

Town of Drumheller COUNCIL MEETING MINUTES

October 31, 2016 at 4:40 PM
Council Chamber, Town Hall
224 Centre Street, Drumheller, AB, T0J 0Y4



PRESENT:

MAYOR:

Terry Yemen

COUNCIL:

Jay Garbutt

Lisa Hansen-Zacharuk

Patrick Kolafa

Tara McMillan

Sharel Shoff

Tom Zariski

CHIEF ADMINISTRATIVE OFFICER/ENGINEER:

Ray Romanetz

DIRECTOR OF INFRASTRUCTURE SERVICES:

Darryl Drohomerski

DIRECTOR OF CORPORATE SERVICES:

Barb Miller

DIRECTOR OF COMMUNITY SERVICES:

Paul Salvatore

DIRECTOR OF PROTECTIVE SERVICES:

Greg Peters

RECORDING SECRETARY:

Linda Handy

1.0 CALL TO ORDER

Mayor Terry Yemen called the meeting to order at 4:50 PM.

- 1.1 Councillor Jay Garbutt was sworn in as Deputy Mayor for the months of November and December, 2016

2.0 MAYOR'S OPENING REMARK

3.0 PUBLIC HEARING

4.0 ADOPTION OF AGENDA

Addition to Agenda: 14.1 Legal Matter

MO2016.143 Garbutt, McMillan moved to adopt the agenda as amended. Carried unanimously.

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

5.1.1 Regular Council Meeting Minutes of October 17, 2016

MO2016.144 Shoff, Kolafa moved to adopt the regular Council Meeting minutes of October 17, 2016 as presented. Carried unanimously.

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

5.3. BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1. CAO

8.2. DIRECTOR OF INFRASTRUCTURE SERVICES

8.2.1 RFD - Aquaplex Modernization Myrtha Pool Installation

D. Drohomerski advised that the Aquaplex indoor pool liner system supply contract was awarded on April 21, 2016 to NCA Aquatics for a Myrtha Systems brand liner system. He further advised that in order to validate the 25 year warranty on their product as well as to ensure proper installation of the product, the manufacturer requires that the pool installer be certified by Myrtha Pools prior to installation of the project. On July 29, 2016 a RFP was provided to a list of preferred installers as well as posted on the APC site. On August 25, 2016, two proposals were received: one from Master Pools Alberta Ltd. - \$349,815.00 and Priority SS - \$482,469.00. Subsequent to the proposal opening, the Town requested that the low bidder provide an alternative schedule and pricing for a May 2017 construction start. On September 15, 2016, Master Pools submitted a revised pricing for a spring/summer 2017 construction period in the amount of \$378,345.00. Town Administration is recommending that the Town of Drumheller not proceed with this award and reject all tenders, and further, that Council direct Administration to look at alternatives to identify project savings and retender the project for a spring 2017 construction start.

MO2016.145 Kolafa, Garbutt moved that Council not proceed with the award and reject all tenders, and further, that Council direct Administration to look at alternatives to identify project savings and retender the project for a spring 2017 construction start.

Discussion on Motion:

Councillor T. Zariski asked once the work proceeds in May, what is the expected completion date? R. Romanetz advised that the work will be completed in a 4-6 months timeframe. He further advised that Stantec's recommendations will be compiled in a report to Council which will include that the project be awarded to one contractor - rather than awarded to two separate contractors as in the past. He explained that efficiencies will be achieved by awarding the project to one contractor. He further advised that the liner arrived in Drumheller today and will be stored at the Water Treatment Plant. He stated that the Town hopes to see 8 - 10 bids on the work. The Town intends to hold an information meeting with potential contractors to explain the project in depth and to solicit comments from the contractors that may yield project savings. Councillor S. Shoff asked why Stantec did not do the leg work for the tender which included a change to the pipe sizing? R. Romanetz advised that approval of shop drawings took 3-4 months which overlapped with the start of the tender. He further explained that when the tender was put out the final information for the pipe size was not yet received from Myrtha Pool. Councillor J. Garbutt asked how many certified pool installers are in Southern Alberta. R. Romanetz advised that there are seven (7) certified installers across Canada – we received tenders from two - one from Alberta and one from eastern Canada.

Vote on Motion: Carried unanimously

8.3. DIRECTOR OF CORPORATE SERVICES

8.3.1 ALAIRE Report

B. Miller presented a report that finalizes a long outstanding legal matter with ALAIRE. She explained that with the final claim being settled, the remaining assets of ALAIRE, approximately \$13M, are now available for distribution to the remaining shareholders. Since 2001 (or earlier), the annual audited financial statements for the Town of Drumheller have included an asset value recorded as *Shares: Municipal Reciprocal Insurance* (ALARIE) in the amount of \$84,526 and an offsetting liability recorded as *Contingency Fund* ALARIE, in the amount of \$72,909. The net value of the two equates to an asset value of \$11,617. Subsequent to the courts approval of expenses and the distribution of assets, the asset and liability balance sheet accounts related to ALARIE will be cleared to \$0, resulting in a loss (expense) of \$11,617 being reported in the 2016 operating statements. The Town will not be receiving any of the proceeds from the remaining assets of ALAIRE. B. Miller's report is available in its entirety.

8.4. DIRECTOR OF COMMUNITY SERVICES

8.5. DIRECTOR OF PROTECTIVE SERVICES

8.5.1 Bylaw 15.16 Amendment to Schedule A Bylaw 07.14 being a bylaw to establish fees for the issuance of permits of overweight and over-dimensional

commercial vehicles on highways under the direction, control and management of the Town of Drumheller - all three readings

G. Peters stated that Road Data has advised that their fees will increase by \$5.00 to \$20.00. He recommended that the Town of Drumheller follow suit so that the fees are recovered by the Town at the same level.

MO2016.146 Hansen-Zacharuk, McMillan moved first reading of Bylaw 15.16. Carried unanimously.

MO2016.147 Kolafa, Shoff moved second reading of Bylaw 15.16. Carried unanimously.

MO2016.148 Zariski, Garbutt moved no objections to the reading of Bylaw 15.16. Carried unanimously.

MO2016.149 Shoff, Hansen-Zacharuk moved third reading of Bylaw 15.16. Carried unanimously.

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

10.0 PUBLIC HEARING DECISIONS

11.0 UNFINISHED BUSINESS

12.0 NOTICE OF MOTION

13.0 COUNCILLOR REPORTS

14.0 IN-CAMERA MATTERS

MO2016.150 Shoff, McMillan moved to go in camera at 5:00 PM. Carried unanimously.

14.1 Legal Matter

MO2016.151 McMillan, Hansen-Zacharuk moved to revert to regular Council meeting at 5:45 PM. Carried unanimously.

There being no further business, the Mayor declared the meeting adjourned at 5:45 PM.

Chief Administrative Officer

Mayor