

# **Town of Drumheller COUNCIL MEETING MINUTES**

**May 16, 2016 at 4:30 PM**  
**Council Chamber, Town Hall**  
224 Centre Street, Drumheller, AB, T0J 0Y4



## **PRESENT:**

**MAYOR:**  
Terry Yemen

## **COUNCIL:**

Jay Garbutt  
Lisa Hansen-Zacharuk  
Patrick Kolafa  
Tara McMillan  
Sharel Shoff  
Tom Zariski

**CHIEF ADMINISTRATIVE OFFICER/ENGINEER:**  
Ray Romanetz

**DIRECTOR OF CORPORATE SERVICES:**  
Barb Miller

**DIRECTOR OF COMMUNITY SERVICES:**  
Paul Salvatore

**RECORDING SECRETARY:**  
Linda Handy

## **ABSENT:**

**DIRECTOR OF PROTECTIVE SERVICES:**  
Greg Peters  
**DIRECTOR OF INFRASTRUCTURE SERVICES:**  
Allan Kendrick

## **1.0 CALL TO ORDER**

Mayor Terry Yemen called the meeting to order at 4:30 PM.

## **2.0 MAYOR'S OPENING REMARK**

2.1 Mayor T. Yemen presented a letter from Minister of Seniors and Housing - Hon. Lori Sigurdson re Grants in Place of Taxes Program. In her letter, Hon.

Sigurdson states, *“that with current limited resources, our government must make tough choices that are fiscally responsible, while balancing the need to maintain sufficient programs and services for Albertans. The previous government made the decision to eliminate Grants in Place of Taxes in their proposed budget, and we were unable to reverse every proposed cut the previous government made. We understand that municipalities are affected by this reduction in revenue, and this impact is greater on some municipalities than others. While it is a difficult choice, our decision was to maintain the elimination of grants rather than reduce funding in areas like tenant supports and property maintenance. This will ensure that our Housing Management Bodies are able to keep tenants in units. At this time, the government is not looking at amending Section 27 of the Alberta Housing Act”.*

- 2.2 Mayor T. Yemen presented a letter from Minister of Municipal Affairs - Hon. Danielle Larivee re MGA Review. In her letter, Hon. Larivee states, *“as you are aware, the Government of Alberta is currently conducting a comprehensive review of the Municipal Government Act (MGA). With the MGA defining how municipalities function, the types of services they provide, and how funds are raised it is critical that we hear from Albertans from all walks of life on how to strengthen this critical piece of legislation”.*

Mayor Yemen stated that the MGA Review Sessions will be held throughout the summer months in various communities. He stated that the sessions are open to the public. The Mayor and Council indicated their interest to attend.

- 2.3 Mayor T. Yemen proclaimed "National Public Works Week" from May 15th to 21st, 2016. He announced that the Public Works Shop will be hosting a BBQ for the public as well as giving tours of the PW facilities on May 19<sup>th</sup> from noon to 2:00 PM. He encouraged the public to attend.

- 2.4 Mayor T. Yemen stated that he provided greetings at the Alberta Foothills Desk and Derrick Club Conference on May 15<sup>th</sup>. He stated that the conference was well attended with delegates coming from as far away as Texas, USA. The Club promotes education and professional development of individuals employed in the energy and petroleum industry.

### **3.0 PUBLIC HEARING**

#### **4.0 ADOPTION OF AGENDA**

**MO2016.81** Hansen-Zacharuk, Shoff moved to adopt the agenda as presented. Carried unanimously.

### **5.0 MINUTES**

#### **5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES**

5.1.1 Regular Council Meeting Minutes of May 2, 2016

**MO2016.82** Zariski, McMillan moved to adopt the Regular Council Meeting minutes of May 2, 2016 as presented. Carried unanimously.

**5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION**

**5.3. BUSINESS ARISING FROM THE MINUTES**

**6.0 DELEGATIONS**

**7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS**

**8.0 REQUEST FOR DECISION REPORTS**

**8.1. CAO**

8.1.1 Bylaw 12.16 being a bylaw to amend Bylaw 04.15 "Business License Bylaw" - all three readings

R. Romanetz presented Bylaw 12.16 to amend Bylaw 04.15 (Business License Bylaw) to include a new category for "Busker". He advised that a busker is defined "*as a person who plays, acts, sings or otherwise performs or entertains for voluntary reward in a public place as approved by the town of Drumheller*". He recommended that the annual license fee be set at \$25.00.

**MO2016.83** Kolafa, Hansen-Zacharuk moved first reading of Bylaw 12.16.

Discussion on the Motion:

Councillor T. Zariski asked how many inquiries the Town receives for a busker license and where buskers would be able to perform. P. Salvatore stated that the Town receives several inquiries each year which is a good reason to move forward with advertising and proper licensing. Councillor L. Hansen-Zacharuk stated that she has seen several buskers by the fountain or wandering downtown during the summer months, which is great for the community. Councillor P. Kolafa stated that he is pleased to see that the fee is not an encumbrance for younger buskers, such as students, as all buskers will contribute to the culture of the valley.

On another matter, Councillor J. Garbutt requested that Council reexamine the bylaw in depth, at some point, to review the categories and businesses that are currently exempt, in particular those within the petrochemical industry. R. Romanetz stated that there are a number of exempted businesses that are historical in nature and agreed that a review would be beneficial. He stated that the review will be included on a future Council Committee meeting agenda in September.

Vote on Motion: Carried unanimously.

**MO2016.84** Garbutt, Hansen-Zacharuk moved second reading of Bylaw 12.16. Carried unanimously.

**MO2016.85** Shoff, Kolafa moved no objection to third reading of Bylaw 12.16. Carried unanimously.

**MO2016.86** Hansen-Zacharuk moved third reading of Bylaw 12.16. Carried unanimously.

## **8.2. DIRECTOR OF INFRASTRUCTURE SERVICES**

### **8.2.1 RFD - 2016 Street Improvement Program Award**

R. Romanetz advised that tenders for the 2016 Road Improvement Program closed on May 3<sup>rd</sup> with a total of six tenders received ranging from \$856,765 to \$1,231,450. He stated that the pricing was very good with the low bid received from Year Round Landscaping Inc. He stated that the consultant has provided a letter of recommendation which states that *"Year Round Landscaping Inc. has not worked in the Town of Drumheller for the Town projects but has worked on the rehabilitation of the Extra Foods Parking Lot. AECOM have never worked with this contractor before. Year Round has provided AECOM and the Town with references attached (IRC Building Sciences Group Megan Hun P. Eng and the Town of Carstairs Rob McKay P.M.); after phone discussions with the references provided, AECOM firmly believes that Year Round Landscaping Inc. are very capable of producing acceptable work and meeting the completion dates. The above references spoke very highly of the work and the personnel from Year Round Landscaping Inc."* He stated that based on AECOM's review, Year Round Landscaping has the ability and resources needed to comply with the project specifications. He stated that the budget available is \$1M and the engineer's estimate for this project is approximately \$959,600. He also advised that Administration has provided a map identifying the road improvements as proposed. He stated that because the bid has come in under budget it is hopeful that all projects as identified will be completed within the budget approved by Council. He noted that overlays are required on Riverside Drive and 7<sup>th</sup> Avenue, a portion of road dug out on 2<sup>nd</sup> St. SE and additional work on Jewel Street and Excelsior Avenue in Wayne. He stated that some projects may require additional work if the roadway has to be opened up due to poor road base. He recommended that Council award the 2016 Road Improvement Program to Year Round Landscaping.

**MO2016.87** Garbutt, Shoff moved that Council award the 2016 Road Improvement Program to Year Round Landscaping in the amount of \$856,765.00 (GST not included).

Councillor J. Garbutt advised that the small stretch of pavement on 5<sup>th</sup> Street between 1<sup>st</sup> Avenue and 2<sup>nd</sup> Avenue in East Coulee is in dire need of repair considering that a new owner wishes to reopen the hotel. R. Romanetz stated that the projects as listed are in the 2016 program but Council has also approved about \$250,000 that would be used for general patching throughout the community and possibly, these dollars could be used for some patching in this area identified in East Coulee with full replacement

scheduled at a later date. Councillor L. Hansen-Zacharuk asked how long Year Round Landscaping has been in business. R. Romanetz advised that they are based out of Rocky View and have been in the landscaping business for many years but in the last 5-6 years they have taken on jobs that include base and concrete work. He further advised that one of their largest projects was the rebuild of Banff Avenue. He further noted that they come highly recommended and he is confident that the consultants have done their homework and have indicated their confidence in Year Round Landscaping's ability to complete the work.

Vote on Motion:  
Carried unanimously.

**8.3. DIRECTOR OF CORPORATE SERVICES**

**8.4. DIRECTOR OF COMMUNITY SERVICES**

**8.5. DIRECTOR OF PROTECTIVE SERVICES**

**9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION**

**10.0 PUBLIC HEARING DECISIONS**

**11.0 UNFINISHED BUSINESS**

**12.0 NOTICE OF MOTION**

**13.0 COUNCILLOR REPORTS**

13.1 Councillor Tom Zariski provided an overview of the Provincial Golf Tournament to be held in Drumheller at the Dinosaur Trail Golf and Country Club on August 30 and 31, 2016.

**14.0 IN-CAMERA MATTERS MO2016.88** Shoff, McMillan moved to go in camera at 5:10 PM. Carried unanimously.

14.1 Personnel

14.2 Land Matter (Industrial)

**MO2016.89** Hansen-Zacharuk, McMillan moved to revert to Regular Council Meeting at 6:07 PM. Carried unanimously.

There being no further business, the Mayor declared the meeting adjourned at 6:07 PM.

Regular Council Meeting Minutes  
May 16, 2016

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Chief Administrative Officer

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Mayor