

**Town of Drumheller
COUNCIL MEETING
MINUTES**

May 30, 2016 at 4:30 PM
Council Chamber, Town Hall
224 Centre Street, Drumheller, AB, T0J 0Y4



PRESENT:

ACTING MAYOR:
Tara McMillan

COUNCIL:

Jay Garbutt
Lisa Hansen-Zacharuk
Patrick Kolafa
Sharel Shoff
Tom Zariski

DIRECTOR OF INFRASTRUCTURE SERVICES:
Allan Kendrick

DIRECTOR OF CORPORATE SERVICES:
Barb Miller

DIRECTOR OF COMMUNITY SERVICES:
Paul Salvatore

RECORDING SECRETARY:
Linda Handy

ABSENT:

MAYOR Terry Yemen
CHIEF ADMINISTRATIVE OFFICER/ENGINEER:
Ray Romanetz
DIRECTOR OF PROTECTIVE SERVICES:
Greg Peters

1.0 CALL TO ORDER

Acting Mayor Tara McMillan called the meeting to order at 4:30 PM.

Acting Mayor McMillan advised that DVSS held a wonderful graduation on May 28th.

Acting Mayor McMillan further advised that the 90th Anniversary Dinner at the Royal Canadian Legion was well attended.

Acting Mayor McMillan announced that the June 6th Council Committee Meeting is cancelled.

2.0 DEPUTY MAYOR'S OPENING REMARK

3.0 PUBLIC HEARING

4.0 ADOPTION OF AGENDA

MO2016.90 Garbutt, Shoff moved to adopt the agenda as presented. Carried unanimously.

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

5.1.1 Regular Council Meeting Minutes of May 16, 2016

MO2016.91 Hansen-Zacharuk, Zariski moved to adopt the regular Council Meeting minutes of May 16, 2016 as presented. Carried unanimously.

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

5.3. BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

Tammi Nygaard - Landfill Operations Manager provided an overview of the 2016 Spring Cleanup Report. She stated that the annual event is normally held the first two weeks of May. She praised the Town Public Works crews who have developed a good system over the years of picking up all the materials. She provided comparisons of the past five years, noting a slight decrease this year compared to other years. The total for 2016 was 191.05 mt compared to the 2015 totals of 197.39 mt and 2014 totals of 269.47 mt. These totals are a combination from the Town crews and H & H Huxted's bins. She explained that during amnesty from April 22 – May 13th, there was a slight increase with the public hauling their own materials to the landfill – a total of 27 mt by the public compared to last year at 24 mt. The 2016 Spring Cleanup had 11 employees working a total of 792. She further advised that three properties had excessively large piles of materials that the Town refused and the owners were required to provide their own delivery of the materials or hire a contractor. She explained that further education on sorting of the various materials is still needed. She concluded by stating that overall the Spring Cleanup was well received and it was a safe and efficient job with the weather cooperating. She stated that Public Works needs to be congratulated for a job well done. In response to a question from Council, T. Nygaard stated that scavenging was not a problem this year.

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1. CAO

8.2. DIRECTOR OF INFRASTRUCTURE SERVICES

8.2.1 Clarification on RFD - 2016 Street Improvement Program Award

A. Kendrick explained that although the motion to award the 2016 Street Improvement Program at Council's Meeting held on May 16, 2016 was correct, the RFD contained an error that included the award amount with the GST excluded. He clarified that the RFD should have only stated the award amount of \$856,765.00 (GST not included).

8.3. DIRECTOR OF CORPORATE SERVICES

Councillor P. Kolafa declared a conflict of interest and excused himself from deliberations and voting on Agenda Item 8.3.1. He left the meeting at 4:38 PM.

8.3.1 RFD - Newspaper Advertising Award

B. Miller advised that the contract with Inside Drumheller has expired and the Town issued an RFP for the placement of weekly advertising requirements for a term of three years. The Town received two proposals: one from Drumheller Mail and the other from Inside Drumheller; with Inside Drumheller with the lower bid. Although the term of the contract has expired, Inside Drumheller has continued to honour pricing at a rate of \$23,536.76 per year for a ½ page (45 column inches @ 10.058/column inch). She further advised that Inside Drumheller circulates freely to over 4800 compared to the average circulation of the Drumheller Mail at 2,200. Both newspapers offer digital circulation and provide the same cancellation statements. The price for ½ page black and white with Inside Drumheller is \$29,886.48/year plus GST (\$575.74/week). She stated that this rate reflects a 27% increase over the last contract award pricing, far exceeding annual CPI percentages over the past four years. She further stated that currently, Section 606 of the MGA mandates statutory advertising requirements such as borrowing bylaw, notice of public hearings, etc. or mailed to every residence however Bill 20 (MGA Amendment Act) proposes to amend Section 606 to include publishing on the municipality's website. She advised that the Town's 2016 adopted budget is \$33,075. She further advised that she wished to alter the recommendation on the RFD to eliminate the words "to begin enhancing the dinosaurvalley.com website to allow the accommodation of the weekly Town page and begin marketing the new location" to be changed to "to begin marketing the Town's website".

MO2016.92 Garbutt, Zariski moved to award the contract to Inside Drumheller at an annual rate of \$29,886.48 plus GST for 2016, with 2% increase in 2017 and 1% increase in 2018, with direction to Administration to begin marketing the Town's website in preparation of Bill 20 proclamation.

Clarification on Motion:

Councillor T. Zariski disagreed that the Town's advertising should be solely on the Town's website as a lot of people still read the printed copy (newsprint). He questioned the rationale for a significant increase. B. Miller stated that there is no rationale in the proposal for the increase. J. Garbutt stated that more opportunities for getting the Town's information out to the public are important and that the free circulation to all mailboxes in Drumheller through Inside Drumheller is phenomenal. He further stated that until we can fix all our website problems, the Town needs to use all methods of getting the information out to the public. He further stated that his math shows 22% over the 3 years (approximately 5% per year) and in business, nothing reflects the CPI costs (for example food) and as such, weight should not be placed on the fact that the advertising costs are more. He further stated that the proposal costs came in under the Town's budget.

Vote on Motion: Carried unanimously.

Councillor P. Kolafa returned to the table at 4:49 PM.

8.3.2 MGA Amendments Review

B. Miller provided a summary of information on the MGA Amendments given at a recent session at the Local Municipal Administrators' Conference in Kananaskis. She stated that the MGA review began in 2012 included eight key themes as follows:

- 1) Provincial and municipal relations
- 2) Accountability and Transparency
- 3) Governance
- 4) Viability
- 5) Regional Decision Making
- 6) Revenue
- 7) Property Assessment and Taxation
- 8) Managing Growth.

She further advised that Bill 20 (MGA Amendment Act) was passed on March 30, 2015. At that time, the Bill addressed an emergent issue, being the offsite levy amendment to provide clarity as a result of a court decision out of the City of Edmonton as well as sections on Civic Charters for Edmonton and Calgary. Both amendments came into force at the same time.

She further advised that the balance of the amendments included in Bill 20 contains items which stakeholders reached consensus. Bill 20, although royal ascent was given, does not come into force until proclamation.

She provided an overview of the highlights of Bill 20 where action is required by the municipalities:

- 1) By bylaw, a code of conduct for elected officials;

- 2) Duty of CAO to include a clause requiring the CAO to distribute information to full Council;
- 3) Public presence at council meetings (not every meeting will be defined as a council meeting as is the case now);
- 4) Public participation policy to be developed;
- 5) Protection of personal information;
- 6) Requirement for 3 and 5 year capital plans; and
- 7) Requirement for trained Clerk for SDAB as well as minimum qualifications for the SDAB members.

She further advised that Bill 20 would allow the Town to advertise on the Town's website and modify petitioning requirements.

A new vision for the MGA is based on three pillars:

- 1) Enhanced partnership relationship with municipalities in providing effective and responsive governance to Albertans;
- 2) Strengthened accountability mechanisms to allow Albertans to hold their local governments accountable; and
- 3) A shift away from competition to collaboration, with new tools to ensure that municipalities work with their neighbouring communities.

She further advised that final round of amendments to be introduced to the legislature on May 31st. The proposed amendments will be posted on the Municipal Affairs website, discussion tours will be held seeking input and following the discussion tours, the Bill will be re-introduced. It is proposed that passing of the Bill and all regulations will be completed by fall of 2017 prior to the next municipal election.

She further advised that municipalities should not attempt to spend time drafting code of conducts because we need the regulations to guide us.

Councillor J. Garbutt stated that there is no change on how we exist and the authorities granted to municipalities as well as no change in the language about taxation. He further stated that there is no change in the provincial / municipal relationship. Councillor P. Kolafa asked how much more work on developing a 3 year and 5 year capital plan. B. Miller advised that because the Town is already on a three year cycle she did not feel it would be a big change.

8.4. DIRECTOR OF COMMUNITY SERVICES

8.5. DIRECTOR OF PROTECTIVE SERVICES

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

10.0 PUBLIC HEARING DECISIONS

11.0 UNFINISHED BUSINESS

12.0 NOTICE OF MOTION

13.0 COUNCILLOR REPORTS

- 13.1 Deputy Mayor Tara McMillan
Appointment to the Drumheller Community Learning Society Board
Appointment to Campus Alberta Central Steering Committee

Deputy Mayor T. McMillan advised that with her reduction in appointments to Committees, she would like to be appointed to two new Boards: Drumheller Community Learning Society and Campus Alberta Central Steering Committee. Council asked for a delegation from these two boards or for an executive summary explaining their mandate as well as their terms of reference / society bylaws prior to a decision being made on a Council appointment. The matter was tabled for more information.

14.0 IN-CAMERA MATTERS

There being no further business, the Deputy Mayor adjourned the meeting at 5:06 PM.

Chief Administrative Officer

Mayor