

# **Town of Drumheller COMMITTEE OF THE WHOLE MEETING AGENDA**

**April 15, 2013 at 4:30 PM  
Council Chamber, Town Hall  
703-2nd Ave. West, Drumheller, Alberta**



Page

## **1.0 CALL TO ORDER**

3

- 1.1 Proclamation - April 28, 2013 National Day of Mourning to remember workers killed, injured or disabled at work
- 1.2 Introduction of new St. Anthony's School Principal - JoAnne Akerboom

## **2.0 DEVELOPMENT OR REVIEW OF STRATEGIC PLAN**

## **3.0 DEVELOPMENT OR REVIEW OF POLICIES**

## **4.0 DELEGATIONS**

## **5.0 REPORTS FROM ADMINISTRATION**

### **5.1. CAO'S REPORT**

### **5.2. DIRECTOR OF INFRASTRUCTURE SERVICES' REPORT**

### **5.3. DIRECTOR OF CORPORATE SERVICES' REPORT**

4-9

- 5.3.1 Discussion on 2013 Mill Rate

### **5.4. DIRECTOR OF COMMUNITY SERVICES' REPORT**

10-12

- 5.4.1 Discussion on Policing Committee

## **6.0 ANNUAL BUDGET REVIEW**

## **7.0 COUNCIL MEMBERS ROUND TABLE DISCUSSION**

- 7.1 Mayor Terry Yemen - Canadian Badlands Ltd increase to the per capita rate
- 7.2 Councillor Sharel Shoff - Health Authority Report

## **8.0 IN-CAMERA MATTERS**

**8.0 IN-CAMERA MATTERS**

8.1 Legal Matter

**"Day of Mourning"**

**April 28, 2013**

- WHEREAS:** This annual Day of Mourning commemorates the sacrifices made by workers who have been killed, injured or disabled on the job during the past year, and their families; and
- WHEREAS:** In 2012, 145 Alberta workers died from workplace injury or disease – leaving many families to mourn.
- WHEREAS:** This annual Day of Mourning is an opportunity to rededicate ourselves to the goal of making our workplace safer, which is something we can only achieve by working together.

**NOW,**

**THEREFORE:** I, Mayor Terry Yemen, on behalf of The Town of Drumheller do hereby proclaim **April 28, 2013** as **"Day of Mourning"** in the Town of Drumheller, in remembrance of those workers who have been killed, injured or disabled at their place of work.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	Town of Drumheller - Municipal Mill Rate Scenarios for 2013													
2														
3				Municipal		Avg Assess	District	Foundation		School			Basic Calculations	
4	2012	Res		6.9857	4,644,398	190,194	0.3380	223,297.19	0.2577	1,702,381.32			last year total tax revenue (E6)	7,284,994.00
5		Non-res		11.1000	2,640,596	320,529	0.3380	80,417.81	3.8534	903,644.73			this year total tax revenue (D15)	7,712,094.00
6					7,284,994			303,715.00		2,606,026.05			percentage increase	5.8627%
7														
8		Assessment		Municipal	School		School	Assessment	Requisition	Mill Rate			last year total tax revenue (E6)	7,284,994.00
9		Res		664,840,930	660,554,600		Res	660,554,600	1,702,381.32	2.5772			this year total tax revenue w/o commercial (D15)	7,632,094.00
10		Non-res		237,890,840	234,505,820		Non-res	234,505,820	903,644.73	3.8534			percentage increase	4.7646%
11				902,731,770	895,060,420			895,060,420	2,606,026	6.4306				
12														
13														
14					Change from previous year								ENTER DATA ONLY IN THE CELLS FROM D4 TO J10	
15	2013	Municipal		7,712,094	5.86%		7,712,094	Taxes Required					DO NOT TOUCH ANY OF THE CELLS FROM A11 TO K50	
16		Seniors		362,273	19.28%		(80,000)	Less: Commercial Components						
17		School		2,743,231	5.26%		7,632,094	Reduced Taxes Required					Scenario 1 (automatic)	
18				10,817,598									Last year residential municipal revenue	4,644,397.73
19													including percentage increase	4,916,686.53
20		Assessment		Municipal	School	Avg Assess	School	Assessment	Requisition	Mill Rate			residential mill rate	7.3026
21		Res		673,281,730	669,000,180	192,864	Res	669,000,180	1,812,722.89	2.7096				
22		Non-res		247,353,930	244,029,110	332,390	Non-res	244,029,110	930,531.80	3.8132			Last year non-residential municipal revenue	2,640,596.27
23				920,635,660	913,029,290			913,029,290	2,743,254.69	6.5228			including percentage increase	2,795,407.47
24													non-residential mill rate	11.3012
25														
26		Assessment Available				Change in Assessment								
27		Res			673,281,730	1.27%		669,000,180		669,000,180			Scenario 2 (automatic)	
28		Non-res			247,353,930	3.98%		247,353,930		244,029,110			Last year residential municipal revenue	4,644,397.73
29					920,635,660			916,354,110		913,029,290			including percentage increase	4,865,684.18
30													residential mill rate	7.2268
31	Scenario													
32	1	% Increase in dollars =		Municipal			District	Foundation		School		Total	Last year non-residential municipal revenue	2,640,596.27
33		Res		7.3026	4,916,687	5.8627%	0.3953	264,483	2.7096	1,812,723		10.4075	including percentage increase	2,766,409.82
34		Non-res		11.3012	2,795,407	5.8627%	0.3953	97,789	3.8132	930,532		15.5098	Commercial Components	80,000.00
35					7,712,094			362,273		2,743,255		10,817,621		2,846,409.82
36													non-residential mill rate	11.1840
37	2	% Increase in dollars, commercial components to non-res properties only											Commercial Components	0.3234
38		Res		7.2268	4,865,672	4.7643%	0.3953	264,483	2.7096	1,812,723		10.3317	Combined Non-Res mill rate	11.5074
39		Non-res		11.1840	2,766,406	4.7645%	0.3953	97,789	3.8132	930,532		15.3925		
40		Non-res		0.3234	80,000	3.0296%						0.3234		
41					7,712,079			362,273		2,743,255		10,817,606		
42		total non-res		11.5074	2,846,406	7.7941%						15.7159		
43														
44	3	% Increase in Mill Rate without the Commercial Components											Scenario 3 (What-If-Analysis)	
45		2.46%											What If Analysis	
46		Res		7.1574	4,818,968	3.76%	0.3953	264,483	2.7096	1,812,723		10.2624	Data ribbon, What-If-Analysis	
47		Non-res		11.3729	2,813,126	6.53%	0.3953	97,789	3.8132	930,532		15.5814	Goal Seek	
48					7,632,094			362,273		2,743,255		10,737,621	click on cell: E48	
49										Variance		80,000	Set Cell: E48	
50	3A	Add the Commercial Components to Non-Res Properties											To Value of G17: manually type in 7,632,094	
51		Res		7.1574	4,818,968	3.76%	0.3953	264,483	2.7096	1,812,723		10.2624	By changing: C45	
52		Non-res		11.6963	2,893,126	9.56%	0.3953	97,789	3.8132	930,532		15.9048		
53					7,712,094			362,273		2,743,255		10,817,621		



	A	B	C	D	E	F	G	H	I	J	K	L	M	
3		Town of Drumheller												
4		2013 Mill Rate Calculations										Mill Rate Adjustments		
5		Bylaw 10.13										Residential		
6			Assessments		Mill Rates			Taxes Raised				Assessment	673,281,730	
7			Municipal	School	Municipal	Dist. Fdn.	School	Municipal	Dist. Fdn.	School		Mill Rate	7.2268	
8	1	Residential, Trailers	665,444,180	665,444,180	7.2268	0.3953	2.7096	4,809,032.00	263,050.08	1,803,087.55		Taxes	4,865,672	
9	1	Farmland	1,401,140	1,401,140	7.2268	0.3953	2.7096	10,125.76	553.87	3,796.53		1 mill will raise	673,281.73	
10	2	Non-Residential	213,795,540	213,795,540	11.5074	0.3953	3.8132	2,460,230.80	84,513.38	815,245.15				
11	4	Mach & Equipment	3,324,820	school exempt	11.5074	0.3953	exempt	38,260.03	1,314.30	exempt		Commercial		
12		Municipal Exempt - Res	mun exempt	0	0.0000	0.0000	2.7096	exempt	exempt	0.00		Assessment	247,353,930	
13	5	Municipal Exempt - Non-Res	mun exempt	0	0.0000	0.0000	3.8132	exempt	exempt	0.00		Mill Rate	11.5074	
14	2	Federal Grants in Place - Commercial	26,850,560	26,850,560	11.5074	0.3953	3.8132	308,980.13	10,614.03	102,386.56		Taxes	2,846,401	
15	1	Federal Grants in Place - Residential	2,154,860	2,154,860	7.2268	0.3953	2.7096	15,572.74	851.82	5,838.81		1 mill will raise	247,353.93	
16	2	Provincial Grants in Place - Commercial	3,383,010	3,383,010	11.5074	0.3953	3.8132	38,929.65	1,337.30	12,900.09				
17	3	Seniors Grants in Place - School Exempt	4,281,550	school exempt	7.2268	0.3953	exempt	30,941.91	exempt	exempt		Total Taxable		
18		Assessment Appeal Loss	see dollar values highlighted below									Assessment	920,635,660.00	
19		Total Taxable	920,635,660	913,029,290				7,712,073.02	362,234.78	2,743,254.69		Taxes	7,712,073.00	
20								total: 10,817,562				1 mill will raise	920,635.66	
21		Municipal Taxes Required	Municipal											
22	note-1	1.1.????-111 Budget [1]	7,707,094.00									Municipal		
23		Supplementary Expected [2]	(15,000.00)	2 million assessment loss is				Analysis of Taxes Raised				Required	7,692,094.00	
24		Allowance for Assessment Loss [3]	20,000.00	20,000 municipal	10,000 school			Taxes Raised	7,712,073.02	362,234.78	2,743,254.69	Adjustments	20,000.00	
25		Taxes Required at Billing Time [1+2+3]	7,712,094.00	Res/Non-Res Split Mill Rates				Taxes Required	7,707,094.00	362,272.50	2,733,231.31		7,712,094.00	
26		Assessment Available	920,635,660	Residential option 3a			7.2268	Surplus (Deficit)	4,979.02	(37.72)	10,023.38	Raised	7,712,073.02	
27		Required Mill Rate (Blended)	8.3769	Non-res option 3a			11.5074	Combined Municipal and Education Mill Rates				Variance	(20.98)	
28								Residential/Farm Mill Rate			9.93640			
29		Seniors Foundation Taxes Required		Seniors				Non-Residential			15.32060	School		
30		Drumheller & District Seniors Foundation		362,272.50				Total Billing Registers			10,880,758.64	Requisition	2,740,902.70	
31		Assessment Available		916,354,110				less: local improvements			63,196.11	Adjustments	10,000.00	
32		Required Mill Rate		0.3953							10,817,562.53	(Over) Under	(7,671.39)	
33								Total Taxes Raised			10,817,562.49	(0.04)	Required	2,743,231.31
34		School Taxes Required	Residential	Non-Residential	Total			Mill Rate Comparison			Last Year	Variance	Raised	2,743,254.69
35		Alberta Requisition for 2013	1,455,213.34	840,109.62	2,295,322.96			Municipal					Variance	23.38
36		Separate Requisition for 2013	356,366.96	89,212.78	445,579.74			Residential			6.9857	0.2411		
37		Under (Over) Levy at Dec/2012	(3,875.26)	(3,796.13)	(7,671.39)			Non-Residential			11.1000	0.4074	District Foundation	
38		Allowance for Assessment Loss	5,000.00	5,000.00	10,000.00			Seniors					Required	362,272.50
39		Total Education Tax Required	1,812,705.04	930,526.27	2,743,231.31			All			0.3380	0.0573	Raised	362,234.78
40		Assessment Available	669,000,180	244,029,110	913,029,290			School					Variance	(37.72)
41		Required Mill Rate	2.7096	3.8132				Residential			2.5772	0.1324		
42								Non-Residential			3.8534	(0.0402)		
43		School Taxes from Last Year	Residential	Non-Residential	Total			Breakdown of Taxes			Mill Rate			
44		Under (Over) Levy at Dec/2011	(4,091.98)	(4,146.39)	(8,238.37)		gl	Res Municipal			4,865,672	7.2268		
45		Alberta Requisition for 2012			2,180,801.04			Seniors			264,456	0.3953		
46		Separate Requisition for 2012			420,992.63			Total Residential			5,130,128	7.6221		
47		Less: School Tax Collected in 2012			(2,603,704.13)			Non-Residential			2,846,401	11.5074		
48		Equals: School Tax Under (Over) Levy			(10,148.83)			Seniors			97,779	0.3953		
49		Supplementary Payable in 2012	1,425.32	1,052.12	2,477.44			Total Non-Res			2,944,180	11.9027		
50		Under (Over) Levy at Dec/2012	(3,875.26)	(3,796.13)	(7,671.39)			Taxes Required			8,074,308			
51														

Town of Drumheller  
Tax Comparision for Two Years

PT_CLASS						2012					2013					increase		total tax increase
Class	PROP_CLASS_DESC	mun	sch	2012	2013	count	assessment	avg assess	taxes raised	avg tax	count	assessment	avg assess	taxes raised	avg tax	tax	percent	
01	Residential	R	R	9.9009	10.2623	3,440	654,268,100	190,194	6,477,843	1,883	3,435	662,401,170	192,839	6,797,760	1,979	96	5.09%	319,917
02	Commercial	C	C	15.2914	15.5814	535	171,482,930	320,529	2,622,214	4,901	526	175,439,250	333,535	2,733,585	5,197	296	6.03%	111,371
03	Mobile Home; in park	R	R	9.9009	10.2623	128	3,494,390	27,300	34,598	270	123	3,043,010	24,740	31,228	254	(16)	-6.07%	(3,369)
04	Vacant Farm	R	R	9.9009	10.2623	173	1,498,110	8,660	14,833	86	171	1,401,140	8,194	14,379	84	(2)	-1.93%	(454)
31	Residential (Municipal Exempt)	E	R	2.5772	2.7096	-	-	-	-	-	-	-	-	-	-	-	0.00%	-
32	Non-Residential (Municipal Exempt)	E	C	3.8534	3.8132	-	-	-	-	-	-	-	-	-	-	-	0.00%	-
33	Mobile Home (Municipal Exempt)	E	R	2.5772	2.7096	-	-	-	-	-	-	-	-	-	-	-	0.00%	-
34	Agricultural (Municipal Exempt)	E	R	2.5772	2.7096	-	-	-	-	-	-	-	-	-	-	-	0.00%	-
41	Railway	C	C	15.2914	15.9048	5	334,240	66,848	5,111	1,022	5	377,120	75,424	5,998	1,200	177	17.35%	887
42	PIPELINE	C	C	15.2914	15.9048	10	26,256,870	2,625,687	401,504	40,150	10	26,616,570	2,661,657	423,331	42,333	2,183	5.44%	21,827
43	ELECTRICAL POWER LINE	C	C	15.2914	15.9048	1	6,267,910	6,267,910	95,845	95,845	1	6,764,430	6,764,430	107,587	107,587	11,742	12.25%	11,742
44	CABLE TV	C	C	15.2914	15.9048	2	641,340	320,670	9,807	4,903	1	616,220	616,220	9,801	9,801	4,897	99.88%	(6)
45	Telecommunication	C	C	15.2914	15.9048	6	3,841,160	640,193	58,737	9,789	6	3,981,950	663,658	63,332	10,555	766	7.82%	4,595
46	MACHINE & EQUIPMENT - EXEMPT	E	E	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%	-
47	M&E	C	E	11.4380	12.0916	46	3,341,500	72,641	38,220	831	45	3,324,820	73,885	40,202	893	63	7.52%	1,982
61	Fed: Non-Res (grant)	C	C	15.2914	15.9048	3	24,252,280	8,084,093	370,851	123,617	3	26,850,560	8,950,187	427,053	142,351	18,734	15.15%	56,201
62	Prov:Non-Res (grant)	C	C	15.2914	15.9048	4	3,424,190	856,048	52,361	13,090	4	3,383,010	845,753	53,806	13,452	361	2.76%	1,445
63	Prov:Mun Levy (grant) (Seniors Housing)	R	E	6.9857	7.1574	3	4,286,330	1,428,777	29,943	9,981	3	4,281,550	1,427,183	30,645	10,215	234	2.34%	702
64	Fed: Res (grant)	R	R	9.9009	10.2623	1	2,123,030	2,123,030	21,020	21,020	1	2,154,860	2,154,860	22,114	22,114	1,094	5.20%	1,094
						4,357	905,512,380		10,232,886		* 4,334	920,635,660		10,760,821		40,624		527,934

\* some properties have more than one class of  
assessment and are therefore counted more than once

The chart to the right presents the count  
of the tax rolls with the change in total tax  
billing from 2012 to 2013.

This does not includes the commercial  
component of \$80,000

Changes in Total Tax Billing

Tax Roll	Percentage
Count	Range
8	< -1000
8	-20 to -30
4	-15 to -20
11	-10 to -15
87	-5 to -10
48	-3 to -5
205	0 to -3
858	0 to 3
1,367	3 to 5
1,437	5 to 10
90	10 to 15
54	15 to 20
19	20 to 30
9	30 to 40
7	40 to 50
21	50 to 1000
1	> 1000



**Town of Drumheller  
Bylaw Number 10.13**

A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE MUNICIPALITY OF THE TOWN OF DRUMHELLER ALBERTA FOR THE 2013 TAXATION YEAR.

**WHEREAS**

the Town of Drumheller has approved the 2013 Budget requiring property tax revenue of \$7,712,094

**AND WHEREAS**

the required tax to pay the requisition from the Province for the Alberta School Foundation Fund and the requisition for Christ the Redeemer CSRD No. 3 is \$2,295,322.96 and \$445,579.74, respectively;

**AND WHEREAS**

the required tax to pay the requisition from the Drumheller and District Seniors Foundation is \$362,272.50;

**AND WHEREAS**

the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta, 2000; and

**AND WHEREAS**

the assessed value of all property in the Town of Drumheller as shown on the assessment roll is:

Assessed Value of Property	Municipal	Education	Seniors
Residential/Farmland	673,281,730	669,000,180	669,000,180
Non-Residential	244,029,110	244,029,110	244,029,110
Machinery and Equipment	3,324,820	exempt	3,324,820
Total Assessment	920,635,660	913,029,290	916,354,110

**NOW THEREFORE** the Council of the Town of Drumheller, in the Province of Alberta, hereby enacts as follows:

1. that the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Drumheller.

2013 Municipal Tax Rates

	Tax Levy	Assessment	Tax Rate
Residential/Farmland	4,865,672	673,281,730	0.00722680
Non-Residential/M&E	2,846,401	247,353,930	0.01150740
Totals	7,712,073	920,635,660	

2013 Education Tax Rates

	Tax Levy	Assessment	Tax Rate
Residential/Farmland	1,812,723	669,000,180	0.00270960
Non-Residential/M&E	930,532	244,029,110	0.00381320
Totals	2,743,255	913,029,290	

2013 Seniors Foundation Rates

	Tax Levy	Assessment	Tax Rate
Residential/Farmland	264,456	669,000,180	0.00039530
Non-Residential/M&E	97,779	247,353,930	0.00039530
Totals	362,235	916,354,110	

2. that this bylaw shall take effect on the date of the third and final reading.



READ A FIRST TIME this 22rd day of April, 2013.

READ A SECOND TIME this 22rd day of April, 2013.

READ A THIRD TIME AND PASSED this \_\_\_\_\_.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

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N:\shared\Finance\Property Taxes\Property Tax 2013.xlsx/Bylaw

Date 4/12/2013



**Town of Drumheller  
Comparison of Mill Rates**

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
<b>Residential</b>										
Municipal	11.8300	11.5100	10.9570	9.1070	5.9832	6.8043	6.8491	6.9128	6.9857	7.2268
Ambulance	0.2438	0.0565	0.1096	0.2603	0.3755	-	-	-		
Seniors					0.0763	0.0944	0.1466	0.2817	0.3380	0.3953
Subtotal	12.0738	11.5665	11.0666	9.3673	6.4350	6.8987	6.9957	7.1945	7.3237	7.6221
School	4.8507	4.5692	4.1341	3.3131	2.2249	2.4117	2.3841	2.4469	2.5772	2.7096
<b>Total</b>	<b>16.9245</b>	<b>16.1357</b>	<b>15.2007</b>	<b>12.6804</b>	<b>8.6599</b>	<b>9.3104</b>	<b>9.3798</b>	<b>9.6414</b>	<b>9.9009</b>	<b>10.3317</b>

<b>Commercial</b>										
Municipal	11.8300	11.5100	10.9570	9.7987	9.9012	10.1829	10.3790	10.7962	11.1000	11.5074
Ambulance	0.2438	0.0565	0.1096	0.2603	0.3755	-	-	-		
Seniors					0.0763	0.0944	0.1466	0.2817	0.3380	0.3953
Subtotal	12.0738	11.5665	11.0666	10.0590	10.3530	10.2773	10.5256	11.0779	11.4380	11.9027
School	7.9030	6.9002	5.3995	4.7774	4.6046	4.0417	3.8282	3.7635	3.8534	3.8132
<b>Total</b>	<b>19.9768</b>	<b>18.4667</b>	<b>16.4661</b>	<b>14.8364</b>	<b>14.9576</b>	<b>14.3190</b>	<b>14.3538</b>	<b>14.8414</b>	<b>15.2914</b>	<b>15.7159</b>

Prepayment Rates:		
Jan	3.50%	0.9662
Feb	3.00%	0.9709

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# DRUMHELLER

## COMMUNITY SERVICES



## MEMO

Date: April 12, 2013

<b>To:</b> Mayor and Council	<b>CC:</b> Ray Romanetz, CAO
<b>From:</b> Paul Salvatore	<b>Department:</b> Community Services
<b>Subject: Policing Committee – Options and Alternatives</b>	

On April 11, 2013 the Policing Committee and members of Council met with representatives from RCMP "K" Division, the Solicitor General (Alberta) and a member of the Fort Saskatchewan Policing Committee to identify strategies for revitalizing the roles and activities of the Drumheller Detachment Area Policing Committee.

### Background

In May 2008, Council passed the Bylaw to Establish the Drumheller Policing Committee. The Committee is composed of a member of Council, members at large and members from surrounding communities within our RCMP Detachment region. The Committee also designates a Public Complaints Director which is specially trained volunteer from the committee that is intended to address formal complaints related to policing (or municipal enforcement).

Prior to the establishment of the Committee, the office of the Solicitor General had approached the Town on the subject of establishing a Policing Committee. At the time, there was some speculation that establishing a Policing Committee would be a future requirement of municipalities (and potentially could be tied to the allocation of provincial funding for police services – as a possible condition).

Notwithstanding, the issue of funding – the Solicitor General provided the following – generally accepted key deliverables for Policing Committees (which continues to be emphasized today):

1. To, separate direct political involvement from the delivery of policing service
2. To provide oversight for public complaints – as an alternative to 6 other mechanisms for filing public complaints against the RCMP in Canada.
3. To reinforce the need for public involvement / input into the delivery of policing services at a community level.
4. To ensure that policing services are professional, transparent and effective in the communities that they serve.

The Policing Committee has experienced sporadic levels of participation over the course of the 5 years that it has been in existence. Wavering levels of participation has been a result of a number of factors described below:

### **1. Perceived Lack of Role Clarity / Authority**

While the Policing Committee does have authority to advise Council on Policing matters (through the Bylaw), there have been a few examples where the Policing Committee has not been used for this purpose. In some cases (discussion on photo radar, installation of traffic devices and lobbying for additional policing resources, or commentary on the Annual Policing Plan) Council has acted directly with the RCMP Detachment Commander – with some minor consultation / recommendation from the Policing Committee. Council is also informed about Policing through quarterly reports and reports on crime statistics that are directly presented by the Detachment Commander throughout the year.

This approach has minimized the effectiveness of the Policing Committee's most important role – as a buffer between Council, the public and the police service of jurisdiction.

### **2. Perceived Duplication of Purpose**

Drumheller has several policing / crime awareness / reduction volunteer organizations already organized in our community. Some examples include: Crime Stoppers, Rural Crime Watch, Citizens on Patrol, the Citizen's Advisory Committee (of the RCMP) and finally the Drumheller Policing Committee.

Unfortunately, these organizations function without formal connection to one another – and as a result activities or communication that is taking place within any one of these groups does not necessarily circle back to the other groups for their awareness. Without a consistent coordinating function members of these groups may be duplicating efforts – instead of functioning in a more organized manner in our community.

It was confirmed at this week's meeting that the CAC is intended to be an informal body without specific authority to directly influence the delivery of police services. As a result – it should be made clear that the CAC is not an appropriate body for discussing major policing decisions / options related to our community. This role should rest most exclusively with the Policing Committee.

### **3. Volunteer Recruitment and Retention**

The Policing Committee (like other Boards and Committees of the municipality) has occasionally struggled to attract and retain members of the Policing Committee. One position in particular that has been difficult to place is the Public Complaints Director position, which requires specialized training for the processing of public complaints – in the manner required by the Solicitor General's office. The time and energy invested in training, is in many cases out of balance with the number of complaints that are typically received by a Public Complaints Director (average of 1-2 per year) which can also be dealt with through 6 other complaints processes that are identified by the RCMP. This week's meeting emphasized common issues for Public Complaints Directors – and that they are not essential for the committee at this time.

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### **4. General Satisfaction with Policing Services – as a whole**

The Town of Drumheller can generally be described a municipality that experiences a relatively low level of crime and our police services generally meet our community needs. While it is important to include community input in the policing process - it is sometimes difficult to recruit when there is a perception that there are few problems or challenges to address.

### **Options**

The Policing Committee will continue to struggle to function unless some immediate changes are made to make the Committee more effective and relevant to its volunteers and the community at large.

### **Recommended Changes**

#### **Option A**

1. Council will refer relevant matters pertaining to policing service to the Policing Committee.
2. The Policing Committee will be the body to recommend / advise Council on all policing matters.
3. The Policing Committee will be the primary voice of all matters related to policing services in the community.
4. The Drumheller Citizen's Advisory Committee of the RCMP should be identified as an informal body, without authority to make decisions or recommendations to Council as it relates to policing.
5. The Policing Committee becomes responsible for reporting on the activities of Crime Stoppers, Citizens on Patrol and Rural Crime Watch.
6. Continue recruitment of volunteers (with reduced emphasis on the role of the public complaints director position).

#### **Option B**

1. Rescind the Policing Committee Bylaw
2. Disband the Policing Committee
3. Include public involvement in policing services through Administration and Council

#### **Option C**

Take no action – continue to operate as currently

Please provide administration with direction for moving forward based on the suggestions noted above.

Yours respectfully,



Paul Salvatore  
Director, Community Services