

Town of Drumheller COUNCIL MEETING AGENDA

November 9, 2009 at 4:30 PM

Council Chamber, Town Hall

703-2nd Ave. West, Drumheller, Alberta



1.0 CALL TO ORDER

- 1.1 Appreciation to Mac Jones and Jane Danis for their service on the Police Committee

2.0 MAYOR'S OPENING REMARK

- 2.1 Letter from Hon. Cindy Ady, Minister of Alberta Tourism, Parks and Recreation advising of a 60 - day public comment period to complete the final steps in the transfer of Hoodoos Provincial Recreation Area to the Town of Drumheller
- 2.2 Letter from Hon. Hector Goudreau, Minister of Employment and Immigration advising that his department is seeking nominations for two awards: The Employer Youth Award of Distinction and The Employer of Persons with Disabilities Award of Distinction
- 2.3 Letter from Hon. Ray Danyluk, Minister of Municipal Affairs advising that the Drumheller Memorial Arena Dehumidifier will receive \$125,000 under the capital funding component of the Municipal Sustainability Initiative
- 2.4 Congratulations to Karen Ann Bertamini who was chosen to receive AUMA's 2009 Distinguished Service Award (this award recognizes the dedication of Elected Officials of Urban Municipalities in Alberta, who have served twenty (20) or more years on Municipal Council and the Award of Excellence (this award recognizes outstanding civic leadership by present and past Municipal Elected Officials). The award presentation took place during the AUMA Annual General Meeting in Calgary on November 4, 2009.
- 2.5 Congratulations to Ray Romanetz who was chosen to receive AUMA's prestigious 2009 Dedicated Chief Administrative Officer Award. This Award recognizes the dedication to municipal government and Chief Administrative Management. The award presentation took place during the AUMA Annual General Meeting held in Calgary on November 4, 2009.
- 2.6 Proclamation Restorative Justice Week 2009 will be held within Canada, and throughout the world, from November 15th to November 22nd

3.0 PUBLIC HEARING

4.0 ADOPTION OF AGENDA

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

5.1.1 Organizational Council Meeting Minutes of October 26, 2009

5.1.2 Regular Council Meeting Minutes of October 26, 2009

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

5.2.1 Municipal Planning Commission Meeting Minutes of October 1, 2009

5.2.2 Municipal Planning Commission Meeting Minutes of October 15, 2009

5.3. BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1. CAO

8.1.1 RFD - COMMUNITY FACILITY PROJECT

8.1.2 RFD - 2010 Funding Request for Red Deer River Watershed Alliance

8.2. Director of Infrastructure Services

8.2.1 RFD - Approval of Parking for CB District

8.2.2 RFD - Award of Tender for Groundworks (Community Facility Project)

8.3. Director of Corporate Services

8.3.1 RFD - Request to Correct the 2007 Tax for Legal Portion of NE 2-29-20-W4M and Plan 0312690 Block 60 Lot 2

8.4. Director of Community Services

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

10.0 PUBLIC HEARING DECISIONS

11.0 UNFINISHED BUSINESS

12.0 NOTICES OF MOTIONS

13.0 COUNCILLOR REPORTS

14.0 IN-CAMERA MATTERS

14.1 Land Matter- Legal Description Plan 3946ET Portion of Lot 1



ALBERTA
TOURISM, PARKS AND RECREATION

*Office of the Minister
MLA, Calgary-Shaw*

RECEIVED

OCT 11 2009

C/K Ray

October 7, 2009

AR19299

His Worship Bryce Nimmo
Mayor, Town of Drumheller
703 - 2 Avenue West
Drumheller, AB T0J 0Y3

Dear Mayor Nimmo:

I would like to inform you that my ministry is initiating a 60-day public comment period to complete the final steps in the transfer of Hoodoos Provincial Recreation Area (PRA) to the Town of Drumheller. Although title was transferred to the Town, the site has not yet been legally removed from the provincial parks system.

The deregulation of Hoodoos PRA will legally complete the transfer of authority to your jurisdiction for operation of the site. The agreement, signed by the Town of Drumheller on November 23, 2000, which requires the site to continue to be used for public recreation purposes or else it will revert to the Crown, will remain in effect.

A map and background information regarding the proposed divestiture will be available online at www.tpr.alberta.ca/parks/consult, and Albertans will be invited to comment online or by mail. You will be notified by department staff regarding the start date of the public notification period.

If you have any questions or require additional information on this proposal, please contact Mr. Ron Henderson, East Central Area Manager, in Red Deer, at (403)-340-5355 (toll free by first dialing 310-0000).

Sincerely,

Cindy Ady
Minister

cc: Ron Henderson, Alberta Tourism, Parks and Recreation

229 Legislature Building, Edmonton, Alberta Canada T5K 2B6 Telephone 780-427-4928 Fax 780-427-0188
#328, 22 Midlake Blvd. SE, Calgary, Alberta Canada T2X 2X7 Telephone 403-256-8969 Fax 403-256-8970

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ALBERTA
EMPLOYMENT AND IMMIGRATION

*Office of the Minister
MLA, Dunvegan-Central Peace*

October 14, 2009

AR 51544

Town of Drumheller
703 - 2 Avenue W
Drumheller, AB T0J 0Y3

Dear Sir/Madam:

Is your organization an outstanding employer of youth or persons with disabilities deserving of recognition? Now is the time to consider submitting a nomination for an Alberta Business Award of Distinction.

Employment and Immigration (E&I) is seeking nominations for two awards:

- The Employer of Youth Award of Distinction recognizes an organization that demonstrates outstanding achievement in hiring youth and providing them with ongoing career-oriented opportunities.
- The Employer of Persons with Disabilities Award of Distinction honours an employer who has been instrumental in hiring, training and developing employees with disabilities.

Finalists from all award categories will be eligible to receive the Premier's Award of Distinction, which is presented to an employer who demonstrates outstanding involvement, achievement, and leadership in Alberta's business community.

If you have a workplace that demonstrates the above qualities, I invite you to submit a nomination by visiting the awards website at www.abbusinessawards.ab.ca, or you may contact Ms. Kristi Prout, Workforce Supports Division, at 780-644-2298. The nomination deadline is November 20, 2009.

Sincerely,

Hector Goudreau
Minister of Employment and Immigration
MLA, Dunvegan – Central Peace



423 Legislature Building, 10800 - 97 Avenue, Edmonton, Alberta T5K 2B6 Telephone 780-415-4800 Fax 780-422-9556

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ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister
MLA, Lac La Biche - St. Paul

RECEIVED
OCT 20 2009

AR44065

October 15, 2009

His Worship Bryce Nimmo, Mayor
Town of Drumheller
703 - 2 Avenue West
Drumheller, Alberta T0J 0Y3

Dear Mayor Nimmo:

Bryce

Thank you for your project application under the capital funding component of the Municipal Sustainability Initiative (MSI).

I am pleased to inform you that the following project has been accepted as a qualifying project under the capital funding guidelines. Your municipality may apply the following amount of your MSI capital funding allocation to the qualifying costs of the project:

CAP-1518 Drumheller Memorial Arena Dehumidifier \$125,000

In order to recognize your success through this project, and to recognize the contribution that the MSI has made in achieving this success, please include this project in a published list of MSI-funded projects that is available to the public.

As per the MSI capital guidelines, I may select specific projects that merit enhanced public recognition. If the above project is selected, my ministry will contact you to develop a joint communication plan.

I wish you, your council, and the municipality's staff success with the project.

Sincerely,

[Signature]

Ray Danyluk
Minister

cc: Honourable Jack Hayden, MLA, Drumheller-Stettler
Ray Romanetz, Chief Administrative Officer, Town of Drumheller

104 Legislature Building, Edmonton, Alberta Canada T5K 2B6 Telephone 780-427-3744 Fax 780-422-9550
4434 - 50th Avenue, St. Paul, Alberta Canada T0A 3A2 Telephone 780-645-6999 Fax 780-645-5787
Toll Free From All Areas 1-866-674-6999

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Agenda Item # 2.6



It gives me great pleasure to call upon all Mayors, Reeves, Councillors and community leaders from across Canada to proclaim Restorative Justice Week 2009. The Correctional Service of Canada (CSC) has been an active partner in the restorative justice community for more than a decade and has been proud to provide leadership to the annual celebration since 1996.

Restorative Justice Week 2009 will be held within Canada, and throughout the world, from November 15th to November 22nd. The theme is “**Communities Responding to Human Needs**”, which focuses on sharing the concrete learning and results that have come from the growing experience of practitioners and stakeholders in the application of a restorative justice approach and processes. In 2008, there were 167 towns and cities across Canada, representing almost 40% of the Canadian population, who proclaimed Restorative Justice Week.

Things you could do as leaders in your community include the following:

- Declare / proclaim Restorative Justice Week 2009. The following link provides a printable version of a proclamation form: <http://www.csc-ccc.gc.ca/text/rj/rj2009/proc-eng.shtml>;
- Host a town hall meeting to promote an awareness of how restorative justice is expressed in your communities;
- Promote an open, respectful dialogue in an effort to help members of your community deal with issues such as community safety and relationship deterioration caused by conflict, in order to nurture the healing process;
- Challenge your community partners to create a local planning committee for Restorative Justice Week 2009 activities;
- Invite a guest speaker(s) from your community, who is involved in restorative justice, to share their perspectives or contact CSC's Restorative Justice Division for speakers to come to your event at: RestorativeJustice@csc-ccc.gc.ca

Municipal participation in previous years has been a great success and we hope to build on that this year with your support. Please let us know if your city, town or village is planning an event or proclaiming Restorative Justice Week 2009. We would like to recognise your participation in our national report. It would be appreciated if you could fax a copy of the proclamation or the minutes of the meeting declaring/proclaiming Restorative Justice Week 2009. Please include your contact information to the attention of Carol-Anne Grenier at (613) 943-2171.

Sincerely,

A handwritten signature in black ink, appearing to read 'Don Head'.

Don Head
Commissioner

Town of Drumheller

COUNCIL ORGANIZATIONAL MEETING

MINUTES



October 26, 2009 4:30 PM Council Chambers, Town Hall
703 - 2nd Ave West, Drumheller, Alberta

PRESENT:

MAYOR:

Bryce Nimmo

COUNCIL:

Andrew Berdahl

Karen Bertamini

Don Guidolin

Blaine McDonald

Sharel Shoff

Terry Yemen

CHIEF ADMINISTRATIVE OFFICER/ENGINEER:

Ray Romanetz

DIRECTOR OF INFRASTRUCTURE SERVICES:

Allan Kendrick

DIRECTOR OF CORPORATE SERVICES:

Michael Roy

DIRECTOR OF COMMUNITY SERVICES:

Paul Salvatore

RECORDING SECRETARY:

Linda Handy

1.0 CALL TO ORDER

2.0 BOARD APPOINTMENTS

2.1 RFD – Council Appointments to Boards

Mayor Nimmo presented the 2009/10 Town's Council Board Appointments as follows:

Airport Commission

Municipal Planning Commission

Palliser Regional Municipal Services

Drumheller Chamber Commerce

Karen Bertamini

Andrew Berdahl

Sharel Shoff

Don Guidolin

Terry Yemen

Agenda Item # 5.1.1

Council Organizational Meeting
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Drumheller & District Solid Waste
Management Association

Valley Bus Society

Taxi Commission

Drumheller Public Library Board
Community Futures
Drumheller Recycling Association

Community Advisory Committee (R.C.M.P.)
Drumheller Agriculture & Stampede Board
Drumheller & District Seniors Foundation
Drumheller Housing Administration
Ambulance
Sub-division and Development Appeal Board

Disaster Service Committee

Communities in Bloom
Weed Committee

Assessment Review Board

Crime Stoppers
Economic Development Task Force

Red Deer River Municipal Users Group
Canadian Badlands Ltd.

Policing Committee
Kneehill Regional Water Services Steering Comm

Revitalization Corporation

Municipal Sustainability Plan

Don Guidolin
Ray Romanetz
Andrew Berdahl
Allan Kendrick
Mayor Bryce Nimmo
Sharel Shoff
Sharel Shoff
Blaine McDonald
Don Guidolin
Ray Romanetz
Blaine McDonald
Terry Yemen
Terry Yemen
Karen Bertamini
Don Guidolin
Don Guidolin
Karen Bertamini
Mayor Bryce Nimmo
Blaine McDonald
Terry Yemen
Sharel Shoff
Karen Bertamini
Terry Yemen
Karen Bertamini
Andrew Berdahl
Blaine McDonald
Mayor Nimmo(Alternate)
Mayor Bryce Nimmo
Mayor Bryce Nimmo
Blaine McDonald
Mayor Bryce Nimmo
Mayor Bryce Nimmo
Karen Bertamini
Mayor Bryce Nimmo
Mayor Bryce Nimmo
Karen Bertamini
Mayor Bryce Nimmo
Andrew Berdahl
Mayor Bryce Nimmo
Karen Bertamini
Andrew Berdahl

Council Organizational Meeting
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MO2009.ORG Yemen, Guidolin that the 2009/10 Council Board Appointments be adopted as presented. Carried unanimously.

2.2 RFD – Appointments to Subdivision and Development Appeal Board (3 vacancies)
R. Romanetz advised that the terms of the current Subdivision and Development Appeal Board members will expire on October 26, 2009 resulting in three vacancies on this board. Three applicants have submitted their names: Mrs. Carol Ludwig, Mr. Trevor Gough, and Mr. Jerry Brett. All three individuals have previously served on this board. Administration is recommending that all three individuals be reappointed for a one year term of membership expiring on the date of the 2010 Annual Organizational meeting.

MO2009.ORG Shoff, Yemen that Council approve the appointments of Mrs. Carol Ludwig, Mr. Trevor Gough and Mr. Jerry Brett to the Subdivision and Development Appeal Board for a term expiring on the date of the 2010 Annual Organizational meeting. Carried unanimously.

2.3 RFD – Appointments to Police Committee

R. Romanetz advised that the terms membership for the Police Committee states as follows:

"One (1) to three (3) year term, whichever Council deems appropriate, commencing October 31st."

Two members were appointed for a one year term and will expire on October 31st, 2009 resulting in two vacancies on this board. One application was received from Mr. Tom Zariski. Administration is recommending that Mr. Zariski be appointed for a three year term expiring on the date of the 2012 Annual Organizational meeting.

MO2009.ORG Berdahl, Bertamini that Council approve the appointment of Mr. Tom Zariski for a three year term expiring on the date of the 2012 Annual Organizational meeting. Carried unanimously.

2.4 RFD – Appointments to Policing Committee

R. Romanetz advised that the Town of Drumheller's Airport Commission has five vacancies. Five applications were received from former members, Donald Ostergard, Richard Coe, Robert Ross, Frank Fraser and Peter Cardamone. Administration is recommending reappointment of the five former members for a further term of three years expiring on the date of the 2012 Annual Organizational Meeting.

MO2009.ORG Bertamini, Berdahl that Council approve the appointments of Donald Ostergard, Richard Coe, Robert Ross, Frank Fraser and Peter Cardamone for a three year term expiring on the date of the 2012 Annual Organizational meeting. Carried unanimously.

Council Organizational Meeting
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3.0 ADJOURNMENT OF ORGANIZATIONAL MEETING

There being no further business the Mayor declared the Organizational meeting adjourned at 4:33 PM

MAYOR

CHIEF ADMINISTRATIVE OFFICER

Approved

Town of Drumheller COUNCIL MEETING MINUTES

October 26, 2009 at 4:30 PM
Council Chamber, Town Hall
703-2nd Ave. West, Drumheller, Alberta



PRESENT:

MAYOR:

Bryce Nimmo

COUNCIL:

Andrew Berdahl

Karen Bertamini

Blaine McDonald

Don Guidolin

Sharel Shoff

Terry Yemen

CHIEF ADMINISTRATIVE OFFICER/ENGINEER:

Ray Romanetz

DIRECTOR OF INFRASTRUCTURE SERVICE

Allen Kendrick

DIRECTOR OF CORPORATE SERVICES:

Michael Roy

DIRECTOR OF COMMUNITY SERVICES:

Paul Salvatore

RECORDING SECRETARY:

Linda Handy

1.0 CALL TO ORDER

- 1.1 Mayor B. Nimmo congratulated the Drumheller U-18 Soccer Team for their success in achieving the gold medal at the 2009 Provincial Tier IV Soccer Championship.
- 1.2 Councillor Andrew Berdahl was sworn in as Deputy Mayor for the months of November and December, 2009.

2.0 MAYOR'S OPENING REMARK

3.0 PUBLIC HEARING

Approved

Council Meeting Minutes
October 26, 2009

- 3.1 Mayor B. Nimmo stated that the purpose of the Public Hearing is to consider Bylaw 19.09 an application to amend the Land Use Bylaw #10-08 by redesignating Lot 1, Block 2, Plan 0513422 in the Town of Drumheller from "A" - Agricultural District to "CR" - Country Residential District.

Mayor Nimmo asked if there were any individuals to speak in favour or against the reclassification. There were no speakers in attendance.

Mayor Nimmo asked if there were any verbal or written comments from Palliser Regional Municipal Services.

Secretary, L. Handy read comments from Brad Wiebe, Planner, Palliser Regional Municipal Services which are summarized as follows:

"A portion of the abandoned CPR rail ROW has been purchased by Gus and June Matheis. This land will ultimately be designed out to the configuration show on the Sand of Rosedale Area Structure Plan (which provides land use policy direction for the plan area that is consistent with the Municipal Development Plan). This entails a land swap which would occur at the time of construction. The Country Residential District is the most suitable district for the proposed land use of a single unit dwelling. A land use amendment would not conflict with the ASP as the plan describes the use of this property as proposed".

She advised that the three adjacent property owners were contacted and they have no concerns with the reclassification.

Mayor Nimmo declared the Public Hearing closed at 4:43 PM.

4.0 ADOPTION OF AGENDA

ADDITIONS: 8.3.3 Director of Corporate Services - Valley Bus Society Additional Funding ; 13.1 Councillor Karen Ann Bertamini - Fundraising Event = Flames Alumni Hockey Game and 14.2 In camera - Financial Matter.

MO2009.190 McDonald, Guidolin moved to adopt the agenda as amended. Carried unanimously.

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

- 5.1.1 Regular Council Meeting Minutes of October 13, 2009

MO2009.191 Shoff, Berdahl moved to approve the regular Council meeting minutes of October 13, 2009 as presented. Carried unanimously.

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

Approved

Council Meeting Minutes
October 26, 2009

5.3. BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1. CAO

8.2. Director of Infrastructure Services

8.3. Director of Corporate Services

8.3.1 RFD - Credit Limit for Mastercard

M. Roy advised that with the adoption of the new purchasing policy, the Town is now looking into acquiring purchasing cards. He explained that the Town's current banker was not able to supply a suitable purchasing card program. He stated that upon further research it was determined that the best solution was for the Town to go with the Bank of Montreal program which allows the Town to be part of the Provincial purchasing card program. He further stated that there is no cost to the Town to be part of their program and it will allow the Town to participate in a rebate program. Administration is recommending an initial credit limit of \$100,000.

MO2009.191 Bertamini, Guidolin moved that the Town of Drumheller enter into an arrangement with the Bank of Montreal to provide the Town of Drumheller with credit by way of a Corporate MasterCard account;

Whereas, the Town of Drumheller has the power and authority to borrow money and otherwise obtain credit and to grant security on its assets;

BE IT RESOLVED that the Town of Drumheller is authorized to enter into an arrangement with the Bank of Montreal to provide the Town of Drumheller with credit by way of a Corporate MasterCard account in an amount of up to CAD\$100,000 or such greater amount as the officers of the Town of Drumheller may from time to time deem appropriate, under which arrangement employees of the Town of Drumheller may be issued with Corporate Cards on the MasterCard corporate account of the Town of Drumheller with the Bank of Montreal and the Town of Drumheller shall be

Approved

Council Meeting Minutes
October 26, 2009

responsible for the payment of all amounts, including fees and interest, charged to such corporate account, the whole substantially on the terms and conditions set forth in the draft Corporate MasterCard Account Agreement submitted to and hereby approved by the directors; and further that the Chief Administrative Officer, the Director of Corporate Services, or any of them acting alone are hereby authorized to sign for an on behalf of the Town of Drumheller a Corporate MasterCard Account Agreement with the Bank of Montreal substantially on their terms and conditions of the draft thereof approved by the directors, with such changes or modifications as the person (s) so signing may in their / his sole discretion deem appropriate, and to sign such other documents and do such other things they / he in their / his sole discretion deem appropriate or advisable in connection with or to give effect to such Corporate MasterCard Account Agreement and the program contemplated there under.

Discussion on Motion

In response to a question from Council, R. Romanetz advised that the Town's Purchasing Policy establishes the use of the credit cards.

Vote on Motion: Carried unanimously.

8.3.2 RFD - Tax Sale Properties

M. Roy advised that under the Municipal Government Act Section 418, properties with a tax caveat registered against them must be offered for public auction one year after the date of the tax caveat. The properties due for auction now have had caveats registered against them in 2008. As part of the process, Council must set the terms and reserve bids for the properties in question. In the past, the terms have been cash or money order and the reserve bid for each property has been equal to its current year's assessment.

MO2009.192 Yemen, Berdahl that Council sets the reserve bid price for properties for the January 27, 2010 tax recovery auction as the assessed value of the property and that the successful bidder must pay via cash or money order. Carried unanimously.

8.3.3 Valley Bus Society Funding

M. Roy advised that during the budget process Valley Bus Society requested funding in excess of the targeted 3%. Council gave direction that additional funding would be made available to VBS based on the presentation of a 3 year business plan by June 2009. The plan was presented to Council in August 2009 and at that time, no further direction to Administration was provided. VBS is looking for additional funding, the money has been set aside in the budget.

MO 2009.193 Berdahl, Guidolin moved to increase the 2009 annual funding to \$60,000.00.

Discussion on Motion:

Approved

Council Meeting Minutes
October 26, 2009

Councillor A. Berdahl asked for clarification on whether the 3% was for each of the three year period M. Roy explained that the 3% is on the final amount approved by Council. Councillor K. Bertamini stated that Council is awaiting a report on the future operations of VBS. R. Romanetz advised that the report will be provided to Council shortly.

Vote on Motion: Carried unanimously.

8.4. Director of Community Services

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

- 9.1 Chief Administrative Officer - 3rd Quarter Report
- 9.2 Director of Infrastructure Services - 3rd Quarter Report
- 9.3 Director of Corporate Services - 3rd Quarter Report
- 9.4 Director of Community Services - 3rd Quarter Report
Council's expectation is for a report on daycare services that would identify options in the community and a recommendation from Administration in order to make a decision on the school board's proposal for a modular unit .

10.0 PUBLIC HEARING DECISIONS

- 10.1 Bylaw 19.09 - second and third readings
MO2009.194 Yemen, McDonald for second reading to Bylaw 19.09. Carried unanimously.
MO2009.195 Yemen, Guidolin for third reading to Bylaw 19.09.
Discussion on Motion:
Councillor K. Bertamini asked for clarification on the land swap. R. Romanetz advised that a clause within the Sands of Rosedale Area Structure Plan deals with discussions between the two property owners so that the property can be swapped and designed so that it would not interfere with the road network as identified in the ASP.
Vote on Motion: Carried unanimously.

11.0 UNFINISHED BUSINESS

12.0 NOTICES OF MOTIONS

13.0 COUNCILLOR REPORTS

Councillor Karen Ann Bertamini announced the upcoming community facility fundraising kickoff event - Hockey Game with the Flames Alumni Players to be held

Agenda Item # 5.1.2

Approved

Council Meeting Minutes
October 26, 2009

on November 11th.

14.0 IN-CAMERA MATTERS

MO2009.196 Bertamini, Shoff moved to go in camera at 5:30 PM. Carried unanimously.

- 14.1 HR Policy Review
- 14.2 Financial Matter

MO2009.197 Yemen, Bertamini moved to go into regular Council meeting at 6:20 PM. Carried unanimously.

There being no further business, the Mayor declared the meeting adjourned at 6:20 PM.

MAYOR

CHIEF ADMINISTRATIVE
OFFICER



DRUMHELLER

COMMUNITY SERVICES



Municipal Planning Commission AGENDA Meeting of Thursday, October 1, 2009

Present:

Robert Greene, Member (Vice Chairman)
Jeanette Neillson, Member
Dennis Simon, Member
Andrew Berdahl, Councillor/Member
Irene Doucette, Member
Kate Lima, Development Officer
Janice Armstrong, Recording Secretary

Absent:

Paul Salvatore, Director of Community Services
Gerhard Schwarz, Chairperson
Sharel Shoff, Councillor/Member
Brad Weibe, PRMS

1.0 CALL TO ORDER – 12:10 P.M.

2.0 MINUTES FROM PREVIOUS MEETINGS

2.1 September 17, 2009

Motion: J. Neillson moved to approve the minutes of September 17, 2009 as presented.
Seconded by I. Doucette. Cd.

3.0 DEVELOPMENT PERMITS

3.1 T09079D – Blackwatch Energy – Occupancy – “M-1” Light Industrial District

K. Lima presented Development Permit T09079D submitted by Blackwatch Energy for the occupancy of a vehicle service, repair and inspections shop located at Plan 7911034; Blk 1; Lot 3, Civic Address 1000 Railway Avenue S.W., Drumheller. The zoning is “M-1” Light Industrial District.

K. Lima advised that Blackwatch Energy leases the building from Gordon McKinnon and Blackwatch would now like to expand their services to include maintenance and inspections open to the public. This building previously was used for automotive servicing and maintenance of their own vehicles but not to serve the general public. Automotive and Service repair establishments are discretionary uses in M-1.

K. Lima also reported that there is a drainage ditch located east of the property. K. Lima asked the commission if erecting a fence should be part of the conditions. Land Use Bylaw 10-08 states that “Garbage and waste material must be stored in weather proof and animal proof containers and screened from adjacent sites and public thoroughfares”. Discussion was held regarding the installation of a fence.

MOTION: A. Berdahl that Development Permit T09079D submitted by Black Watch Energy for the occupancy of a vehicle service, repair and inspections shop located at Plan 7911034; Blk 1; Lot 3, Civic Address 1000 Railway Avenue S.W., Drumheller be approved with the following conditions:

1. Development shall conform to Land Use Bylaw 10-08.



DRUMHELLER

COMMUNITY SERVICES



2. Development to conform to any and all Federal, Provincial and/or Municipal regulations and/or guidelines that may apply.
3. Any/all other required Safety Codes Permits (i.e., building, electrical, gas and plumbing) to be in place prior to modifications/ renovations to building that may be required.
4. If the holder of the permit wishes to make any change in the conduct of the business that departs from the description in the application or from any other condition or restrictions imposed, the holder of the permit must obtain prior permission of the Development Officer/Municipal Planning Commission. An additional development application may be necessary.
5. Vehicle/equipment/material storage areas to retain an orderly manner satisfactory to the Town of Drumheller.
6. Development application is required for new signage placement and to be made under separate application prior to placement.
7. Garbage and waste materials must be stored in weather proof and animal proof containers and screened from adjacent sites and public thoroughfares.
8. Annual business license from the Town of Drumheller is required.

Seconded by D. Simon. Cd

3.2 T09084D – Stevenson Homes – Single Family Dwelling – “R-1”

K. Lima presented Development Permit T09084D submitted by Stevenson Homes for the construction of a Single Family Dwelling with an attached garage to be located at Plan 9710916; Blk 8; Lot 22, Civic Address 867 Bankview Drive, Drumheller. The zoning is “R-1” Residential District.

K. Lima advised that the construction of the new single family dwelling is required to meet all the architectural controls. There is a relaxation request to 32% for the site coverage.

MPC reviewed the plans that were supplied.

Motion: D. Simon that Development Permit T09084D submitted by Stevenson Homes for the construction of a Single Family Dwelling with an attached garage to be located at Plan 9710916; Blk 8; Lot 22, Civic Address 867 Bankview Drive, Drumheller be approved with the following conditions:

1. Development shall conform to Landuse Bylaw 10-08.
2. Placement of construction as per plans submitted with application.
3. Relaxation granted to 32% site coverage.
4. Proper placement of foundation walls -- as per application -- to be determined by a Registered Alberta Land Surveyor.
5. Development as per Restrictive Covenant registered on property.
6. Make allowances for TWACS cable to be installed between the water meter and the electrical meter.
7. Any required Safety Codes permits (i.e. building, electrical, etc.) to be obtained prior to commencement of construction/installation.
8. Offsite levies to be paid prior to the issuance of Safety Codes permits.
9. All contractor's to be in possession of a valid Town of Drumheller business license.
10. All local improvements including, however not limited to driveways, frontage charges, water/sewer services, are at the expense of the owner.

Seconded by A. Berdahl – Carried



DRUMHELLER

COMMUNITY SERVICES



3.3 T09085D – Stevenson Homes – Single Family Dwelling – “R-1”

K. Lima presented Development Permit T09085D submitted by Stevenson Homes for the construction of a Single Family Dwelling with an attached garage to be located at Plan 9710916; Blk 5; Lot 7, Civic Address 840 Bankview Drive, Drumheller. The zoning is “R-1” Residential District.

K. Lima advised that the new single family dwelling meets all the required set backs and architectural controls.

Motion: A. Berdahl that Development Permit T09085D submitted by Stevenson Homes be approved with the following conditions:

1. Development shall conform to Landuse Bylaw 10-08.
2. Placement of construction as per plans submitted with application.
3. Proper placement of foundation walls -- as per application -- to be determined by a Registered Alberta Land Surveyor.
4. Development as per Restrictive Covenant registered on property.
5. Make allowances for TWACS cable to be installed between the water meter and the electrical meter.
6. Any required Safety Codes permits (i.e. building, electrical, etc.) to be obtained prior to commencement of construction/installation.
7. Offsite levies to be paid prior to the issuance of Safety Codes permits.
8. All contractor's to be in possession of a valid Town of Drumheller business license.
9. All local improvements including, however not limited to driveways, frontage charges, water/sewer services, are at the expense of the owner.

Seconded by D. Simon – Carried

4.0 PALLISER REGIONAL MUNICIPAL SERVICES

5.0 OTHER DISCUSSION ITEMS

6.0 ADJOURNMENT - 12:50 P.M. Cd.

Kate Lima - Development Officer

Robert Greene - Vice Chairman



DRUMHELLER

COMMUNITY SERVICES



Municipal Planning Commission AGENDA Meeting of Thursday, October 15, 2009

Present: Gerhard Schwarz, Chairman
Robert Greene, Member
Jeanette Neillson, Member
Dennis Simon, Member
Andrew Berdahl, Councillor/Member
Irene Doucette, Member
Kate Lima, Development Officer
Paul Salvatore, Director of Community Services
Sharel Shoff, Councillor/Member
Brad Wiebe, PRMS
Cindy Woods, Recording Secretary

1.0 CALL TO ORDER – 12:03 P.M.

2.0 MINUTES FROM PREVIOUS MEETINGS

2.1 October 1, 2009

Motion: S. Shoff moved to approve the minutes of October 1, 2009 as presented.

Seconded by I. Doucette - Carried

3.0 DEVELOPMENT PERMITS

3.1 T09088D - Lawrence Eisler – Fence – “R-1A”

K. Lima presented Development Permit T09088D submitted by Lawrence Eisler for the existing 6ft fence, located at 436 – 3 Street East, Drumheller on Plan 2089BN; Blk 12; Lot 32. The zoning is “R-1A” Residential District.

K. Lima advised that the existing 6 ft. fence located in the front yard does not conform to our Land Use Bylaw 10-08 Part VII Section 41.B, which states “*In a residential district, a fence or hedge located within the front yard of a lot shall not exceed 1.2 (4ft.) in height.*” K. Lima also read the definition of a fence as defined in the Land Use Bylaw which reads “*Fence means a physical barrier constructed out of typical building material for the purpose of providing privacy or preventing unauthorized access or both.*” She also advised MPC that a letter was sent to Mr. Eisler advising him that the existing fence in his front yard is beyond 4 ft. and must comply with the Land Use Bylaw.

K. Lima received a letter from the applicant via email explaining the fence is actually a Sculpture that he has created in memory of his grandparents which was read.

G. Schwarz welcomed Mr. Eisler and asked if he had anything else to add in addition to the letter. Mr. Eisler explained he thought the Sculpture added life to the community, promoted interaction among people in the neighbourhood and would like to add additional items to the Sculpture in the future. A. Berdahl asked Mr. Eisler if the house will be occupied and used as a residence. Mr. Eisler confirmed it would be used as a primary residence once renovations were completed. D. Simon inquired as to why the fence had to be that high. Mr. Eisler responded that “it gives presence to that space and the hedge has been there forever without any complaints”. G. Schwarz informed Mr. Eisler that the intent of the by-law and how it impacts the neighbourhood would be discussed



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incamera. He asked if anyone had any more questions for Mr. Eisler and thanked him for coming. Mr. Eisler left @ 12:30 p.m.

Members discussed the impact of the fence and what kind of precedent it would set.

MOTION: A. Berdahl that Development Permit T09088D submitted by Lawrence Eisler for the existing 6ft fence, located at 436 – 3 Street East, Drumheller on Plan 2089BN; Blk 12; Lot 32 be refused for the following reasons:

In the Opinion of the Municipal Planning Commission, the residential fence as per the submitted site plan would impede the enjoyment of the view from the neighbouring properties and as such would be detrimental to the amenities of the neighbourhood.

Part VII General Land Use Regulations

41. Fences and Hedges

(a) In a residential district, a fence or hedge located within the front yard of a lot shall not exceed 1.2m (4 ft.) in height.

Seconded by I. Doucette - CARRIED.

3.2 T09089D – August Stebanuk – Residential Garage and Carport

K. Lima presented Development Permit T09089D submitted by August Stebanuk and Heather Palmer for the construction of a 29 ft x 30ft (870 sq. ft) detached garage with a 30 ft x 31 ft. (930 sq. ft) attached carport, located at 234 – 1 Street East, Drumheller on Plan 2691BC, Blk 26, Lots 31 – 34. The zoning is "R-3" Residential District.

K. Lima advised that Lots 31-34 require consolidation. The two structures would be attached at the roof and the height of both structures would be 16 ft 4 in. The applicant is requesting a relaxation on the height of the building. Maximum height on an accessory building in R-3 district is 15 ft. K. Lima explained that the Carport would be used to cover applicant's RV and boat.

K. Lima advised that the proposed Garage and Carport do not conform to Land Use Bylaw 10-08, which states *"unless otherwise approved by the Municipal Planning Commission, accessory buildings shall not exceed the lesser of 67 m2 (728 s. ft.) or 15% of lot coverage.* The total lot size is The lot coverage for the accessory buildings is

K. Lima then read letter sent in with the application which outlined the reasons for putting the building in the requested location which included, Carport cannot be beside garage as it will cover existing Sewer line, extreme slope on North end of alley with manhole on slope, properties on South side have 2' correction on property line and all fences, etc into alley R.O.W. making it difficult to put vehicle into garage without larger setback from alley side, best location for drainage and access with existing grades.

B. Greene commented that it looks like a Pole Building with strapping and metal siding. He indicated this would look like an Industrial Building. B. Wiebe asked if Pole Building were allowed in Residential Districts within the Town of Drumheller which B. Greene confirmed they were not. K. Lima stated the site coverage would be 19.2% B. Wiebe recommended to refuse the whole development and have applicant re-apply.

MOTION: S. Shoff that Development Permit T09089D submitted by August Stebanuk and Heather Palmer for the construction of a 29 ft x 30ft (870 sq. ft) detached garage with a 30 ft x 31 ft. (930 sq. ft) attached carport, located at 234 – 1 Street East, Drumheller on Plan 2691BC, Blk 26, Lots 31 – 34 be refused for the following reasons:



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COMMUNITY SERVICES



The Municipal Planning Commission may not relax the site coverage beyond the standards outlined in the Land Use Bylaw. Further, the external finish of all buildings including any accessory buildings shall be to the satisfaction of the Development Authority in order that there shall be general conformity in such matters with adjacent buildings. The finish of buildings should complement other structures and natural site features.

Seconded by B. Greene - CARRIED.

4.0 PALLISER REGIONAL MUNICIPAL SERVICES

- 4.1 Subdivision Report
Braden W. Bosch
Lot 14, Block 2, Plan 3324 ER
N ½ Sec. 08 – TWP 29 – Rge 20 W4M

Brad Weibe presented subdivision application for "R-1" Residential District. Land is owned by Braden Wayne Bosch. The purpose of the subdivision is to create two parcels from one existing in order that each dwelling unit may be on a separate title for resale. As the current "R-1" Residential District does not allow for semi-detached dwellings as either a permitted or discretionary use these parcels will require a re-classification to "R-2" – Residential District. No objections were received through circulation. Legal access to all parcels is provided via the local street network. Both parcels front onto Second Avenue to the north and a laneway lies to the south. Drumheller Land Use Bylaw 10-MPC reviewed and discussed application.

Motion: D. Simon that the Municipal Planning Commission concur with the recommendations of Palliser Regional Municipal Services in regards to the subdivision application submitted by Braden W. Bosch for subdivision of Lot 14, Block 2, Plan 3324 ER, N ½ Sec. 08 – TWP 29 – Rge 20 W4M

Seconded by B. Green - Carried

- 4.2 Subdivision Report
Bill Hunter – Hunter Survey Systems Ltd.
Ptn. LSD 7 which lies to the south west of the subdivision on Plan Cambria
5808GX
Sec. 15-28-19 W4M

Brad Weibe presented subdivision application for Agricultural "AD" district. Land is owned by QSC Construction Ltd. The purpose of this subdivision is to create a 5.00 acre (2.023 ha.) parcel for a separate title from the balance of the remnant portion to provide a lot for a single family dwelling. One objection was received through circulation. From an adjacent landowner as follows; The proposed subdivision and road access from 4 Avenue would cause me great concern, as my property, Bock 15 would be greatly affected by the road angle going almost through my yard. I see by the map you sent that you have access to 2nd ave and it butts right into your proposal. I would be please if the road access easement was over 150 ft. from my property and better if you used 2nd ave. I have children in camp and a fast moving access road from 4th ave to 2 ave would double the traffic and accident potential. I am against this proposal as is. Legal access is proposed by adding a portion of the NE ¼ Section as an extended road plan to connect with the proposed parcel. This road allowance extension is located in an area with topographic constraints and would be difficult to develop a safe access to the proposed parcel. Therefore an access easement is proposed to provide a safely developable access location across the adjacent parcel to the north. The proposed subdivision does not meet the minimum requirement of 8 ha. (20 acre) minimum parcel size and will require to be redesignated to a



DRUMHELLER

COMMUNITY SERVICES



more suitable land use district to allow for the subdivision to proceed. A suitable district for the proposed use is "CR" – Country Residential. MPC reviewed and discussed application.

Motion: B. Greene that the Municipal Planning commission concur with the recommendations of Palliser Regional Municipal Services that the application be TABLED in regards to the subdivision application submitted by Bill Hunter – Hunter Survey Systems Ltd. for subdivision of Ptn. LSD 7 which lies to south west of the subdivision on Plan Cambria, 5808GX, Sec. 15-28-19 W4M.

Seconded by D. Simon - Carried

4.3 Subdivision Report Blaine Honish and Joyce Patterson Lot 2, Block D, Plan 3686JK

Brad Weibe presented subdivision application for "R1" – Residential District. Land is owned by Blaine Honish and Joyce Patterson. The purpose of the subdivision is to create three additional residential parcels within the existing property boundaries. The proposed area contains a dwelling that accesses onto 1st avenue (Nacmine service road). The proposed parcels are fronting onto Red Deer Avenue to the north. The surrounding area contains and established residential neighbourhood. Access to the proposed parcel is available from Red Deer Avenue to all NE proposed parcels. Access to the remainder will remain from 1st Avenue. No objections were received through circulation. The MDP does not propose any specific future land use for the proposed subdivision area. MPC reviewed and discussed application.

Motion: B. Greene that the Municipal Planning Commission concur with the recommendations of Palliser Regional Municipal Services in regards to the subdivision application submitted by Blaine Honish and Joyce Patterson for subdivision of Lot 2 Block D Plan 3686JK.

Seconded by I. Doucette - Carried

5.0 OTHER DISCUSSION ITEMS

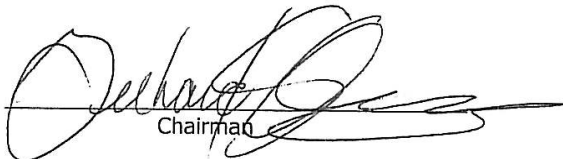
5.1 Letter from John Parsons

K. Lima read letter John Parsons regarding the sign located at 100 – 1 Avenue West, Drumheller. Mr. Parsons feels this sign is imposing on himself and his property as it flashes messages day and night. He would like the sign removed or turned off at specific times. K. Lima advised that the proper process was followed prior to the sign placement and there were no complaints or appeals at the time. K. Lima advised she will right Mr. Parsons and explain the process and that it is now too late to appeal. K. Lima also stated this is the only complaint received to date.

5.2 Mahoney Update

K. Lima advised that the second residence on the property has been removed.

6.0 ADJOURNMENT – B. Greene motioned to adjourn at 1:05 p.m. Seconded by I. Doucette – Carried


Chairman
Development Officer



DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER



Request for Decision

		Date:	November 5, 2009
Topic:	COMMUNITY FACILITY SUPPORT		
Proposal:	The Community Facility Fundraising Sub Committee has requested a motion from Council that supports the total community facility project (not phases). The Fundraising Sub Committee has targeted \$12M for the project as a whole to move forward. The Town of Drumheller commissioned Graham Edmunds Cartier Architects and Randall Conrad and Associates to complete a Recreational Master Plan and Interim Needs Assessment in June, 2005. The Recreational Master Plan includes all the components for a multi-purpose facility.		
Proposed by:	Council's Annual Strategic Business Plans since 2005 and the GEC Recreation Master Plan Final Draft dated February, 2006.		
Correlation to Business (Strategic) Plan	N/A		
Benefits:	<ul style="list-style-type: none"> o Need for a new and improved recreation / community facility. o Identify an overall plan for the facility. 		
Disadvantages:			
Alternatives:	N/A		
Finance/Budget Implications:	N/A.		
Operating Costs:		Capital Cost:	
Budget Available:	\$0.00	Source of Funds:	Project to move forward as funding becomes available.
Budget Cost:	\$0.00	Underbudgeted Cost:	
Communication Strategy:			
Recommendations:	As attached.		
Report Writer:	R.M. Romanetz, P. Eng.	CAO:	
Position:	Chief Administrative Officer		

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

Telephone: (403) 823-1339

Community Project Support	Created By: Ray Romanetz	1
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DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER



RECOMMENDED MOTION FOR THE COMMUNITY FACILITY PROJECT (Council Meeting of November 9th, 2009)

Whereas, Town of Drumheller commissioned Graham Edmunds Cartier Architects and Randall Conrad and Associates to complete a Recreational Master Plan and Interim Needs Assessment in June, 2005.

Whereas, Council in October, 2006 passed a resolution committing to hold a plebiscite regarding the question of facility location before the project would proceed.

Whereas, In the summer of 2008, a Community Facility Survey was conducted in Drumheller in connection with a municipal census and on August 12, 2008 RC Strategies Inc. presented the Community Facility Census Survey Report confirming 78% support for the construction of a facility.

Whereas, Council approved the Plebiscite Vote to be held on November 3, 2008 with the question being "Are you in favour of constructing a Community Facility on the location that includes the lands known as John Anderson Park?" and the vote results were 67% yes and 33% no.

Whereas, On December 8, 2008, Council approved their 2009 Strategic Business Plan with one of their corporate priorities being the construction of a Community Facility.

Whereas, In June, 2009 Canada Alberta Building Canada Fund announced that the Badlands Community Facility – Library Project had been approved in the amount of \$3M from Federal Government and \$3M from the Province.

Whereas, At a Special Council Meeting held on July 13, 2009, Council agreed to retain the firm of GEC for architectural services as outlined in their proposal dated June 29, 2009.

Whereas, On August 24, 2009 Council adopted Bylaw 14.09 being a borrowing bylaw for the construction of the Community Facility in the amount of \$6M over twenty years.

Whereas, On August 31, 2009 Council approved an initial budget with funding sourced from debentures, reserves, grants and donations.

Whereas, the construction of the Badlands Community Facility is progressing on schedule with the architect firm of Graham Edmunds Cartier currently working on the design and the preliminary site work scheduled for late 2009.

Whereas, Council having reviewed all decisions, resolutions and actions taken by it, the Community Facility Steering Committee and the Fundraising Sub Committee.

THEREFORE, BE IT RESOLVED THAT Council supports the construction of the Badlands Community Facility as outlined in the Recreation Master Plan to be located at John Anderson Park starting with a field house, running track, fitness centre, meeting facilities and a public library followed by a second ice surface and curling rink as funding becomes available.



DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER



Request for Decision

Date: November 5, 2009


Topic:	Red Deer River Watershed Alliance - Request for 2010 Funding		
Proposal:	The Red Deer River Watershed Alliance focuses on operational management matters and more immediate issues relating to water quality, environmental impacts and is complimentary to the Red Deer River Municipal Users Group which focuses on policy, particularly long term sustainability. There is agreement among municipal representatives that both groups are vital to the well being of the basin. The Watershed Alliance is requesting annual funding support in the amount of 50 cents per capita which equates to \$3,966.00 for Drumheller (based on population of 7932). The RDRMUG (Red Deer River Municipal Users Group) serves as an effective municipal lobbying group and works in cooperation with the Alliance.		
Proposed by:	Red Deer River Watershed Alliance		
Correlation to Business (Strategic) Plan	The Red Deer River Watershed Alliance provides a means for the Town of Drumheller to be responsible for the use of its natural resources and to work together with other municipalities towards our shared goals – to help people understand, protect and restore the Red Deer River and its watershed and to create a more sustainable environment.		
Benefits:	The Watershed Alliance will lead in watershed planning for the Red Deer River watershed, develop best management practices, foster stewardship activities within the watershed, report on the state of the watershed and educate users of the water resource.		
Disadvantages:			
Alternatives:	Not participate in the Alliance		
Finance/Budget Implications:	2010 Budget		
Operating Costs:	\$3966.00	Capital Cost:	
Budget Available:	\$3966.00	Source of Funds:	O & M
		Underbudgeted Cost:	
Communication Strategy:			

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

Telephone: (403) 823-1339

Red Deer River Watershed Alliance		1
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Agenda Item # 8.1.2

Recommendations:	That Council agree to participate in the Red Deer River Municipal Watershed Alliance and approve a contribution of \$0.50 capita for their 2010 year.		
Report Writer:	R.M. Romanetz, P. Eng.	CAO:	
Position:	Chief Administrative Officer		

Agenda Item # 8.1.2



RECEIVED
OCT 19 2009

TO: All Municipal Chief Administrative Officers in the Red Deer River Watershed and communities outside the watershed served by Red Deer River water

FROM: Beverly Anderson – Executive Director – Red Deer River Watershed Alliance

DATE: October 16, 2009

RE: **FUNDING REQUEST for 2010**

The Red Deer River Watershed Alliance (RDRWA) is in its fourth year of operation and continues to follow the mandate established for Watershed Planning and Advisory Councils (WPACs) through the Provincial *Water for Life Strategy*. Our membership is growing as we continue to build collaborative partnerships acting together to promote a healthy watershed to ensure a legacy of ecological integrity and economic sustainability throughout the Red Deer River basin.

The financial support of municipalities has significantly assisted the RDRWA in its programs and activities to promote a healthy watershed – both its lands and its waters. Helping to better understand the watershed is a key initial step in watershed planning. Funding support from municipalities enabled the completion of our major project, the State of the Watershed Report. This important Report has provided us with valuable information on the health of the watershed and has directed us to areas needing immediate attention. The upcoming year will be focused on the next step of the planning process, being the Integrated Watershed Management Plan for the Red Deer River watershed in which municipalities will play a key role.

The Red Deer River Watershed Alliance very much appreciates the financial support of municipalities – large and small, urban and rural – from throughout the watershed. In order to continue with our energetic program in 2010, to help fulfill the mandate and timelines set out in the *Water for Life Strategy*, the RDRWA again respectfully requests an annual financial contribution from your municipality, such support being based on 50 cents per capita. In responding to this request, please indicate:

Name of municipality _____

Agree to support Yes _____ No _____

If yes: Population _____ Per capita support _____

2010 support \$ _____

Invoice required: Yes _____ No _____

Please forward cheque or invoice request to: Red Deer River Watershed Alliance
4918 – 59 Street
Red Deer, AB T4N 2N1


Beverly Anderson – Executive Director

Accomplishments for 2008/09

In our third year of operation, the Red Deer River Watershed Alliance initiated a number of important and exciting major projects.

ENACT AND EMPOWER

1. The Alliance signed an operating/funding agreement with Alberta Environment for \$479,950 (\$324,950 in Grant Funding & \$155,000 in Project funding)
2. Obtained core funding of \$117,925 through the generosity of 41 municipalities representing approximately 235,850 residents.
3. Held the Annual AGM in Red Deer on June 20, 2008 at which time elections for Board Directors were held.

OPERATE

1. Developed a three year Strategic business plan for 2009/10 to 2011/12.
2. Expanded our contact data base (e.g. members, like organizations, partners, resource people and agencies, school contacts).
3. Established a 2008/09 work program and project priorities.
4. Establish a 2008/09 events program timetable.
5. Combined the Stewardship committee with the BMP committee. Added to all committee memberships and held regular meetings of the Education and Communication Committee, Stewardship/BMP Committee, Fundraising Committee and a Membership Committee.
6. Held regular project team meetings for the State of the Watershed project

ENGAGE AND COMMUNICATE

1. Expanded the RDRWA membership by 17% this year through personal contacts at events and information fairs.
2. Developed and began implementation of an Education Plan and continued implementation of the Communication Strategy.
3. Responded to approximately 48 requests for speaking

engagements/information fairs to highlight RDRWA.

4. Designed / published 4 issues of the RDRWA newsletter called "Reach Out" and 8 issues of the electronic newsletter "reach out".
5. Held two general meetings, one in Red Deer in November to discuss urban watershed management and another Penhold in March to discuss First Nation



Reach Out from the Red Deer River Watershed Alliance

watershed management.

6. Held 3 municipal workshops and 6 open houses across the watershed to provide stakeholders with the opportunity to participate in the State of the Watershed project, and watershed management planning.
7. RDRWA website updated regularly.

SHARING KNOWLEDGE

1. Continued building an information data base and made components available via the website.
2. Held workshops to share State of the Watershed results in progress and added the State of the Watershed report to the website.

EDUCATE

1. Developed a new Red Deer River Watershed poster, Watershed Wonders, to educate students and members on watershed information.
2. Hosted an Environmental Education workshop in February.
3. Provided watershed presentations and learning op-

Watershed presentation to Innisfail students



Accomplishments

4. Attended 15 tradeshow/farmer's markets to profile RDRWA to targeted audiences.
5. Held a tour and information session at Dickson Dam and a Red Deer River film night and interpretive river walk at Dry Island Buffalo Jump Park.
6. Distributed watershed fact sheets, the youth brochure, the RDRWA atlas and RDRWA promotional materials.

PROMOTE

1. Continued distribution of the RDRWA brochures and promotional items.
2. Developed and distributed additional promotional items including pens, water bottles, tattoos and window decals.

FOSTER STEWARDSHIP PROGRAMS

1. Held our third annual WPAC / Watershed Stewardship Group sharing session on January 29, 2009 in Red Deer.
2. Distributed copies of the Stewardship Kit.
3. Hired a summer stewardship coordinator to provide support to and to work with the stewardship groups and their support agencies in the Red Deer River Watershed.
4. Sponsored the Digital Story Telling workshop to assist stewards in delivering their stewardship success stories.
5. Included stewardship project information in the RDRWA newsletter.
6. Initiated a Beneficial Management Practices research project.

WATERSHED PLANNING

1. Completed the State of the Watershed project including regular meetings of the Steering Committee, Technical Advisory Committee consultation and community stakeholder extension and engagement.
2. Participated in the South Saskatchewan River Basin workshops
3. Participated in the provincial WPAC Summit in October 2008.

4. Provided advise on and actively participated in provincial initiatives: Land Use Framework, Alberta Water Council; AWC Governance & Watershed Planning; Integrated Watershed Coordinating Committee
5. Completed the Natural Flow Study and reported to the members at the AGM.

State of the Watershed project open houses and municipal consultation workshops



INFLUENCE

1. Participated on the South Saskatchewan Water Supply and Demand Steering Committee.
2. Participated on the Alberta Water Council.
3. Participated on the Intranasal Water Coordinating Committee



Request for Decision

Date:	03 Nov 2009
Meeting Type:	Regular Council
Topic:	2007 Assessment Error
Proposal:	<p>A letter has been received regarding an error to the assessment record for a property located at Portion of NE 2-29-20-W4M and Plan 0312690 Block 60 Lot 2.</p> <p>The error in the assessment records were subsequently corrected in the 2008 assessment records. On an annual basis all property owners or parties with interest in the property receive assessment notices and are given 30 days to appeal their assessment. No appeal of assessment was made for the properties in question. Regardless of the assessment appeal process if there is an error in the assessment record the record can be correct in the <u>current</u> year only.</p> <p>Assessment Roll Section (MGA) Correction of Roll 305(1) If it is discovered that there is an error, omission or misdescription in any information shown on the assessment roll, (a) the assessor may correct the assessment roll for the current year only, and (b) on correcting the roll, an amended assessment notice must be prepared and sent to the assessed person.</p> <p>Taxation Section (MGA) Correction of Roll 330(1) If it is discovered that there is an error, omission or misdescription in any of the information shown on the tax roll, the municipality may correct the tax roll for the <u>current year only</u> and on correcting the roll, it must prepare and send an amended tax notice to the taxpayer.</p> <p>Based on the Municipal Government Act, the assessment record cannot be changed for previous year, since this deals with the 2007 assessment, the Town cannot make any changes. The MGA does allow Council the option to cancel, reduce or refund taxes.</p> <p>347(1) If a council considers it equitable to do so, it may, generally or with respect to a particular taxable property or business or a class of taxable property or business, do one or more of the following, with or without conditions: (a) cancel or reduce tax arrears; (b) cancel or refund all or part of a tax; (c) defer the collection of a tax.</p>
Proposed by:	Roy, Michael
Correlation to	

Agenda Item # 8.3.1

Business (Strategic) Plan			
Benefits:	<ul style="list-style-type: none"> • Corrects an error in 2007 		
Disadvantages:	<ul style="list-style-type: none"> • Sets a precedent that an assessment appeal period is never closed 		
Alternatives:	<ul style="list-style-type: none"> • Council accepts the request as information and have Administration advise the property owner that no refund of taxes will occur • Council direct Administration to refund \$2,453.04, which includes municipal and school taxes. • Council direct Administration to refund \$1,663.15, which represents only the municipal taxes. • Council direct Administration to refund some other portion of taxes as determined by Council 		
Finance/Budget Implications:	Municipal taxes \$1,663.15 School requisition 789.89 Total taxes \$2,453.04		
Operating Costs:	\$2,453.04	Capital Costs:	
Budget Available:		Source of Funds	
Budget Cost:		Underbudgeted Cost:	\$2,453.04
Communication Strategy:	Affected parties will be notified as appropriate.		
Recommendations:	Council provide direction to Administration on a course of action for this matter.		
Report Writer:	Roy, Michael		
Position:	Director of Corporate Services		
	CAO:		