public park for well over 50 years and includes a boat launch and ball diamonds. R. Romanetz noted that a petition is attached to the report. P. Salvatore responded that a petition from concerned residents is attached, and that Community Services held an open house for the residents to gain answer to their questions and that a memo from the Development Officer summarizing the meeting and residents' concerns is attached on p. 41 of the report. R. Romanetz advised that this matter is a Request for Direction, not for Decision, on the proposal. He direct Council to p. 43 clause 7G of the report, which refers to use of land, and

clarified that this area is Town owned land, and Administration is seeking direction from Council on whether this proposal is an appropriate use of the area. Mayor Yemen stated that there is no stated support from Council to move this proposal forward.

80.4.2 Request for Direction - Safety Codes Quality Management Plan

R. Romanetz advised that the Province requires updates to all Safety Codes Quality Management Plans. Palliser Regional Municipal Services has a Quality Management Plan separate from the Town's, and we are coordinating with them so that we are consistent with the legislation when we provide our updates to the Safety Codes Council.

MO2016.80 Shoff, Garbutt moved to approve the revised Quality Management Plans for Building, Electrical, Plumbing, Gas and Fire Inspections as required by the Alberta Safety Codes Council. Carried unanimously.

80.5 DIRECTOR OF PROTECTIVE SERVICES

80.5.1 Fire Fit Update

G. Peters advised that the Fire Fit Challenge is a competition based on firefighting tasks, hosted by a firefighting equipment manufacturer. The competition will take place in September 2016 with an expected attendance of 1,200 - 2,000 people. All of the funds required to put on the event have been raised by the firefighters, but the Town can support the event with In-Kind assistance as in previous years, such as providing bleachers, waste collection, a parking plan and help with the set up of a possible beer garden. Received as information.

90 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

90.1 CAO's Quarterly Report from January 1st to March 31st, 2016

R. Romanetz advised that the Infrastructure Master Plan will likely be presented to Council on May 24, 2016. The offsite levies and water rate modeling is still under revision to ensure that we comply with provincial legislation and will likely be provided to Council in June. R. Romanetz advised that Urban Systems is working with a committee on way finding signage for the downtown core, and the funds are in place to move forward with this project. A number of applications have been received for the Recreation Fee Assistance program, which was based on Red Deer's policy. The Heritage, Arts and Culture Committee will meet soon to get the new members oriented and then review projects for Council's approval. R. Romanetz advised that we are in the process of scheduling a meeting with Starland and other County neighbours to determine priority projects for the Alberta Community Partnership funding. The Regional Collaboration grant was approved and G.

Peters and L. Handy are now putting together the terms of reference, and will put it out for proposals to consultants, then we can identify how they will put this information together. The Landfill Operations Bylaw was passed, and the Landfill has received its Operating Approval for the next ten years. In response to a question from Council, R. Romanetz advised that Administration and Mayor Yemen are monitoring the odour issues in conjunction with the Royal Tyrell – the Province is aware that this is their issue, and a report is being compiled to bring forward to Council. Received as information

90.2 Infrastructure Services Quarterly Report from January 1st to March 31st, 2016

A. Kendrick advised that the upgrades to the Spray Park are proceeding according to plan, we are working with Stantec on the Wastewater Treatment Plant - the approval addendum has been signed off by the CAO and we are waiting for the final approval. The Road Improvement tender closes tomorrow and the Cast Iron Water Main replacement tender award recommendation will be provided to Council today. The Aquaplex pool cladding installation will go to tender and then we can finalize the schedules, which will require planning for the staffing of the Aquaplex. Unit 101 of the Affordable Housing is available for rental. Received as information

90.3 Corporate Services Quarterly Report from January 1st to March 31st, 2016

B. Miller advised that the Operating Budgets and the Mill Rate have been passed, and Finance will mail out the property assessments next week, the Hillsvue Phase II lots have signage, the Request for Proposal for Town advertising closed on Thursday, April 28 with two proposals received. Councillor McMillan thanked B. Miller for providing very clear and easy to comprehend financial statements to Council. Mayor Yemen asked if a media release will be sent out. B. Miller responded that the approved Mill Rates would be posted to media and social media tomorrow. Received as information.

90.4 Community Services Quarterly Report January 1st to March 31st, 2016

P. Salvatore advised that the statistics for building permits on page 92 show that the permit values in the first quarter are about 4.5 times higher than at this time in 2015, and that the values are higher in residential, commercial and multi-family constructions, which is very positive for the Town. Councillor Garbutt asked P. Salvatore if there is sufficient access to mental health services in the area, and what role FCSS can play in this to support youth at risk. P. Salvatore responded that Community Services and FCSS deals with over 40 agencies in regular inter-agency meetings, and that the new FCSS Coordinator will ensure that any gaps not addressed by the

Province are brought forward. G. Peters stated that he would provide information on related courses and instructors.

90.5 Protective Services Quarterly Report January 1st to March 31, 2016

G. Peters advised that the reconciliation of the flood mitigation 2014 supplies grant has been completed with B. Miller. He and A. Kendrick attended River Forecasting training sessions at Red Deer in April. G. Peters advised that he has been involved in the bylaw process and activities with the Fire Chief to supply a list of calls for services – they are reviewing repeated false fire alarm calls in an effort to identify malfunctioning alarms. They are continuing to work on the Mutual Aid Fire Services agreement. G. Peters advised that he recently met with Tough Mudder's new staff and went through their new approach for this year's event. A Disaster Services Committee meeting is scheduled for May 13.

Councillor Hansen-Zacharuk asked if any headway has been made regarding the ongoing beaver issue on the east end of town. G. Peters responded that there have been large numbers of beavers and we are stepping up our beaver control efforts to include a contractor as well. Mayor Yemen advised that we will continue to lobby the Province on this, as it is their issue and they have stepped away from beaver control.

Councillor Garbutt thanked G. Peters for the statistical breakdown and requested that he provide Council with the information broken down by quarter so that any trends can be noticed. Received as information.

100 PUBLIC HEARING DECISIONS

110 UNFINISHED BUSINESS

120 NOTICE OF MOTION

130 COUNCILLOR REPORTS

130.1 Councillor S. Shoff - Update Tough Mudder 2015 and 2016

Councillor Shoff advised that, after a Provincial grant and In-Kind contributions, the 2015 Tough Mudder event shows a shortfall of approximately \$60,000. Mayor Yemen stated that the shortfall will be covered off from additional In-Kind contributions for the 2016 event. He further advised that a grant from the Province was approved, and clarified that Tough Mudder is not a Town of Drumheller event it, as it was the Festival Society that applied. Tough Mudder has new staff and a new concept for the 2016 event. Mayor Yemen stated that the new Tough Mudder staff has been actively engaging with local business owners to improve relations and to determine local needs and wants for the 2016 event. Tough Mudder will be dealing with Co-op for the 2016 event and are still reviewing parking options with G. Peters. One option is to spread the event parking throughout the Town and use a shuttle service to the event. This option would benefit local business as,

rather than being concentrated in one area, the event attendees would be visiting all areas of town.

Meeting adjourned at 6:02 pm.

140 IN-CAMERA MATTERS

Chief Administrative Officer

Mayor