

# Town of Drumheller

## COUNCIL ORGANIZATIONAL MEETING

### AGENDA

OCTOBER 22, 2012 at 4:30 PM

COUNCIL CHAMBER, TOWN HALL

703 - 2ND AVENUE WEST, DRUMHELLER, ALBERTA

Page

#### **1.0 CALL TO ORDER**

#### **2.0 BOARD APPOINTMENTS**

- |       |     |  |
|-------|-----|--|
| 2-5   | 2.1 | RFD - Council Appointments to Boards                           |
| 6-9   | 2.2 | RFD - Appointments to Subdivision and Development Appeal Board |
| 10-13 | 2.3 | RFD - Appointment to Police Committee                          |
| 14-16 | 2.4 | RFD - Appointment to Economic Development Task Force           |

#### **3.0 ADJOURNMENT OF ORGANIZATIONAL MEETING**



# DRUMHELLER

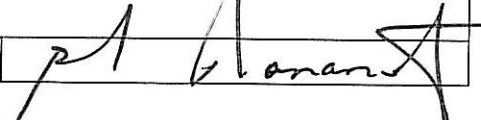
## CHIEF ADMINISTRATIVE OFFICER

Agenda Item # 2.1



### Request for Decision

Date: October 19, 2012

Topic:	<b>2012/2013 BOARD APPOINTMENTS</b>		
Proposal:	The purpose of Council's Annual Organization Meeting is to review appointments to Boards and Committees. A copy of the board appointments is attached.		
Proposed by:	Requirement under the MGA, Section 192(1).		
Correlation to Business (Strategic) Plan			
Benefits:			
Disadvantages:			
Alternatives:			
Finance/Budget Implications:			
Operating Costs:		Capital Cost:	
Budget Available:	\$0.00	Source of Funds:	
Budget Cost:	\$0.00	Underbudgeted Cost:	
Communication Strategy:	Board appointments are reviewed during the Annual Organizational Meeting and will be attached to the adopted minutes for the public's review.		
Recommendations:	That the 2012/2013 Council Board Appointments be adopted as presented.		
Report Writer:	R.M. Romanetz, P. Eng.	CAO:	
Position:	Chief Administrative Officer		

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

Telephone: (403) 823-1339

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**Agenda Item # 2.1**

Dated: Oct. 22, 2012

**BOARD APPOINTMENTS**  
**2012/13****NAME**

Airport Commission (1)

Doug Stanford  
5 public at large

Municipal Planning Commission (2)

Doug Stanford  
Andrew Berdahl  
5 public at large

Palliser Regional Municipal Services (1)

Sharel Shoff

Drumheller Chamber of Commerce (1)

Terry Yemen

Drumheller & District Solid Waste  
Management Association (1)Jay Garbutt  
Ray Romanetz

Valley Bus Society (1)

Tom Zariski  
Alan Kendrick

Drumheller Public Library Board (1)

Andrew Berdahl

Community Futures (1)

Sharel Shoff

Community Advisory Committee - RCMP (1)

Doug Stanford

Police Committee (1)

Doug Stanford  
5 public at large

**Agenda Item # 2.1**

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Drumheller Agriculture & Stampede Board (1)	Lisa Hansen-Zacharuk
Drumheller & District Seniors Foundation (1)	Tom Zariski
Drumheller Housing Administration (1)	Jay Garbutt 4 public at large
Ambulance (1)	Doug Stanford
Sub-division and Development Appeal Board (2)	Jay Garbutt Lisa Hansen-Zacharuk 3 public at large
Disaster Service Committee (3)	Andrew Berdahl Doug Stanford Terry Yemen
Communities in Bloom (2)	Lisa Hansen-Zacharuk Sharel Shoff
Community Standards Appeal Committee (3)	Jay Garbutt Terry Yemen Lisa Hansen-Zacharuk
Assessment Review Board (3)	Sharel Shoff Lisa Hansen-Zacharuk <hr/> 2 public at large
Crime Stoppers (1)	Doug Stanford

**Agenda Item # 2.1**

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Economic Development Task Force (2)	Terry Yemen Sharel Shoff 4 public at large
Red Deer River Municipal Users Group (1)	Terry Yemen
Kneehill Regional Water Services Steering Comm(*) *up to three representatives	Terry Yemen Ray Romanetz
Revitalization Corporation (2)	Lisa Hansen-Zacharuk Andrew Berdahl
Taxi Commission (2)	Jay Garbutt Lisa Hansen-Zacharuk
Heritage Steering Committee (1)	Tom Zariski
Drumheller & District Humane Society (1)	Andrew Berdahl
Canadian Badlands Facility Steering Committee(3)	Terry Yemen Andrew Berdahl Jay Garbutt
Canadian Badlands Facility Design Committee(1)	Tom Zariski
Citizens on Patrol(1)	Doug Stanford
<b>Provincial Appointments</b>	
Canadian Badlands Ltd.	Terry Yemen Sharel Shoff Bob Cromwell



# DRUMHELLER

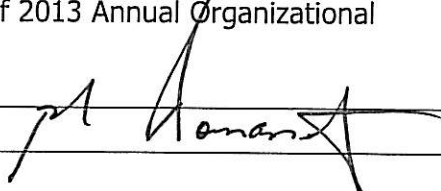
## CHIEF ADMINISTRATIVE OFFICER

Agenda Item # 2.2



### Request for Decision

Date: October 18, 2012

Topic:	<b>SUBDIVISION AND DEVELOPMENT APPEAL BOARD APPOINTMENTS</b>		
Proposal:	The terms of the current Subdivision and Development Appeal Board members will expire on October 22, 2012 resulting in three vacancies on this board. Three applicants have resubmitted their names: Jerry Brett, Karen Ann Bertamini and Don Guidolin. The term of the membership expires on the date of the 2013 Annual Organizational meeting.		
Proposed by:	Town of Drumheller		
Correlation to Business (Strategic) Plan			
Benefits:			
Disadvantages:			
Alternatives:			
Finance/Budget Implications:			
Operating Costs:		Capital Cost:	
Budget Available:	\$0.00	Source of Funds:	
Budget Cost:	\$0.00	Underbudgeted Cost:	
Communication Strategy:			
Recommendations:	That Council approve the appointments of Jerry Brett, Karen Ann Bertamini and Don Guidolin to the Subdivision and Development Appeal Board for a term expiring on the date of 2013 Annual Organizational meeting.		
Report Writer:	R.M. Romanetz, P. Eng.	CAO:	
Position:	Chief Administrative Officer		

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

Telephone: (403) 823-1339

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# DRUMHELLER

DINOSAUR CAPITAL OF THE WORLD

Agenda Item # 2.2



## APPLICATION TO SERVE ON TOWN PUBLIC SERVICE BOARDS

**RESUBMIT**

Board applied for SDAB  
Date October 15, 2012  
Name of Applicant JERRY BRETT 823-2353  
Address DRUMHELLER  
Length of Residency in Town 19 YRS T0J-0Y7  
Past Service on Similar Boards SDAB

**BRIEF PERSONAL HISTORY** (include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

Senior Planner for Kneehill County  
Applied Land Use Planning Certificate  
4 yrs GIS / Infrastructure Services with Town of Drumheller.  
5 yrs Development Officer with Town of Drumheller

As Attached  
Signature of Applicant



# DRUMHELLER

Agenda Item # 2.2

## DINOSAUR CAPITAL OF THE WORLD



### APPLICATION TO SERVE ON TOWN PUBLIC SERVICE BOARDS

Board applied for SDAB

Date Oct 12th, 2012

Name of Applicant Karen Ann Bertamini

Address 2 - Phone # 823-3231

Length of Residency in Town since birth

Past Service on Similar Boards years of dedicated  
service on a plethora of boards

**BRIEF PERSONAL HISTORY** (include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

I have a grasp of municipal  
by-laws, procedures & processes

Karen Ann Bertamini  
Signature of Applicant

Fax back to (403)823-8006





# DRUMHELLER

## CHIEF ADMINISTRATIVE OFFICER

Agenda Item # 2.2



### APPLICATION TO SERVE ON TOWN PUBLIC SERVICE BOARDS

Date 12/10/12  
D/M/Y

Board applied for SOAB

Name of Applicant DON GUIDOLIN

Full Address \_\_\_\_\_ Postal Code T0J 0Y3

Length of Residency in Town 78 years

Phone (403) \_\_\_\_\_ E-mail Address \_\_\_\_\_

Past Service on Similar Boards SOAB City/Town Council  
5 terms

**BRIEF PERSONAL HISTORY** (include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

Don Guidolin  
Signature of Applicant

Fax back to (403)823-8006

Town of Drumheller  
703 2 Avenue West  
Drumheller, AB T0J 0Y3

[www.dinosaurvalley.com](http://www.dinosaurvalley.com)

Telephone: (403) 823-1339  
Fax: (403) 823-8006



# DRUMHELLER

## CHIEF ADMINISTRATIVE OFFICER

Agenda Item # 2.3



### Request for Decision

Date: October 18, 2012

<b>Topic:</b>	<b>POLICE COMMITTEE BOARD APPOINTMENTS</b>		
<b>Proposal:</b>	<p>The terms of membership for the Police Committee states as follows:</p> <p><i>"One (1) to three (3) year term, whichever Council deems appropriate, commencing October 31<sup>st</sup>." The term of any citizen member shall not exceed six (6) consecutive years, except by special resolution of Council."</i></p> <p>Four members' terms expire on October 22, 2012, resulting in four vacancies on this Committee. The Town received one new application from Aaron D'Onofrio-Jones. Current member Jim Decore wishes to serve for a further one year term. Kneehill County's member has expired which requires their Council to reappoint a member. The remaining one vacancy will continue to be advertised.</p>		
<b>Proposed by:</b>	Town of Drumheller		
<b>Correlation to Business (Strategic) Plan</b>			
<b>Benefits:</b>			
<b>Disadvantages:</b>			
<b>Alternatives:</b>			
<b>Finance/Budget Implications:</b>			
<b>Operating Costs:</b>		<b>Capital Cost:</b>	
<b>Budget Available:</b>	\$0.00	<b>Source of Funds:</b>	
<b>Budget Cost:</b>	\$0.00	<b>Underbudgeted Cost:</b>	
<b>Communication Strategy:</b>			
<b>Recommendations:</b>	<p>That Council approve the appointments of Jim Decore for a further one year term expiring on the date of Council's 2013 Annual Organizational meeting and Aaron D'Onofrio-Jones for a two year term expiring on the date of Council's 2014 Annual Organizational meeting.</p>		
<b>Report Writer:</b>	R.M. Romanetz, P. Eng.	<b>CAO:</b>	
<b>Position:</b>	Chief Administrative Officer		

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

Telephone: (403) 823-1339

	Created By: Linda Handy	1
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# DRUMHELLER

DINOSAUR CAPITAL OF THE WORLD

Agenda Item # 2.3



## APPLICATION TO SERVE ON TOWN PUBLIC SERVICE BOARDS

Board applied for Policing Committee

Date Oct 13, 2012

Name of Applicant Aaron Diondrio-Jones

Address Drumheller, TOJ Phone # 403 436 1841

Length of Residency in Town 10.5 years

Past Service on Similar Boards University of Windsor Social

Science Society; UoW campus security committee

**BRIEF PERSONAL HISTORY** (include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

Graduated with an M.A. Criminology; employed as a Parole Officer @ Drumheller Institution; Experience in community service agency geared at public safety; previous experience working in law enforcement (3 years with CBSA); my MA thesis focused on policing & policing strategies; experience with CEPTED.

Signature of Applicant

Fax back to (403)823-8006

**Agenda Item # 2.3**

October 18, 2012


Mr Paul Salvatore  
Director of Community services  
Town of Drumheller  
Drumheller, Alberta

RESUBMITTED

Re Drumheller Municipal Policing Committee

I am interested in serving as a member of the Drumheller Municipal Policing Committee. I have enclosed a resume and three names of references. Thank

you for considering my application.

  
Jim Decore  
Box 1716  
Drumheller, Alberta  
TOJ OYO

Phone (403)823 -4036

**Resume**

**Name -** Jim Decore

**Work status –** Retired

**Employment –** April 1967 - April 1998 – Drumheller Institution beginning as a Correctional Officer 1 progressing to Correctional Officer 3 to Correctional Supervisor to Correctional Officer 7 to Acting Deputy Warden, Then went as an Institutional Preventive Security Officer and ended career as Supervisor Supplies and Services

From 1964 to 1967 worked with Alberta Wheat Pool constructing elevators

From 1961 to 1964 worked as a Police Constable in Sylvan Lake, Alberta

**Hobbies –** Fishing, Hunting, Camping, Travelling  
Spending time with my family

**Community Work –** Currently President of the Nacmine Community Association and an Elder with Grace Lutheran Church Have volunteered with Cancer Society Heart and Stroke and last number of years with the Passion Play

**References -** Stan Baird  
- Harry Wareing  
- Ali Molyneux



# DRUMHELLER

## COMMUNITY SERVICES

Agenda Item # 2.4



### Request for Decision

Date: October 19, 2012

<b>Topic:</b>	<b>Economic Development Task Force Appointment</b>		
<b>Background:</b>	The Economic Development Task Force Bylaw outlines the membership of the the Task Force which includes appointed members and representatives from varous organizations including the Town, Community Futures, Drumheller District Chamber of Commerce, Starland County and up to four (4) public at large members (each for a term of three (3) years. There is one vacancy on the board for a public at large member. After a call for volunteer applications, we received one (1) interested applicant from current Task Force member, Diana Rowe. The Task Force recommends the reappointment of Diane Rowe to the Task Force.		
<b>Proposed by:</b>	Bob Cromwell		
<b>Correlation to Business (Strategic) Plan</b>	Volunteering for Town of Drumheller Boards and Committes is an important way to esnure that town business operates in an open and transparent way, as identified in the Municipal Sustainability Plan.		
<b>Benefits:</b>	Volunteer appointments are necessary to ensure the success of the Economic Development Task Force.		
<b>Disadvantages:</b>	Volunteer recruitment and selection is dependant upon the interest of community applicants.		
<b>Alternatives:</b>	Delay the appointment of member (s).		
<b>Finance/Budget Implications:</b>	None		
<b>Operating Costs:</b>	-0-	Capital Cost:	
<b>Budget Available:</b>	-0-	Source of Funds:	
<b>Budget Cost:</b>	-0-	Underbudgeted Cost:	
<b>Communication Strategy:</b>	Contact applicants directly.		
<b>Recommendations:</b>	That Council approves the reappointment of Diana Rowe to the Economic Development Task Force as recommended by the Task Force.		
<b>Report Writer:</b>		CAO	
<b>Position:</b>			

COMMUNITY SERVICES

Telephone: (403) 823-1339

RFD-EconomicDev Task Force 2012	Created By: Linda Handy	1
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## Agenda Item # 2.4



# DRUMHELLER

## ECONOMIC DEVELOPMENT & TOURISM



### APPLICATION TO SERVE ON TOWN PUBLIC SERVICE BOARDS

Board applied for: **Economic Development Task Force**

October 18, 2012

Name of Applicant: **Diana Rowe**

Address: Drumheller AB T0J 0Y0 Phone: 403 821-3954

Length of Residency in Town: 5 years (Starland County)

Past Service on Similar Boards: I have served with the business revitalization zone, municipal planning committee, transportation committee, visitor & convention bureau and the recreation, parks & culture committees in the City of Red Deer

**BRIEF PERSONAL HISTORY** (include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

I have served as a Chairperson, Board member and Director;

I am an active listener and come to meetings prepared;

I have successfully developed and coordinated regional and local marketing plans, resulting in significant growth of market share;

I have fostered and developed partnerships and working relationships within the business community, the public sector, and the media;

My participation and contributions have led to receiving a *Premier's Award of Excellence* for dedication to the success of small business in central Alberta through the Business Advisory Network's 'Business Expo';

Other awards and recognition have included an *Alberta Solicitor General Crime Prevention Award* for volunteer efforts in the area of community crime prevention; an *International Community Policing Award* for the Public Safety

Ray Telford  
703 2 Avenue West  
Drumheller, AB T0J 0Y3

[www.dinosaurvalley.com](http://www.dinosaurvalley.com)

Telephone: (403) 823-1320  
Fax: (403) 823-7739  
E-mail: [rtelford@dinosaurvalley.com](mailto:rtelford@dinosaurvalley.com)

RESUBMITTED

**Agenda Item # 2.4**

Optimist Club *Respect for Law Award* for dedicated service promoting local law awareness activities and programs

I have attached a resume for your reference

  
\_\_\_\_\_  
Signature of Applicant -

**Fax back to (403)823-8006**