

Town of Drumheller

COUNCIL ORGANIZATIONAL MEETING

AGENDA

October 31, 2016 @ 4:30 PM

Page

1.0 CALL TO ORDER

2.0 BOARD APPOINTMENTS

- | | | |
|-------|-----|--|
| 2-5 | 2.1 | RFD - Council Appointments to Boards |
| 6-9 | 2.2 | RFD - Appointments to Subdivision and Development Appeal Board |
| 10-13 | 2.3 | RFD - Appointments to Drumheller Housing Administration |
| 14-15 | 2.4 | RFD - Appointment to Drumheller Public Library |
| 16-20 | 2.5 | RFD - Appointment to the Economic Development Task Force |
| 21-23 | 2.6 | RFD - Appointment to the Municipal Planning Commission |

3.0 ADJOURNMENT OF ORGANIZATIONAL MEETING



DRUMHELLER

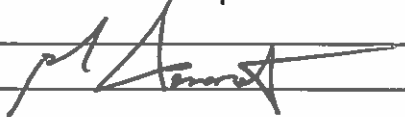
CHIEF ADMINISTRATIVE OFFICER

Agenda Item # 2.1



Request for Decision

Date: October 27, 2016

Topic:	2016/2017 BOARD APPOINTMENTS		
Proposal:	The purpose of Council's Annual Organizational Meeting is to review appointments to Boards and Committees. A copy of the board appointments is attached.		
Proposed by:	Requirement under the MGA, Secion 192 (1).		
Correlation to Business (Strategic) Plan			
Operating Costs:		Capital Cost:	
Budget Available:	\$0.00	Source of Funds:	
Budget Cost:	\$0.00	Underbudgeted Cost:	
Communication Strategy:	Board Appointments are included in the Annual Organizational Meeting Minutes and will be posted to the Town's website.		
Recommendations:	That the 2016/2017 Council Board Appointments be adopted as presented.		
Report Writer:	R.M. Romanetz, P. Eng.	CAO:	
Position:	Chief Administrative Officer		

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

Telephone: (403) 823-1339

Created By: Linda Handy

1

Agenda Item # 2.1

Dated: October 31, 2016

BOARD APPOINTMENTS
2016/17**NAME**

Airport Commission (1)	Patrick Kolafa 5 public at large
Municipal Planning Commission (2)	Tom Zariski Sharel Shoff 5 public at large
Palliser Regional Municipal Services (1)	Sharel Shoff
Drumheller Chamber of Commerce (1)	Terry Yemen
Drumheller & District Solid Waste Management Association (1)	Patrick Kolafa Ray Romanetz
Valley Bus Society (1)	Tara McMillan Darryl Drohomerski
Drumheller Public Library Board (1)	Patrick Kolafa
Community Futures (1)	Sharel Shoff
Community Advisory Committee - RCMP (1)	Tom Zariski
Police Committee (1)	Tom Zariski 5 public at large
Crime Stoppers (1)	Tom Zariski
Citizens on Patrol (1)	Tom Zariski

Agenda Item # 2.1

-2-

Drumheller Agriculture & Stampede Board (1)	Lisa Hansen-Zacharuk
Drumheller & District Seniors Foundation (1)	Tom Zariski
Drumheller Housing Administration (1)	Jay Garbutt 4 public at large
Sub-division and Development Appeal Board (2)	Jay Garbutt Lisa Hansen-Zacharuk 3 public at large
Disaster Service Committee (3)	Patrick Kolafa Jay Garbutt Terry Yemen
Community Standards Appeal Committee (3)	Jay Garbutt Terry Yemen Lisa Hansen-Zacharuk
Assessment Review Board (3)	Sharel Shoff Lisa Hansen-Zacharuk <hr/> 2 public at large
Economic Development Task Force (2)	Terry Yemen Sharel Shoff 4 public at large
Red Deer River Municipal Users Group (1)	Terry Yemen
Aqua 7 Steering Committee	Terry Yemen Ray Romanetz

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Agenda Item # 2.1

Revitalization Corporation (2)

Terry Yemen
Sharel Shoff

Taxi Commission (2)

Jay Garbutt
Patrick Kolafa

Heritage Steering Committee (1)

Tom Zariski

Assessor

Rod Viske
Wildrose Assessments

New Appointment:
Travel Drumheller

Julia Fielding

Provincial Appointments

Canadian Badlands Ltd.

Terry Yemen - Executive
Patrick Kolafa - Shareholder
Jay Garbutt - Shareholder



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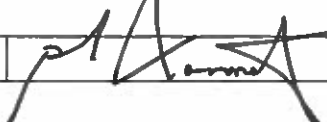
CHIEF ADMINISTRATIVE OFFICER

Agenda Item # 2.2



Request for Decision

Date: October 25, 2016

Topic:	SUBDIVISION AND DEVELOPMENT APPEAL BOARD APPOINTMENTS		
Proposal:	The terms of the current Subdivision and Development Appeal Board members will expire on October 31, 2016, resulting in three vacancies on this board. Three applicants have resubmitted their names: Karen Ann Bertamini, Don Guidolin and Keith Hodgson.		
Proposed by:	Town of Drumheller		
Correlation to Business (Strategic) Plan	Volunteering for Town of Drumheller Boards and Committees is an important way to ensure that town business operates in an open and transparent way, as identified in the Municipal Sustainability Plan.		
Benefits:	Volunteer appointments are necessary to ensure the success of the Subdivision and Development Appeal Board.		
Disadvantages:	Volunteer recruitment and selection is dependant upon the interest of community applicants.		
Operating Costs:		Capital Cost:	
Budget Available:	\$0.00	Source of Funds:	
Budget Cost:	\$0.00	Underbudgeted Cost:	
Communication Strategy:			
Recommendations:	That Council approve the appointment of Karen Ann Bertamini, Don Guidolin and Keith Hodgson to the Subdivision and Development Appeal Board for a term expiring on the date of Council's 2017 Annual Organizational Meeting.		
Report Writer:	R.M. Romanetz, P. Eng.	CAO:	
Position:	Chief Administrative Officer		

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

Telephone: (403) 823-1339

Created By: Linda Handy

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Agenda Item # 2.2
Agenda Item # 8.1.4



DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER



APPLICATION TO SERVE ON
TOWN PUBLIC SERVICE BOARDS

RESUBMITTED

Date Oct 25, 2016

Board applied for SUBDIVISION AND DEVELOPMENT APPEAL BOARD

Name of Applicant KEITH HODGSON

Full Address _____ Postal Code T0J 2V0

Length of Residency in Town 1967-1980, 2014-2015

Phone (403) _____ E-mail Address _____

Past Service on Similar Boards 30 YRS EXPERIENCE ON MULTIPLE BOARDS AND

FOUNDATIONS WITH KIN CANADA, EASTER SEALS ALBERTA, KINSMEN CLUB OF CALGARY
FOUNDATION

BRIEF PERSONAL HISTORY (Include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

38 YRS WORK EXPERIENCE, INCLUDING OVER 30 YRS IN SUPERVISORY AND PROJECT

MANAGEMENT ROLES. SIGNIFICANT EXPERIENCE LEADING LARGE, MULTI-

STAKEHOLDER PROJECTS TO SUCCESSFUL COMPLETION THROUGH IDENTIFICATION OF

KEY DELIVERABLES AND FOCUS ON WIN-WIN SOLUTIONS. FAMILIAR WITH

Keith C. Hodgson
Signature of Applicant

ZONING CLASSIFICATIONS, LAND USE
BYLAWS, ETC. RECENT LOCAL EXPERIENCE
WITH REZONING AND DEVELOPMENT
PERMIT PROCESSES THROUGH TO SUCCESS-
FUL COMPLETION.

Return Email Address: lhandy@dinosaurvalley.com

Personal Information is being collected for the purpose of appointing individuals to Town public service boards pursuant to the provisions of the Municipal Government Act and its regulations, and pursuant to Section 34(2) of the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection of your personal information, you may contact the F.O.I.P. Coordinator at (403)823-1339.

Town of Drumheller
224 Centre Street

Drumheller, AB T0J 0Y4
RFD - Appointment to the Subdivision and Development
Appeal Board - Appointments to
Subdivision and Development

www.dinosaurvalley.com

Telephone: (403) 823-1339
Fax: (403) 823-8006



DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER

Agenda Item # 2.2



APPLICATION TO SERVE ON TOWN PUBLIC SERVICE BOARDS

Date Oct 25, 2015
D/M/Y

RESUBMITTED

Board applied for SDAB

Name of Applicant DON GUIDOLIN

Full Address _____ Postal Code T0J 0Y3

Length of Residency in Town since birth

Phone (403) _____ E-mail Address _____

Past Service on Similar Boards SDAB City/Town Council
5 terms

BRIEF PERSONAL HISTORY (include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

Don Guidolin
Signature of Applicant

Fax back to (403)823-8006

Town of Drumheller

Telephone: (403) 823-1339

Fax: (403) 823-8006

www.dinosaurvalley.com



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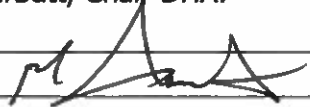
REQUEST FOR DECISION

Agenda Item # 2.3



Request for Decision

Date: October 27, 2016

Topic:	DRUMHELLER HOUSING ADMINISTRATION APPOINTMENT		
Proposal:	The Drumheller Housing Administration has three vacancies on their board due to the resignation of Dwayne Nagy and two current board members' term expiring: Gerald Martynes and Kandace Wylie-Toews. The Town of Drumheller has received one application from Kalan Sykes to serve in this capacity as well as resubmissions from Mr. Martynes and Ms. Wylie-Toews. The applications were sent to the DHA for their review and recommendation. The appointments are based on a recommendation from DHA.		
Proposed by:	Ray Romanetz		
Correlation to Business (Strategic) Plan			
Benefits:			
Disadvantages:			
Alternatives:			
Finance/Budget Implications:	N/A		
Operating Costs:		Capital Cost:	
Budget Available:	\$0.00	Source of Funds:	
Budget Cost:	\$0.00	Underbudgeted Cost:	
Communication Strategy:			
Recommendations:	That Council act on the recommendation from Drumheller Housing Administration through Councillor Jay Garbutt, Chair DHA.		
Report Writer:	R.M. Romanetz, P. Eng.	CAO:	
Position:	Chief Administrative Officer		

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

Telephone: (403) 823-1339

	Created By: Linda Handy	1
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DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER



APPLICATION TO SERVE ON TOWN PUBLIC SERVICE BOARDS

Date October 25, 2016

Board applied for Drumheller Housing Administration

Name of Applicant Kalon Sykes

Full Address [] Drumheller Alberta Postal Code T0J-0Y0

Length of Residency in Town 15 years

Phone (403) _____ e-mail Address _____

Past Service on Similar Boards Drumheller community Learning Society from May 2015 - present.

BRIEF PERSONAL HISTORY (include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

I am familiar with many families in low income housing and am myself considered low income. I have lived in Rosedale, Midland, Narmin, and Mounttown Drumheller giving me a wide knowledge base of the different communities in town.

Kalon Sykes
Signature of Applicant

Return Email Address: lhandy@dinosaurvalley.com

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Drumheller, AB T0J 0Y4

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Fax: (403) 823-8006



APPLICATION TO SERVE ON TOWN PUBLIC SERVICE BOARDS

Date October 17, 2016

Board applied for Drumheller Housing Administration

Name of Applicant Gerald Martynes

Full Address Trumheller Postal Code T0J 0Y0

Length of Residency in Town 22 years

Phone (403) _____ E-mail Address _____

Past Service on Similar Boards previous term served on the
Drumheller Housing Administration Board

BRIEF PERSONAL HISTORY (include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

I have been employed in the financial planning field for the past 24 years, and hold a CFP designation. I have deep roots in the community with family and professional ties.

Signature of Applicant

Return Email Address: lhandy@dinosaurvalley.com

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DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER



APPLICATION TO SERVE ON TOWN PUBLIC SERVICE BOARDS

Resubmitted

Date October 18, 2016

Board applied for Drumheller Housing Administration

Name of Applicant Kandace Wylie-Toews

Full Address _____ Postal Code T0J 0Y1

Length of Residency in Town 20 years

Phone (403) _____ E-mail Address _____

Past Service on Similar Boards Served previous term on Drumheller Housing Administration, current Vice Chair for Big Country Anti-Violence Association.

BRIEF PERSONAL HISTORY (include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

I am a Registered Nurse and a Certified Mental Health Nurse.

I am very active in our community, and continue to serve on my Church Ministry Care and Compassion Team.


Signature of Applicant

Return Email Address: lhandy@dinosaurvalley.com

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RFD - Appointments to Drumheller
Housing Administration



DRUMHELLER

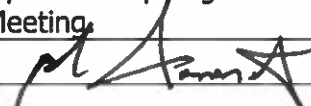
CHIEF ADMINISTRATIVE OFFICER

Agenda Item # 2.4



Request for Decision

Date: October 27, 2016

Topic:	DRUMHELLER PUBLIC LIBRARY BOARD APPOINTMENT		
Proposal:	The Drumheller Public Library Board currently has three vacancies. Lizbeth Dube has resubmitted her application to serve a further three year term. The remaining two vacancies results from long term serving members - Linda Traquair and Margaret Nielson's term expiry (after serving three consecutive 3-year terms). The two vacancies will continue to be advertised.		
Proposed by:	Town of Drumheller		
Correlation to Business (Strategic) Plan	Volunteering for Town of Drumheller Boards and Committees is an important way to ensure that town business operates in an open and transparent way, as identified in the Municipal Sustainability Plan.		
Benefits:	Volunteer appointments are necessary to ensure the success of the Drumheller Public Library Board.		
Disadvantages:	Volunteer recruitment and selection is dependant upon the interest of community applicants.		
Operating Costs:		Capital Cost:	
Budget Available:	\$0.00	Source of Funds:	
Budget Cost:	\$0.00	Underbudgeted Cost:	
Communication Strategy:			
Recommendations:	That Council approve the reappointment of Lizbeth Dube for a further three year term to the the Public Library Board expiring on the date of Council's 2019 Annual Organizational Meeting.		
Report Writer:	R.M. Romanetz, P. Eng.	CAO:	
Position:	Chief Administrative Officer		

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

Telephone: (403) 823-1339

	Created By: Linda Handy	1
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To: Ihandy

From: L. Dube

1 page
Agenda Item # 2.4Received
OCT 20 2016

LV



DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER



APPLICATION TO SERVE ON TOWN PUBLIC SERVICE BOARDS

Date OCT. 19, 2016Board applied for LIBRARYName of Applicant Lizbeth DubeFull Address _____ AB Postal Code T0J 0Y5Length of Residency in Town 13 yrs

Phone (403) _____ E-mail Address _____

Past Service on Similar Boards currently serving on the board and if
I am wanted would happily continue as a trustee**BRIEF PERSONAL HISTORY (include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)**I am a teacher and believe whole-heartedly in the value
of a community library. I have enjoyed my time on
the board and serve as secretary for the Library
Society Board. I am an avid reader as well.Lizbeth Dube
Signature of ApplicantReturn Email Address: Ihandy@dinosaurvalley.com

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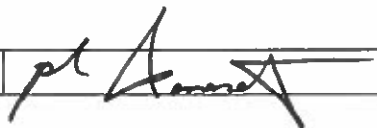
CHIEF ADMINISTRATIVE OFFICER

Agenda Item # 2.5



Request for Decision

Date: October 26, 2016

Topic:	Economic Development Task Force Appointment		
Background:	The Economic Development Task Force has one public at large vacancy due to the resignation of Rodney Fox as he has relocated to British Columbia. Four applications have been received from Mr. Ryan Semchuk, Mr. Chris Curtis, Mr. Nelson Smith, and Mr. Kalon Sykes. Administration is recommending that Council appoint a member by secret ballot, for a term of three years.		
Proposed by:	Town of Drumheller		
Correlation to Business (Strategic) Plan	Volunteering for Town of Drumheller Boards and Committees is an important way to ensure that town business operates in an open and transparent way, as identified in the Municipal Sustainability Plan.		
Benefits:	Volunteer appointments are necessary to ensure the success of the Economic Development Task Force.		
Disadvantages:	Volunteer recruitment and selection is dependant upon the interest of community applicants.		
Operating Costs:	-0-	Capital Cost:	
Budget Available:	-0-	Source of Funds:	
Budget Cost:	-0-	Underbudgeted Cost:	
Recommendations:	That Council approves the appointment of _____ to the Economic Development Task Force for a three year term expiring at Council's 2019 Organizational Meeting through a secret ballot process.		
Report Writer:	R.M Romanetz, P.Eng.	CAO:	
Position:	Chief Administrative Officer		

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

Telephone: (403) 823-1339

Created By: Linda Handy

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DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER



APPLICATION TO SERVE ON TOWN PUBLIC SERVICE BOARDS

Date OCT 21/2016

Board applied for ECONOMIC DEV TASK FORCE

Name of Applicant RYAN SEMCHUK

Full Address _____ Postal Code T0J 0Y1

Length of Residency in Town 20 YEARS

Phone (403) 3 _____ E-mail Address _____

Past Service on Similar Boards DIRECTOR - CHAMBER OF COMMERCE,
DOWNTOWN MERCHANTS & DRUMHELLER FESTIVAL COMMITTEE

BRIEF PERSONAL HISTORY (Include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

I LOVE DRUMHELLER AND THE ENORMOUS POTENTIAL OUR COMMUNITY
HAS. I'VE ALWAYS BEEN INVOLVED IN THE COMMUNITY BUT AM ONLY
INTERESTED IN WORKING WITH LIKE MINDED PEOPLE TO
GROW, ENHANCE AND PROMOTE OUR WONDERFUL COMMUNITY...
THIS MEANS "CHANGE"

[Signature]
Signature of Applicant

Return Email Address: lhandy@dinosaurvalley.com

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DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER



APPLICATION TO SERVE ON TOWN PUBLIC SERVICE BOARDS

Date October 13 2016

Board applied for Economic Development Advisory Committee

Name of Applicant Chris Curtis

Full Address _____ Postal Code T0J 0Y0

Length of Residency in Town 3 years

Phone (403) _____ E-mail Address ^

Past Service on Similar Boards Many boards

BRIEF PERSONAL HISTORY (include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

Exec Dir, Travel Drumheller

Chair, Community Futures

CEO, CG International

CEO, Centre for Entrepreneurship Education and Development



Signature of Applicant

Return Email Address: lhandy@dinosaurvalley.com

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DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER



APPLICATION TO SERVE ON
TOWN PUBLIC SERVICE BOARDS

Date Oct 20 2016

Board applied for Economic Development Task Force

Name of Applicant Nelson Smith

Full Address Postal Code T0J 0Y5

Length of Residency in Town 31 years


Phone (403) E-mail Address

Past Service on Similar Boards Drumheller Library Board 2008-2011 (Vice Chair)

Greentree Mall Merchants Association (current)

BRIEF PERSONAL HISTORY (include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

Owner of Drumheller Financial Services, which provides alternative mortgages
as well as analyzing stocks, businesses, economic trends, etc. for a number of
different Canadian websites, both owned by myself and others. All combined,
my writing is viewed by approximately 1 million people on an annual basis.


Signature of Applicant

Return Email Address: lhandy@dinosaurvalley.com

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DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER



APPLICATION TO SERVE ON TOWN PUBLIC SERVICE BOARDS

Date October 25, 2016

Board applied for Economic Development Task Force

Name of Applicant Kalon Sykes

Full Address - - - - - ta - - - - - Postal Code T0J-0Y0

Length of Residency in Town 15 Years

Phone (403) - - - - - E-mail Address - - - - -

Past Service on Similar Boards Drumheller Community Learning Society from May 2015 to present.

BRIEF PERSONAL HISTORY (include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

I am a new entrepreneur who wants to have a
positive impact on the community. I have participated
in multiple volunteer activities throughout Drumheller
such as football, soccer, haunted hallway, and many more.

Kalon Sykes
Signature of Applicant

Return Email Address: lhandy@dinosaurvalley.com

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DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER

Agenda Item # 2.6



Request for Decision

Date: October 26, 2016

Topic:	MUNICIPAL PLANNING COMMISSION APPOINTMENT		
Proposal:	The Town of Drumheller has one vacancy on the Municipal Planning Commission. Shawn Francis has resigned his position leaving one vacancy on the Commission. Mr. Allen Hendriks and Mr. Kalan Sykes have submitted their application for a three year term.		
Proposed by:	Town of Drumheller		
Correlation to Business (Strategic) Plan	Volunteering for Town of Drumheller Boards and Committees is an important way to ensure that town business operates in an open and transparent way, as identified in the Municipal Sustainability Plan.		
Benefits:	Volunteer appointments are necessary to ensure the success of the Municipal Planning Commission.		
Disadvantages:	Volunteer recruitment and selection is dependant upon the interest of community applicants.		
Operating Costs:		Capital Cost:	
Budget Available:	\$0.00	Source of Funds:	
Budget Cost:	\$0.00	Underbudgeted Cost:	
Communication Strategy:			
Recommendations:	That Council approve the appointment of _____ to the Municipal Planning Commission for a three year term expiring on the date of Council's 2019 Annual Organization Meeting through a secret ballot process.		
Report Writer:	R.M. Romanetz, P. Eng.	CAO:	
Position:	Chief Administrative Officer		

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

Telephone: (403) 823-1339

Created By: Linda Handy

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CHIEF ADMINISTRATIVE OFFICER



APPLICATION TO SERVE ON TOWN PUBLIC SERVICE BOARDS

Date October 25, 2016

Board applied for Municipal Planning Commission

Name of Applicant Kalon Sykes

Full Address Drumheller Alberta Postal Code T0J-0Y0

Length of Residency in Town 15 years

Phone (403) E-mail Address

Past Service on Similar Boards Drumheller community learning
Society from May 2015-present.

BRIEF PERSONAL HISTORY (include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

I have ran for town council in the past and plan on running
again in 2017. I love to help around the community whenever I
can weather it be by shoveling my neighbors side walks or
volunteering on local community boards.

Kalon Sykes
Signature of Applicant

Return Email Address: lhandy@dinosaurvalley.com

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DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER



APPLICATION TO SERVE ON TOWN PUBLIC SERVICE BOARDS

Date OCT 26 2016

Board applied for PLANNING AND DEVELOPMENT

Name of Applicant ALLEN HENRIKS

Full Address Postal Code T0J-1B0

Length of Residency in Town 2 yrs

Phone (403) E-mail Address

Past Service on Similar Boards

BRIEF PERSONAL HISTORY (include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

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ALLEN HENRIKS

Signature of Applicant ALLEN HENRIKS

Return Email Address: lhandy@dinosaurvalley.com

Personal Information is being collected for the purpose of appointing individuals to Town public service boards pursuant to the provisions of the Municipal Government Act and its regulations, and pursuant to Section 34(2) of the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection of your personal information, you may contact the F.O.I.P. Coordinator at (403)823-1339.