

Town of Drumheller COUNCIL ORGANIZATIONAL MEETING AGENDA

Tuesday, October 15, 2019 at 4:30 PM
Council Chamber, Town Hall
224 Centre Street, Drumheller, Alberta



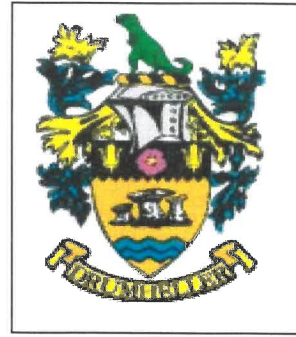
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1. **CALL TO ORDER**
2. **APPROVAL OF DEPUTY MAYOR ROSTER**
 - 2..1 Roster for Deputy Mayor 2019/2020
[Roster for Deputy Mayor](#)
3. **APPOINTMENTS - RESOLUTION OF COUNCIL**
 - 3..1 Request For Decision - 2019/2020 Council Board and Committee Appointments
[RFD - 2019 2020 Council Board and Committee Appointments](#)
- 3.1 **COUNCIL BOARDS**
- 3.2 **HERITAGE HOUSING ADMINISTRATION**
 - 3.2.1 Request For Decision - Appointment to the Heritage, Arts & Culture Administration
[RFD - Heritage, Arts & Culture Appointments](#)
- 3.3 **ASSESSMENT REVIEW BOARD**
 - 3.3.1 Request For Decision - Assessment Review Board
[RFD - Assessment Review Board Appointment](#)
- 3.4 **MUNICIPAL PLANNING COMMISSION**
- 3.5 **SUBDIVISION AND DEVELOPMENT APPEAL BOARD**
- 3.6 **DRUMHELLER HOUSING ADMINISTRATION**
 - 3.6.1 Request For Decision - Appointment to the Drumheller Housing Administration
[RFD - Drumheller Housing Administration Appointments](#)
- 3.7 **DRUMHELLER PUBLIC LIBRARY BOARD AND MARIGOLD REGIONAL LIBRARY SYSTEM**
 - 3.7.1 Request For Decision - Appointment for the Public Library Board
[RFD - Public Library Board Appointments](#)
 - 3.7.2 Request For Decision - Appointment Marigold Library System
[RFD - Marigold Library Appointment](#)
- 3.8 **BOARD VACANCIES**
 - 3.8.1 Board Vacancies vs. Applications Received
[Board Vacancies vs. Applications Received](#)
4. **ADJOURNMENT OF ORGANIZATIONAL MEETING**

Town of Drumheller

224 Centre Street, Drumheller, Alberta

ROSTER FOR DEPUTY MAYOR



Lisa Hansen-Zacharuk NOVEMBER - DECEMBER

Tom Zariski JANUARY - FEBRUARY

Fred Makowecki MARCH - APRIL

Tony Lacher MAY - JUNE

Jay Garbutt JULY - AUGUST

Kristyne DeMott SEPTEMBER - OCTOBER

**Town of Drumheller
REQUEST FOR DECISION**

TITLE:	2019 / 2020 COUNCIL BOARD AND COMMITTEE APPOINTMENTS
DATE:	Oct 15, 2019
PRESENTED BY:	Darryl Drohomerski
ATTACHMENT:	Board & Committee Appointments for Council Members 2019 / 2020

SUMMARY

The purpose of Council's Organizational Meeting is to approve appointments to Boards and Committees. This is a requirement under the Municipal Government Act, Section 192(1).

RECOMMENDATION:

Council approve the appointments to Boards and Committees.

FINANCIAL IMPACT:

N/A

STRATEGIC POLICY ALIGNMENT:

Good Governance

COMMUNICATION PLAN:

Board appointments are posted on the Town's website

MOTION:

That Council approve the 2019/2020 Council Board Appointments


Prepared By: Dori Appleton
Approved By: Darryl Drohomerski
Chief Administrative Officer

**Town of Drumheller
REQUEST FOR DECISION**

TITLE:	HERITAGE, ARTS AND CULTURE COMMITTEE APPOINTMENTS
DATE:	October 10, 2019
PRESENTED BY:	Darryl Drohomerski
ATTACHMENT:	Application Forms

SUMMARY

The Town of Drumheller is seeking two public at large members to sit on the Heritage, Arts and Culture Steering Committee. Two applications have come forward, from Janelle Hilchey and Victoria Madsen. Administration is recommending that Council approve the appointment of Janelle Hilchey and Victoria Madsen to this committee. There is no term of appointment assigned to this committee.

RECOMMENDATION:

Administration recommends the appointment of Janelle Hilchey and Victoria Madsen.

DISCUSSION (OPTIONS / BENEFITS / DISADVANTAGES):

Volunteering for Town of Drumheller Boards and Committees is an important way to ensure that Town business operates in an open and transparent way, as identified in the Municipal Sustainability Plan. Volunteer appointments are necessary to ensure the success of the Heritage, Arts and Culture Committee.

FINANCIAL IMPACT:

N/A

STRATEGIC POLICY ALIGNMENT:

Good governance.

COMMUNICATION PLAN:

Board appointments are posted on the Town's website.

MOTION:

That Council approve the appointment of Janelle Hilchey and Victoria Madsen to the Heritage, Arts and Culture Committee.

Prepared By: Libby Vant,
Senior Administrative Assistant

Reviewed By: Darryl Drohomerski, C.E.T.
Chief Administrative Officer

RECEIVED
SEP 30 2019 LW

DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER



APPLICATION TO SERVE ON TOWN PUBLIC SERVICE BOARDS

Date Sept 30/2019

Board applied for Heritage Arts & Culture Steering Committee

Name of Applicant Janette Hilchey

Full Address Drumheller Postal Code T0J 0Y6

Length of Residency in Town 14 years

Phone (403) _____ E-mail Address _____

Past Service on Similar Boards Continuing Ed.

BRIEF PERSONAL HISTORY (include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

> currently employed with Government of Alberta
w/ ATST

> 20+ years as a graphic designer: self-employed
as well as multi-years in advertising/print
agency's - Calgary & Saskatoon.

Signature of Applicant

Return Email Address:

dappleton@dinosaurvalley.com

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Fax: (403) 823-8006

OCT 07 2019 LV



DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER



APPLICATION TO SERVE ON TOWN PUBLIC SERVICE BOARDS

Date October 3 2019

Board applied for Drumheller History Admin or Library Board or Heritage Arts & Culture Steering

Name of Applicant Victoria Markson

Full Address Drumheller Postal Code T0J 0K0

Length of Residency in Town 4 years

Phone (403) _____ E-mail Address _____

Past Service on Similar Boards No experience.

BRIEF PERSONAL HISTORY (include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

Grew up in the Drumheller Valley most of my life. I have a young family and I am looking to get involved more in community for my age group (early 30s). Little to no experience but a quick learner and willingness to learn!!!

Signature of Applicant

Return Email Address:
dappleton@dinosaurvalley.com

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**Town of Drumheller
REQUEST FOR DECISION**

TITLE:	ASSESSMENT REVIEW BOARD APPOINTMENT
DATE:	October 10, 2019
PRESENTED BY:	Darryl Drohomerski
ATTACHMENT:	Application Form

SUMMARY

The Town of Drumheller is seeking two public at large members to sit on the Assessment Review Board. One application has come forward, from Desiree Wheeler. Administration is recommending that Council approve the appointment of Desiree Wheeler to this board. There is no term of appointment assigned to this board.

RECOMMENDATION:

Administration recommends the appointment of Desiree Wheeler.

DISCUSSION (OPTIONS / BENEFITS / DISADVANTAGES):

Volunteering for Town of Drumheller Boards and Committees is an important way to ensure that Town business operates in an open and transparent way, as identified in the Municipal Sustainability Plan. Volunteer appointments are necessary to ensure the success of the Assessment Review Board.

FINANCIAL IMPACT:

N/A

STRATEGIC POLICY ALIGNMENT:

Good governance.

COMMUNICATION PLAN:

Board appointments are posted on the Town's website.

MOTION:

That Council approve the appointment of Desiree Wheeler to the Assessment Review Board.

Prepared By: Libby Vant,
Senior Administrative Assistant

Reviewed By: Darryl Drohomerski, C.E.T.
Chief Administrative Officer

RECEIVED
SEP 23 2019 LV

DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER



APPLICATION TO SERVE ON TOWN PUBLIC SERVICE BOARDS

Date SEP 23/19Board applied for ASSESSMENT REVIEW BOARDName of Applicant DESIREE WHEELERFull Address DRUMHELLER Postal Code Length of Residency in Town 1 YRPhone (403) E-mail Address

Past Service on Similar Boards ASSESSMENT REVIEW BOARD - CARBON
COMMUNITY DEVELOPMENT COUNCIL DURHAM
CARBON MUNICIPAL BOARD
COMMUNITIES INVOLVED COMMITTEE

BRIEF PERSONAL HISTORY (include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

I WAS CERTIFIED AS AN ASSESSMENT REVIEW
BOARD MEMBER IN 2014, HOWEVER I WAS NEVER
CALLED UPON TO DO A REVIEW FOR THE
CARBON BOARD.


 Signature of Applicant

Return Email Address:

dappleton@dinosaurvalley.com

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Town of Drumheller REQUEST FOR DECISION

TITLE:	DRUMHELLER HOUSING ADMINISTRATION APPOINTMENTS
DATE:	October 10, 2019
PRESENTED BY:	Darryl Drohomerski
ATTACHMENT:	Application Forms

SUMMARY

The Town of Drumheller is seeking two public at large members to sit on the Drumheller Housing Administration Board. Four applications have come forward: two resubmissions from current board members Gerald Martynes and Kandace Wylie-Toews, and two new applications from Victoria Madsen and Desiree Wheeler. The Drumheller Housing Administration is recommending that Council approve the reappointment of Gerald Martynes and Kandace Wylie-Toews to this board for further three year terms.

RECOMMENDATION:

Administration recommends the reappointment of Gerald Martynes and Kandace Wylie Toews.

DISCUSSION (OPTIONS / BENEFITS / DISADVANTAGES):

Volunteering for Town of Drumheller Boards and Committees is an important way to ensure that Town business operates in an open and transparent way, as identified in the Municipal Sustainability Plan. Volunteer appointments are necessary to ensure the success of the Drumheller Housing Administration Board.

FINANCIAL IMPACT:

N/A

STRATEGIC POLICY ALIGNMENT:

Good governance.

COMMUNICATION PLAN:

Board appointments are posted on the Town's website.

MOTION:

That Council approve the reappointment of Kandace Wylie-Toews and Gerald Martynes to the Drumheller Housing Administration for further three year terms.

Prepared By: Libby Vant,
Senior Administrative Assistant

Reviewed By: Darryl Drohomerski, C.E.T.
Chief Administrative Officer



DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER



APPLICATION TO SERVE ON
TOWN PUBLIC SERVICE BOARDS

Date October 17, 2016

Board applied for Drumheller Housing Administration

Name of Applicant Gerald Martynes

Full Address Drumheller Postal Code T0J 0Y0

Length of Residency in Town 22 years

Phone (403) E-mail Address

Past Service on Similar Boards previous term served on the

Drumheller Housing Administration Board

BRIEF PERSONAL HISTORY (include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

I have been employed in the financial planning field for the past
24 years, and hold a CFP designation. I have deep roots in the
community with family and professional ties.


Signature of Applicant

Return Email Address: lhandy@dinosaurvalley.com

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Resubmitted



DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER



APPLICATION TO SERVE ON TOWN PUBLIC SERVICE BOARDS

Resubmitted

Date October 18, 2016

Board applied for Drumheller Housing Administration

Name of Applicant Kandace Wylie-Toews

Full Address _____ Postal Code T0J 0Y1

Length of Residency in Town 20 years

Phone (403) _____ E-mail Address _____

Past Service on Similar Boards Served previous term on Drumheller Housing Administration, current Vice Chair for Big Country Anti-Violence Association.

BRIEF PERSONAL HISTORY (include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

I am a Registered Nurse and a Certified Mental Health Nurse.

I am very active in our community, and continue to serve on my Church Ministry Care and Compassion Team.


Signature of Applicant

Return Email Address: lhandy@dinosaurvalley.com

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DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER



APPLICATION TO SERVE ON TOWN PUBLIC SERVICE BOARDS

Date October 3 2019

Board applied for Drumheller Housing Admin or Library Board or Heritage Arts & Culture Steering

Name of Applicant Victoria Marsden

Full Address Drumheller Postal Code T0J 0B0

Length of Residency in Town 4 years

Phone (403) _____ E-mail Address _____

Past Service on Similar Boards No experience

BRIEF PERSONAL HISTORY (include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

Grew up in the Drumheller Valley most of my life. I
have a young family and I am looking to get involved
more in community for my age group (early 30s).
Little to no experience but a quick learner and willingness
to learn!!!

Signature of Applicant

Return Email Address:
dappleton@dinosaurvalley.com

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DRUMHELLER

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APPLICATION TO SERVE ON TOWN PUBLIC SERVICE BOARDS

Date SEPT 23/19

Board applied for DRUMHELLER HOUSING ADMINISTRATION

Name of Applicant DESIREE WHEELER

Full Address DRUMHELLER Postal Code

Length of Residency in Town 1 YR

Phone (403) E-mail Address

Past Service on Similar Boards COMMUNITY DEVELOPMENT COUNCIL DURHAM,
DISTRESS CENTRE DURHAM.

LGBTQ COMMUNITIES INVOLVED COMMITTEE, CARBON MUNICIPAL LIBRARY

BRIEF PERSONAL HISTORY (include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

OVER THE PAST 25 YEARS I HAVE WORKED IN THE PUBLIC, PRIVATE
+ NON PROFIT SECTORS. EVEN THOUGH I STARTED IN ACCOUNTING
I MOVED INTO THE SOCIAL SERVICES FIELD BECAUSE OF

MY EMPATHETIC NATURE AND THE NEED FOR SOCIAL CHANGE
TOWARDS ENSURING EVERY CANADIAN HAS
A SAFE AFFORDABLE HOUSING
OPTION.

Signature of Applicant

Return Email Address:
dappleton@dinosaurvalley.com

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**Town of Drumheller
REQUEST FOR DECISION**

TITLE:	DRUMHELLER PUBLIC LIBRARY BOARD APPOINTMENTS
DATE:	October 10, 2019
PRESENTED BY:	Darryl Drohomerski
ATTACHMENT:	Application Forms Bylaw 18.09 Establishment of Drumheller Public Library Board

SUMMARY

The Drumheller Public Library Board currently has three vacancies. Five applications have been received: three resubmissions from current board members Lizbeth Dube, Denise Lines and Sarwat Rehan, and two new applications, from Victoria Madsen and Cheryl McNeil.

RECOMMENDATION:

The Drumheller Public Library Board has reviewed the applications and is recommending the reappointment of Lizbeth Dube, Denise Lines and Sarwat Rehan for further three year terms.

DISCUSSION (OPTIONS / BENEFITS / DISADVANTAGES):

Volunteering for Town of Drumheller Boards and Committees is an important way to ensure that Town business operates in an open and transparent way, as identified in the Municipal Sustainability Plan. Volunteer appointments are necessary to ensure the success of the Drumheller Public Library Board.

FINANCIAL IMPACT:

N/A

STRATEGIC POLICY ALIGNMENT:

Good governance.

COMMUNICATION PLAN:

Board appointments are posted on the Town's website.

MOTION:

That Council approve the reappointment of Lizbeth Dube, Denise Lines and Sarwat Rehan to the Drumheller Public Library Board for further three year terms.

Prepared By: Libby Vant,
Senior Administrative Assistant

Reviewed By: Darryl Drohomerski, C.E.T.
Chief Administrative Officer

SEP 17 2019 LV



DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER



APPLICATION TO SERVE ON TOWN PUBLIC SERVICE BOARDS

Date Sept 16, 2019

Board applied for Library

Name of Applicant Lizbeth Dube

Full Address _____ Postal Code _____

Length of Residency in Town 15 yrs

Phone (403) _____ E-mail Address _____

Past Service on Similar Boards Library -

BRIEF PERSONAL HISTORY (include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

Teacher at St. Anthony's school. Enjoy working on the library board. Organized + willing to be involved in helping make the library are vibrant + integral part of our community.

Lizbeth Dube

Signature of Applicant

Return Email Address: lhandy@dinosaurvalley.com

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DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER



APPLICATION TO SERVE ON TOWN PUBLIC SERVICE BOARDS

Date AUG. 22. 2019.

Board applied for DRUMHELLER PUBLIC LIBRARY.

Name of Applicant DENISE LINES

Full Address _____

Postal Code T0J 0Y4.

Length of Residency in Town ON + OFF + ON 9 YEARS.

Phone _____

E-mail Address _____

Past Service on Similar Boards Drumheller Society - Drumheller Community Business Association

BRIEF PERSONAL HISTORY (include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

EXPERIENCE WITH VARIOUS ORGANIZATIONS WITHIN DRUMHELLER,
PREVIOUS EXPERIENCE WITH THE LIBRARY BOARD / SOCIETY,
INTEREST IN VARIOUS VOLUNTARY ORGANIZATIONS & COMMITTEES
WITHIN DRUMHELLER.

D. Lines
Signature of Applicant

Return Email Address: lhandy@dinosaurvalley.com

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OCT 07 2019 LV



DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER



APPLICATION TO SERVE ON TOWN PUBLIC SERVICE BOARDS

Date Sep 28, 2019

Board applied for Drumheller Public Library Board.

Name of Applicant Sanwed Rehan

Full Address _____ Postal Code T0J0Y4

Length of Residency in Town 6 yrs.

Phone (403) _____ E-mail Address _____

Past Service on Similar Boards My 3 year term at Drumheller Public Library Board is ending.

BRIEF PERSONAL HISTORY (include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

Handworking, motivated individual with a logical approach to problem solving and working effectively in a team. I am passionate about contributing to the community welfare as a clinician as well as a representative of the society. I have time constraints but a strong desire to fulfill my voluntary responsibilities.

Signature of Applicant

Return Email Address: lhandy@dinosaurvalley.com

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DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER



APPLICATION TO SERVE ON TOWN PUBLIC SERVICE BOARDS

Date October 3, 2019

Board applied for Drumheller History Admin or Library Board or Heritage Arts & Culture Steering

Name of Applicant Victoria Markson

Full Address Drumheller Postal Code T0J 0B0

Length of Residency in Town 4 years

Phone (403) E-mail Address

Past Service on Similar Boards No experience.

BRIEF PERSONAL HISTORY (include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

Grew up in the Drumheller Valley most of my life. I have a young family and I am looking to get involved more in community for my age group (early 30s). Little to no experience but a quick learner and willingness to learn!!!

Victoria Markson
Signature of Applicant

Return Email Address:
dappleton@dinosaurvalley.com

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DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER



APPLICATION TO SERVE ON TOWN PUBLIC SERVICE BOARDS

Date June 23/19

Board applied for Library Board

Name of Applicant Cheryl McNeil

Full Address _____ Postal Code T0J 0Y6

Length of Residency in Town 3 mos.

Phone () _____ E-mail Address _____

Past Service on Similar Boards Served as board chair & member for the Village of Wabamun Library for more than 5 years.

BRIEF PERSONAL HISTORY (include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

Experience serving on Municipal boards including Village of Wabamun Library Board & Parkland County Economic Development & Tourism^{Advisory} Board. I received training as a Library Technician more than 30 years ago & worked in various libraries for close to 20 years. I am passionate about the value of libraries in communities.

Signature of Applicant

Return Email Address: lhandy@dinosaurvalley.com

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CITY OF DRUMHELLER
BY-LAW NO. 20-87

A By-law of the City of Drumheller to provide for the establishment and operation of a Municipal Library Board to be called the Drumheller Public Library Board.

WHEREAS, Part 2 Section 9 of the Libraries Act being Chapter L-12.1 of the Revised Statutes of Alberta states:

- (2) (a) The Council of a municipality may, on its own initiative, pass a By-law providing for the establishment of a Municipal Library Board.
- (3) On the passing of a By-law providing for the establishment of a Municipal Library Board the Municipal Secretary of the Municipality shall forthwith forward a copy of the By-law to the Minister.
- (4) On being established the Municipal Library Board is a corporation and shall be known as "The Drumheller Public Library Board".

NOW THEREFORE, the Council of the City of Drumheller duly assembled hereby enacts:

1.0 IN THIS BY-LAW;

- 1.1 "Board" means a Municipal Board;
- 1.2 "Council" means the Council of the City of Drumheller;
- 1.3 "Municipal Board" means a Municipal Library Board;
- 1.4 "Municipal Library" means a Library established or continued under Part 2 of the Libraries Act;
- 1.5 "Municipality" means the City of Drumheller;
- 1.6 "Public Library" means a Municipal Library, Library system or community Library;
- 1.7 "Public Library Rate" means the rate assessed and levied pursuant to Section 17 of the Libraries Act.

2.0 APPOINTMENTS

- 2.1 The Municipal Board shall consist of not fewer than 5 and not more than 10 members appointed by Council.
- 2.2 A person who is an employee of the Municipal Board is not eligible to be a member of the Board.
- 2.3 Not more than 2 members of Council may be members of the Municipal Board.
- 2.4 Term of membership with the Board will be three years. No person, other than elected officials, sitting as a member may serve more than two consecutive terms unless that person has been off the Board for one full term.
- 2.5 The appointments of the members of the Municipal Board shall be made on the date fixed by Council.
- 2.6 The Board shall elect a Chairman and any other officers it considers necessary from among its members.

- 2 -

3.0 VACANCIES

- 3.1 Any vacancy arising from any cause shall be filled by Council as soon as reasonably possible for Council to do so.

4.0 DISQUALIFICATIONS

- 4.1 A person is disqualified from remaining a member of the Board if such person is absent from the regular meetings of the Board for an 8 week period commencing on the date of the first meeting from which he is absent, or has attended only 75% of the Board meetings within any calendar year".
- 4.2 Notwithstanding Section 4.1 a person is not disqualified if his absence is authorized by a resolution of the Board passed
- 4.2.1 At any time prior to the conclusion of the last regular meeting of the Board during the 8 week period, or
- 4.2.2 If the last regular meeting of the Board during the 8 week period is not held, at any time prior to the conclusion of the next regular meeting of the Board.

5.0 BOARD DUTIES

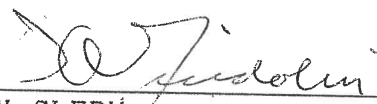
- 5.1 The Municipal Board, subject to any enactment that limits its authority, has full management and control of the Municipal Library and shall, in accordance with the regulations, organize, promote and maintain comprehensive and efficient Library services in the Municipality and may co-operate with other Boards and Libraries in the provision of those services.

6.0 BUDGET

- 6.1 The Municipal Board shall before December 1 in each year prepare a budget and an estimate of the money required during the ensuing fiscal year to operate and manage the Municipal Library.
- 6.2 The budget and the estimate of money shall be forthwith submitted to the Treasurer of the Municipality, who shall in turn present such estimate to the City Council or a Committee of City Council for approval.
- 6.3 Council may approve the estimate under Sub-section 5.1 in whole or in part.
- 6.4 The Treasurer shall notify the Municipal Board in writing as to the final amount accepted by Council for the Library for the ensuing year.


READ A FIRST TIME in Council this 27th day of April A.D., 1987.


MAYOR


CITY CLERK

READ A SECOND TIME in Council this 11th day of May, A.D., 1987.


MAYOR


CITY CLERK

READ A THIRD TIME in Council this 11th day of May, A.D., 1987.


MAYOR


CITY CLERK

**Town of Drumheller
REQUEST FOR DECISION**



TITLE:	MARIGOLD REGIONAL LIBRARY SYSTEM BOARD APPOINTMENT
DATE:	October 10, 2019
PRESENTED BY:	Darryl Drohomerski
ATTACHMENT:	Application Form

SUMMARY

The Town of Drumheller has received a request from the Drumheller Public Library Board to reappoint Margaret Nielsen as the representative to the Marigold Regional Library System. Even though Ms. Nielsen can no longer serve as a Drumheller Public Library Board member due to having served the maximum of three consecutive terms, the Marigold Regional Library System has confirmed that she can serve as a representative on their board. The term is for three years.

RECOMMENDATION:

The Drumheller Public Library Board recommends the reappointment of Margaret Nielsen.

DISCUSSION (OPTIONS / BENEFITS / DISADVANTAGES):

Volunteering for Town of Drumheller Boards and Committees is an important way to ensure that Town business operates in an open and transparent way, as identified in the Municipal Sustainability Plan. Volunteer appointments are necessary to ensure the success of the Marigold Regional Library System Board.

FINANCIAL IMPACT:

N/A

STRATEGIC POLICY ALIGNMENT:

Good governance.

COMMUNICATION PLAN:

Board appointments are posted on the Town's website.

MOTION:

That Council approve the reappointment of Margaret Nielsen to the Marigold Library System board for a further three year term.

Prepared By: Libby Vant,
Senior Administrative Assistant

Reviewed By: Darryl Drohomerski, C.E.T.
Chief Administrative Officer



DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER



APPLICATION TO SERVE ON TOWN PUBLIC SERVICE BOARDS

Date August 26, 2019

Board applied for Marigold Library System

Name of Applicant Margaret R. Nielsen

Full Address Drumheller, AB Postal Code T0J 0Y2

Length of Residency in Town 16 years

Phone (403) _____ E-mail Address _____

Past Service on Similar Boards Drumheller Library Board 2007-2016, Drumheller Library Society 2007-present, Marigold Library Board 2013-present, Knox UC Board 2018-present

BRIEF PERSONAL HISTORY (include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

Served as Vice-chair, secretary, treasurer on above Boards as well as on Boards in my former place of residence. Involved with libraries since childhood. Involved in 455 activities such as bowling, shuffleboard, and arts and crafts. Believe that everyone should have access to library services regardless their economic status or geographical location.

Margaret R. Nielsen
Signature of Applicant

Return Email Address: lhandy@dinosaurvalley.com

Personal Information is being collected for the purpose of appointing individuals to Town public service boards pursuant to the provisions of the Municipal Government Act and its regulations, and pursuant to Section 34(2) of the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection of your personal information, you may contact the F.O.I.P. Coordinator at (403)823-1339.

Town of Drumheller
224 Centre Street
Drumheller, AB T0J 0Y4

www.dinosaurvalley.com

Telephone: (403) 823-1339
Fax: (403) 823-8006

Town of Drumheller UPDATE



TITLE:	BOARD VACANCIES VS. APPLICATIONS RECEIVED
DATE:	October 10, 2019
PRESENTED BY:	Darryl Drohomerski

SUMMARY

The Town of Drumheller relies on volunteers to serve on Town boards and committees. Board vacancies are advertised for several weeks each fall and board appointments are made at Council's annual Organizational Meeting in October. Although several applications were received this fall, some boards received no applications for volunteer members. Administration will endeavour to recruit members for these boards by continuing to advertise the vacancies via local media and online.

The current board vacancies and applications received are summarized as follows:

Board/Committee	Vacancies	Applications Received
Assessment Review Board	2	1
Drumheller Housing Administration	2	4
Ec Dev Advisory Committee	2	0
Heritage Arts & Culture Steering Committee	2	2
Marigold Library Board	1	1
Policing Committee	1	0
Public Library Board	3	5
Subdivision & Development Appeal Board	1	0

Prepared By: Libby Vant,
Senior Administrative Assistant

Reviewed By: Darryl Drohomerski, C.E.T.
Chief Administrative Officer