

Town of Drumheller

COUNCIL ORGANIZATIONAL MEETING

AGENDA

NOVEMBER 2, 2015 at 4:30 pm
TOWN HALL COUNCIL CHAMBERS
224 CENTRE STREET

Page

1.0 CALL TO ORDER

2.0 BOARD APPOINTMENTS

- | | | |
|-------|-----|--|
| 2-5 | 2.1 | RFD - Council Appointments to Boards |
| 6-9 | 2.2 | RFD - Appointments to Subdivision and Development Appeal Board |
| 10-11 | 2.3 | RFD - Appointments to Municipal Planning Commission |
| 12-15 | 2.4 | RFD - Appointments to Economic Development Task Force |
| 16-17 | 2.5 | RFD - Appointments to Municipal Airport Commission |

3.0 ADJOURNMENT OF ORGANIZATIONAL MEETING

Agenda Item # 2.1

Dated: Nov. 2, 2015

BOARD APPOINTMENTS **2015/16**

NAME

Airport Commission (1)	Patrick Kolafa 5 public at large
Municipal Planning Commission (2)	Tom Zariski Sharel Shoff 5 public at large
Palliser Regional Municipal Services (1)	Sharel Shoff
Drumheller Chamber of Commerce (1)	Terry Yemen
Drumheller & District Solid Waste Management Association (1)	Patrick Kolafa Ray Romanetz
Valley Bus Society (1)	Tara McMillan Alan Kendrick
Drumheller Public Library Board (1)	Patrick Kolafa
Community Futures (1)	Sharel Shoff
Community Advisory Committee - RCMP (1)	Tom Zariski
Police Committee (1)	Tom Zariski 5 public at large
Crime Stoppers (1)	Tom Zariski
Citizens on Patrol (1)	Tom Zariski

Agenda Item # 2.1

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Drumheller Agriculture & Stampede Board (1)	Lisa Hansen-Zacharuk
Drumheller & District Seniors Foundation (1)	Tom Zariski
Drumheller Housing Administration (1)	Jay Garbutt 4 public at large
Sub-division and Development Appeal Board (2)	Jay Garbutt Lisa Hansen-Zacharuk 3 public at large
Disaster Service Committee (3)	Patrick Kolafa Jay Garbutt Terry Yemen
Communities in Bloom (2)	Lisa Hansen-Zacharuk Tara McMillan
Community Standards Appeal Committee (3)	Jay Garbutt Terry Yemen Lisa Hansen-Zacharuk
Assessment Review Board (3)	Sharel Shoff Lisa Hansen-Zacharuk <hr/> 2 public at large
Economic Development Task Force (2)	Terry Yemen Tara McMillan 4 public at large
Red Deer River Municipal Users Group (1)	Terry Yemen
Aqua 7 Steering Committee	Terry Yemen Ray Romanetz

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Revitalization Corporation (2)

Terry Yemen
Sharel Shoff

Taxi Commission (2)

Jay Garbutt
Patrick Kolafa

Heritage Steering Committee (1)

Tom Zariski

Drumheller & District Humane Society (1)

Tara McMillan

Badlands Facility Fundraising Committee (2)

Sharel Shoff
Lisa Hansen-Zacharuk

Assessor

Rod Viske
Wildrose Assessments

Provincial Appointments

Canadian Badlands Ltd.

Terry Yemen - Executive
Patrick Kolafa - Shareholder
Jay Garbutt - Shareholder



DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER

Agenda Item # 2.1



Request for Decision

		Date:	October 21, 2015
Topic:	2015/2016 BOARD APPOINTMENTS		
Proposal:	The purpose of Council's Annual Organizational Meeting is to review appointments to Boards and Committees. A copy of the board appointments is attached.		
Proposed by:	Requirement under the MGA, Secion 192 (1).		
Correlation to Business (Strategic) Plan			
Operating Costs:		Capital Cost:	
Budget Available:	\$0.00	Source of Funds:	
Budget Cost:	\$0.00	Underbudgeted Cost:	
Communication Strategy:	Board Appointments are included in the Annual Organizational Meeting Minutes and will be posted to the Town's website.		
Recommendations:	That the 2015/2016 Council Board Appointments be adopted as presented.		
Report Writer:	R.M. Romanetz, P. Eng.	CAO:	
Position:	Chief Administrative Officer		

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

Telephone: (403) 823-1339

	Created By: Libby Vant	1
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DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER

Agenda Item # 2.2



Request for Decision

		Date:	October 21, 2015
Topic:	SUBDIVISION AND DEVELOPMENT APPEAL BOARD APPOINTMENTS		
Proposal:	The terms of the current Subdivision and Development Appeal Board members will expire on November 2, 2015, resulting in three vacancies on this board. Three applicants have resubmitted their names: Karen Ann Bertamini, Don Guidolin and Keith Hodgson. The term of the membership expires on the date of the 2016 Annual Organizational meeting.		
Proposed by:	Town of Drumheller		
Correlation to Business (Strategic) Plan	Volunteering for Town of Drumheller Boards and Committees is an important way to ensure that town business operates in an open and transparent way, as identified in the Municipal Sustainability Plan.		
Benefits:	Volunteer appointments are necessary to ensure the success of the Subdivision and Development Appeal Board.		
Disadvantages:	Volunteer recruitment and selection is dependant upon the interest of community applicants.		
Operating Costs:		Capital Cost:	
Budget Available:	\$0.00	Source of Funds:	
Budget Cost:	\$0.00	Underbudgeted Cost:	
Communication Strategy:			
Recommendations:	That Council approve the appointment of Karen Ann Bertamini, Don Guidolin and Keith Hodgson to the Subdivision and Development Appeal Board for a term expiring on the date of Council's 2016 Annual Organizational Meeting.		
Report Writer:	R.M. Romanetz, P. Eng.	CAO:	
Position:	Chief Administrative Officer		

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DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER



APPLICATION TO SERVE ON TOWN PUBLIC SERVICE BOARDS

RESUBMITTED

Date FEBRUARY 9, 2015

Board applied for SUBDIVISION AND DEVELOPMENT APPEAL BOARD

Name of Applicant KEITH HODGSON

Full Address DRUMHELLER, AB Postal Code T0J 2V0

Length of Residency in Town 1967-1980, 2014-2015

Phone (403) E-mail Address

Past Service on Similar Boards 30 YRS EXPERIENCE ON MULTIPLE BOARDS AND

FOUNDATIONS WITH KIN CANADA, EASTER SEALS ALBERTA, KINSMEN CLUB OF CALGARY
FOUNDATION

BRIEF PERSONAL HISTORY (Include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

38 YRS WORK EXPERIENCE, INCLUDING OVER 30 YRS IN SUPERVISORY AND PROJECT
MANAGEMENT ROLES, SIGNIFICANT EXPERIENCE LEADING LARGE, MULTI-
STAKEHOLDER PROJECTS TO SUCCESSFUL COMPLETION THROUGH IDENTIFICATION OF

KEY DELIVERABLES AND FOCUS ON WIN-WIN SOLUTIONS. FAMILIAR WITH

Keith C. Hodgson
Signature of Applicant

ZONING CLASSIFICATIONS, LAND USE
BYLAWS, ETC. RECENT LOCAL EXPERIENCE
WITH REZONING AND DEVELOPMENT
PERMIT PROCESSES THROUGH TO SUCCESS-
FUL COMPLETION.

Return Email Address: lhandy@dinosaursvalley.com

Personal Information is being collected for the purpose of appointing individuals to Town public service boards pursuant to the provisions of the Municipal Government Act and its regulations, and pursuant to Section 34(2) of the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection of your personal information, you may contact the F.O.I.P. Coordinator at (403)823-1339.

Town of Drumheller

224 Centre Street

Drumheller, AB T0J 0Y4

www.dinosaurvalley.com

Telephone: (403) 823-1339

Fax: (403) 823-8006

RFD - Appointment to the Subdivision and Development

Appeal Board - Appointments to

Subdivision and Development



DRUMHELLER

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Agenda Item # 2.2



APPLICATION TO SERVE ON TOWN PUBLIC SERVICE BOARDS

Date Oct 25, 2015
D/M/Y

Board applied for _____

SDAB

RESUBMITTED

Name of Applicant DON GUIDOLIN

Full Address _____

Postal Code T0J 0Y3

Length of Residency in Town since birth

Phone (403) _____ E-mail Address _____

Past Service on Similar Boards _____

SDAB

City/Town Council
5 terms

BRIEF PERSONAL HISTORY (include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

Don Guidolin

Signature of Applicant

Fax back to (403)823-8006

Town of Drumheller

Telephone: (403) 823-1339

Fax: (403) 823-8006

www.dinosaurvalley.com



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dinosaurvalley.com

RESUBMIT

Past Service on Similar Boards years of dedicated
service on a plethora of boards

BRIEF PERSONAL HISTORY (include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

I have a grasp of municipal by-laws, procedures & processes

Karen L. Bertanin
Signature of Applicant

Fax back to (403)823-8006



DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER

Agenda Item # 2.3



Request for Decision

		Date:	October 21, 2015
Topic:	MUNICIPAL PLANNING COMMISSION APPOINTMENTS		
Proposal:	The Town of Drumheller has one vacancy on the Municipal Planning Commission. The term of current member Scott Kuntz will expire on November 2, 2015. Mr. Kuntz has resubmitted his application for a three year term.		
Proposed by:	Town of Drumheller		
Correlation to Business (Strategic) Plan	Volunteering for Town of Drumheller Boards and Committees is an important way to ensure that town business operates in an open and transparent way, as identified in the Municipal Sustainability Plan.		
Benefits:	Volunteer appointments are necessary to ensure the success of the Municipal Planning Commission.		
Disadvantages:	Volunteer recruitment and selection is dependant upon the interest of community applicants.		
Operating Costs:		Capital Cost:	
Budget Available:	\$0.00	Source of Funds:	
Budget Cost:	\$0.00	Underbudgeted Cost:	
Communication Strategy:			
Recommendations:	That Council approve the appointment of Scott Kuntz to the Municipal Planning Commission for a second three year term expiring on the date of Council's 2018 Annual Organization Meeting.		
Report Writer:	R.M. Romanetz, P. Eng.	CAO:	
Position:	Chief Administrative Officer		

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DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER



APPLICATION TO SERVE ON TOWN PUBLIC SERVICE BOARDS

Date OCT 5 2015

Board applied for Municipal Planning Committee

Name of Applicant Scott Kuntz

Full Address _____ Postal Code _____

Length of Residency in Town 3 years

Phone (403) _____ mail Address _____

Past Service on Similar Boards MPC, chamber of commerce,
Hospital Foundation board

BRIEF PERSONAL HISTORY (include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

I have been involved in various
aspects of buying land and building
structures for the purpose of businesses

Scott Kuntz
Signature of Applicant

Return Email Address: lhandy@dinosaurvalley.com

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Request for Decision

		Date:	October 21, 2015
Topic:	Economic Development Task Force Appointment		
Background:	The Economic Development Task Force Bylaw outlines the membership of the the Task Force which includes appointed members and representatives from varous organizations inlcuding the Town, Community Futures, Drumheller District Chamber of Commerce and up to four public at large members, each for a term of three years. The terms of three current members will expire on November 2, 2015. Two applicants have resubmitted their applications: Andrew Neuman and Summer Manca. One new application was received from Adrian Hartman. Current member Mike Todor will represent the Downtown Sector for the remaining year of his term on the EDTF.		
Proposed by:	Town of Drumheller		
Correlation to Business (Strategic) Plan	Volunteering for Town of Drumheller Boards and Committes is an important way to ensure that town business operates in an open and transparent way, as identified in the Municipal Sustainability Plan.		
Benefits:	Volunteer appointments are necessary to ensure the success of the Economic Development Task Force.		
Disadvantages:	Volunteer recruitment and selection is dependant upon the interest of community applicants.		
Operating Costs:	-0-	Capital Cost:	
Budget Available:	-0-	Source of Funds:	
Budget Cost:	-0-	Underbudgeted Cost:	
Recommendations:	That Council approves the appointment Adrian Hartman and the reappointment of Andy Neuman and Summer Manca to the Economic Development Task Force, as recommended by the Task Force, for three year terms expiring at Council's 2018 Organizational Meeting, and is aware that Mike Todor will represent the Downtown Sector for the remaining year of his current term on the EDTF.		
Report Writer:	R.M Romanetz, P.Eng.	CAO:	
Position:	Chief Administrative Officer		

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DRUMHELLER

DINOSAUR CAPITAL OF THE WORLD



APPLICATION TO SERVE ON TOWN PUBLIC SERVICE BOARDS

Board applied for ECONOMIC DEVELOPMENT TASK FORCE

Date OCTOBER 22, 2014

Name of Applicant ADRIAN WARTMAN

Address _____ Phone # _____

Length of Residency in Town 5 MONTHS

Past Service on Similar Boards CHAMBER PRESIDENT (OTED), ECONOMIC DEV. COMMITTEE (PC), TOWN COUNCIL (PC), VICE CHAIR HEATH FOUNDATION (PC)

BRIEF PERSONAL HISTORY (Include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

- 15 YEAR ATB FINANCIAL (8 YEARS MANAGEMENT)
- NUMEROUS BOARD / VOLUNTEER POSITIONS
- HIGH ENERGY DRIVE
- PROVEN TRACK RECORD



Signature of Applicant

Fax back to (403)823-8006

Agenda Item # 2.4



DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER



APPLICATION TO SERVE ON TOWN PUBLIC SERVICE BOARDS

Date Sept. 28, 2015Board applied for Economic Development Task ForceName of Applicant Andrew NeumanFull Address _____ Postal Code T0J0Y0Length of Residency in Town 29 yrs in Starland Co.

Phone (403) _____ E-mail Address _____

Past Service on Similar Boards I have been on this board for 2 terms.

BRIEF PERSONAL HISTORY (include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

Executive Director of Royal Tyrrell Museum of
Palaeontology

Signature of Applicant

Return Email Address: lhandy@dinosaurvalley.com

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DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER



APPLICATION TO SERVE ON TOWN PUBLIC SERVICE BOARDS

Date October 5 2015

Board applied for Economic Development Task Force

Name of Applicant Summer Manca

Full Address _____ Postal Code T0J 0Y0

Length of Residency in Town 4 yrs

Phone (403) _____ E-mail Address _____

Past Service on Similar Boards Economic Development task force since 2011,

Currently sit on Chamber Business Advocacy Committee

BRIEF PERSONAL HISTORY (include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

Own and Operate McDonald's Restaurant in Drumheller.

I have an interest in the Economic Growth of Drumheller and
will make the time to commit to this task force.

Summer Manca

Digitally signed by Summer Manca
DN: cn=Summer Manca, o.ou,
email=drumhellermcdonalds@hotmail.com, c=CA
Date: 2015.10.06 09:52:33 -0600

Signature of Applicant

Return Email Address: lhandy@dinosaurvalley.com

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DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER

Agenda Item # 2.5



Request for Decision

		Date:	October 21, 2015
Topic:	MUNICIPAL AIRPORT COMMISSION APPOINTMENTS		
Proposal:	The Municipal Airport Commission currently has two vacancies. The terms of three of the current members will expire on November 2, 2015, resulting in five vacancies on this board. One member has resubmitted his name: Peter Cardamone. The remaining four vacancies will continue to be advertised until filled.		
Proposed by:	Town of Drumheller		
Correlation to Business (Strategic) Plan	Volunteering for Town of Drumheller Boards and Committees is an important way to ensure that town business operates in an open and transparent way, as identified in the Municipal Sustainability Plan.		
Benefits:	Volunteer appointments are necessary to ensure the success of the Municipal Airport Commission.		
Disadvantages:	Volunteer recruitment and selection is dependant upon the interest of community applicants.		
Operating Costs:		Capital Cost:	
Budget Available:	\$0.00	Source of Funds:	
Budget Cost:	\$0.00	Underbudgeted Cost:	
Communication Strategy:			
Recommendations:	That Council approve the appointment of Peter Cardamone to the Municipal Airport Commission for a three year term expiring on the date of Council's 2018 Annual Organizational Meeting.		
Report Writer:	R.M. Romanetz, P. Eng.	CAO:	
Position:	Chief Administrative Officer		

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DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER



APPLICATION TO SERVE ON
TOWN PUBLIC SERVICE BOARDS

Date SEPTEMBER 30-2015

Board applied for AIRPORT Commission

Name of Applicant PETER CARDAMONE

Full Address _____ Postal Code T0J 0Y0

Length of Residency in Town 52 years

Phone (403) _____ E-mail Address _____

Past Service on Similar Boards AIRPORT, Drum Minor Hockey Ass.

BRIEF PERSONAL HISTORY (include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

- business owner, AIRCRAFT + HANGER OWNER.
- residence 1 mile from Airport
- FAMILIAR WITH PAST + PRESENT AIRPORT ISSUES
- FLEXIBLE schedule to attend meetings


Signature of Applicant

Return Email Address: lhandy@dinosaurvalley.com

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